

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, NJ 08807

Regular Meeting

May 18, 2009

The meeting was called to order at 6:00 p.m. with the following board members present:

Dr. Alan P. Braun, President
Anita Ventantonio, Vice President
Theodore Smith
William Hyncik, Jr.
Trudy Doyle

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, High School Principal
Dr. Michael Illuzzi, Director of Post-Secondary Education
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder, absent

Others: Diane Ziegler, Director of Curriculum and Instruction; Peter Carey, Director of Student Services; Dr. Joseph Petrosino, Director of Special Needs; Bernice Wicks, Director of Communications; Michael Kuschyk, Director of Buildings and Grounds; Michael Herrera, Assistant High School Principal/Director of Career & Technical Education and Workforce Development; Duane Wallace, Supervisor of Learning and Technology; Maria Johnson, Supervisor of Academics; Teresa Morelli, Supervisor of Academics; Sherman Harris, Supervisor of Special Projects; Pamela Brink, Director of School Based Program; Sheila Buttermore, Performing Arts Coordinator, and son; George Byrd, Auto Body Instructor; Evangeline Byrd, Career Education Instructor; Anna Isachenko, Student of the Month; SkillsUSA students, Edward Miller, Cody Sobel, Patrick Wong, Niki Mirzaei, Clarissa Lin, Maria Bender, Tiffany Romero, Krishna Shah and Nikilesh Sangodkar and parents.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio, the minutes of the regular meeting and closed session held on April 27, 2009 were approved.

Correspondence

- None

Old or Unfinished Business

- Mr. Jones introduced and acknowledged the SkillsUSA state medal winners and advisors. These students will be participating at the national competition in Kansas City on June 22-27, 2009.

Student of the Month

- Anna Isachenko, a second year student in the Health & Medical Sciences Academy, was selected as the Student of the Month for May. She was recognized recently in the NJ SkillsUSA Championships where she won a silver medal with her team members in the Tech Prep Human Services competition and Closing Ceremony presentation. Born in Moscow, Anna and her family settled in Manville. Her love of music and singing helped her win a High Honors Award for vocal performance from the Westminster Conservatory of Music. Her other interests include piano, soccer and photography. She was a member of a traveling soccer team in Middlesex, and now participates in the Photography Club and Peer Leadership Club at SCVTHS. She finds time to attend the new Emergency Medical Technician class at SCVTHS that meets after school hours. She is attending Raritan Valley Community College for an Introduction to Music class. After she graduates she intends to continue her education in a field of her choice.

Administrative Action Plans

- Mrs. Brink reported on further actions of the Make a Difference campaign. A clinician has gone into classrooms to speak with students; anti-bullying videos are available for use in classrooms; weekly anti-bullying meetings and a “wall of peace” have been created.
- Mr. Carey presented an update on the career tech and high school redesign.
- Mrs. Ziegler discussed that she is working to meet the State’s Average Yearly Progress requirements by improving the language arts literacy and math scores and that this is an on-going effort. Next she will begin to prepare the New Jersey Quality Single Accountability Continuum “plan” and prepare to begin the process. Mrs. Ziegler will be forwarding updated curriculum to the board for approval.
- Mr. Herrera updated the board on “where literacy finds meaning” professional development opportunity with “MAX” teaching and reading strategies that will increase and improve literacy among students in their career major areas.
- Dr. Petrosino updated the board on Project Explore and the online software Project Foundry which allows a student to work on the project in an unlimited, unrestricted time frame. Mr. Maddaluna is hoping to offer this to 20 students who are interested.
- Mr. Wallace reported on the “Plan of Action for Technology” which includes networking among tech professionals; reviewing Promedia recommendations; improving internet connectivity; updating district forms and understanding administrative needs. Mrs. Strober commented on how Mr. Wallace, without much time to prepare, was charged with not only immediately securing our infrastructure as a result of an unexpected retirement but also managing the reorganization of the technology department. He is gaining the respect and trust of the technology staff; he is attending professional development opportunities on various aspects of his new position; and he is participating in monthly administrative council meetings. Mrs. Strober is pleased on how well Mr. Wallace is performing his new responsibilities. She is looking forward to his continued growth and the future successes of the department and within the district.

Construction Project Update

- Technology Institute Window Replacements (SSP Architectural Group) – The contractor is doing a quality job and the project is scheduled to be complete by mid-June.

Report of the Attorney

- Ms. Fittipaldi reported that she prepared the dishwasher contract and the custodial contract extension.

Superintendent's Report

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items A-E as follows:

A. Employment of Part-Time Personnel - 2008-09 SY

The Board of Education approved employment of the following part-time personnel for the 2008-09 school year:

TOPS

Cristina Perrone	Substitute	\$37.00/hr
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Twilight

Tiffany Polite	Recruiter	\$20.00/hr
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Technology Institute

Christine Blumber	LPN Instructor	\$38.67/hr
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(2 days/week x 8 weeks)

Marcia Quinn	LPN Instructor	\$38.67/hr
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(2 days/week x 8 weeks)

B. Employment of Part-Time Personnel - Summer 2009

The Board of Education approved employment of the following part-time personnel for summer 2009:

Summer School

Keith Bigora	Mathematics	\$34.50/hr
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Michael Curto	History	\$34.50/hr
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Edward Graf	History	\$34.50/hr
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Jessica Hann	Physical Education & Health	\$34.50/hr
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Melissa Marvin	English	\$34.50/hr
Ushma Mehta	Science	\$34.50/hr
Christopher Miller	English	\$34.50/hr
John O'Neill	Physical Education & Health	\$34.50/hr
Michael Poe	Mathematics	\$34.50/hr
Christopher Schrenk	Science	\$34.50/hr
Christopher Semonche	Mathematics	\$34.50/hr
Averye Shane	English	\$34.50/hr
Anna Sosely	English	\$34.50/hr
Mary Beth Yager	Science	\$34.50/hr
Jessica Fellmeth	Substitute	\$34.50/hr
Janeen Sortor	Substitute	\$34.50/hr
Maureen Wild	Substitute	\$34.50/hr
<u>Buildings and Grounds</u>		
Michael McClain	Maintenance (210 hours)	\$12.00/hr
Tony Pangi	Maintenance (350 hours)	\$12.00/hr
Jeffrey Prudente	Maintenance (360 hours)	\$12.00/hr

C. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #1.

D. Calendar 2008-09 SY - Revision

The Board of Education revised the 2008-09 school calendar as follows:

From: Last day for teachers June 23, 2009 To: Last day for teachers June 22, 2009

E. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

F. Curriculum

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved curriculum for the following courses/programs:

Spanish I

U.S. History I

Culinary Arts/Restaurant Management

Electrical Construction

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	abstain	
Mrs. Ventantonio	X	
Dr. Braun	X	

G. Application for Funds

On recommendation of Mr. Maddaluna and motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its May 18, 2009 meeting authorized application for funds for the following:

NJ Department of Children & Families	School Based Youth Services (SY 2009-2010)	\$346,477.00
NJ Department of Education	Career & Technical Student Organizations (7/1/09-8/31/09)	\$15,9990.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

H. Superintendent's Update

- The high school graduation will be held on June 22, 2009 at 7:00 p.m.

Submission of Bills

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio, and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,491,097.84
Fund 20	\$97,136.76
Fund 30	\$157,889.16
Fund 60	\$11,305.57
Fund 61	\$2,625.25
Fund 95	<u>\$7,006.90</u>
Total	\$1,767,061.48

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

New Business

- Mr. Smith shared with the board that he attended the New Jersey School Board Association Delegate Assembly on Saturday, May 16th and has forwarded to Mrs. Strober the handbook to be filed in the business office. He noted that there will be no dues increase for the ensuing school year.

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of April 2009 and the Treasurer of School Monies for the month of April 2009, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

B. Custodial Cleaning Services Contract Renewal - 2009-2010 SY

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education awarded the contract for custodial cleaning services to Pritchard Industries, Inc. for the 2009-2010 school year at a fee of \$262,482.38. (Agreement for Extension of Contract prepared by the board attorney.)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

C. County Tax Resolution

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education recommended the amount of district taxes, exclusive of debt service requirements needed to meet the obligation of this Board of Education for the period July 1, 2009 through June 30, 2010 is \$11,325,234 and the Board of Chosen Freeholders of Somerset County is hereby requested to place in the hands of the treasurer that amount each month in accordance with the statutes relating thereto:

<u>Month</u>	<u>Amount</u>
July 3, 2009	\$916,288
August 7, 2009	\$916,288
September 4, 2009	\$916,288
October 2, 2009	\$916,288
November 6, 2009	\$916,288
December 4, 2009	\$916,288
January 8, 2010	\$971,251
February 5, 2010	\$971,251
March 5, 2010	\$971,251
April 2, 2010	\$971,251
May 7, 2010	\$971,251
June 4, 2010	\$971,251

Mrs. Strober brought to the board's attention that the above represents a significant reduction in county funding. The current monthly amount for the 2008-2009 school year that the district receives from the freeholders is \$1,026,214. As you can see from the resolution above that for the first six months of the 2009-2010 school year, the amount to be received is less than prior year by over \$100,000 each month. Mrs. Strober noted this will immediately affect the district's monthly cash flow. She also brought to the board's attention that even though the second six months of the 2009-2010 school year is greater than the first six months, the amount is still less than the prior school year's funding amount.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

June Meeting

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

June 15, 2009

6:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

- Mrs. Ventantonio noted that she will be unable to attend the June 15th board meeting. Dr. Braun reported a special meeting of the full board of education will be scheduled for the first week of June.

Remarks from the Public

- Mrs. Wicks reported that the Technology Institute went very well and that graduation pictures are posted on the website, www.njjerseycentral.com.

Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to SCVTEA and PSA negotiations. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education went into closed session at 7:00 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

Open Session

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the meeting reopened at 7:35 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

PSA Contract Memorandum of Agreement

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the terms as amended as stated in the Memorandum of Understanding between the Board of Education and The Principals and Supervisor Association dated May 18, 2009 and authorized the board attorney to prepare the contract accordingly.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

Adjournment

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the meeting adjourned at 7:39 p.m.