

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
December 15, 2008

The meeting was called to order at 6:00 p.m. with the following board members present:

Dr. Alan P. Braun, President  
Anita Ventantonio, Vice President  
Theodore Smith  
William Hyncik, Jr.  
Trudy Doyle

Also Present:

Michael A. Maddaluna, Superintendent of Schools  
Diane Strober, School Business Administrator/Board Secretary  
Edmund H. Jones, High School Principal  
Dr. Michael Illuzzi, Director of Post-Secondary Education Programs  
Lisa Fittipaldi, Board Attorney  
Jack Ciattarelli, Somerset County Freeholder, absent

Others: Michael Kuschyk, Director of Buildings and Grounds; Bernice Wicks, Director of Communications; Dr. Joseph Petrosino, Director of Special Needs; Michael Herrera, Assistant High School Principal/Director of Career & Technical Education and Workforce Development; Sherman Harris, Supervisor of Special Projects; Elizabeth Stitley, Supervisor of Allied Health; Helen Mikulak, Manager of Student Financial Services; Carene Jegou, Administrative Assistant to the Superintendent; James Strickhart, Secretary; Student of the Month, Anita Wamakima and parent; Vern Warta, Storr Tractor and Matthew Goodman, 2007 Somerset County Vocational High School graduate.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio, the minutes of the regular meeting and executive session held on November 24, 2008 were approved.

Correspondence

- Letter from Lucille Davey, NJ Commissioner of Education thanking Mr. Maddaluna for contacting her to express his concerns about the recently proposed graduation requirements currently under discussion with the State Board of Education.

Old or Unfinished Business

*Student of the Month*

- Anita Wamakima, the daughter of Moses Kinyanjui and Tabitha Wamakima of Green Brook is the Student of the Month for December. She is in her second year in the Health and Sciences Academy at Somerset County Vocational & Technical High School. Anita excels in biology and scored in the top 10% in the Science League. She is also a new member of the Academy's Tech Prep Team. Anita is active in the Rotary Interact Club where she is currently participating in the club's Book Drive. After she graduates she would like to attend Rutgers University for 2 years and then continue at Johns Hopkins or Columbia University to earn her medical degree.

## Report of the Attorney

- Ms. Fittipaldi reported that she reviewed and approved the Ansam Kitchen & Ventilation contract; that she finalized the particulars with regard to the recent personnel matter, and that she has reviewed and approved the Statement of Understanding between the County of Somerset and Somerset County Vocational & Technical Schools; a resolution on said Understanding is included on this agenda for board approval.

## Superintendent's Report

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items A through H as follows:

## A. Employment of Full-Time Personnel - 2008-09 School Year

The Board of Education appointed Ms. Ushma Mehta to the position of Science Instructor, at a salary of \$47,218.22\* (prorated), Step 3-4/C, retroactive to December 1, 2008.

\*Masters stipend added to base

The Board of Education also appointed Mr. Daniel Dominguez to the position of Security Guard (Category III), at a salary of \$30,635.00, effective December 16, 2008.

## B. Employment of Part-Time Personnel - 2008-09 School Year

The Board of Education approved the employment of the following part-time personnel for the 2008-09 school year:

High School

Joseph Malyska	Substitute	\$ 90.00/day
----------------	------------	--------------

Ushma Mehta	Substitute	\$ 90.00/day
-------------	------------	--------------

NJ SkillsUSA

Teresa Morelli	SCVTS Site/Cluster Coordinator	\$800.00/stipend
----------------	--------------------------------	------------------

Erick Bowers	Maintenance./Shipping/Inventory	\$450.00/stipend
--------------	---------------------------------	------------------

	Consultant	(corrected)
--	------------	-------------

Work Study - \$7.15/hr

Elizabeth Ortiz		
-----------------	--	--

Technology Institute

Kenneth Schwarz	American Society of Interior	\$2,276.00/stipend
-----------------	------------------------------	--------------------

	Designers Chapter Advisor	
--	---------------------------	--

## C. Job Description

The Board of Education approved job description-Manager of Corporate and Community Outreach/Developmental Planning as it appears on Addendum #1.

## D. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

## E. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its December 15, 2008 meeting authorized application for funds for the following:

Timberland PRO Community Service	SkillsUSA (Local) (FY 2009)	\$2,500.00
----------------------------------	-----------------------------	------------

## F. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its December 15, 2008 meeting authorized acceptance of funds for the following:

Timberland PRO Community Service	SkillsUSA (Local) (FY 2009)	\$2,500.00
----------------------------------	-----------------------------	------------

## G. Statement of Understanding

The Board of Education entered into a Statement of Understanding with The County of Somerset and Somerset County Vocational & Technical Schools for the purpose of providing printing and graphic arts facilities and services in the event of a disaster or emergency that incapacitates either the Print Shop located in the County Administration Building or the Print Shop located at Somerset County Vocational & Technical Schools.

## H. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #3.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## I. Resignation

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education accepted the resignation of Mr. David Reynolds, Security Guard, effective December 15, 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

## J. Superintendent's Update

- Technology Institute Redesign – Dr. Illuzzi and Mr. Herrera attended Governor Corzine's economic convention. They prepared a PowerPoint presentation on workforce development and training with potential company partners. Vern Warta of Storr Tractor informed the board that he uses our facility for training in the outdoor power equipment business. He noted that dealers and technicians are trained here with both the small engines and horticulture students. He also informed the board there is an industry shortage and many employment opportunities in this field. Mr. Maddaluna acknowledged and thanked Vern for his donation of equipment to the school last year. Matt Goodman, a 2007 graduate of Somerset County Vocational High School and Bridgewater High School said that he is a master carpenter with Local 455 and has received 30+ college credits.

## Submission of Bills

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,629,398.96
Fund 20	\$ 50,907.67
Fund 30	\$ 19,964.74
Fund 60	\$ 11,164.45
Fund 61	\$ 5,250.50
Total 95	<u>\$ 8,864.55</u>
Total	\$1,725,550.87

## New Business

- Dr. Braun informed the board that Elizabeth Stitley was nominated for the Outstanding Women in Somerset

County Education Award. The board congratulated Ms. Stitley on this honor.  
Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of November 2008 and the Treasurer of School Monies for the month of November 2008, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

B. Donation

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education accepted the following donations:

<u>Donor</u>	<u>Items</u>
Dr. Alan P. Braun	Burdick Eclipse EKG w/stand Veni-puncture chair Boeker incubator Lab centrifuge w/tube holder Adams micro-hematocrit centrifuge Ultrasonic doppler flow detector Huntleigh mini-doppler Propper oscillomat manometer Large double x-ray view box Clay-Adams hemocytometer Various computers, printers, etc.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

January Meeting

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

January 26, 2009  
6:00 p.m.  
Somerset County Vocational & Technical Schools  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks reported that we are getting “lots of ink”, including front page articles, articles about Mr. Maddaluna receiving the Business Person of the Year award, the Trade Wins restaurant grand opening and the appointment of Dr. Braun as board president and Anita Ventantonio as board vice president.
- Mrs. Ventantonio shared that she attended Breakfast with Santa and it was a wonderful event as usual.
- Mr. Jones discussed the annual events and upcoming programs.
- Dr. Braun and the board wished a happy holiday to all.

Adjournment

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the meeting adjourned at 6:45p.m.

Diane Strober  
Business Administrator/Board Secretary