

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
August 24, 2009

The meeting was called to order at 6:00 p.m. with the following board members:

Dr. Alan P. Braun, President
Anita Ventantonio, Vice President
Theodore Smith
William Hyncik, Jr.
Trudy Doyle

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, High School Principal, absent
Dr. Michael Illuzzi, Director of Post-Secondary Education
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder, absent

Others: Michael Kuschyk, Director of Buildings and Grounds; Bernice Wicks, Director of Communications; Dr. Joseph Petrosino, Director of Special Education; Carene Jegou, Administrative Assistant to the Superintendent; and Ray Esler, retired auto body instructor.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio, the minutes of the regular Meeting held on July 20, 2009 were approved.

Correspondence

- Thank you note from Dr. Arleen Urban thanking the board for the retirement gift given to her and also extended her appreciation to the board for giving her the opportunity to make a difference in her students' lives.

Old or Unfinished Business

Change Order – Technology Institute Window Replacement (SSP Architectural Group)

On recommendation by Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the change order as it appears below:

- Change Order No. 4, Add \$1,732.02 - the contractor will supply all the material, labor and equipment to remove and replace rotted wood at the head condition of W2.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

Report of the Attorney

- Ms. Fittipaldi reported that she redrafted the affiliation agreements and that items will be discussed during closed session.

Superintendent's Report

On recommendation of Mr. Maddaluna and motion Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items A-J as follows:

A. Resignation

The Board of Education accepted the resignation of Mr. Christopher Schrenk, Science Instructor, effective July 30, 2009.

The Board of Education accepted the resignation of Mr. Edward George, Mechanical Design Technology Instructor - TI, effective August 28, 2009.

The Board of Education accepted the resignation of Mr. Gregory Zotti, Landscape Maintenance Instructor, effective at a mutually agreed upon date.

B. Employment of Full-Time Personnel - 2009-2010 School Year

The Board of Education appointed the following full-time personnel for the 2009-2010 school year:

| <u>Name</u> | <u>Position</u> | <u>Step/Guide</u> | <u>2009-10 Salary</u> | <u>Effective</u> |
|---------------------|---|-------------------|-----------------------|------------------|
| Lashaw Benson | Driver/Mail Clerk | Exempt | \$32,164* | 9/1/09 |
| Deborah Gichan | Photography Instructor | 2-3/A | \$45,320 | 9/1/09 |
| Virginia Fanelli | Security Guard (Category III) | N/A | \$32,164* | 8/27/09 |
| Anabela Resende | Science Instructor | 2-3/A | \$45,320 | 9/1/09 |
| Denise Gotti | Science Instructor | 4-5/B | \$49,330 | 9/1/09 |
| Sean Morris | Music Instructor | 1/C | \$50,070 | 9/1/09 |
| Matthew Mandracchia | Computer Technology Instructor (CISCO) | 8-9/C | \$53,295 | 9/1/09 |

*Prorated

C. Employment of Part-Time Personnel - Summer 2009

The Board of Education approved the employment of the following part-time personnel for summer 2009:

Performing Arts

Sean Morris Curriculum (35 hours) \$35.61/hr

Work Study - \$7.25/hr

Andrew Massa, Jr. (120 hrs)

D. Employment of Part-Time Personnel - 2009-10 School Year

The Board of Education approved the employment of the following part-time personnel for the 2009-2010 school year:

High School

Judith Brock Job Coach (20 hrs/week) \$32.23/hr

Substitutes - \$100.00/day

| | | |
|------------------|----------------|----------------|
| Johanna Wolenski | Michael Kaplan | Angela Maggs |
| Robert Simon | Sanford Boyar | Geneva Hall |
| Barbara Liedl | Joseph Malyska | Sheldon Melcer |
| Frederick Musser | Edwin Mustra | Bernard Siegel |
| Laurelle Wallach | Anthony Pangj | Mary Behot |

NJ Skills USA

| | | |
|-------------|--|------------------|
| Sheila Rick | Administrative Assistant (34 hours/week) | \$4,583.00/month |
| Peter Carey | State Director (50 hours/month) | \$3,705.00/month |

TOPS

| | | |
|---------------|--------------------------------|-------------|
| Karen Morlock | Physical Education (180 hours) | \$ 26.38/hr |
| Erick Bowers | Security Guard (360 hours) | \$ 16.00/hr |
| Mary Behot | Classroom Aide (1,170 hours) | \$ 20.00/hr |
| John O'Neill | Physical Education (40 hours) | \$ 38.00/hr |

Twilight

| | | |
|------------------|---------------------------------|-------------|
| Jeanine Colaluca | Substitute Bus Driver (on call) | \$ 19.00/hr |
|------------------|---------------------------------|-------------|

Performing Arts

| | | |
|---------------------|--|-------------|
| Andrea Arden | Acting (220 hours) | \$ 36.67/hr |
| Paul O'Connor | Acting (580 hours) | \$ 36.67/hr |
| | Set Construction (114 hours) | \$ 27.38/hr |
| Christynn Cardino | Voice (650 hours) | \$ 36.67/hr |
| | Accompanist (160 hours) | \$ 27.38/hr |
| Kathleen Amalfitano | Dance (200 hours) | \$ 36.67/hr |
| Carol Czyzweski | Dance (378 hours) | \$ 36.67/hr |
| Mary Lynn McAnally | Dance (1,076 hours) | \$ 36.67/hr |
| Svetlana Volf | Accompanist (263 hours) | \$ 27.38/hr |
| Sarah Carothers | Dance-Substitute (27 hours) | \$ 36.67/hr |
| Laurie Reader | Production Manager/Lighting Instructor (1,234 hours) | \$ 42.95/hr |

| | | |
|----------------|--|-------------|
| Roger Gonzalez | Assistant Technical Director (757 hours) | \$ 27.38/hr |
| | Outside Groups (120 hours) | |
| | Outside Groups (50 hours) | |

| | | |
|---------------------|--------------------------------|-------------|
| Catherine Allworthy | Costumier (540 hours) | \$ 27.38/hr |
| Robert Graham | Technical Director (450 hours) | \$ 30.00/hr |
| James Gallagher | Set Construction (100 hours) | \$ 27.38/hr |
| Anthony Kennette | Videographer (134 hours) | \$ 27.38/hr |

Creative Arts

| | | |
|-------------------|--------------------------------------|-------------|
| Sheila Buttermore | Adult Evening Dance (120 hours) | \$ 44.81/hr |
| Bonita DeFazio | MAS Productions Assistant (55 hours) | \$ 27.38/hr |
| Anthony Kennette | Video Instructor (24 hours) | \$ 36.67/hr |
| Sharleen Leahey | Guitar Instructor (198 hours) | \$ 36.67/hr |
| Meghan Trelease | Yoga Instructor (52 hours) | \$ 36.67/hr |
| Leo Volf | Piano Instructor (97 hours) | \$ 36.67/hr |

Technology Institute

| | | |
|-----------------|--|----------------|
| Marcia Bird | Cosmetology Program Coord. (28 hr/month) | \$1,476.50/mo. |
| See Addendum #1 | | |

E. Resolution 2009-10/8-A Evening School Teachers Agreement

The Board of Education adopted Resolution 2009-10/8-A - Evening School Teachers Agreement as it appears on Addendum #2.

F. Job Descriptions

The Board of Education approved the following job descriptions as they appear on Addendum #3:

Photography/Visual Arts Instructor
 Supervisor of Information Technology (Non-certificated/Specialist)
 Administrative Secretary to the Director of Post-Secondary Education
 Classroom Aide - Cosmetology Program – TI

G. Revised Job Description

The Board of Education approved the following revised job description as it appears on Addendum #4.

Supervisor of Learning and Technology

H. Category/Title Change

The Board of Education approved a change of title for Ms. Carole Cardinale from Administrative Secretary (Step C/16) to Administrative Secretary to the Director of Post-Secondary Education (T.I.), Step D/5 for a salary of \$51,895.00, retroactive to July 1, 2009.

I. Extra-Curricular Appointments - 2009-2010 School Year

The Board of Education approved the following extra-curricular appointments for the 2009-2010 school year:

| | | |
|---------------------|-----------------------------------|--------------|
| Linda Weber-Smith | Weightlifting Co-Coach | \$1,485.46 |
| | 9th Grade Class Advisor | \$2,476.05 |
| | 12th Grade Class Advisor | \$2,721.80 |
| Isaiah Davenport | Weightlifting Co-Coach | \$1,485.46 |
| Benjamin Pokrywa | Safety Committee Chairperson | \$1,455.54 |
| Margaret Fischer | 10th Grade Class Advisor | \$2,476.05 |
| | 11th Grade Class Advisor | \$2,721.80 |
| Sheila Buttermore | Drama Co-Advisor | \$1,649.18 |
| | Early Morning Duty Monitor | \$ 16.17/day |
| Joseph Mancuso | Drama Co-Advisor | \$1,649.18 |
| Janeen Sortor | Yearbook Advisor | \$5,439.25 |
| Christopher Miller | Newspaper Co-Advisor | \$1,238.03 |
| Anna Murphy | Newspaper Co-Advisor | \$1,238.03 |
| | Rotary Interact Club Advisor | \$1,484.91 |
| Miranda McMahon | National Vocational Honor Society | \$1,484.91 |
| Catherine Fortunato | National Honor Society | \$1,484.91 |
| Robert Hahn | Local Skills USA Advisor | \$3,435.42 |
| Evangeline Byrd | Local Skills USA Advisor | \$3,435.42 |
| Janet Coleman | Local Skills USA Advisor | \$3,435.42 |
| Robyn Szymanski | Local Skills USA Advisor Asst. | \$1,785.30 |
| Irene Ives | After Hours Suspension Monitor | \$ 35.46/hr |
| Jaime Morales | After Hours Suspension Monitor | \$ 35.46/hr |
| John Vingara | After Hours Suspension Monitor | \$ 35.46/hr |
| | Early Morning Duty Monitor | \$ 16.17/day |
| Helen Bolha | After Hours Suspension Monitor | \$ 35.46/hr |
| George Byrd | Early Morning Duty Monitor | \$ 16.17/day |
| Thomas Heinbach | Early Morning Duty Monitor | \$ 16.17/day |
| Michael McClain | Early Morning Duty Monitor | \$ 16.17/day |
| John O'Neill | Early Morning Duty Monitor | \$ 16.17/day |
| Anthony Pang | Early Morning Duty Monitor | \$ 16.17/day |

J. Vacation and Sick Leave Balance

The Board of Education approved the vacation and sick leave, accumulated as of June 30, 2009, be recorded as part of the official record of the school district. (See Addendum #5)

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

K. Professional Seminars/Workshops

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #6.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | no | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

On recommendation of Mr. Maddaluna and motion Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items L-N as follows:

L. Intervention and Referral Services (IR&S) Committee

The Board of Education appointed an Intervention and Referral Services Committee as follows:

Peter Carey, Director of Student Services
 Michael Herrera, Assistant Principal
 Teresa Morelli, Supervisor of Academics
 Antoinette Finley, Guidance Counselor
 Karen Hart, LDT/C
 Stella D'Ermillio, Linkages Counselor

M. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #7.

N. NJSIAA Membership Renewal

The Board of Education approved membership renewal into the New Jersey Interscholastic Athletic Association (NJSIAA) athletic program.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

O. District Nursing Services Plan - 2009-10 SY

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the district's Nursing Services Plan for the 2009-10 school year pursuant to NJAC 6A:16-2.1(f)3 and NJAC 6:2.1(a)10.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

P. Application for Funds

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its August 24, 2009 meeting authorized application for funds for the following:

| | | |
|----------------------------|-------------------------|-------------|
| NJ Department of Education | IDEA - Part B (FY 2010) | \$96,214.00 |
|----------------------------|-------------------------|-------------|

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

Q. Acceptance of Funds

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its August 24, 2009 meeting authorized acceptance of funds for the following:

| | | |
|----------------------------|-----------------|-------------|
| NJ Department of Education | NCLB (FY 2010) | \$66,575.00 |
| | Title I Part A | \$51,480 |
| | Title II Part A | \$13,379 |
| | Title II Part D | \$ 514 |
| | Title IV | \$ 1,202 |

Mrs. Doyle advised the board that Title III funds of \$216 cannot be included in the acceptance of NCLB funds due to regulations of the grant; therefore, the South Bound Brook school district will be accepting these funds on behalf of the consortium.

| | | |
|----------------------------|-------------------------|-------------|
| NJ Department of Education | IDEA - Part B (FY 2010) | \$96,214.00 |
|----------------------------|-------------------------|-------------|

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

R. NCLB/ARRA Application and IDEA-Part B/ARRA Application

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved submission of the proposed program plan and budget for the FY 2010 NCLB/ARRA Application and accepted funds as approved in the amount of \$15,082.00 for Title I Part A - ARRA.

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved submission of the FY 2010 IDEA-Part B/ARRA Application and accepted funds as approved in the amount of \$97,807.00.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

S. Abolish Board Policies and Regulations

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education abolished the following board policies and regulations:

0147 - Board Member Travel Expenses

0147.A - Board Member Travel Expenses

0147.1 - Board Member Compensation and Expenses

0147.1A - Board Member Compensation and Expenses

R2460.5 - Special Education - Participation in State-wide Testing

R2460.10 - Special Education - Maintenance, Access to and Confidentiality of Pupil Records

R2460.14 - Special Education - In-service Training

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

T. Revised Board Policies and Regulations - First Reading

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following revised board policies and regulations at this first reading as they appear on Addendum #8.

0142.1 - Nepotism

1220 - Employment of Chief School Administrator

1620 - Administrative Employment Contracts

2460 - Special Education

R2460 - Special Education

R2460.1 - Special Education - Location, Identification and Referral

R2460.7 - Special Education - Free and Appropriate Public Education

2467 - Surrogate Parents and Foster Parents

5320 - Immunization

R5320 - Immunization

5331 - Management of Life-Threatening Allergies in Schools

R5331 - Management of Life-Threatening Allergies in Schools

5512.01 - Harassment, Intimidation and Bullying

R5512 - Reporting Procedure - Hazing and/or Harassment, Intimidation or Bullying

6423 - Expenditures for Non-Employee Activities, Meals and Refreshments

6470 - Payment of Claims

6510 - Payroll Authorization

6830 - Audit and Comprehensive Annual Financial Report

R7410.01 - Facilities Maintenance, Repair Scheduling and Accounting

9120 - Public Relations Program

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

U. Board Policies and Regulations - First Reading

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education approved the following board policies and regulations at this first reading as they appear on Addendum #9.

2428.1 - Standards-Based Instructional Priorities

R2460.16 - Special Education - Instructional Material to Blind or Print-Disabled Pupils

6471 - School District Travel

R6471 - School District Travel

6832 - Conditions of Receiving State Aid

8311 - Managing Electronic Mail

R8420.7 - Lockdown Procedures

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | abstain | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

V. Superintendent's Update

- Mrs. Jegou requested the board notify her if they will be attending the New Jersey School Boards Association conference held in Atlantic City on October 28th-30th so that she can make the necessary reservations.

Submission of Bills

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the attached bills were approved for payment.

| | |
|---------|--------------------|
| Fund 10 | \$1,052,678.54 |
| Fund 20 | \$ 69,957.34 |
| Fund 30 | \$ 18,279.53 |
| Fund 95 | <u>\$ 5,614.49</u> |
| Total | \$1,146,529.90 |

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

New Business

- Mr. Smith informed the board that the New Jersey School Boards Association is currently renovating their offices in Trenton. The Association can still be contacted via telephone and e-mail.

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of July 2009 and the Treasurer of School Monies for the month of July 2009, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #10)

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

On motion by Mr. Hyncik, seconded by Mr. Smith and passed on roll call vote, agenda items B-E as follows:

B. Budget Transfers

The Board of Education approved the following budget transfers for the 2009-2010 school year:

| | | | |
|------------------------------|--------------|----------------------------|------------|
| From: 20-335-200-100-24-0000 | (\$1,492.00) | To: 20-335-200-580-24-7530 | \$1,492.00 |
| 20-335-200-200-24-723 | (\$ 135.00) | To: 20-335-200-580-24-7530 | \$ 135.00 |

C. Financial Aid Consultant - 2009-2010 School Year

The Board of Education approved the contract services with CBM Enterprises, Inc., financial aid consultant, at a fee of \$1,200.00 for the 2009-2010 school year.

D. Financial Aid Policies and Procedures 2009-2010 School Year

The Board of Education adopted the Somerset County Technology Institute Financial Aid Policies and Procedures as reviewed and approved by the financial aid consultant.

E. Food Service Management Contract Award – 2009-2010 SY

The Board of Education awarded the food service management contract for the 2009-2010 school year to Maschio's food Services, Inc. of Lyndhurst, New Jersey. The food service management fee will be \$11,072.00 with a bottom-line profit of \$16,006.00 and a guaranteed no cost or breakeven. (Contingent upon attorney review.)

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

September Meeting

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

September 21, 2009

6:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks reported on the success of the summer twilight program, 4-H Fair, and Technology Institute practical nursing pinning ceremony. She also congratulated Mr. Maddaluna on receiving the Lifetime Achievement Award from the Boy Scouts of America.
- Mr. Esler is concerned about the enrollment of the auto body program at the post-secondary school. Mr. Maddaluna informed him the enrollment is looked at weekly and currently there are a sufficient number of students enrolled in the auto body program to offer it.

Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to personnel and TI seniority list. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education went into closed session at 6:20 p.m.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

Open Session

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed on roll call vote, the Board of Education reopened the meeting at 7:15 p.m.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

- Mrs. Doyle informed the board that the superintendent's evaluation instrument will be reviewed and revised to include job description, achievement of goals and relevant codes. The evaluation will also identify areas of strength and growth.

Reinstatement – RIF (Reduction in Force)

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the Board of Education reinstated Mr. Thomas Manna to the position of Diesel Technology Instructor – TI on Step 23/A (58%) at a salary of \$40,785.60 for the 2009-2010 school year.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Smith | X | |
| Mr. Hyncik | X | |
| Mrs. Doyle | X | |
| Mrs. Ventantonio | X | |
| Dr. Braun | X | |

Adjournment

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed, the meeting adjourned at 7:18 p.m.

Diane Strober

Business Administrator/Board Secretary