

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

North Bridge Street & Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
January 22, 2007

The meeting was called to order at 5:30 p.m. with the following members present:

Moncrieff I. Fisher, President
Dr. Alan P. Braun, Vice President
Anita Ventantonio
Theodore Smith
David Livingston, left at 7:10 p.m.

Also Present:

Michael A. Maddaluna, Superintendent of Schools, absent
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, High School Principal
Dr. Charles Teryek, Interim Director of Post-Secondary Education Programs, absent
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder Liaison

Others: Bernice Wicks, Director of Communications and Public Relations; Michael Herrera, Assistant High School Principal; Joseph Petrosino, Supervisor of Special Needs; Sherman Harris, Supervisor of Special Projects; Carene Jegou, Administrative Assistant to the Superintendent; Nicholas Nigro, maintenance foreman; Frank Vitelli, horticulture teacher; Student of the Month and family; Ray Hughes, Sr., Ray Hughes, Jr. and Maryjane Hydro, SCJIF.

Adequate notice of this meeting has been provided specifying time and place.

- Mr. Fisher expressed his sympathy regarding the recent passing of Michael Maddaluna's mother; he welcomed Mr. Ciattarelli to the position of Freeholder Liaison and he read the resolution acknowledging Ken Scherer's excellent, dedicated service to the Somerset County Vocational & Technical Schools.

Pledge of Allegiance

Approval of Minutes

On motion by Dr. Braun, seconded by Mrs. Ventantonio, the minutes of the Regular Meeting and Executive Session held on December 18, 2006 were approved with the following correction to the Executive Session minutes: Mrs. Ventantonio voted "yes" in Executive Session to the resolution to reopen the regular meeting.

Correspondence

- Note from Maryann Gundlach thanking the Board for their expression of sympathy.

Old or Unfinished Business

Student of the Month

- Krista Sperr, a third year student from Bound Brook, enrolled in the Commercial Arts & Design Program was chosen as the Student of the Month. Krista participates in fundraising activities that benefit the community. She is a member of the weight lifting club and her favorite subject is mathematics. After graduation Krista plans to attend Raritan Valley Community College.

Somerset County Joint Insurance Fund

- Ray Hughes, Sr. presented to the Board a handout summarizing the Somerset County Joint Insurance Fund history and overview. Discussion ensued on types and levels of insurance coverage. Mr. Hughes also presented

the district with a letter noting that the district's insurance coverages and limits are adequate to protect the interest of the Somerset County Vocational & Technical Schools.

Building and Grounds Report

- The monthly Building and Grounds Status Report was included in the packet for the Board's review.

Report of the Attorney

- Ms. Fittipaldi will report to the Board during Executive Session.

Superintendent's Report

A. Employment of Part-Time Personnel - 2006-07 SY

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the employment of the following part-time personnel for the 2006-07 school year:

High School

Beth Kovacs	Substitute	\$90.00/day
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Technology Institute - Addendum #1

Floyd Gellerman	Computer Graphics	\$39.11/hr
Nancy Jakubowski	Medical Secretarial Trans.	\$35.56/hr
Tanya Love	Technology Office Professional	\$35.56/hr
Frank Cerulli	Graphic Design Illustration	\$39.11/hr
Kelly Eccles	Medical Biller Coding	\$35.56/hr

Adult Continuing Education - Addendum #2

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

B. Salary Correction

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the corrected salary for Michael Rice, Lead Utility Worker - Category I (11-month) as follows:

<u>2006-07 Base Salary</u>	<u>Boiler Operator</u>	<u>2006-07 Total Salary</u>
\$36,412.17	\$749.74	\$37,161.91*

*prorated

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

G. Job Description - Senior Classroom Aide - TOPS Program

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved Job Description - Senior Classroom Aide-TOPS Program as it appears on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		abstain
Dr. Braun	X	
Mr. Fisher	X	

H. Field Trips

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved field trips for high school students as they appear on Addendum #5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

I. Affiliation Agreement

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education entered into an agreement with Somerset Valley Rehabilitation and Nursing Center, effective January 1, 2007 through July 31, 2007.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

J. Professional Seminars/Workshops

On recommendation of Mr. Maddaluna and motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #6.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

K. Superintendent's Update

- Elizabeth Cruz, a senior student in the horticulture program updated the Board on what the students have been learning since September. She noted that the horticulture program recently joined the professional landscape alliance; an internship for students at Fiddler's Elbow Golf Course is available,

new computer applications have been installed, Morris County Community College has partnered with the district and our students are involved in FFA state wide programs. Mr. Herrera reported on the future of the horticulture program and curriculum. He noted that the “ingredients”, to make the program successful were in place, one of which was the facility. Mrs. Ventantonio questioned what we are doing now in comparison to what we are looking to do. Mr. Vitelli responded that we are teaching at a higher level and expectations are higher; we are using scientific terminology and mathematical calculations. Mr. Fisher asked how many students are enrolled in the program. Mr. Jones explained that we are involving the students now in the process in order to see the impact or changes put in place for this school year. Mr. Vitelli reported there are twenty six students currently enrolled in the program.

- Mr. Herrera reported on the success of the website and handed out statistics on the number of visits to our website.

Submission of Bills

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,599,937.82
Fund 20	\$ 52,643.87
Fund 30	\$1,693,614.50
Fund 60	\$ 21,546.74
Fund 61	\$ 3,909.38
Fund 90	\$ <u>89.85</u>
Total	\$3,371,742.16

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston	X	
Dr. Braun	X	
Mr. Fisher	X	

New Business

- The status of the exterior site lighting and field restoration projects was updated. The architect will be providing the Board with the design drawings and specifications.
- Mr. Smith inquired about the response to the high school graduate survey form. Mr. Herrera reported the response was less than expected. Mr. Maddaluna will provide additional information.
- Mrs. Ventantonio commented on the reorganized Foundation and the members’ level of enthusiasm, passion and willingness to invest their time and effort.

Report of the School Business Administrator/Board Secretary

A. Receipt of Monies for December 2006

Fund 10

Appropriation Refund	\$	35,959.73
County Tax Levy	\$	958,219.00
State Aid	\$	174,159.90
Interest	\$	5,997.30
Miscellaneous	\$	1,150.00
Adult Continuing Education	\$	7,400.00
TI Tuition	\$	125,199.07
Alternative School	\$	83,700.00
Performing Arts Tuition	\$	7,500.00
FICA	\$	16,764.62

Fund 20

United Way	\$	2,166.63
VICA-Statewide	\$	11,424.00
United Way of Central Jersey	\$	7,056.00
IDEA	\$	49,415.00
Title I A	\$	33,814.70
Title II A	\$	8,108.00
Instructional Supplement Aid	\$	1,586.10

Fund 30

County Capital Project	\$	88,307.74
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Fund 60

Interest	\$	15.01
Lunches	\$	8,786.35
State Aid Lunch	\$	152.72
Federal Aid Lunch	\$	2,653.44

Fund 61

ETTC	\$	<u>640.50</u>
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Total Receipts for December 2006 \$ 1,630,175.81

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher	X	

B. Reports A-148 and A-149

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of December 2006 and the Treasurer of School Monies for the month of December 2006, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #7)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher	X	

C. Budget Transfer

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following budget transfer:

From: 20-008-200-516-21-0000	(\$2,711.50)	To: 20-008-100-610-21-0000	\$3,700.00
20-008-100-101-21-0000	(\$ 988.50)		

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher	X	

D. Obsolete Equipment

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following excess property as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset#</u>	<u>Serial#</u>
Thunderbird reversible dough sheeter	02914	1999-05

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher	X	

February Meeting

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

February 26, 2007

5:30 p.m.

Somerset County Vocational & Technical Schools
North Bridge Street & Vogt Drive
Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks reported on the good media coverage received for the health occupation workshops held in December. She also noted that Mrs. Ventantonio represented the Board of Education at the Somerset County Business Partnership's award ceremony which honored Jason Vanderhoof, a student in the automotive technology program. Mrs. Wicks also distributed the new high school cluster brochures and announced The Academy for Health & Medical Sciences meeting will be held on Saturday, January 27th at 10:00 a.m.

Closed Session

On motion by Mrs. Ventantonio, seconded by Dr. Braun and passed on roll call vote, the Board of Education went into closed session at 7:15 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher	X	

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to PSA negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Open Session

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the meeting reopened at 8:05 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher	X	

PSA Salary Guide

On motion by Dr. Braun, seconded by Mr. Smith and passed on roll call vote, the Board of Education accepted the proposed salary guide as prepared and presented by the Board attorney.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Mr. Livingston		absent
Dr. Braun	X	
Mr. Fisher		X

Mr. Fisher requested the minutes reflect his reason for voting "no". Mr. Fisher stated he voted "no" because there was insufficient information by the Board attorney to present to the union for the salary increases.

Adjournment

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed, the meeting adjourned at 8:10 p.m.

Diane Strober
Business Administrator/Board Secretary