

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

North Bridge Street & Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
December 18, 2006

The meeting was called to order at 5:38 p.m. with the following members present:

Moncrieff I. Fisher, President
Dr. Alan P. Braun, Vice President
Anita Ventantonio
Theodore Smith
David Livingston

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, High School Principal
Lisa Fittipaldi, Board Attorney

Others: Michael Kuschyk, Director of Building and Grounds; Bernice Wicks, Director of Communications and Public Relations; Michael Herrera, Assistant High School Principal; Sherman Harris, Supervisor of Special Projects; John Vingara, Culinary Arts Teacher; Carene Jegou, Administrative Assistant to the Superintendent; Dr. Michael Illuzzi; Student of the Month and parents.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Dr. Braun, seconded by Mrs. Ventantonio, the minutes of the Regular Meeting and Executive Session held on November 20, 2006 and Work Session Meetings held on August 16, 2006 and September 13, 2006 were approved with the following correction: Clarification on Page 5 that Mr. Carey was not present at the November 20, 2006 board meeting; but merely "had" provided the high school vocational shop enrollment trend information for inclusion on the Board's agenda.

Correspondence

- Letter from National School Boards Association Executive Director, Anne L. Bryant, regarding membership.
- Letter from Assemblyman Kip Bateman regarding the New Jersey General Assembly recommendation from the Joint Committee on Public School Funding Reform that the Department of Education hold hearings on the development of a new school funding formula. Mr. Livingston questioned if anyone from the vocational schools will be attending the hearings; he also noted that the proposed 4% cap on the school district budget could be devastating.

Old or Unfinished Business

Student of the Month

- Jason Vanderhoof, a third year student from Somerville who is in the Automotive Technology Program was selected as the Student of the Month for December. Jason represented Somerset County Vocational & Technical High School in the 2006 Young Entrepreneur Award competition sponsored by the Somerset County Business Partnership. Jason has been operating "Jason's Landscaping" on a part-time basis for the past 6 years.

Building and Grounds Report

- Mr. Kuschyk discussed the monthly Building and Grounds Report. He noted the water main break, along with cafeteria corridor roof have been repaired; the DEP remediation has been included in the county capital project

requests (Mr. Fisher is looking for the State to approve the district's deferred action; Mr. Kuschyk will do so and report at the next meeting). Mr. Maddaluna commended Mr. Kuschyk on the success of the Integrated Pest Management meeting that was held in our new technology center. There were over one hundred attendees from various agencies from the tri-state area, including representatives from the Department of Environmental Protection, municipalities and school districts.

Change Orders

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mr. Smith and passed on roll call vote, the Board of Education approved change orders as recommended by the architect, construction manager and superintendent as they appear on Addendum #1. Ms. Strober distributed to the Board the Project Report as prepared and submitted by the construction management company. Mr. Fisher requested a copy of this final report be forwarded to Dick Williams, County Administrator.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

Report of the Attorney

- Ms. Fittipaldi prepared and presented the contract for the Evening School Teachers Agreement. She also prepared the "final version" of the *Getting Hired* contract; Dr. Braun suggested the Board meet in six months to discuss the status of the *Getting Hired* program. Ms. Fittipaldi informed the Board she has written to Strauss Esmay Associates regarding the changes to the policy manual and a second meeting with the Principals and Supervisors Association has been scheduled for January.

Superintendent's Report

A. Termination

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education terminated the employment of Ms. Jody D'Amato, Secretary effective January 31, 2007.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

B. Employment of Full-Time Personnel - 2006-07 SY

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education appointed Mr. Mosey Averbukh to the position of Bus Driver (10-month/Category III) at a salary of \$28,161.00 (prorated), effective December 26, 2006.

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education appointed Ms. Annette Johnson to the position of Assistant to the Financial Aid Officer/Bookkeeper (Category I) at a salary of \$35,500.00 (prorated), effective January 2, 2007.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	

Mr. Fisher X

C. Employment of Part-Time Personnel - 2006-07 SY

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the employment of the following part-time personnel for the 2006-07 school year:

High School

Edward Crum Teacher Aide - Carpentry \$31.00/hr
(NJ Regional Council of Carpenter Initiative)

Linkages

Patricia Bauer Nurse \$30.00/hr

Work Study - \$7.15/hr

Work study names on file in the Business Office.

Technology Institute

Susan Weber Substitute-Cosmetology Step 5 (corrected)
Susan Ginesi Interior Design Step 6
Alalasundaran Mailvaganam Quickbooks Step 1

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

D. Title Change

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following change of titles to Lead Utility Worker (Category I) for personnel listed below effective January 1, 2007:

<u>Name</u>	2006-07		Boiler	Carbon Technician	2006-07
	<u>Base Salary</u>	<u>Operator</u>	<u>Monoxide</u>	<u>Universal</u>	<u>Total Salary</u>
Stephen Boettger	\$36,412.18	\$749.74	-	-	\$37,161.92*
Michael Rice (12month)	\$39,015.88	\$749.74	-	-	\$39,765.62*
Eric Symborski	\$39,842.60	\$749.74	\$250.00	\$250.00	\$41,092.34*

*Prorated

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

E. Job Description - Senior Classroom Aide-TOPS Program

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education tabled the motion to approve Job Description - Senior Classroom Aide-TOPS Program as it appears on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

F. Extra-Curricular Appointments - 2006-07 SY

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following for extra-curricular activities for the 2006-07 school year:

Maureen Stivala	FBLA Advisor	\$2,400.00
Donald Smith	American Welding Society Advisor	\$2,276.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

G. Field Trips

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved field trips for high school students as they appear on Addendum #3.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

H. Acceptance of Funds

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its December 18, 2006 meeting authorized acceptance of funds for the following:

NJ Department of Human Services	School Based Youth Services (2006-07 SY)	\$ 3,331.00 (ceiling amount)
NJ Department of Education	Perkins, Post-Secondary (2006-07 SY)	\$83,454.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	abstain	
Dr. Braun	X	
Mr. Fisher	X	

I. Resolution 2006-07/12-A Evening School Teachers Agreement

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted Resolution 2006-07/12-A-Evening School Teachers Agreement as it appears on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	

Mrs. Ventantonio	X
Mr. Livingston	X
Dr. Braun	X
Mr. Fisher	X

J. Textbooks - Technology Institute

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved textbooks for the Technology Institute for the Spring 2007 Semester as they appear on Addendum #5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

K. Agreement - Dental Radiology Program

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education entered into an agreement with Dr. Richard Charmoy, West End Avenue, Somerville, New Jersey, to provide dental office space for Dental Radiology Technician students to acquire 15 hours of practice experience between November 2006 through June 2007.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

L. Organizational Chart

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education tabled the motion to approve the revised organizational chart as it appears on Addendum #6.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

M. Transfer

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the transfer of Mrs. Janet Edge, Secretary/Category III to the Business Office.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

N. Professional Seminars/Workshops

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on

roll call vote, the Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #7.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

Dr. Braun inquired about the Madeline Hunter Instructional Model workshop. Mr. Livingston explained that Madeline Hunter’s belief is that instruction is a process of deliberate decision making and action that makes learning more probable and more predictably successful than it would be without teaching.

O. Superintendent's Update

- Mr. Sherman Harris and Mr. John Vingara co-presented a Power Point presentation based on their visit to Passaic County Vocational School. The culinary arts program will be expanded to include additional employment opportunities in the food service industry; hence, the renovation of the current “drop-in center” to a restaurant. Mr. Fisher questioned what our current recruitment process is and how we will recruit prospective students. Mr. Maddaluna discussed public presentations as a means of communicating the expanded program offerings.
- Mr. Herrera reported on the post-secondary horticulture initiative with Morris County Community College. He also noted our affiliation with Fiddler’s Elbow Country Club, Trump National Golf Course and Duke Gardens. In addition, he commented that the Foundation has reorganized and is looking forward to supporting the horticulture programs. Mr. Fisher noted that he is concerned about the existing horticulture program and what the students are being taught this year. Mr. Livingston asked if the students are involved in the modification of the program and if so, how. Mr. Maddaluna responded that we are including student representatives in the process of modifying the program.
- Mr. Maddaluna updated the Board on the success of the Academy program and the student application and acceptance process for 2007-08 school year. He noted two public information sessions will be held in January. More information will be presented at the next board meeting.

Submission of Bills

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,365,473.24
Fund 20	\$ 82,585.66
Fund 30	\$ 275,551.98
Fund 60	\$ 5,031.49
Fund 61	<u>\$ 3,826.80</u>
Total	\$1,732,469.17

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

New Business

- None

Report of the School Business Administrator/Board Secretary

A. Receipt of Monies for November 2006

Fund 10

Appropriation Refund	\$ 12,057.11
County Tax Levy	\$ -
State Aid	\$ 174,159.90
Interest	\$ 6,657.90
Miscellaneous	\$ 1,061.91
Adult Continuing Education	\$ 5,355.75
TI Tuition	\$ 14,662.78
Alternative School	\$ 76,950.00
FICA	\$ 35,771.61

Fund 20

United Way	\$ 2,166.67
VICA-Statewide	\$ 11,424.00
Instructional Supplement Aid	\$ 1,586.10

Fund 30

County Capital Project	\$ -
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Fund 60

Interest	\$ 12.85
Lunches	\$ 10,321.80
State Aid Lunch	\$ 177.20
Federal Aid Lunch	\$ 3,040.95

Fund 61

ETTC	\$ <u>1,705.00</u>
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Total Receipts for November 2006	\$ <u>357,111.53</u>
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

B. Reports A-148 and A-149

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of November 2006 and the Treasurer of School Monies for the month of November 2006, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #8)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

C. Budget Transfer

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following budget transfer:

From: 11-000-261-420 (\$27,395.00) To: 11-000-262-420 \$27,395.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

D. Proposed Budget - 2007-08 SY

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education authorized submission of the proposed 2007-08 school district budget to the Somerset County Finance Office as per their budget calendar.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

January Meeting

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

January 22, 2007
5:30 p.m.
Somerset County Vocational & Technical Schools
North Bridge Street & Vogt Drive
Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks called attention to the *Courier News* articles about the “Best of the Best, Taste of Somerset” and Marcia Bird’s cosmetology class pampering caregivers at The Chelsea in Warren in honor of Caregivers Recognition Day. She also noted the success of the Breakfast with Santa event held at the high school.
- Mr. Jones distributed the basketball schedule and noted the basketball team was off to a good start. Mr. Fisher was pleased of the team’s recent win.

Closed Session

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education went into closed session at 6:55 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to PSA negotiations and appointment of T.I. Director. Action may or may not be taken.

- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Open Session

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the meeting reopened at 7:45 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

Employment of Full-Time Personnel – 2006-07 SY

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education appointed Dr. Michael Illuzzi to the position of Director of Post-Secondary Education at a salary of \$98,348.00 (prorated), effective at a mutually agreed upon date.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

Adjournment

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed, the meeting adjourned at 7:50 p.m.

Diane Strober
Business Administrator/Board Secretary