

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting

April 27, 2009

The meeting was called to order at 6:00 p.m. with the following board members present:

Dr. Alan P. Braun, President
Anita Ventantonio, Vice President
Theodore Smith
William Hyncik, Jr.
Trudy Doyle

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, High School Principal
Dr. Michael Illuzzi, Director of Post-Secondary Education Programs
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder, absent

Members of the Press: *The Star Ledger* and the *Courier News*

Others: Michael Kuschyk, Director of Buildings and Grounds; Bernice Wicks, Director of Communications; Dr. Arleen Urban, Supervisor/Office Administration Programs; Peter Carey, Director of Student Services; Dr. Joseph Petrosino, Director of Special Needs; Michael Herrera, Assistant High School Principal/Director of Career & Technical Education and Workforce Development; Sherman Harris, Supervisor of Special Projects; Maria Johnson, Supervisor of Academics; Elizabeth Stitley, Supervisor/Allied Health Programs; Helen Mikulak, Manager of Student Financial Services; Annette Johnson, Bursar; Charles Bowers, General Technologies Instructor; Martha Logan-Bieler, Teacher Coordinator/Medical Assistant; Carene Jegou, Administrative Assistant to the Superintendent; Gladys Pokrywa, Mathematics and Social Studies Instructor; Ben Pokrywa, Electrical Construction Instructor; Sheila Buttermore, Performing Arts Coordinator; Student of the Month and parents; Semon Rezchikov, Maureen Gately; Jay Rossmusen, Engine City and members of the public.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik, the minutes of the regular meeting and closed session held on March 23, 2009 were approved.

Correspondence

- None discussed.

Old or Unfinished Business

Student of the Month

- Mr. Jones introduced Dennis Lopes, a senior student from North Plainfield who is in the Law and Public Safety as the Student of the Month for April. In addition to his good academic record, Dennis Lopes is very community service oriented. He is a First Lieutenant for the North Plainfield Rescue Squad and a certified Emergency Medical Technician (EMT). Dennis also works for the North Plainfield Parking Authority, Traffic Division. After he graduates he plans to attend Raritan Valley Community College and eventually become a police officer for the North Plainfield Police Department.
- Mrs. Buttermore presented Maureen Gately with the Somerset County New Jersey Council of County Vocational Schools Successful Graduate Recognition Award.

- Mrs. Johnson recognized Semon Rezhikov, a 9th grade student who scored in the top 10% of students who participated in the 2009 USA Biology Olympiad.
- Mrs. Gladys Pokrywa was presented as this year's Teacher of the Year recipient.
- Mr. Maddaluna updated the board on the Technology Institute programs. He noted that the construction technology program will remain for one more year; the evening cosmetology program will continue for one more year so that second year students can complete their program; the diesel program will be broken into two groups, Group 1 where students have 18 or less credits to complete the program and Group 2 where students have greater than 18 credits. There are 25 students in Group 1 who the administration will meet with individually to determine how to best address their educational needs. Students in Group 2 have the option of completing their program at Engine City in South Plainfield or Mercer County Vocational School Adult Continuing Education Program. He also noted that Union and Middlesex County Vocational School districts have closed their diesel programs. Mr. Maddaluna also informed the board that last quarter there were only 100 state wide diesel mechanics and in yesterday's *Star Ledger* in auto related jobs there were five out employers of 252 looking for diesel mechanics.

Public Participation

The following people signed a public comment sheet and addressed the board of education with questions and/or comments related to their programs:

- Cynthia Choman thanked the board for the opportunity for her son to continue in the diesel program.
- George Truxel declined to comment at this time.
- Barry Savar questioned if the enrollment numbers increase and reduces the cost to run the diesel program, will the program be reinstated. Mr. Maddaluna noted that the district is looking to partner with shared services with Raritan Valley Community College.
- Gage Savar declined to comment.
- Jonathan Russo declined to comment.
- Jacqui Manna commented that the board and administration are not meeting new demands. She questioned why they did not consider Green Technology as it was introduced by making engines that run on vegetable oil. She continued to challenge the district's decision to eliminate the adult diesel program at the Technology Institute.
- Daniel Designore. diesel student had no comment at this time.
- Sharon Gill, on behalf of the students, thanked the board for allowing students to finish the cosmetology program.
- David Giambusso, reporter for *The Star Ledger*, questioned the student enrollment numbers for the cosmetology, construction technology, diesel and medical assistant programs. Mr. Maddaluna noted that the current enrollments in these programs are: 10 in cosmetology; 31 in construction technology; 25 in diesel and 5 in medical assistant. He also noted that in the past ten years, 35 students have graduated the diesel program.
- Janet Pizzelli left abruptly noting her disappointment that she could not ask her question.

Report of the Attorney

- Ms. Fittipaldi noted that the board would be awarding a contract for the culinary arts dishwasher bid on this agenda and would discuss the status of contract negotiations during closed session.

Superintendent's Report

A. Reappointments - Instructional Personnel - 2009-2010 SY

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved that in accordance with the Contract Agreement presently in effect, the following teachers and staff members be approved for continuing employment.

The specific salary and fringe benefits for these staff members will be determined in accordance with the contract between the Board of Education of the Somerset County Vocational & Technical Schools and the Somerset County Vocational-Technical Education Association when negotiated.

Non-Tenure

Cooper, Rachel+
Coslit, Andrew
Cross, Margaret
DelaCruz, Irene**
Fellmeth, Jessica
Glennon, Maureen**
Lakhlif, Daysi
Long, Karen**
Mastrobattista, Mark
McClain, Michael
McManus, Kevin
Mehta, Ushma
Mikrut, Eleanor**
Miller, Christopher
Morales, Jaime
Murphy, Anna
Patil, Pratima
Schrenk, Christopher
Strober, Julie+
Stutz, Sarah Morelli**
Unda, Louise Tokarsky+
Wild, Maureen
Zotti, Gregory
Tenure
Bird, Marcia
Bolha, Helen
Brink, Carolyn***
Brinkmann, Paul
Buttermore, Sheila**
Byrd, Evangeline
Byrd, George
Coleman, Janet
Creveling, Alan
Easter, James
Edwards, Leslie Ahrendts
Finley, Antoinette**
Fischer, Margaret
Flor, Paul
Fortunato, Catherine
George, Edward
Gewant, Garry
Glass, Karen**/**
Gray, Donna**
Hahn, Robert
Hart, Karen
Heinbach, Thomas
Howard, Patrick
Ives, Irene**
Kassick, Michael
Koch, Charles
Krause, Michele***
Lawler, Maureen**
Lee, George
Loughney, Patricia
Maimone, Joseph**
Mancuso, Joseph
McMahon, Miranda
McNerney, Kristen

Morales, Patricia Cantwell**
 Moskaluk, Laura**
 O'Neill, John
 Perrone, M. Cristina***
 Pokrywa, Benjamin
 Pokrywa, Gladys
 Roth, Michelle**
 Scholl, Johanna***
 Schwarz, Kenneth*
 Smith, Donald
 Smith, Linda Weber
 Sortor, Janeen
 Vasaturo, Kim
 Vingara, John

* 11 month

** 12 month

*** Pending approval for funding from various grants

The above 2009-2010 appointments are based upon budgetary, enrollment and course projections known at this time and changes therein may hereafter affect same.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun		X

B. Reappointment of Secretaries/Support Staff – 2009-2010 SY

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education reappointed the personnel listed below for the 2009-2010 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

<u>Name</u>	<u>Category</u>
Cabreja, Milagros	II
Cardinale, Carole	I
DeFazio, Bonita	II
Diaz, Ericka	II
Edge, Janet (10 mo.)	III
Patryn, Amy	II
Gallagher, James	II
Gronski, Bonny	II
Hopkins, Donna	II
Johnson, Annette	I
Leahey, Sharleen	II
Lella, Maura	II
Murtagh, Rosemary***	I
Nelson, Ernestine	I
Prudente, Kathleen	II
Rodriguez, Magali	II
Santiago, Susan	II
Scott, Wanda	II
Shahid, Faiza	II
Strickhart, James	II
Szymanski, Robyn	I
Tepke, Christine	II

Wall, Sheryl II
 Witthoeft, Cynthia I

Teacher Aides

Morlock, Karen (10 mo.)***
 Voytko, Debra (10 mo.)
 Wallace, Carita (10 mo.)***
 Wallace, Desiree (10 mo.)

Specialists

Campanella, Robert
 Gordon, Marvin***
 Pelliccia, Patrick
 Watson, Janet Cantore

*** Pending approval for funding from various grants

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

C. Annual Contract - Buildings & Grounds Staff - 2009-2010 SY

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education approved the personnel listed below be offered an annual contract for the 2009-2010 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

<u>Name</u>	<u>Category</u>
Averbukh, Moysey (10 mo.) - Bus Driver***	III
Bowers, Erick	III
Capitani, Massimo	II
D'Alessandro, Thomas - Security	III
Dominguez, Danny - Security	III
Heinbach, John	II
Layton, Michael	II
Leibold, Francis - Security	III
Rice, Michael (11 mo.)	I
Symborski, Eric	I
Whitzer, Christopher	III

*** Pending approval for funding from various grants

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

D. Reappointment of Principal/Supervisors - 2009-2010 SY

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education reappointed the personnel listed below for the 2009-2010 school year. Salaries will be determined upon completion of a negotiated agreement between the Board of

Education of the Somerset County Vocational & Technical Schools and the Principal/Supervisors Association of the Somerset County Vocational and Technical Schools.

<u>Name</u>	<u>Position</u>
Carey, Peter	Director of Student Services
Harris, Sherman	Supervisor of Special Projects
Herrera, Michael	Assistant Principal/Director Career & Technical Education & Workforce Development
Hynes, Cynthia	Manager Student Information Services/Registrar
Illuzzi, Michael+	Director Post Secondary Education
Johnson, Maria+	Supervisor of Academics
Jones, Edmund	Principal
Mikulak, Helen	Manager Student Financial Services/Human Resources-Technology Institute
Morelli, Teresa+	Supervisor of Academics
Petrosino, Joseph	Director of Special Education
Savage, Elizabeth+	Manager of Corporate & Community Outreach & Developmental Planning
Stitley, Elizabeth	Supervisor Allied Health Programs
Teryek, Charles	Assistant Director Technology Institute
Wallace, Duane+	Supervisor of Learning & Technology
Ziegler, Diane	Director of Curriculum & Instruction

+ Non-Tenure

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

E. Reappointment of Exempt Staff - 2009-2010 SY

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education reappointed the exempt personnel listed below for the 2009-2010 school year. Salaries will be determined at a later date.

<u>Name</u>	<u>Position</u>
Boettger, Stephen	Foreman
Bowman, Camille	Administrative Secretary/Superintendent's Office
Brink, Pamela**	School Based Director
Fresco, Michelle	Administrative Assistant to the School Business Administrator
Hart, Valerie	Accountant
Hoff, James	Foreman
Jegou, Carene	Administrative Assistant to the Superintendent
Kuschyk, Michael	Director of Buildings & Grounds
Sartori, Michele	Bookkeeper/Accountant (Payroll)
Strober, Diane	School Business Administrator/Board Secretary
Wicks, Bernice	Director of Communications

** Pending approval for funding from various grants

Mr. Maddaluna noted that the executive county superintendent as per A-5 is required to review and approve the school business administrator contract and further noted that the director of public relations and communications job title was changed at the July 28, 2008 board meeting as per A-5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	abstain	
Mrs. Ventantonio	X	

M. Memorandum of Understanding - Jewish Vocational Service

The Board of Education entered into a Memorandum Of Understanding with Jewish Vocational Service (JVS) to provide training funded by the New Jersey Department of Labor and Workforce Development.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	abstain	
Mrs. Ventantonio	X	
Dr. Braun	X	

N. Acceptance of Funds

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its April 27, 2009 meeting authorized acceptance of funds for the following:

United Way of Central Jersey (through SCVTS Foundation)	Twilight Program (2008-09 SY)	\$ 5,225.00 (revised)
Juvenile Justice Commission	Twilight Program (summer 2009)	\$ 20,000.00
Magyar Bank	Twilight Program (summer 2009)	\$ 500.00
NJ Department of Human Services	Twilight Program (2009-10 SY)	\$104,000.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

O. Superintendent's Update

- Mr. Maddaluna updated the board on the status of the feasibility study for the Somerset Regional Center Athletic Complex. Mrs. Strober informed the board the Regional Center Partnership will be requesting a Letter of Interpretation (LOI) from the New Jersey Department of Environmental Protection. More information will be forthcoming.

Submission of Bills

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,660,163.12
Fund 20	\$ 121,526.44
Fund 30	\$ 310,384.48
Fund 60	\$ 11,220.54
Fund 61	\$ 5,250.50
Fund 95	<u>\$ 5,435.70</u>
Total	\$2,113,980.78

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

New Business

- Mr. Smith reported that Mr. Maddaluna received the 2009 Lifetime Award from the Boy Scouts and will be honored at a recognition dinner on June 17th. The board congratulated Mr. Maddaluna on his award.
- All Ethics Disclosure Statements have been filed with the Executive County Superintendent and are available to the public as required by law.

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of March 2009 and the Treasurer of School Monies for the month of March 2009, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun		X

B. Board of School Estimate Approval of the 2009-2010 SY Budget and the 2009 County Capital Allocation

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the Board of Education ratified the action of the Board of School Estimate wherein the proposed budget of \$17,538,590 supported by County taxes in the amount of \$11,325,234 for the 2009-2010 school year and the proposed 2009 County capital allocation of \$1,065,000 be adopted. County may approve additional capital requests for 2009.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun		X

On motion by Mrs. Doyle, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items C through F as follows:

C. Solicit Bids - 2009 Capital Projects

The Board of Education authorized public advertisement and solicitation of competitive bid proposals for the 2009 capital projects (Addendum #5).

D. Contract Award - Culinary Arts Program/Dishwasher

The Board of Education awarded the contract for the purpose and installation of a conveyor type dishwasher for instructional purposes in the culinary arts program to E&A Restaurant of Plainfield, New Jersey in the amount of \$46,872.94 as reviewed and approved by the board attorney. (The funds for this purchase have been approved and are available in the 2008-09 Perkins secondary grant.)

E. Budget Transfers - 2008-09 SY

The Board of Education approved the following budget transfers for the 2008-09 school year as follows:

From:	To:		
11-140-100-610-07-0307	(\$ 2,500.00)	11-140-100-800-07-0000	\$ 2,500.00
11-000-291-270-00-0605	(\$67,000.00)	11-000-291-241-00-0602	\$67,000.00
20-008-200-100-21-0000	(\$ 4,585.00)	20-008-100-610-21-0000	\$ 678.75
		20-008-200-330-21-0000	\$ 3,906.25
20-008-100-800-21-0000	(\$ 1,578.75)	20-008-200-330-21-0000	\$ 1,578.75
20-432-200-330-21-0000	(\$ 6,627.36)	20-432-200-104-21-0000	\$ 6,627.36

F. Resolution - 2008-09/4-A PERS Pension Obligation Deferral

The Board of Education adopted Resolution 2008-09/4-A PERS Pension Obligation Deferral as it appears on Addendum #6.

Mrs. Doyle acknowledged that the board is glad that we are not participating in the pension deferral. Mrs. Strober added that from the preliminary information received from the state, the interest rate for deferring the pension payment would have been 8% over 15 years.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

May Meeting

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

May 18, 2009

6:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

June Meeting Date Revision: June 15, 2009 at 6:00 p.m.

Remarks from the Public

- Mr. Carey and Mrs. Wicks announced that the vocational skills competition will be held on May 8th and 9th at the Garden State Exhibit Center. Mr. Carey also noted Adrienne Willard's' positive impact on the SkillsUSA program locally and state wide.
- Dr. Braun offered his condolences to Mrs. Willard's family and acknowledged her participation and contribution to our school and students.
- Mr. Jones thanked the board on behalf of the Willard family.
- Mrs. Stitley announced that the nurses pinning ceremony will take place on Thursday, May 14th at 10:00 a.m.

Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to SCVTEA negotiations, board self-evaluation and superintendent's evaluation. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education went into closed session at 6:45 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun		X

Open Session

On motion by Mrs. Doyle, seconded by Mr. Hyncik and passed on roll call vote, the meeting reopened at 7:51 p.m..

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun		X

- Joe Dempster noted what the diesel program does for students. He questioned whether this program could be reinstated. Mr. Maddaluna reiterated that due to budget cuts the secondary programs were prioritized.
- Cara Richardson, reporter for the *Courier News*, questioned the date of the budget cuts and what the purpose of this meeting was. Mr. Maddaluna stated students enrolled in the construction technology and cosmetology programs can complete their program next year. It is also possible that Group1 diesel students can also complete their program next year.
- Ryan Wright mentioned that he is enrolled in the program through Raritan Valley Community College and questioned the possibility of offering certain students these courses to complete their program. He was concerned whether or not Raritan Valley Community College will accept Engine City credits as college credits.

Accept Board Self Evaluation

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed, the Board of Education accepted the annual board self evaluation and the Board of Education Professional Development Improvement Plan.

Adjournment

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the meeting adjourned at 8:05 p.m.

Diane Strober
Business Administrator/Board Secretary