

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting

July 20, 2009

The meeting was called to order at 6:00 p.m. with the following board members:

Dr. Alan P. Braun, President
Anita Ventantonio, Vice President
Theodore Smith, absent
William Hyncik, Jr.
Trudy Doyle

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, High School Principal
Dr. Michael Illuzzi, Director of Post-Secondary Education, absent
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder, absent

Others: Bernice Wicks, Director of Communications; Dr. Joseph Petrosino, Director of Special Needs; George Byrd, Auto Body Instructor; Evangeline Byrd, Career Education Instructor; Careen Jegou, Administrative Assistant to the Superintendent; Ray Esler, retired SCVTS Auto Body Instructor, SkillsUSA gold medal winners and parents.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Hyncik, seconded by Mrs. Doyle, the minutes of the Special Meeting and Executive Session held on June 10, 2009, Regular Meeting held on June 15, 2009 and Special Meeting held on June 26, 2009 were approved. Mrs. Ventantonio abstained.

Correspondence

- None
- The following National Skills USA Gold Medal Winners attended the board meeting to present a \$9,000 plus refund check to the board members. The students were able to raise enough money for expenses incurred during their trip to the national competition in Kansas City, Missouri. Presenting the check were: John Bender, Emad Madha, Nikhilesh Sangnodkar, students in the Health & Medical Sciences Academy who won gold in their team competition. Also present was NJ SkillsUSA advisor Evangeline Byrd.

Old or Unfinished Business

Construction Projects Update

- Technology Institute Window Replacement (SSP Architectural Group) - The project is complete and the punch list items are being addressed.

Report of the Attorney

- Ms. Fittipaldi advised the board that she reviewed only some of the affiliation agreements and approval to this resolution will be so noted as being subject to Ms. Fittipaldi's review.

Superintendent's Report

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items A-N as follows:

A. Resignation

The Board of Education accepted the resignation of Ms. Jessica Fellmeth, Science Instructor, effective June 30, 2009.

B. Employment of Full-Time Personnel - 2009-2010 SY

The Board of Education appointed Ms. Robyn Szymanski to the position of Administrative Secretary to the High School Principal, at a salary of \$47,045.00, retroactive to July 1, 2009.

The Board of Education appointed Mr. Erick Bowers to the position of Bookkeeper/Accountant (Purchasing) at a salary of \$37,873.00, retroactive to July 13, 2009.

The Board of Education appointed Ms. Meghan Trelease to the position of Musical Theater Instructor, Step 1-C, at a salary of \$50,070.00, effective September 1, 2009.

The Board of Education appointed Mr. Robert Carrig to the position of Social Studies Instructor - TOPS, Step 4-5/B at a salary of \$50,055.00 (master's stipend added to base).

C. Position Change

The Board of Education appointed Mr. Michael McClain to the position of Electrical Construction Instructor effective September 1, 2009.

D. Employment of Part-Time Personnel - Summer 2009

The Board of Education approved the employment of the following part-time personnel for summer 2009:

Twilight

Jeanine Colaluca	Substitute Bus Driver (on call)	\$19.00/hr
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Skills USA

Sheila Rick	Administrative Assistant (max. 34 hrs/week)	\$28.98/hr
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Technology Institute

Lisette Kimbere	Practical Nursing Instructor (24 hrs/week)	\$38.67/hr
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Ashley Jiles	Clerical (210 hrs)	\$12.00/hr
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E. Extra-Curricular Appointments 2009-2010 School Year

The Board of Education approved the following for extra-curricular activities for the 2009-2010 school year as follows:

Marvin Gordon	Athletic Advisor	\$2,848.00
	Head Basketball Coach	\$4,619.00
Michael McClain	Head Boys Soccer Coach	\$4,619.00
	Assistant Basketball Coach	\$2,971.00
Anthony Pang	Head Baseball Coach	\$4,619.00
	Assistant Boys Soccer Coach	\$2,971.00
John O'Neill	Assistant Baseball Coach	\$2,971.00
	Varsity Girls Softball Coach	\$4,619.00
Gregory Zotti	JV Girls Soccer Coach	\$2,971.00
	Assistant Baseball Coach	\$2,971.00
Rachel Cooper	Cheerleading Coach	\$1,651.00

F. Revised Job Description

The Board of Education approved the following revised job description as it appears on Addendum #1.
Director of Community Information and Student Recruitment (title change from Director of Communications)

The Board of Education also approved a title change for Mrs. Bernice Wicks from Director of Communications to Director of Community Information and Student Recruitment.

G. Job Description

The Board of Education approved job description – Music Instructor as it appears on Addendum #2.

H. Federal Minimum Wage

As a result of the new federal minimum wage rate of \$7.25/hr. which will take effect on July 24, 2009, the Board of Education increased the rate of all previously approved summer work-study participants, effective July 24, 2009.

I. Calendar 2009-2010 SY - Technology Institute

The Board of Education adopted the Technology Institute calendar for the 2009-2010 school year as it appears on Addendum #3.

J. 2009-2010 SY Calendar Revision

The Board of Education approved the revised high school 2009-2010 school year calendar as it appears on Addendum #4.

K. Educational Technology Training Center (ETTC) Memorandum of Understanding

The Board of Education renewed the Memorandum of Understanding with the New Jersey Department of Education which demonstrates commitment to the ETTC mission and program components.

L. Textbooks - Technology Institute

The Board of Education approved textbooks for the Technology Institute fall 2009 semester as they appear on Addendum #5.

M. Affiliation Agreements

The Board of Education approved continuation of the following affiliation agreements for the 2009-2010 school year: (Contingent upon attorney review.)

Bridgeway Care Center
Carrier Foundation
Children's Specialized Hospital
Francis E. Parker Memorial Home
Hagedorn Psychiatric Hospital
Hunterdon Developmental Center
Matheny Medical and Education Center
McCarrick Care Center
Princeton Healthcare System
Robert Wood Johnson University Hospital
Runnells Specialized Hospital of Union County
Somerset Medical Center
Somerset Valley Rehabilitation & Nursing Center
St. Peter's Medical Center
UMDNJ
Dr. Lisabeth Sloane, DMD

N. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #6.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

Mrs. Ventantonio asked what revisions were made to the calendar. Mr. Maddaluna responded the revisions were necessary in order for the teachers to attend the annual open house. Dr. Braun noted the affiliation agreements were being approved contingent upon attorney review.

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items O and P as follows:

O. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its July 20, 2009 meeting authorized application for the following funds:

NJ Department of Education	NCLB (FY 2010)	\$66,791.00
	Title I Part A	\$51,480.00
	Title II Part A	\$13,379.00
	Title II Part D	\$ 514.00
	Title III	\$ 216.00
	Title IV	\$ 1,202.00

P. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its July 20, 2009 meeting authorized acceptance of funds for the following:

NJ Department of Education	Career & Technical Student Organizations (7/1/09-8/31/09)	\$15,999.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

Q. Superintendent's Update

- None

Submission of Bills

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, the attached bills were approved for payment.

Fund 10	\$1,210,387.84
Fund 20	\$ 44,012.88
Fund 30	\$ 59,401.38
Fund 95	<u>\$ 10,552.25</u>
Total	\$1,324,354.35

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

New Business

- None

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149

On motion by Mr. Hyncik, seconded by Mrs. Doyle and passed on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of June 2009 and the Treasurer of School Monies for the month of June 2009, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #7)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		absent
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

On motion by Mr. Hyncik, seconded by Mrs. Ventantonio and passed on roll call vote, agenda items B-E as follows:

B. Special Education Tuition Contract - 2009-2010 School Year

The Board of Education approved the following special education tuition contract agreement for the 2009-2010 school year:

West Essex Board of Education	1 Share Time	\$6,500.00
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C. Budget Transfers – 2008-09 School Year

The Board of Education approved the following budget transfers for the 2008-09 school year as they appear on Addendum #8.

D. Middlesex Regional Educational Services Commission

The Board of Education entered into an Agreement for a Cooperative Pricing System with the Middlesex Regional Services Commission (as recommended by the Somerset County Executive County Superintendent).

E. Obsolete Equipment

The Board of Education approved the following equipment as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Date Purchased</u>	<u>Location</u>
Fuel Pump Calibrator	01216	1/1985	Diesel Shop, A109
Fuel Pump Calibrator	01217	1/1985	Diesel Shop, A109
Fuel Injector Calibrator	01218	1/1985	Diesel Shop, A109
Calibrator Fuel Pump	02630	1/1980	Diesel Shop, A109

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		absent
Mr. Hyncik	X	
Mrs. Doyle	X	
Mrs. Ventantonio	X	
Dr. Braun	X	

August Meeting

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the next regular meeting of the Somerset County Vocational Board of Education will be held:

August 24, 2009

6:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks reported that the fall 2009 ACE marketing information was mailed; the EMT program received good press coverage and Mr. Maddaluna received the 2009 Lifetime Achievement Award from the Patriots' Path Council, Boys Scouts of America.
- Ray Esler, retired auto body teacher, who currently teaches the evening school program, shared with the board on behalf of his students that the tuition was increasing from \$160 to \$700 per semester. He noted that over the years the night school students look forward to attending these night classes and the camaraderie created. Dr. Braun thanked Mr. Esler for his input and noted the board will review the information and take it under advisement.
- Mr. Maddaluna responded that he appreciated Mr. Esler attending the meeting. Mr. Maddaluna also reported that the financial analysis of the post-secondary educational programs indicated a need to make difficult decisions in order to achieve tax payer neutrality at the post-secondary level.

Adjournment

On motion by Mrs. Ventantonio, seconded by Mr. Hyncik and passed, the meeting adjourned at 6:25 p.m.

Diane Strober
Business Administrator/Board Secretary