

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL&TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
June 23, 2008

The meeting was called to order at 5:30 p.m. with the following board members present:

Dr. Alan P. Braun, President  
Anita Ventantonio, Vice President  
Theodore Smith  
William Hyncik, Jr  
Trudy Doyle

Also Present:

Michael A. Maddaluna, Superintendent of Schools  
Diane Strober, School Business Administrator/Board Secretary  
Edmund H. Jones, High School Principal  
Dr. Michael Illuzzi, Director of Post-Secondary Education Programs  
Lisa Fittipaldi, Board Attorney  
Jack Ciattarelli, Somerset County Freeholder, absent

Others: Bernice Wicks, Director of Public Relations and Communications; Diane Ziegler, Director of Curriculum and Instruction; Dr. Joseph Petrosino, Supervisor of Special Needs; and Carene Jegou, Administrative Assistant to the Superintendent.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mrs. Doyle, seconded by Mrs. Ventantonio, the minutes of the regular meeting held on May 19, 2008 were approved.

Correspondence

- Note from Carole Cardinale thanking the board for their condolences.

Old or Unfinished Business

*Building and Grounds Report*

*Construction Projects Update (SSP Architectural Group)*

- A construction project update was given. The site lighting and building B and F roofing projects are substantially complete; the high school cooling tower and multi-zone replacement project is complete; the Technology Institute window replacement and Culinary Arts program expansion phase 3 projects are underway.

*Change Orders*

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved change orders as they appear below:

*High School Cooling Tower and Multi-Zone Replacement Project (SSP Architectural Group)*

- Change Order No. 1; deduct \$1,454.00 - Mechanical Preservation Association for balance of unused allowances.

*Building B and F Roofing Project (SSP Architectural Group)*

- Change Order No. R-01; deduct \$40,000.00 - J. Strober & Sons, LLC for balance of unused

allowances.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

#### Report of the Attorney

- Ms. Fittipaldi reviewed the American Appraisal Associates agreement and noted the indemnification clause will be changed.
- Ms. Fittipaldi reviewed the counseling services request for quotes in terms with its compliance with public school contract law.

#### Superintendent's Report

##### A. Resignation

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education accepted the resignation of Mr. Robert Hahn, for the purpose of retirement, effective June 30, 2010.

Mr. Smith and Mrs. Ventantonio asked why Mr. Hahn was requesting his retirement two years in advance. Mr. Maddaluna responded that it is required in order to receive the 12% stipend for additional responsibilities.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

##### B. Full-Time Employment - 2008-09 School Year

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education appointed the following full-time personnel for the 2008-09 school year:

<u>Name</u>	<u>Position</u>	<u>Step/Guide</u>	<u>2008-09 Salary</u>	<u>Effective</u>
Debra Voytko	Classroom Aide/Cosmetology		\$30,468.00	9/1/08
Desiree Wallace	Classroom Aide/Cosmetology		\$30,468.00	9/1/08
Maria Johnson	Supervisor of Academics	B2(PSA)	\$77,750.00	7/1/08
Teresa Morelli	Supervisor of Academics	B2(PSA)	\$77,750.00	7/1/08
Maureen Glennon	Dance & Associated Dance/Theater Skills Instructor (12-month)	1-2/D	\$58,194.00	7/1/08
Karen Long	Guidance Counselor (12-month)	11/C	\$66,869.35**/**	8/1/08

\*Masters stipend added to base

\*\*Prorated

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## C. Employment of Part-Time Personnel - Summer 2008

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved the employment of the following part-time personnel for summer 2008:

High School

Aaron Burris	Substitute Bus Driver	\$ 16.00/hr
Amanda Ives	Clerical	\$ 12.00/hr
Christine Lella	Clerical	\$ 12.00/hr
JaLisa Williamson	Clerical	\$ 12.00/hr
Janelle Jegou	Clerical	\$ 12.00/hr
Amad Saulat	Clerical	\$ 7.15/hr
Charles Koch	Printing	\$3,000.00/summer

Performing Arts

Christopher Tomaino	Summer Camp Coordinator	\$ 34.15/hr
Meghan Trelease	Dance Instructor	\$ 34.15/hr
Christynn Cardino	Musical Director	\$ 34.14/hr
Jaclyn Rea	Intern	\$ 12.00/hr
J. Anthony Kennette	Video	\$ 34.15/hr
Laurie Reader	Technical Director	\$ 39.82/hr
Joseph Mancuso	Curriculum	\$ 35.00/hr
Roger Gonzalez	Technical Assistant	\$ 25.60/hr
Deborah Gichan	Curriculum/State Exam	\$ 34.15/hr

Work Study - \$7.15/hr

Fatima Ali	David Bednar	Lynn Behling	Michelle Bohorquez
Kerry Bremer	Benjamin Caropreso	John Gallagher	Lindsey Gulick
Joseph Lella	Adetona Ogunfowora	Jillian Mahon	Julee Mahon
Chelsea Phillip	Jacqueline Paladino	Victoria Richards	Zachary Schmidt
Caitlin Trotter	Raymond Strazewski	Martha Valle	

Twilight

Alan Creveling	Auto Mechanic Instructor	\$ 36.00/hr
Belinda Fields	Health Occupation Instructor	\$ 36.00/hr
Wallace Shackell	Basic Skills Instructor	\$ 36.00/hr
Evangeline Byrd	Basic Skills Instructor	\$ 36.00/hr
Rick Musser	Substitute	\$ 36.00/hr
Mark Mastrobattista	Substitute	\$ 36.00/hr
Michael Goines	Culinary Arts Assistant	\$ 9.00/hr
Moysey Averbukh	Bus Driver	\$ 17.00/hr
VaLecia Lewis	Cosmetology Aide	\$ 20.00/hr
Mary Behot	Administrative Assistant	\$ 18.00/hr
Carolyn Brink	Social Worker	\$ 32.21/hr
James Easter	Substitute	\$ 36.00/hr

Technology Institute

Leslie Ahrendts-Edwards	Computer Technology	\$ 40.79/hr
Jean Beauchamp	Practical Nursing	\$ 40.79/hr
Ann Marie Bunty	Practical Nursing	\$ 40.79/hr
Barry Campbell	Computer Technology	\$ 40.79/hr
Frank Cerulli	Graphic Design	\$ 40.79/hr
Ericka Diaz	Secretary	\$ 17.00/hr
Floyd Gellerman	Graphic Design	\$ 40.79/hr
Nadine Larson	Medical Assistant	\$ 40.79/hr
Geraldine Mosca	Practical Nursing	\$ 40.79/hr
Kathleen O'Sullivan	Practical Nursing	\$ 40.79/hr

Twyla Powers	Office Administration	\$ 40.79/hr
Carol Sowul	Practical Nursing	\$ 40.79/hr
Suzan Dincer	Clerical	\$ 12.00/hr
Ashley Jiles	Clerical	\$ 7.15/hr
Jonathan Bieler	Clerical	\$ 12.00/hr
<u>Buildings &amp; Grounds</u>		
Anthony Pangl	Maintenance	\$ 12.00/hr
Michael McClain	Maintenance	\$ 12.00/hr
Benjamin Reader	Maintenance	\$ 12.00/hr
<u>Superintendent/Business Office</u>		
Carlie Dunay	Clerical	\$ 7.15/hr

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X, gladly	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

D. Employment of Part-Time Personnel - 2008-09 SY

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mrs. Doyle and passed on roll call vote, the Board of Education approved the employment of the following part-time personnel for the 2008-09 school year:

Skills USA

JoAnn Vincenz	Administrative Assistant	\$4,269.63/month
Peter Carey	Director	\$3,500.00/month

Twilight

Helen Mikulak	Bookkeeper	\$ 917.00/month
Sherman Harris	Director	\$3,501.50/month

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

E. Salary Adjustment - 2008-09 School Year

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved a salary adjustment for Mr. Robert Hahn as follows:

	2008/2009	Memorandum		2008-2009
<u>Step/Guide</u>	<u>Base Salary</u>	<u>Agreement(12%)</u>	<u>Longevity</u>	<u>Total Salary</u>
26/E	\$81,305.00	\$9,756.60	\$1,300.00	\$92,361.60

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

F. Lateral Move - 2008-09 SY

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved Ms. Anna Murphy's request for a lateral move from

Step 11C to Step 11D on the salary guide in the amount of \$56,218.22 (masters stipend added to base), effective September 1, 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

G. Field Trips

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved field trips for high school students as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

H. Job Descriptions

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved the following job descriptions as they appear on Addendum #2.

Mrs. Doyle questioned if certification is necessary at the post-secondary level for the practical nursing position. Mr. Maddaluna informed the board that no certification is required for post-secondary instructors.

Creative Arts Coordinator  
Practical Nursing Instructor/Coordinator of Skills Lab

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

I. Affiliation Agreements - 2008-09 School Year

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved continuation of the following affiliation agreements for the 2008-2009 school year:

Bridgeway Care Center  
Carrier Foundation  
Children's Specialized Hospital  
Francis E. Parker Memorial Home  
Matheny Medical and Educational Center  
McCarrick Care Center  
Princeton Healthcare System  
Robert Wood Johnson University Hospital  
Runnells Specialized Hospital of Union County  
Somerset Medical Center  
Somerset Valley Rehabilitation & Nursing Center  
St. Peter's University Hospital

Dr. Lisabeth Sloane, DMD

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## J. Application for Funds

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its June 23, 2008 meeting authorized application for funds for the following:

NJ Department of Labor & Workforce	Apprenticeship Coordinator (FY 2009)	\$ 32,932.00
NJ Dept. of Children and Families	School Based Youth Services (2008-09 SY)	\$346,077.00
NJ Department of Education	Perkins-Secondary	\$221,936.00
	Perkins-Post-Secondary	\$109,219.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## K. Acceptance of Funds

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its June 23, 2008 meeting authorized acceptance of funds for the following:

United Way of Somerset County	Summer Twilight	\$ 5,000.00
Somerset Cty. Dept. of Human Services	Twilight (7/1/08-6/30/09)	\$104,000.00

Mrs. Ventantonio and Mr. Smith questioned if these amounts are the same as the prior year. Mr. Maddaluna confirmed they are.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## L. Professional Seminars/Workshops

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #3.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	abstain	

Mrs. Ventantonio X  
 Dr. Braun X

M. Superintendent's Update

- Overview of Staff Evaluation Document- Ms. Ziegler handed the board the drafts for the Professional Performance Report (formal classroom observation) and the annual Professional Performance Report (formal annual summary). Ms. Ziegler also informed the board that any written communication for informal observation is also included in the employee's personnel file. Mr. Maddaluna noted a schedule of observations exist documenting who is observing and when. The board agreed that multiple supervisors should evaluate non-tenure staff. Mrs. Doyle noted the Professional Improvement Plan is now the Professional Development Plan for staff and the Professional Growth Plan is for administrators. Mrs. Doyle questioned if performance criteria existed and if it is communicated. Ms. Ziegler responded that rubric documents explain how to achieve performance levels. Mrs. Doyle also commented that she supports unannounced observations. Mr. Smith suggested expanding the narrative section on the forms. Mrs. Ventantonio suggested the forms be revised to include the five level Likert Scale. Mrs. Doyle suggested a box be included at the end of the form that should be checked when an employee's response is attached. Mr. Smith felt the summary statement section was clear, direct and objective. Ms. Ziegler explained it was a form of checks and balances.
- Priority Topics for 2008-09/Plans of Action – Mr. Maddaluna distributed and summarized the handouts documenting the priority topics for next year. Emphasis will be placed on the New Jersey Quality Single Accountability Continuum and redefining the district.
- Career Academy - 2-Year Report – Mr. Carey prepared an overview progress report in binder form. A copy of this binder will be presented to the advisory council at their meeting on Wednesday. Mrs. Doyle acknowledged the importance of creating a student database to document how successful the program is. She also discussed the “pushback” from the sending districts. Mr. Smith asked how Raritan Valley Community College felt about the program; Dr. Braun and Mrs. Ventantonio noted the support of the college. Mr. Hyncik liked the assessment section as it again reiterates that the communication with parents is critical. Mr. Maddaluna discussed the agreement we have with the sending district guidance directors which states if students are returned to their sending districts they will be placed in advanced or honors classes. Mrs. Doyle noted the importance of building connections with the parents and the involvement of businesses and industries through internships. Mr. Maddaluna noted that at this point there is more obstruction from the sending districts than embracement of the program. Mr. Hyncik asked if the district is looking to balance the population of the sending districts. Mr. Maddaluna is conscious of the distribution and will monitor trends. Mrs. Ventantonio noted once we demonstrate success, the program will sell itself.
- Annual Student Report –Mr. Joseph Maimone, CIE Coordinator, prepared and submitted the report to the board. This report documents what students are doing after graduation from our high school.
- Educational Articles – These were also included in the packet for the board's review.

Submission of Bills

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,617,675.24
Fund 20	\$ 143,134.21
Fund 30	\$1,002,216.22
Fund 60	\$ 18,835.92
Fund 61	\$ 13,726.45
Fund 95	<u>\$ 11,301.76</u>
Total	\$2,806,889.80

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

New Business

- Mr. Smith had two comments in his school board notes of June 12<sup>th</sup>. Mr. Fisher and Dr. Braun were congratulated for their 30 years of board of education service. In addition, Mr. Smith gave special recognition to Dr. Braun for his 38 years of public service as a physician and 30 years of public service as a board member. Mr. Smith is proud to be part of the team.
- Mr. Hyncik discussed the School District Accountability Act. Mrs. Doyle summarized the Act and the responsibility of new board members as required in the Act. She informed the board that she wrote a letter requesting a waiver from the required training. Mrs. Strober will register both Mrs. Doyle and Mr. Hyncik for the required training in compliance with this law at the October School Board Convention.

Report of the School Business Administrator/Board Secretary

- A. Receipt of Monies for May 2008



<u>Fund 10</u>	
Appropriation Refund	\$ 10,875.13
County Tax Levy	\$ 1,018,561.00
State Aid	\$ 89,744.20
Miscellaneous	\$ 300.00
Interest	\$ 5,038.04
Adult Continuing Education	\$ 1,864.00
Teacher Quality Mentoring	\$ 2,484.00
TI Tuition	\$ 64,155.75
Alternative School	\$ 24,650.00
Academy School Tuition	\$ 3,600.00
Performing Arts-Summer Camp	\$ 3,297.50
Summer School Tuition	\$ 101,478.27
FICA	\$ 42,298.49
<u>Fund 20</u>	
Apprenticeship Coordinator Grant	\$ 6,522.01
VICA-Statewide	\$ 10,937.00
Tara Target at Risk Aid	\$ 993.75
Instructional Supplement Aid	\$ 793.05
Carl Perkins-Secondary	\$ 41,299.00
No Child Left Behind	\$ 1,500.00
IDEA	\$ 15,000.00
<u>Fund 30</u>	
County Capital Project	\$ 426,225.41
<u>Fund 60</u>	
Interest	\$ 18.15
Lunches	\$ 4,677.90
State Aid Lunch	\$ 199.16
Federal Aid Lunch	\$ 3,695.56
<u>Fund 61</u>	
ETTC	\$ 947.00
Total Receipts for June 2008	\$ <u>1,881,154.37</u>

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	

Mrs. Ventantonio X  
Dr. Braun X

B. Reports A-148 and A-149

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of May 2008 and the Treasurer of School Monies for the month of May 2008, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

C. Somerset County Educational Services Commission (SCESC) Transportation

On motion by Mrs. Ventantonio, seconded by Mrs. Doyle and passed on roll call vote, the Board of Education entered into a contract agreement with SCESC for the purpose of providing transportation for the Summer Twilight Program. The cost will be \$254.13/day for two (2) buses/day for 20 days.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

D. Budget Transfer - 2007-08 School Year

On motion by Mrs. Doyle, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved the following budget transfer:

From: 20-432-200-580-21-0000 (\$294.90) To: 20-432-200-600-21-0000 \$294.90

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

On motion by Mr. Hyncik, seconded by Mrs. Doyle and passed on roll call vote, agenda items E through Q are as follows:

E. Resolution - 2007-08/6-A - Purchase of Goods and Services/Qualified Purchasing Agent 2008-09 SY  
The Board of Education adopted Resolution 2007-08/6-A as it appears on Addendum #5

F. Designation of Approval to Perform Budget Transfers for the 2007-08 SY Budget

The Board of Education approved transfers as necessary to close out the 2007-08 school year budget, pursuant to 18A:22-8.1. (The board will formally ratify these transfers at the July board of education meeting.)

G. Vision Service Plan - 2008-09 SY

The Board of Education approved VSP (Vision Service Plan) to provide coverage from July 1, 2008 through June 30, 2009 at a rate of \$18.55 per employee/month. (No rate change from previous year.)

H. Delta Dental of New Jersey - 2008-09 SY

The Board of Education approved Delta Dental of New Jersey, Inc. to provide dental coverage from July 1, 2008 through June 30, 2009 as listed below (no rate change from previous year):

<u>Coverage</u>	<u>01 Policy (All Others)</u>	<u>02 Policy (PSA)</u>
Super Composite	\$100.75/employee/month	\$89.96/employee/month

I. Maintenance Contract Agreements - 2008-09 SY

The Board of Education approved the following maintenance contract agreements for the 2008-09 school year effective July 1, 2008 through June 30, 2009.

<u>Vendor Name</u>	<u>Amount</u>
ACT Services	\$ 8,480.00
ATC Services	\$ 12,550.00
American Appraisal	\$ 1,100.00
C-K Air	\$ 5,085.00
Cavanaugh Pest Control	\$ 2,600.00
County of Somerset	\$ 18,000.00
Federal Fire Protection	\$ 3,750.00
Foley	\$ 3,138.00
Ingersoll Rand Company	\$ 1,824.00
Jersey Elevator	\$ 5,844.00
Miller-Chitty	\$ 5,284.00
Monsen Engineering Company	\$ 3,792.00
PMK Group	\$ 3,000.00
Raritan Valley Disposal	\$ 17,000.00
Safety Kleen	\$ 12,500.00
Sonitrol	\$ 992.00
Strategic Environmental Services	\$ 3,400.00
Strategic Environmental Services	\$ 5,000.00
T & R Landscaping	\$ 15,000.00
Total Control Landscaping	\$ 4,000.00
Vent-Tech	\$ 1,985.00
Water Management	\$ 1,524.00

J. State Contract Vendors - 2008-09 School Year

The Board of Education approved the following state contract vendors pursuant to NJSA18A:18A-10 for the 2008-09 school year, effective July 1, 2008 through June 30, 2009.

<u>Vendor Name</u>	<u>State Contract #</u>
Able Office Products	A59763
Ackerson Drapery	A87355
Apple Computer	A81253
ASAP Software Express	A81234
Carpet Showcase	A65750
CDW Government	GSA35F-0195J
Century Office Products, Inc.	A53593
Corporate Express	A49033
Creative Networking	A81219
Empire Technologies	A42285
Lawson Products	A48931
Mythics, Inc.	GS35F-0153M
Office Depot	A84557
Pitney Bowes, Inc.	A82969

Premier Office Supply	A59759
Promedia Technology Services, Inc.	A81225
Ray's Sport Shop, Inc.	A67874
Shanahan's Stationary	inwood56778
Somerset Office Supplies	A59753
TransNet Corporation	A81194
Village Office Supply	A49018
WB Mason Co., Inc.	A59767
Wintech Industries	GS35F-0065N

K. Software Contract Agreements - 2008-09 School Year

The Board of Education approved the following software contract agreements for the 2008-09 school year effective July 1, 2008 through June 30, 2009.

<u>Vendor Name</u>	<u>Amount</u>
ADP	\$ 32,528.00
Alaquest International, Inc.	\$ 6,800.00
Alert Now, Rapid Notification	\$ 2,300.00
Access IT Group	\$ 10,440.00
Computer Resources (MMS)	\$ 2,730.00
EdNet Technologies, LLC	\$ 1,950.00
Strauss Esmay Associates, LLP	\$ 2,680.00
Food Service Solution	\$ 990.00
Glencom Systems, Inc.	\$ 5,903.00
Promedia Technology Services, Inc.	\$ 9,777.32
Systems 3000	\$ 11,004.00
Zumu Software	\$ 2,400.00
Pitney Bowes	\$ 4,668.00

L. Food Service Management Contract Award - 2008-09 School Year

The Board of Education awarded the food service management contract for the 2008-2009 school year to Maschio's Food Services, Inc. of Lyndhurst, New Jersey. Somerset County Vocational & Technical Schools shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$10,750.00. The management fee shall be payable in 10 monthly installments of \$1,075.00 per month commencing on September 1, 2008 and ending on June 30, 2009. Maschio's Food Services, Inc. guarantees a no cost or breakeven food service operation. ( Contingent upon review and approval by board attorney.)

M. Cafeteria Price List 2008-2009 School Year

The Board of Education approved the cafeteria price list for the 2008-2009 school year as it appears on Addendum #6.

N. Facility Use Schedule - 2008-09 School Year

The Board of Education approved the school year facility use fee schedule as it appears on Addendum #7.

O. Release of Executive Session Minutes

The Board of Education approved the release of the following executive session minutes: July 24, 2007; August 27, 2007; November 19, 2007; January 28, 2008; and April 28, 2008.

P. Donation

The Board of Education accepted the following donation:

<u>Donor</u>	<u>Item</u>
Kenneth Watson	Lexmark Optra Laser Printer SC1275 10 toner cartridges

## Q. Academy Tuition Contracts

The Board of Education approved the following Academy Tuition Contract Agreements for the 2008-09 school year:

Bedminster BOE	1 student	\$ 2,000.00
Bernards BOE	2 students	\$ 4,000.00
Bound Brook BOE	1 student	\$ 2,000.00
Branchburg BOE	4 students	\$ 8,000.00
Bridgewater-Raritan Regional BOE	11 students	\$ 22,000.00
Delaware Valley Regional BOE	6 students	\$ 15,000.00
Franklin BOE	16 students	\$ 32,000.00
Hillsborough BOE	9 students	\$ 18,000.00
Hunterdon Central BOE	4 students	\$ 10,000.00
Manville BOE	2 students	\$ 4,000.00
Montgomery BOE	3 students	\$ 6,000.00
North Hunterdon/Voorhees BOE	3 students	\$ 7,500.00
North Plainfield BOE	12 students	\$ 24,000.00
Somerville BOE	7 students	\$ 14,000.00
South Bound Brook BOE	2 students	\$ 4,000.00
Watchung BOE	5 students	\$ 10,000.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## July Meeting

On motion by Mrs. Ventantonio, seconded by Mrs. Doyle and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

July 28, 2008

5:30 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

## Remarks from the Public

- Mrs. Wicks reported on the news media coverage of all graduating students in the *Courier News*; a story and photograph of the high school graduation was in the *Courier News* and *Somerset Messenger Gazette*. Also included in the packet was the newsletter, information on the SkillsUSA medal winners and the Technology Institute graduation. She also noted that marketing the district as one is the focus of the new brochure.

## Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to N. Nigro, extended sick leave request and E. Symborski, personnel. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

## Closed Session

On motion by Mrs. Ventantonio, seconded by Mrs. Doyle and passed on roll call vote, the Board of Education went into closed session at 6:55 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

#### Open Session

On motion by Mrs. Ventantonio, seconded by Mrs. Doyle and passed on roll call vote, the meeting reopened at 7:35 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

#### Extended Sick Leave Request – Nick Nigro

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mr. Smith, the Board of Education did not pass on roll call vote, Mr. Nick Nigro's request for an extended sick leave (less (\$55.00/day) retroactive to June 2, 2008 through June 30, 2008).

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		X
Mr. Hyncik		X
Mrs. Doyle		X
Mrs. Ventantonio		X
Dr. Braun	X	

#### Return to Work – Eric Symborski

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mr. Smith and passed on roll call vote, the Board of Education approved Mr. Eric Symborski's return to work date of July 1, 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

#### Adjournment

On motion by Mrs. Ventantonio, seconded by Mrs. Doyle and passed, the meeting adjourned at 7:41 p.m.

