

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
June 28, 2010

The meeting was called to order at 5:00 p.m. with the following members:

Dr. Alan P. Braun, President
Theodore Smith, Vice President
William Hyncik, Jr., absent
Trudy Doyle, arrived at 5:02 p.m.
William Dudeck

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Edmund H. Jones, High School Principal
Dr. Michael Illuzzi, Director of Post-Secondary Education
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder, absent
Others: Dr. Joseph Petrosino, Director of Special Needs; Bernice Wicks, Director of Community Information and Student Recruitment; Carene Jegou, Administrative Assistant to the Superintendent; and Scott Mihalick, SSP Architectural Group.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Dudeck, seconded by Mr. Smith, the minutes of the Regular Meeting and Executive Session held on May 24, 2010 were approved.

Correspondence

- None

Old or Unfinished Business

- Capital Projects Update – Scott Mihalick of SSP Architectural Group updated the board on the capital projects. He reported that the Waterline Replacement Project is underway and should be completed by the end of July; the Buildings C and E Roof Replacement Project is complete, a final inspection has been done and the warranty is forthcoming; and the Generator Replacement Project is substantially complete, the architects will be presenting the board with potential change orders currently being reviewed.

Change Orders

On recommendation of Mr. Maddaluna and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved the change orders as they appear below:

Roofing Project

- Change Order No. 2, Deduct \$32,058.07, Strober-Wright Roofing, Inc. has issued a credit to the Owner for the remaining unused allowances.
Switchgear/Generator Replacement
- Change Order No. 1, Deduct \$2,500.00, Manor II Electric, Inc. has issued a credit to the Owner for the remaining unused allowances.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | absent | |
| Mr. Dudeck | X | |
| Mrs. Doyle | | X |
| Mr. Smith | X | |
| Dr. Braun | X | |

Report of the Attorney

- Matters to be discussed during closed session.

Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to RVCC/SCVTS MOU; LAX Agreement; Personnel-K McNerney Extended Sick Leave Request; and T. Manna. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into closed session at 5:10 p.m.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | absent | |
| Mr. Dudeck | X | |
| Mrs. Doyle | X | |
| Mr. Smith | X | |
| Dr. Braun | X | |

Open Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 5:30 p.m.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | absent | |
| Mr. Dudeck | X | |
| Mrs. Doyle | X | |
| Mr. Smith | X | |
| Dr. Braun | X | |

SCVTS/RVCC Memorandum of Understanding

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the revised Memorandum of Understanding between SCVTS and RVCC as it appears on Addendum #12.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | absent | |
| Mr. Dudeck | X | |
| Mrs. Doyle | X | |
| Mr. Smith | X | |
| Dr. Braun | X | |

Mrs. Doyle complimented Mr. Maddaluna, Dr. Crabill and both boards as she personally believes great things will result from this.

Extended Sick Leave Request (Without Pay) – Kristen McNerney

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved an extended sick leave request, without pay, for Kristen McNerney from June 11, 2010 through the end of the school year.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | | absent |
| Mr. Dudeck | X | |
| Mrs. Doyle | X | |
| Mr. Smith | | abstain |
| Dr. Braun | X | |

Superintendent's Report

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, agenda items A through L as follows:

A. Employment of Full-Time Personnel - 2010-11 School Year

The Board of Education appointed Mr. Joseph Alfieri to the position of Print Shop Instructor (UPC# TCH-HS-PRNT-FL-01), Step 17/A at a salary of \$63,310.00, effective September 1, 2010.

The Board of Education also appointed Dr. Michael Illuzzi to the position of Student Services Coordinator (UPC# GUI-HS-ASST-FL-01), Step D11 (SCVTEA) at a salary of \$65,016.00, effective July 1, 2010.

B. Reassignment - Dr. Joseph Petrosino

The Board of Education reassigned Dr. Joseph Petrosino to the position of Director of Pupil Services, (which includes the administration of the guidance/student services and special education departments (UPC# SPS-HS-DIR-FL-01) effective September 1, 2010.

C. Employment of Part-Time Personnel - Summer 2010

The Board of Education approved employment of the following part-time personnel for summer 2010:

High School

| | | |
|------------|------------------------------|--------------|
| Karen Long | Guidance Counselor (17 days) | \$294.94/day |
|------------|------------------------------|--------------|

Twilight

| | | |
|--------------|--------------------------------------|-------------|
| Nzinga Basir | Administrative Assistant (217 hours) | \$ 18.00/hr |
|--------------|--------------------------------------|-------------|

| | | |
|---------------|----------------------------------|-------------|
| Roberta Snead | Substitute Bus Driver (21 hours) | \$ 17.00/hr |
|---------------|----------------------------------|-------------|

| | | |
|------------------|---------------------------------|-------------|
| Jeanine Colaluca | Substitute Bus Driver (on call) | \$ 17.00/hr |
|------------------|---------------------------------|-------------|

| | | |
|-----------------|------------------------|-------------|
| Evangeline Byrd | Bus Monitor (38 hours) | \$ 21.00/hr |
|-----------------|------------------------|-------------|

| | | |
|-------------|------------------------|-------------|
| Rick Musser | Bus Monitor (38 hours) | \$ 21.00/hr |
|-------------|------------------------|-------------|

| | | |
|----------------|------------------------|-------------|
| V'Alicia Lewis | Bus Monitor (38 hours) | \$ 21.00/hr |
|----------------|------------------------|-------------|

Work Study - \$7.25/hr

| | | |
|-----------------|--|--|
| Chelsea Phillip | Performing Arts - Summer Camp (90 hrs) | |
|-----------------|--|--|

| | | |
|---------------|--|--|
| Alec Richards | Performing Arts - Summer Camp (90 hrs) | |
|---------------|--|--|

| | | |
|----------------|--|--|
| Kaylyn Butynes | Performing Arts - Summer Camp (90 hrs) | |
|----------------|--|--|

| | | |
|--------------|--|--|
| Megan Doorly | Performing Arts - Summer Camp (90 hrs) | |
|--------------|--|--|

| | | |
|----------------|---|--|
| David Jessiman | Twilight-Auto Mechanic Assistant (95 hrs) | |
|----------------|---|--|

| | | |
|-----------------|---|--|
| Elizabeth Ortiz | Twilight-Culinary Arts Assistant (95 hrs) | |
|-----------------|---|--|

| | | |
|--------------|---------------------------------------|--|
| Brian Remeta | Twilight-Snack Shack Cashier (95 hrs) | |
|--------------|---------------------------------------|--|

| | | |
|-------------|---------------------------------------|--|
| Dillon Page | Twilight-Auto Body Assistant (95 hrs) | |
|-------------|---------------------------------------|--|

D. Employment of Part-Time Personnel - 2010-11 School Year

The Board of Education approved employment of the following part-time personnel for the 2010-11 school year:

Twilight

| | | |
|----------------|------------------|-----------------------------------|
| Sherman Harris | Program Director | \$3,677.00/month (no increase) |
|----------------|------------------|-----------------------------------|

E. Lateral Move - Jaime Morales

The Board of Education approved Jaime Morales' request for a lateral move from Step 13/A to Step 13/B on the salary guide in the amount of \$59,875.00 effective September 1, 2010.

F. Extra-Curricular Appointments - 2010-11 School Year

The Board of Education approved the following for extra-curricular activities for the 2010-11 school year as follows:

| | | |
|---------------------|---|------------|
| Marvin Gordon | Athletic Advisor | \$2,848.00 |
| John O'Neill | JV Girls Soccer Coach | \$2,971.00 |
| Karen Long | Bowling Club Advisor | \$1,651.00 |
| Rachel Cooper | Cheerleading Coach | \$1,651.00 |
| Benjamin Pokrywa | Safety Committee Chairperson | \$1,456.00 |
| Linda Weber-Smith | 12th Grade Advisor | \$2,722.00 |
| | Yearbook Co-Advisor | \$2,719.00 |
| Sheila Buttermore | Drama Co-Advisor | \$1,649.00 |
| Joseph Mancuso | Drama Co-Advisor | \$1,649.00 |
| Deborah Gichan | Yearbook Co-Advisor | \$2,719.00 |
| Christopher Miller | National Voc-Tech Honor Society Advisor | \$ 742.00 |
| Miranda McMahon | National Voc-Tech Honor Society Advisor | \$ 742.00 |
| Catherine Fortunato | National Honor Society Advisor | \$1,485.00 |
| Evangeline Byrd | SkillsUSA Advisor | \$3,435.00 |
| Robyn Szymanski | SkillsUSA Advisor | \$3,435.00 |
| Anna Murphy | Rotary Interact Club Advisor | \$1,485.00 |

G. Revised Job Description - Dance Instructor

The Board of Education approved revised job description - Dance Instructor as it appears on Addendum #1.

H. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

I. Workforce Development Partnership Program

The Board of Education entered into an agreement with the NJ Workforce Development Partnership Program for the 2010-11 school year.

J. Affiliation Agreements

The Board of Education approved continuation of the following affiliation agreements for the 2010-11 school year:

Children's Specialized Hospital
Community Visiting Nurses Association
Hunterdon Developmental Center
Matheny Medical and Education Center
Princeton Healthcare System
Robert Wood Johnson University Hospital
Runnells Specialized Hospital of Union County
Somerset Medical Center
St. Peter's University Hospital
UMDNJ

K. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #3.

L. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its June 28, 2010 meeting authorized acceptance of funds for the following:

| | | |
|--|---------------------------------|------------|
| SCVTS Foundation | Twilight Program Summer Program | \$1,000.00 |
| United Way of Central Jersey (through SCVTS Foundation) | Twilight Program (2010-11 SY) | \$6,975.00 |

Mrs. Doyle commended Dr. Petrosino for taking on the additional responsibilities of these two positions and looks forward to working with him. Mr. Dudeck inquired as to the salary, Mr. Maddaluna informed him that there will be no increase in his salary for taking on the additional responsibilities. With regard to extra-curricular activities, Mrs. Doyle also noted other districts are now requiring students to pay to participate in such activities. Mr. Maddaluna informed the board the number of extra-curricular activities offered in 2010-2011 has been significantly reduced.

| <u>Roll Call</u> | <u>Yes</u> <u>No</u> |
|------------------|----------------------|
| Mr. Hyncik | absent |
| Mr. Dudeck | X |
| Mrs. Doyle | X |
| Mr. Smith | X |
| Dr. Braun | X |

M. Superintendent's Update

- Mr. Maddaluna provided the board with a year-end student's graduate report.. Mrs. Doyle was pleased to report that one of our graduating students was accepted into the United States Naval Academy in Annapolis, Maryland and was presented with a scholarship by Navy Commander, Gerald Innaella at the graduation. Mr. Dudeck reported that he attended the TOPS graduation and acknowledged the success of the program.

Submission of Bills

On motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the bills for June 2010 which were included in the board packet and are attached to the regular meeting minutes.

| <u>Roll Call</u> | <u>Yes</u> <u>No</u> |
|------------------|----------------------|
| Mr. Hyncik | absent |
| Mr. Dudeck | X |
| Mrs. Doyle | X |
| Mr. Smith | X |
| Dr. Braun | X |

New Business

- Mr. Smith complimented the board for their cooperation and Mrs. Doyle and for her revisions to the Chief School Administrator evaluation form which improved communication among board members and the evaluation process as a whole. Also, Mrs. Doyle asked Ms. Strober to verify if the board completed the annual Board of Education Self Evaluation. Ms. Strober will report back to the board at the next meeting.

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149

On motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of May 2010 and the Treasurer of School Monies for the month of May 2010, after review of the secretary's monthly

financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #4)

| <u>Roll Call</u> | <u>Yes</u> <u>No</u> |
|------------------|----------------------|
| Mr. Hyncik | absent |
| Mr. Dudeck | X |
| Mrs. Doyle | X |
| Mr. Smith | X |
| Dr. Braun | X |

On motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, agenda items B through K as follows:

B. Resolution 2009-10/6-A - Restated 403(b) Plan

The Board of Education adopted the revised Resolution 2009-10/6-A - Restated 403(b) Plan as it appears on Addendum #5.

C. Middlesex Regional Educational Services Commission

The Board of Education entered into year two (2) of a five (5) year Agreement for a Cooperative Pricing System with the Middlesex Regional Services Commission (as recommended by the Somerset Executive County Superintendent).

D. Obsolete Equipment

The Board of Education approved the following equipment as obsolete and no longer needed for educational purposes:

| <u>Item</u> | <u>Asset #</u> | <u>Date Purchased</u> |
|---|----------------|-----------------------|
| Tractor Garden | 02591 | January 1995 |
| 1998 54 Passenger Bus | 02776 | January 1999 |
| ETC Express Console (Model #4110A1004) | n/a | 1997 |

E. Designation of Approval to Perform Budget Transfers for the 2009-10 SY Budget

The Board of Education authorized the district's Superintendent of Schools to approve transfers as necessary to close out the 2009-10 school year budget, pursuant to NJSA 18A:22-8.a. (The Board will formally ratify these transfers at the July meeting as required by law.)

F. Budget Transfers - 2009-10 SY

The Board of Education approved the following budget transfers for the 2009-10 school year as follows:

| | | |
|-------|------------------------|--------------|
| From: | 20-432-200-516-21-0000 | (\$1,082.25) |
| | 20-432-200-580-21-0000 | (\$ 13.50) |
| To: | 20-432-200-600-21-0000 | \$1,095.75 |

G. Authorization Petty Cash Accounts

The Board of Education granted approval to authorize the establishment of petty cash accounts for the 2010-11 school year in the amount of \$400.00 each for the district office and high school.

H. Facility Use Fee Schedule - 2010-11 SY

The Board of Education approved the 2010-11 school year facility use fee schedule as it appears on Addendum #6.

I. Resolution 2009-10/6-B - Purchase of Goods and Services/Qualified Purchasing Agent - 2010-11 SY

The Board of Education adopted Resolution 2009-10/6-A - Purchase of Goods and Services/Qualified

Purchasing Agent as it appears on Addendum #7.

- J. Public Agency Compliance Officer (PACO) - 2010-11 SY
The Board of Education appointed Ms. Diane Strober as the Public Agency Compliance Officer (PACO) for the 2010-11 school year as required annually by law.
- K. Open Public Records Act (OPRA) Officer - 2010-11 SY
The Board of Education appointed Ms. Diane Strober as the primary custodian of records and Mr. Michael Maddaluna as the secondary custodian of records for the 2010-11 school year.

| <u>Roll Call</u> | <u>Yes</u> <u>No</u> |
|------------------|----------------------|
| Mr. Hyncik | absent |
| Mr. Dudeck | X |
| Mrs. Doyle | X |
| Mr. Smith | X |
| Dr. Braun | X |

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items L through Q as follows:

- L. Vision Service Plan - 2010-11 SY
The Board of Education approved VSP (Vision Service Plan) to provide coverage from July 1, 2010 through June 30, 2011 at a rate of \$18.55/per employee/month (no change from previous year). (Note: association contractual agreement/employee contribution 10%)
- M. Delta Dental of New Jersey - 2010-11 SY
The Board of Education approved Delta Dental of New Jersey, Inc. to provide dental coverage from July 1, 2010 through June 30, 2011 at a rate of \$100.75/per employee/month (no change from previous year). (Note: association contractual agreement/employee contribution 5%)
- N. Maintenance Contract Agreements - 2010-11 SY
The Board of Education approved the maintenance contract agreements for the 2010-11 school year, effective July 1, 2010 through June 30, 2011 as they appear on Addendum #8.
- O. State Contract Vendors - 2010-11 SY
The Board of Education approved state contract vendors pursuant to NJSA 18A:18A-10 for the 2010-11 school year, effective July 1, 2010 through June 30, 2011 as they appear on Addendum #9.
- P. Software Contract Agreements - 2010-11 SY
The Board of Education approved the software contract agreements for the 2010-11 school year, effective July 1, 2010 through June 30, 2011 as they appear on Addendum #10.
- Q. SCESC Bus Transportation
The Board of Education entered into a contract agreement with SCESC for the purpose of providing transportation for the Summer Twilight Program. The cost will be \$350.00/day for two (2) buses for 19 days (total \$6,650.00).

| <u>Roll Call</u> | <u>Yes</u> <u>No</u> |
|------------------|----------------------|
| Mr. Hyncik | absent |
| Mr. Dudeck | X |
| Mrs. Doyle | X |
| Mr. Smith | X |
| Dr. Braun | X |

R. Tuition Contracts - 2010-11 SY

On motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the tuition contract agreements for Alternative School, Academy, Academy Parent Paid Tuition, Special Education (out-of-county) and Regular Education (out-of-county), for the 2010-11 school year as they appear on Addendum #11.

Mrs. Doyle requested that Mr. Maddaluna make sure to report to the sending districts that beginning in the 2010-2011 school year, we will phase in an additional annual tuition amount charged to and paid by Academy student's parents.

| <u>Roll Call</u> | <u>Yes</u> <u>No</u> |
|------------------|----------------------|
| Mr. Hyncik | absent |
| Mr. Dudeck | X |
| Mrs. Doyle | X |
| Mr. Smith | X |
| Dr. Braun | X |

July Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

July 26, 2010

5:00 p.m.

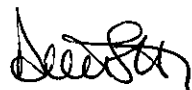
Superintendent/Board Conference Room
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks reported that graduation information will be posted on line and that each week the *Courier News* will feature one of our Academy students.
- Mr. Smith reported that one of our EMT students, Jack Mazellan was a first responder and helped save the life of the Neshanic Volunteer Fire Company Fire Chief who had a heart attack at the site of a fire. Assisted by two other EMTs, Jack provided the necessary CPR that save the life of the firefighter.
- Mr. Jones noted that John Alcaide received a Silver medal (2nd place) in Motorcycle Service and Donna Unke, Fatima Ali and Tyler Mylorie received a Bronze medal (3rd place) in Tech Prep at the National SkillsUSA competition. Mr. Jones presented the board with pens in appreciation and on behalf of the students.

Adjournment

On motion by Mr. Smith, seconded by Mr. Dudeck and passed, the meeting adjourned at 6:15 p.m.



Diane Strober

Assistant Superintendent for Business/Board Secretary

Somerset County Vocational Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|---------------------|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
|---------------------|----------------------|------|-----------|--------------|--------------|-------------------|---------------|

POSTED CHECKS

| | | | | | | | |
|---|--|--|--|------------|--|--|--|
| Total For AARON & CO./ 5935 | | | | \$921.07 | | | |
| Total For ACCARO AWARD GALLERY INC/ 4148 | | | | \$392.50 | | | |
| Total For ACTION FAST PRINT/ 1011 | | | | \$1,198.16 | | | |
| Total For AGL WELDING SUPPLY/ 5055 | | | | \$657.24 | | | |
| Total For AMERICAN BUS AND COACH, LLC/ 8956 | | | | \$538.35 | | | |
| Total For ANNETTE JOHNSON/ 8549 | | | | \$80.60 | | | |
| Total For ANSAM KITCHEN & VENTILATION CORP/ 9140 | | | | \$4,500.00 | | | |
| Total For ANTHONY AND SONS/ 8767 | | | | \$294.99 | | | |
| Total For ARGONDIZZO, JAMES/ 4189 | | | | \$1,169.00 | | | |
| Total For ATC SERVICES/ 5528 | | | | \$3,048.70 | | | |
| Total For AUDIO INTEGRITY/ 9345 | | | | \$65.00 | | | |
| Total For AUTOMATIC DATA PROCESSING/ 5824 | | | | \$1,203.26 | | | |
| Total For Alarm & Communication Technologies/ 8002 | | | | \$3,172.50 | | | |
| Total For Amara Stewart/ 7553 | | | | \$285.00 | | | |
| Total For Anytime Costumes.com/ 9542 | | | | \$1,215.48 | | | |
| Total For B & H/ 6869 | | | | \$104.75 | | | |
| Total For BARCO PRODUCTS/ 7798 | | | | \$932.50 | | | |
| Total For BRIDGEWATER TOWNSHIP/ 1271 | | | | \$9,668.96 | | | |
| Total For BRINK, PAMELA/ 4048 | | | | \$49.32 | | | |

Somerset County V ional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|---|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| | | | | \$105.84 | | | |
| | | | | \$190.68 | | | |
| | | | | \$398.02 | | | |
| | | | | \$100.00 | | | |
| | | | | \$507.50 | | | |
| | | | | \$25.00 | | | |
| | | | | \$180.00 | | | |
| | | | | \$28.17 | | | |
| | | | | \$362.50 | | | |
| | | | | \$6,009.64 | | | |
| | | | | \$700.00 | | | |
| | | | | \$79.45 | | | |
| | | | | \$895.51 | | | |
| | | | | \$310.73 | | | |
| | | | | \$1,400.00 | | | |
| | | | | \$300.00 | | | |
| | | | | \$1,000.00 | | | |
| | | | | \$358.54 | | | |
| | | | | \$14,052.19 | | | |
| | | | | \$1,250.50 | | | |
| Total For BULBTRONICS, INC./ 5604 | | | | | | | |
| Total For BUTTERMORE, SHEILA S./ 3625 | | | | | | | |
| Total For Banc of America Leasing/ 7097 | | | | | | | |
| Total For Ben Cuopreso/ 9544 | | | | | | | |
| Total For Bill Robinson/ 7778 | | | | | | | |
| Total For Blanca Hewitt/ 9549 | | | | | | | |
| Total For Branchburg Family Golf Center/ 9477 | | | | | | | |
| Total For CARDINALE, CAROLE ANN/ 3629 | | | | | | | |
| Total For CATHY REINHARDT/ 7816 | | | | | | | |
| Total For CDW GOVERNMENT/ 6376 | | | | | | | |
| Total For CIRCUIT LIGHTING INC./ 1488 | | | | | | | |
| Total For COURIER NEWS/ 1371 | | | | | | | |
| Total For CREAM O LAND DAIRIES/ 7013 | | | | | | | |
| Total For CREST PAPER PRODUCTS/ 1419 | | | | | | | |
| Total For CROWNE PLAZA/ 8234 | | | | | | | |
| Total For Charlie Delaney/ 9537 | | | | | | | |
| Total For Culinary Instiute of America/ 8240 | | | | | | | |
| Total For DELTA BIOLOGICALS/ 5544 | | | | | | | |
| Total For DELTA DENTAL PLAN OF/ 1513 | | | | | | | |
| Total For DESIGN IMPRESSIONS/ 9130 | | | | | | | |

Somerset County Visional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|---|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| | | | | \$6,477.91 | | | |
| | | | | \$40.00 | | | |
| | | | | \$640.00 | | | |
| | | | | \$500.00 | | | |
| | | | | \$370.00 | | | |
| | | | | \$3,332.50 | | | |
| | | | | \$327.00 | | | |
| | | | | \$900.00 | | | |
| | | | | \$802.82 | | | |
| | | | | \$1,820.00 | | | |
| | | | | \$939.32 | | | |
| | | | | \$3,185.54 | | | |
| | | | | \$150.00 | | | |
| | | | | \$366.40 | | | |
| | | | | \$20.29 | | | |
| | | | | \$8,340.00 | | | |
| | | | | \$454.80 | | | |
| | | | | \$162.00 | | | |
| | | | | \$20.00 | | | |
| Total For DIFRANCESCO,BATEMAN P.C./ 2092 | | | | | | | |
| Total For DOOR HARDWARE INSTALLATION/ 8799 | | | | | | | |
| Total For Deborah Gichan/ 7877 | | | | | | | |
| Total For Demon Tyndell/ 9528 | | | | | | | |
| Total For Dimacs/ 9371 | | | | | | | |
| Total For Dorney Park/ 7831 | | | | | | | |
| Total For Duke TIP Independent Learning/ 9518 | | | | | | | |
| Total For EASTER, JAMES E/ 3644 | | | | | | | |
| Total For ECOLAB/ 6382 | | | | | | | |
| Total For ED TECH INC/ 1731 | | | | | | | |
| Total For EMILIANI ENTERPRISES */ 1797 | | | | | | | |
| Total For EVANGELINE BRYD/ 7491 | | | | | | | |
| Total For Emily Parker/ 9527 | | | | | | | |
| Total For FEDERAL FIRE PROTECTION/ 6405 | | | | | | | |
| Total For FEDEX/ 1876 | | | | | | | |
| Total For FIRST STUDENT BUS COMPANY/ 5642 | | | | | | | |
| Total For FLEMINGTON DEPARTMENT STORE/ 7773 | | | | | | | |
| Total For FLUKE CORP/ 5041 | | | | | | | |
| Total For FRIENDS OF SOMERSET CTY. YOUTH/ 1925 | | | | | | | |

Somerset County Vocational Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|---|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| Total For GASTON AVENUE LAUNDRY/ 1815 | | | | \$1,215.19 | | | |
| Total For GLENCOM SYSTEMS INC./ 5831 | | | | \$3,056.27 | | | |
| Total For GLOUCESTER COUNTY INST.OF TECH/ 5539 | | | | \$1,200.00 | | | |
| Total For GRAINGER/ 8955 | | | | \$467.52 | | | |
| Total For GRASSO, KATHLEEN/ 3671 | | | | \$1,300.00 | | | |
| Total For Garden State Exhibit, LLC/ 9343 | | | | \$21,798.61 | | | |
| Total For Gene Adams/ 9532 | | | | \$1,000.00 | | | |
| Total For Geoffery Rood/ 7775 | | | | \$337.50 | | | |
| Total For HAHN, ROBERT C./ 3676 | | | | \$1,286.92 | | | |
| Total For HAMMOND & STEPHENS/ 2035 | | | | \$229.74 | | | |
| Total For HART, KAREN/ 3963 | | | | \$350.00 | | | |
| Total For HERFF JONES, INC/ 5238 | | | | \$2,557.50 | | | |
| Total For HERFF JONES: CAP & GOWN DIV./ 6349 | | | | \$942.60 | | | |
| Total For HESCO/ 1908 | | | | \$899.00 | | | |
| Total For HI Tech Data Floors, Inc/ 9475 | | | | \$796.00 | | | |
| Total For HIONIS GREENHOUSES, INC/ 1931 | | | | \$138.00 | | | |
| Total For HOCKENBURY ELEC. CO., INC/ 1936 | | | | \$2,400.00 | | | |
| Total For HOLIDAY INN-SOMERSET/ 2105 | | | | \$4,786.24 | | | |
| Total For HOME DEPOT/ 2108 | | | | \$2,355.45 | | | |
| Total For HOME DEPOT/ 8862 | | | | \$2,023.92 | | | |

Somerset County V tional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|--|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| Total For HOME NEWS/ 1938 | | | | \$79.45 | | | |
| Total For HOME THEATER GROUP/ 6884 | | | | \$24,897.95 | | | |
| Total For HOUSER WELDING SUPPLY/ 8272 | | | | \$126.68 | | | |
| Total For HUNTERDON COUNTY POLYTECH/ 5448 | | | | \$250.00 | | | |
| Total For HUNTERS PARTS AND SERVICE/ 8777 | | | | \$850.00 | | | |
| Total For HUSTON LUMBER/ 8000 | | | | \$573.90 | | | |
| Total For HUTCHINS HVAC INC./ 8196 | | | | \$6,840.00 | | | |
| Total For Hahr Construction, Inc./ 7319 | | | | \$9,800.00 | | | |
| Total For Holly Jahn/ 9541 | | | | \$150.00 | | | |
| Total For Horizon Blue Cross & Blue Shield/ 8247 | | | | \$293,394.60 | | | |
| Total For Ingelsoll Rand Edison Air Ctr/ 7112 | | | | \$1,070.05 | | | |
| Total For JACKSON-HIRSCH, INC./ 2048 | | | | \$63.01 | | | |
| Total For JERRY COSTA/ 8939 | | | | \$145.00 | | | |
| Total For JOAN BLAETZ - REIMBURSEMENT/ 5549 | | | | \$1,750.00 | | | |
| Total For JOE DUNNE/ 8938 | | | | \$72.50 | | | |
| Total For JONES SCHOOL SUPPLY COMP INC./ 6380 | | | | \$52.75 | | | |
| Total For JONES, EDMUND H./ 3692 | | | | \$84.70 | | | |
| Total For JOSEPH A. PETROSINO/ 6900 | | | | \$439.00 | | | |
| Total For JOSTEN'S/ 2088 | | | | \$802.60 | | | |
| Total For Jaime Soto/ 9536 | | | | \$1,250.00 | | | |

Somerset County Virginia National Board of Education Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|---------------------|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
|---------------------|----------------------|------|-----------|--------------|--------------|-------------------|---------------|

POSTED CHECKS

| | | | | | | | |
|---|--|--|--|------------|--|--|--|
| Total For John Horton/ 9550 | | | | \$500.00 | | | |
| Total For Joseph Suk/ 9534 | | | | \$120.00 | | | |
| Total For KAREN LOVE/ 8086 | | | | \$450.00 | | | |
| Total For KENSINGTON BUS COMPANY, INC/ 9229 | | | | \$670.00 | | | |
| Total For KILBOURNE & KILBOURNE/ 2447 | | | | \$2,652.50 | | | |
| Total For KIM VASATURO/ 5943 | | | | \$175.00 | | | |
| Total For Kay Caps/ 7940 | | | | \$387.45 | | | |
| Total For Kayla Chobotor/ 9529 | | | | \$400.00 | | | |
| Total For Kayla Jackson/ 9530 | | | | \$200.00 | | | |
| Total For Kelly Fauske/ 8406 | | | | \$100.00 | | | |
| Total For Kennette Productions/ 9506 | | | | \$150.00 | | | |
| Total For Kirsten Harodetsky/ 9524 | | | | \$100.00 | | | |
| Total For Kristin Sarbouxh/ 9526 | | | | \$150.00 | | | |
| Total For LIFESAVERS INC/ 9204 | | | | \$104.00 | | | |
| Total For LINDA WEBER-SMITH/ 6035 | | | | \$147.52 | | | |
| Total For LOUMARC SIGNS/ 5165 | | | | \$300.00 | | | |
| Total For La Bonbenniere/ 9546 | | | | \$731.25 | | | |
| Total For Lawyers and Judges/ 9519 | | | | \$733.32 | | | |
| Total For Lsoft Technologies Inc./ 9522 | | | | \$296.65 | | | |
| Total For MAIMONE, JOSEPH C./ 3712 | | | | \$201.50 | | | |

Somerset County V tional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # | Check Date | Check Description | Check Type |
|----------------------|---|------|-----------|--------------|---------|------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | | |
| | Total For MARRIOTT HOTEL/ 5731 | | | \$1,237.40 | | | | |
| | Total For MASCHIO'S FOOD SERVICES/ 6974 | | | \$19,828.44 | | | | |
| | Total For MATHUSEK SPORT FLOORS/ 5268 | | | \$2,765.00 | | | | |
| | Total For MEDCOMM TRAINEX/ 8460 | | | \$498.00 | | | | |
| | Total For MGL PRINTING SOLUTIONS/ 5183 | | | \$483.00 | | | | |
| | Total For MICHAEL MADDALUNA/ 5930 | | | \$90.19 | | | | |
| | Total For MIDDLE EARTH/ 2318 | | | \$400.00 | | | | |
| | Total For MIKULAK, HELEN/ 3933 | | | \$90.21 | | | | |
| | Total For MOE-TION DANCE THEATER/ 8069 | | | \$2,000.00 | | | | |
| | Total For MORLOCK, KAREN/ 5249 | | | \$2,763.00 | | | | |
| | Total For MORRIS COUNTY SCHOOL OF TECHNOLOGY/ 8953 | | | \$2,500.00 | | | | |
| | Total For MSC INDUSTRIAL SUPPLY/ 4550 | | | \$274.82 | | | | |
| | Total For MY NJ OFFICE.COM/ 9143 | | | \$112.89 | | | | |
| | Total For Manor II Electric, Inc/ 9367 | | | \$93,962.00 | | | | |
| | Total For Meg Kern/ 9531 | | | \$1,000.00 | | | | |
| | Total For Michelle Fresco/ 6046 | | | \$41.23 | | | | |
| | Total For Mike Layton/ 7935 | | | \$78.23 | | | | |
| | Total For Milton Roncansio/ 9535 | | | \$250.00 | | | | |
| | Total For NASW-NJ/ 7617 | | | \$320.00 | | | | |
| | Total For NATIONAL HONOR SOCIETY/ 8795 | | | \$967.75 | | | | |

Somerset County Vocational Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Batch Account # | PO # | Invoice # | Check Amount | Check # | Check Date | Check Description | Check Type |
|---------------------|-----------------|------|-----------|--------------|---------|------------|-------------------|------------|
|---------------------|-----------------|------|-----------|--------------|---------|------------|-------------------|------------|

POSTED CHECKS

| | | | | | | | | |
|--|--|--|--|-------------|--|--|--|--|
| Total For NATIONAL OCCUP. TESTING INST./ 2747 | | | | \$1,023.80 | | | | |
| Total For NJ American Water/ 1666 | | | | \$2,191.62 | | | | |
| Total For NJ CARPENTERS APPRENTICE TRAINING EDU FD/ 7697 | | | | \$4,211.40 | | | | |
| Total For NJ SKILLS USA/ 7976 | | | | \$150.00 | | | | |
| Total For NJSIAA/ 4168 | | | | \$80.00 | | | | |
| Total For NORTH EASTERN WHOLESALE HDW/ 6927 | | | | \$679.00 | | | | |
| Total For NORTHWESTERN MUTUAL LIFE/ 2855 | | | | \$1,031.77 | | | | |
| Total For National Technical Honor Society/ 7817 | | | | \$293.00 | | | | |
| Total For Oscar Overby/ 7776 | | | | \$567.50 | | | | |
| Total For PERSONALIZED PARAPHERNALIA/ 4812 | | | | \$564.70 | | | | |
| Total For PHIL DIBETTA/ 8201 | | | | \$60.00 | | | | |
| Total For PITNEY BOWES(mailing system lease)/ 8539 | | | | \$1,167.00 | | | | |
| Total For PREMIER OFFICE SUPPLY/ 7586 | | | | \$380.43 | | | | |
| Total For PRG-LIGHTING/ 8889 | | | | \$536.00 | | | | |
| Total For PRITCHARD INDUSTRIES INC/ 6027 | | | | \$22,065.53 | | | | |
| Total For PRO BEAUTY SUPPLY/ 7996 | | | | \$831.14 | | | | |
| Total For PUBLIC SERVICE ELECTRIC &/ 2665 | | | | \$43,275.80 | | | | |
| Total For Pandora Scooter/ 9538 | | | | \$300.00 | | | | |

Somerset County Volitional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|----------------------|---|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| | Total For Paul Whelihan/ 9508 | | | \$150.00 | | | |
| | Total For Plainfield Country Club/ 8960 | | | \$3,548.98 | | | |
| | Total For R S PHILLIPS STEEL/ 8071 | | | \$1,054.00 | | | |
| | Total For RADIO SHACK/ 6435 | | | \$399.98 | | | |
| | Total For RANDAZZO PASTRY SHOP/ 5729 | | | \$828.83 | | | |
| | Total For RARITAN VALLEY COMM. COLLEGE/ 3214 | | | \$88,546.00 | | | |
| | Total For RARITAN VALLEY DISPOSAL/ 4430 | | | \$2,050.69 | | | |
| | Total For RAY DEL VECCHIO/ 4374 | | | \$190.00 | | | |
| | Total For RAY JAZIKOFF/ 8455 | | | \$145.00 | | | |
| | Total For ROSEBRAND/ 4637 | | | \$74.51 | | | |
| | Total For Rebecca Astorga/ 9545 | | | \$500.00 | | | |
| | Total For Rotary Foundation-Polio Plus/ 9551 | | | \$100.00 | | | |
| | Total For Ryan's Story Presentation, LLC/ 9474 | | | \$2,500.00 | | | |
| | Total For SAFETY KLEEN CORPORATION/ 2877 | | | \$334.63 | | | |
| | Total For SCHOOL SPECIALTY INC/ 7829 | | | \$132.09 | | | |
| | Total For SETON NAME PLATE COMPANY/ 4300 | | | \$34.02 | | | |
| | Total For SHERMAN HARRIS/ 9224 | | | \$300.00 | | | |
| | Total For SKILLS USA MEMBERSHIP/ 8738 | | | \$230.00 | | | |
| | Total For SLO-POKE TAXI/ 9230 | | | \$870.00 | | | |
| | Total For SNAP-ON INDUSTRIAL/ 6590 | | | \$239.84 | | | |

Somerset County Vocational Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|----------------------|--|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| | Total For SOMERSET COUNTY EDUC SERVICES/ 7264 | | | \$7,814.05 | | | |
| | Total For SOMERSET CTY. TREASURER/ 2942 | | | \$2,279.84 | | | |
| | Total For SOUTH JERSEY ENERGY/ 4286 | | | \$251.49 | | | |
| | Total For SSP ARCHITECTURAL GROUP/ 4621 | | | \$12,333.96 | | | |
| | Total For STAR LEDGER/ 2998 | | | \$465.00 | | | |
| | Total For STATE OF NEW JERSEY/ 3458 | | | \$2,305.70 | | | |
| | Total For STEVE'S TIRE SERVICE/ 9272 | | | \$112.07 | | | |
| | Total For STORR TRACTOR/ 7375 | | | \$37.50 | | | |
| | Total For STRIKE N SPEAR BOWLING/ 6047 | | | \$135.00 | | | |
| | Total For STRYKER/ 6079 | | | \$626.50 | | | |
| | Total For SUKALA, JACK/ 6837 | | | \$2,500.00 | | | |
| | Total For SYSCO FOOD SERVICE/ 5828 | | | \$12,186.66 | | | |
| | Total For SZYMANSKI, ROBYN/ 4359 | | | \$4,275.00 | | | |
| | Total For Sapsis Rigging/ 9540 | | | \$645.00 | | | |
| | Total For Sara McLarnon/ 9525 | | | \$300.00 | | | |
| | Total For Serova School of Dance/ 8996 | | | \$250.00 | | | |
| | Total For Solomon Starkman/ 9552 | | | \$1,250.00 | | | |
| | Total For Somerset County Park Commission/ 9483 | | | \$175.00 | | | |
| | Total For Somerset County Vo-Tech/ 9553 | | | \$250.00 | | | |
| | Total For Somerset Cty Culinary Arts/ 8717 | | | \$1,001.75 | | | |

Somerset County V tional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|--|----------------------|------|-----------|----------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| Total For Strobe-Wright Roofing, Inc/ 9467 | | | | \$257,146.93 | | | |
| Total For Sunshine Yoga/ 9539 | | | | \$211.49 | | | |
| Total For TAYLOR PUBLISHING/ 8644 | | | | \$8,977.50 | | | |
| Total For TED PRYLL/ 7833 | | | | \$362.50 | | | |
| Total For THUL AUTO PARTS/ 3065 | | | | \$1,109.95 | | | |
| Total For TOSHIBA/ 8600 | | | | \$9,327.59 | | | |
| Total For TOTAL LUBERCATIONS INC/ 9340 | | | | \$326.75 | | | |
| Total For TRAVELTYME, INC./ 3562 | | | | \$9,482.00 | | | |
| Total For TREASURER SOMERSET COUNTY/ 3099 | | | | \$1,127,335.18 | | | |
| Total For TREASURER, STATE OF NJ/ 3112 | | | | \$9,644.21 | | | |
| Total For TURTLE & HUGHES/ 4917 | | | | \$50.00 | | | |
| Total For TYRREL TECH/ 9217 | | | | \$45.00 | | | |
| Total For Tramine Cooper/ 9274 | | | | \$580.00 | | | |
| Total For UNIFIRST CORPORATION/ 3171 | | | | \$614.18 | | | |
| Total For UNITED RENT-ALL/ 3598 | | | | \$474.64 | | | |
| Total For US Limo Express. LLC/ 9543 | | | | \$184.24 | | | |
| Total For VERIZON/ 1251 | | | | \$5,101.80 | | | |
| Total For VERIZON BUSINESS/ 8515 | | | | \$200.93 | | | |
| Total For VERSATILE PRINTING/ 7993 | | | | \$2,160.00 | | | |
| Total For VINCENZ, JOANN/ 4040 | | | | \$500.00 | | | |

Somerset County Vocational Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|----------------------|---|------|-----------|--------------|--------------|-------------------|---------------|
| POSTED CHECKS | | | | | | | |
| | Total For VISION SERVICE PLAN INC./ 3191 | | | \$2,578.45 | | | |
| | Total For Vanessa Beckles/ 9523 | | | \$100.00 | | | |
| | Total For Verizon Wireless/ 7866 | | | \$720.04 | | | |
| | Total For W.B. LAW & SON/ 3808 | | | \$533.82 | | | |
| | Total For WARREN MEDICENTER, P.A./ 3816 | | | \$184.00 | | | |
| | Total For WCTS Facility Account/ 9533 | | | \$174.07 | | | |
| | Total For WEGMANS/ 1465 | | | \$483.29 | | | |
| | Total For Wholesale Auto Supply Company/ 9487 | | | \$1,355.50 | | | |

Somerset County V tional Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Vendor Name/ Number | Ba- tch Account # | PO # | Invoice # | Check Amount | Check # Date | Check Description | Check Type |
|---------------------|----------------------|------|-----------|--------------|--------------|-------------------|---------------|
|---------------------|----------------------|------|-----------|--------------|--------------|-------------------|---------------|

POSTED VOIDED PRIOR CYCLE CHECKS

Total Voided Prior Cycle Checks

\$140.94

Total Posted Checks

\$2,288,101.01

Somerset County Vocational Board of Ed. Check Register By Vendor Name

Posted Checks : Current Cycle : June

| Fund Summary | | Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks | Hand Checks Non/AP | Total Checks |
|--------------|-------|---------------|----------|-----------------|------------------------|----------------|--------------------|----------------|
| 10 | 10 | | | | \$93,495.96 | | \$44,970.43 | \$138,466.39 |
| 10 | 11 | | | \$209,678.98 | | \$1,163,795.69 | | \$1,373,474.67 |
| 10 | 13 | | | \$40,466.56 | | \$194,270.92 | | \$234,737.48 |
| Fund 10 | TOTAL | | | \$250,145.54 | \$93,495.96 | \$1,358,066.61 | \$44,970.43 | \$1,746,678.54 |
| 20 | 20 | | | \$51,406.24 | | \$11,270.20 | | \$62,676.44 |
| 30 | 30 | | | \$351,214.14 | | | | \$351,214.14 |
| 60 | 60 | | | | | \$19,828.44 | | \$19,828.44 |
| 95 | 95 | | | | | | \$85,520.57 | \$85,520.57 |
| GRAND | TOTAL | | | \$652,765.92 | \$93,495.96 | \$1,389,165.25 | \$130,491.00 | \$2,265,918.13 |

\$140.94
\$22,041.94

* Total Prior Cycle Checks Voided in selected cycle(s):
Total Checks from selected cycle(s) voided in the selected cycle(s):

* Prior Cycle Voids are not included in the above totals.

CATEGORY: FACULTY

ADOPTED:

TITLE: DANCE INSTRUCTOR

CERTIFIED

QUALIFICATIONS:

1. Must possess an appropriate New Jersey Teaching Certificate.
2. Possess professional dance background and teaching experience in dance in secondary education.
3. Must have an understanding of arts administration and experience in curriculum development.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: High School Principal or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: Faculty member shall provide effective instruction and be responsible for the academic and professional requirements within their instructional areas.

PERFORMANCE RESPONSIBILITIES:

1. Assist in translating the educational objectives of the school and student needs into a workable program within the parameters of available resources and student abilities.
2. Be an active part of the teaching team in executing the instructional programs, including general and related and vocational guidance.
3. Record and maintain complete performance records on each and every student on a daily basis.
4. Assists the planning, organization and implementation of the touring tap company. Artistic director and manager.
5. Maintain a closely-integrated working relationship with other members, of the instructional, student, supportive, and managerial force.
6. Assist in generation and revision of course outline.
7. Maintain Plan book of Instructional Preparation.
8. Arrange field trips.
9. Assist in Open House and Graduation.
10. Creates movement workshops for the Musical Theater Program students.
11. Prepare requisitions for all equipment, texts and supplies required for program.
12. Maintain standards of pupil behavior to provide an orderly, safe and productive shop environment.
13. Assists in the repertory of the performance majors and directs the dance education informal and main stage showcase.
14. Maintain professional competence through in-service education provided by the district, and/or in self-selected professional growth activities.
15. Participate cooperatively with Department Coordinator to develop the method by which he/she will evaluate in conformance with the district guidelines.
16. Assists in the development for student recruitment, auditions and other related activities.
17. Participate in faculty committees and sponsorship of pupil activities.
18. Assists in the planning and public relations activities as related to the arts. In charge of fundraising for the dept.
19. Perform all activities necessary to maintain an effective and efficient shop.
20. Works to establish and maintain open lines of communication with students and their parents concerning both the broad scholastic and behavior progress of all assigned students.
21. Teach Dance Academics Curriculum.
22. Performs such other tasks and assumes such other responsibilities as may be assigned by the superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Ten-month year. In accordance with negotiated agreement.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy of Evaluation of Professional Personnel.

Field Trips

| | | | |
|----------------------|---------------------------------|---|------------------------------------|
| Wednesday July 21 | Twilight Health Occ students | Women Health & Counseling Somerville, NJ | \$0.00/student Trans/Bd. of Ed. |
|----------------------|---------------------------------|---|------------------------------------|

PROFESSIONAL DEVELOPMENT REQUESTS
June 28, 2010 BOARD MEETING

| | DATE(S) | PARTICIPANTS | REG. FEE | EXPENSES | WORKSHOP DESCRIPTION | LOCATION |
|----|------------------|---------------|------------|---|---|--|
| 1 | July 26-30, 2010 | Maria Johnson | \$1,375.00 | \$182.90/mileage \$50.00/tolls | MMS Summer Camp School Management Software Training | Crowne Plaza Trevose, PA |
| 2. | August 2-6, 2010 | Joe Petrosino | \$1,375.00 | \$81.60/mileage \$556.00/hotel \$229.50/meals (\$51.00x3days/meals \$38.25x2days/meals) | MMS Summer Camp School Management Software Training | Holiday Inn/Harrisburg Grantville, PA |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |

6/1 2:58pm

Page 1

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16 & 17)
Interim Balance Sheet
For 11 Month Period Ending 05/31/2010

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

| | | | |
|-----|---------------------------|--------------|--------------|
| 101 | Cash in bank | | \$617,591.37 |
| 121 | Tax levy receivable | | \$971,251.00 |
| | Accounts receivable: | | |
| 132 | Interfund | \$156,082.29 | |
| 141 | Intergovernmental - State | \$245,062.34 | |
| | | | \$401,144.63 |
| | Other Current Assets | | \$0.00 |

--- R E S O U R C E S ---

| | | | |
|-----|----------------------------|--------------------------|---------------------|
| 301 | Estimated Revenues | \$15,781,590.00 | |
| 302 | Less Revenues | <u>(\$15,549,141.59)</u> | <u>\$232,448.41</u> |
| | Total assets and resources | | \$2,222,435.41 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16 & 17)
Interim Balance Sheet
For 11 Month Period Ending 05/31/2010

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

| | |
|---------------------------|---------------|
| Other current liabilities | (\$10,564.79) |
| TOTAL LIABILITIES | (\$10,564.79) |

=====

FUND BALANCE

--- Appropriated ---

| | | |
|-----|---|-------------------|
| 753 | Reserve for encumbrances - Current Year | \$1,256,384.97 |
| | Reserved fund balance: | |
| 760 | Reserved Fund Balance | \$257,029.96 |
| 601 | Appropriations | \$16,538,669.40 |
| 602 | Less : Expenditures | \$14,444,599.40 |
| 603 | Encumbrances | \$1,256,384.97 |
| | | (\$15,700,984.37) |
| | | \$837,685.03 |
| | Total Appropriated | \$2,351,099.96 |

--- Unappropriated ---

| | | |
|-----|-----------------------------------|----------------|
| 770 | Fund Balance | \$638,900.24 |
| 803 | Budgeted Fund Balance | (\$757,000.00) |
| | TOTAL FUND BALANCE | \$2,233,000.20 |
| | TOTAL LIABILITIES AND FUND EQUITY | \$2,222,435.41 |

=====

RECAPITULATION OF FUND BALANCE:

| | <u>Budgeted</u> | <u>Actual</u> | <u>Variance</u> |
|-------------------------------------|-------------------|-------------------|-----------------|
| Appropriations | \$16,538,669.40 | \$15,700,984.37 | \$837,685.03 |
| Revenues | (\$15,781,590.00) | (\$15,549,141.59) | (\$232,448.41) |
| | \$757,079.40 | \$151,842.78 | \$605,236.62 |
| | (\$79.40) | (\$79.40) | |
| Less: Adjust for prior year encumb. | \$757,000.00 | \$151,763.38 | \$605,236.62 |
| Budgeted Fund Balance | \$757,000.00 | \$151,763.38 | \$605,236.62 |

=====

Recapitulation of Budgeted Fund Balance by Subfund

| | <u>Budgeted</u> | <u>Actual</u> | <u>Variance</u> |
|---------------------------------------|-----------------|---------------|-----------------|
| Fund 10 (includes 10, 11, 12, and 13) | \$757,000.00 | \$151,763.38 | \$605,236.62 |
| Fund 16 (Restricted ARRA-ESF) | \$0.00 | \$0.00 | \$0.00 |
| Fund 17 (Restricted ARRA-GSF) | \$0.00 | \$0.00 | \$0.00 |
| TOTAL Budgeted Fund Balance | \$757,000.00 | \$151,763.38 | \$605,236.62 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/2010

| | | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|------------------------------------|--|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS *** | | | | | |
| 1XXX | From Local Sources | \$13,895,234.00 | \$13,523,732.59 | | \$371,501.41 |
| 3XXX | From State Sources | \$1,747,303.00 | \$1,886,356.00 | | (\$139,053.00) |
| 4XXX | From Federal Sources | \$139,053.00 | \$139,053.00 | | .00 |
| TOTAL REVENUE/SOURCES OF FUNDS | | \$15,781,590.00 | \$15,549,141.59 | | \$232,448.41 |
| | | ===== | ===== | ===== | ===== |
| | | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
| *** EXPENDITURES *** | | | | | |
| --- CURRENT EXPENSE --- | | | | | |
| 11-1XX-100-XXX | Regular Programs - Instruction | \$1,183,941.00 | \$1,126,672.16 | \$6,622.46 | \$50,646.38 |
| 11-230-X00-XXX | Basic Skills - Remedial Instruction | \$90,907.00 | \$76,145.90 | \$10,748.10 | \$4,013.00 |
| 11-240-X00-XXX | Bilingual Education - Instruction | \$60,102.00 | \$48,618.00 | \$11,484.00 | .00 |
| 11-3XX-100-XXX | Voc. Programs - Local - Instruction | \$3,121,778.40 | \$2,770,534.85 | \$210,739.27 | \$140,504.28 |
| 11-401-100-XXX | School-Spon. Cocurr. Acti-Instr | \$103,692.00 | \$70,430.99 | \$20,098.28 | \$13,162.73 |
| 11-402-100-XXX | School-Spons. Athletics - Instruction | \$56,401.00 | \$42,162.33 | \$14,015.68 | \$222.99 |
| --- UNDISTRIBUTED EXPENDITURES --- | | | | | |
| 11-800-330-XXX | Community Services Programs- | | | | |
| 11-000-213-XXX | Health Services | \$117,831.00 | \$106,794.51 | \$9,708.35 | \$1,328.14 |
| 11-000-218-XXX | Guidance | \$510,438.00 | \$503,202.99 | \$7,235.01 | .00 |
| 11-000-219-XXX | Child Study Teams | \$235,858.00 | \$209,840.80 | \$24,964.38 | \$1,052.82 |
| 11-000-221-XXX | Improvement Of Inst./Other Support | | | | |
| | Improvement of Inst. Serv. | \$399,131.00 | \$366,591.23 | \$32,234.76 | \$305.01 |
| 11-000-222-XXX | Educational Media Serv/School Library | \$181,664.00 | \$145,124.21 | \$15,522.20 | \$21,017.59 |
| 11-000-223-XXX | Instructional Staff Training Services | \$28,251.00 | \$24,565.27 | \$2,375.69 | \$1,310.04 |
| 11-000-230-XXX | Supp. Serv.-General Administration | \$769,577.00 | \$620,350.78 | \$51,365.46 | \$97,860.76 |
| 11-000-240-XXX | Supp. Serv.-School Administration | \$457,656.00 | \$436,873.39 | \$12,222.19 | \$8,560.42 |
| 11-000-25X-XXX | Central Serv & Admin. Inform. Tech. | \$570,354.00 | \$544,358.43 | \$20,877.18 | \$5,118.39 |
| 11-000-261-XXX | Allowable Maint. for School Facilities | \$915,814.00 | \$869,247.63 | \$46,437.93 | \$128.44 |
| 11-000-262-XXX | Custodial Services | \$1,053,011.00 | \$830,669.34 | \$168,062.96 | \$54,278.70 |
| 11-000-270-XXX | Student Transportation Services | \$129,887.00 | \$82,948.60 | \$11,299.38 | \$35,639.02 |
| 11-000-291-XXX | Allocated and Unallocated Benefits | \$2,356,477.00 | \$1,779,815.71 | \$374,787.92 | \$201,873.37 |
| 11-000-310-XXX | Food Services | \$1.00 | .00 | .00 | \$1.00 |
| TOTAL GENERAL CURRENT EXPENSE | | | | | |
| EXPENDITURES/USES OF FUNDS | | \$12,342,771.40 | \$10,654,947.12 | \$1,050,801.20 | \$637,023.08 |
| | | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/2010

| | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>ENCUMBRANCES</u> | <u>AVAILABLE BALANCE</u> |
|---|-----------------------|---------------------|---------------------|------------------------------|
| *** EXPENDITURES - cont'd *** | | | | |
| *** CAPITAL OUTLAY *** | | | | |
| 12-XXX-XXX-73X Equipment | \$5,600.00 | \$5,598.00 | \$0.00 | \$2.00 |
| | _____ | _____ | _____ | _____ |
| TOTAL CAP OUTLAY EXPEND./USES OF FUNDS | \$5,600.00 | \$5,598.00 | \$0.00 | \$2.00 |
| | ===== | ===== | ===== | ===== |
| *** SPECIAL SCHOOLS *** | | | | |
| 13-330-100-XXX Post-Secondary Prog.-Instr. | \$1,553,868.00 | \$1,451,340.98 | \$73,364.87 | \$29,162.15 |
| 13-330-200-XXX Post-Secondary Prog.-Supp. Serv. | \$1,485,773.00 | \$1,363,160.50 | \$51,430.26 | \$71,182.24 |
| 13-422-100-XXX Summer school -instruction | \$79,143.00 | \$79,141.00 | .00 | \$2.00 |
| 13-422-200-XXX Summer school-support serv | \$15,938.00 | \$15,885.09 | .00 | \$52.91 |
| 13-629-100-XXX Vocational evening-local instruction | \$228,949.00 | \$196,217.70 | \$9,015.70 | \$23,715.60 |
| 13-629-200-XXX Vocational evening-local-support serv. | \$687,574.00 | \$539,256.01 | \$71,772.94 | \$76,545.05 |
| | _____ | _____ | _____ | _____ |
| TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS | \$4,051,245.00 | \$3,645,001.28 | \$205,583.77 | \$200,659.95 |
| | ===== | ===== | ===== | ===== |
| *** ARRA - EDUCATION STABILIZATION *** | | | | |
| 16-XXX-XXX-XXX ARRA - Education Stabilization Fund Accounts | \$133,871.00 | \$133,871.00 | \$0.00 | \$0.00 |
| | _____ | _____ | _____ | _____ |
| TOTAL ARRA - EDUCATION STABILIZATION | \$133,871.00 | \$133,871.00 | \$0.00 | \$0.00 |
| | ===== | ===== | ===== | ===== |
| *** ARRA - GOVERNMENT SERVICES *** | | | | |
| 17-XXX-XXX-XX ARRA - Government Services Fund Accounts | \$5,182.00 | \$5,182.00 | \$0.00 | \$0.00 |
| | _____ | _____ | _____ | _____ |
| TOTAL ARRA - GOVERNMENT SERVICES | \$5,182.00 | \$5,182.00 | \$0.00 | \$0.00 |
| | ===== | ===== | ===== | ===== |
| TOTAL GENERAL FUND EXPENDITURES | \$16,538,669.40 | \$14,444,599.40 | \$1,256,384.97 | \$837,685.03 |
| | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 11 Month Period Ending 05/31/2010

| | | <u>ESTIMATED</u> | <u>ACTUAL</u> | <u>UNREALIZED</u> |
|---------------------------------|-------------------------------------|------------------|-----------------|-------------------|
| --- LOCAL SOURCES --- | | | | |
| 1210 | Local Tax Levy | \$11,325,234.00 | \$11,325,234.00 | .00 |
| 1310 | Tuition- From LEA's | \$899,202.00 | \$641,271.42 | \$257,930.58 |
| 1XXX | Miscellaneous | \$1,670,798.00 | \$1,557,227.17 | \$113,570.83 |
| | TOTAL | \$13,895,234.00 | \$13,523,732.59 | \$371,501.41 |
| | | ===== | ===== | ===== |
| --- STATE SOURCES --- | | | | |
| 3132 | Categorical Special Education Aid | \$254,864.00 | \$254,864.00 | .00 |
| 3176 | Equalization | \$627,308.00 | \$766,361.00 | (\$139,053.00) |
| 3177 | Categorical Security | \$55,269.00 | \$55,269.00 | .00 |
| 3178 | Adjustment Aid | \$809,862.00 | \$809,862.00 | .00 |
| | TOTAL | \$1,747,303.00 | \$1,886,356.00 | (\$139,053.00) |
| | | ===== | ===== | ===== |
| -- FEDERAL SOURCES -- | | | | |
| 4520 | ARRA - Education Stabilization Fund | \$133,871.00 | \$133,871.00 | .00 |
| 4521 | ARRA - Government Services Fund | \$5,182.00 | \$5,182.00 | .00 |
| | TOTAL | \$139,053.00 | \$139,053.00 | \$0.00 |
| | | ===== | ===== | ===== |
| --- OTHER FINANCING SOURCES --- | | | | |
| | TOTAL REVENUES/SOURCES OF FUNDS | \$15,781,590.00 | \$15,549,141.59 | \$232,448.41 |
| | | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|---|-----------------------|---------------------|---------------------|------------------------------|
| *** GENERAL CURRENT EXPENSE *** | | | | |
| --- REGULAR PROGRAMS - INSTRUCTION --- | | | | |
| 11-140-100-101 Salaries of Teachers | \$1,092,173.00 | \$1,089,812.89 | \$2,360.11 | \$0.00 |
| 11-140-100-500 Other Purchased Services | \$10,354.00 | \$1,467.94 | .00 | \$8,886.06 |
| 11-140-100-610 General Supplies | \$52,227.00 | \$23,644.97 | \$2,297.35 | \$26,284.68 |
| 11-140-100-640 Textbooks | \$21,577.00 | \$6,875.49 | .00 | \$14,701.51 |
| 11-140-100-800 Other Objects | \$6,000.00 | \$4,870.87 | \$355.00 | \$774.13 |
| --- Regular programs - Home Instruction --- | | | | |
| 11-150-100-101 Salaries of Teachers | \$1,610.00 | \$0.00 | \$1,610.00 | \$0.00 |
| TOTAL | \$1,183,941.00 | \$1,126,672.16 | \$6,622.46 | \$50,646.38 |
| --- Basic skills/remedial-Instruction --- | | | | |
| 11-230-100-101 Salaries of Teachers | \$86,894.00 | \$76,145.90 | \$10,748.10 | \$0.00 |
| 11-230-100-610 General Supplies | \$4,013.00 | .00 | .00 | \$4,013.00 |
| TOTAL | \$90,907.00 | \$76,145.90 | \$10,748.10 | \$4,013.00 |
| --- Bilingual education-Instruction --- | | | | |
| 11-240-100-101 Salaries of Teachers | \$60,102.00 | \$48,618.00 | \$11,484.00 | \$0.00 |
| TOTAL | \$60,102.00 | \$48,618.00 | \$11,484.00 | \$0.00 |
| --- Regular Vocational Programs - Instruction --- | | | | |
| 11-310-100-101 Salaries of Teachers | \$2,377,389.00 | \$2,259,219.94 | \$118,169.06 | \$0.00 |
| 11-310-100-320 Purchased Prof.-Ed. Services | \$70,002.00 | \$21,904.00 | .00 | \$48,098.00 |
| 11-310-100-500 Other Purchased Services | \$20,751.00 | \$19,980.42 | \$376.92 | \$393.66 |
| 11-310-100-610 General Supplies | \$290,222.40 | \$228,748.06 | \$10,711.98 | \$50,762.36 |
| 11-310-100-640 Textbooks | \$22,530.00 | \$8,207.84 | .00 | \$14,322.16 |
| 11-310-100-800 Other Objects | \$17,037.00 | \$10,486.47 | \$801.00 | \$5,749.53 |
| Total | \$2,797,931.40 | \$2,548,546.73 | \$130,058.96 | \$119,325.71 |
| --- Special Vocational Programs - Instruction --- | | | | |
| 11-320-100-101 Salaries of Teachers | \$260,593.00 | \$185,171.48 | \$75,421.52 | \$0.00 |
| 11-320-100-500 Other Purchased Services | \$3,612.00 | \$2,111.74 | \$1,175.34 | \$324.92 |
| 11-320-100-610 General Supplies | \$53,124.00 | \$34,384.99 | \$4,083.45 | \$14,655.56 |
| 11-320-100-640 Textbooks | \$6,518.00 | \$319.91 | .00 | \$6,198.09 |
| Total | \$323,847.00 | \$221,988.12 | \$80,680.31 | \$21,178.57 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|--|-----------------------|---------------------|---------------------|------------------------------|
| --- School spons.cocurricular activities-Instruction --- | | | | |
| 11-401-100-100 Salaries | \$68,688.00 | \$50,692.47 | \$17,995.53 | .00 |
| 11-401-100-600 Supplies and Materials | \$35,004.00 | \$19,738.52 | \$2,102.75 | \$13,162.73 |
| TOTAL | \$103,692.00 | \$70,430.99 | \$20,098.28 | \$13,162.73 |
| --- School sponsored athletics-Instruct. --- | | | | |
| 11-402-100-100 Salaries | \$41,160.00 | \$27,144.32 | \$14,015.68 | .00 |
| 11-402-100-500 Purchased Services | \$10,026.00 | \$10,026.00 | .00 | .00 |
| 11-402-100-600 Supplies and Materials | \$5,215.00 | \$4,992.01 | .00 | \$222.99 |
| TOTAL | \$56,401.00 | \$42,162.33 | \$14,015.68 | \$222.99 |
| --- UNDISTRIBUTED EXPENDITURES --- | | | | |
| --- Health services --- | | | | |
| 11-000-213-100 Salaries | \$96,998.00 | \$87,461.62 | \$9,536.38 | .00 |
| 11-000-213-300 Purchased Prof. & Tech. Svc. | \$14,419.00 | \$14,363.47 | \$55.53 | .00 |
| 11-000-213-600 Supplies and Materials | \$6,014.00 | \$4,685.86 | .00 | \$1,328.14 |
| 11-000-213-800 Other Objects | \$400.00 | \$283.56 | \$116.44 | .00 |
| TOTAL | \$117,831.00 | \$106,794.51 | \$9,708.35 | \$1,328.14 |
| --- Guidance --- | | | | |
| 11-000-218-104 Salaries Other Prof. Staff | \$426,518.00 | \$422,113.11 | \$4,404.89 | .00 |
| 11-000-218-105 Sal Secr. & Clerical Asst. | \$82,918.00 | \$80,087.88 | \$2,830.12 | .00 |
| 11-000-218-600 Supplies and Materials | \$1,002.00 | \$1,002.00 | .00 | .00 |
| TOTAL | \$510,438.00 | \$503,202.99 | \$7,235.01 | \$0.00 |
| --- Child Study Teams --- | | | | |
| 11-000-219-104 Salaries Other Prof. Staff | \$191,868.00 | \$167,329.84 | \$24,538.16 | .00 |
| 11-000-219-105 Sal Secr. & Clerical Asst. | \$32,289.00 | \$32,137.73 | \$151.27 | .00 |
| 11-000-219-390 Other Purch. Prof. & Tech Svc. | \$4,999.00 | \$4,721.50 | \$274.95 | \$2.55 |
| 11-000-219-500 Other Purchased Services | \$1,199.00 | \$839.50 | .00 | \$359.50 |
| 11-000-219-600 Supplies and Materials | \$2,004.00 | \$1,964.76 | .00 | \$39.24 |
| 11-000-219-800 Other Objects | \$3,499.00 | \$2,847.47 | .00 | \$651.53 |
| TOTAL | \$235,858.00 | \$209,840.80 | \$24,964.38 | \$1,052.82 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|---|-----------------------|---------------------|---------------------|------------------------------|
| 11-000-240-11X Other Salaries | \$44,562.00 | \$42,250.66 | \$2,311.34 | .00 |
| 11-000-240-500 Other Purchased Services | \$24,065.00 | \$14,758.27 | \$5,205.48 | \$4,101.25 |
| 11-000-240-600 Supplies and Materials | \$14,003.00 | \$9,581.24 | \$3,135.63 | \$1,286.13 |
| 11-000-240-800 Other Objects | \$4,111.00 | \$937.96 | .00 | \$3,173.04 |
| TOTAL | \$457,656.00 | \$436,873.39 | \$12,222.19 | \$8,560.42 |
| --- Central Services --- | | | | |
| 11-000-251-100 Salaries | \$385,296.00 | \$375,584.70 | \$9,711.30 | .00 |
| 11-000-251-330 Purchased Prof. Svcs. | \$27,811.00 | \$27,080.00 | \$731.00 | .00 |
| 11-000-251-340 Purchased Technical Svcs. | \$16,481.00 | \$16,481.00 | .00 | .00 |
| 11-000-251-600 Supplies and Materials | \$9,324.00 | \$6,768.50 | \$483.00 | \$2,072.50 |
| 11-000-251-890 Other Objects | \$8,121.00 | \$5,094.00 | .00 | \$3,027.00 |
| TOTAL | \$447,033.00 | \$431,008.20 | \$10,925.30 | \$5,099.50 |
| --- Admin. Info. Technology --- | | | | |
| 11-000-252-100 Salaries | \$76,201.00 | \$67,569.62 | \$8,631.38 | .00 |
| 11-000-252-500 Other Pur Serv. (400-500 series) | \$31,079.00 | \$31,079.00 | .00 | .00 |
| 11-000-252-600 Supplies and Materials | \$16,041.00 | \$14,701.61 | \$1,320.50 | \$18.89 |
| TOTAL | \$123,321.00 | \$113,350.23 | \$9,951.88 | \$18.89 |
| --- Allowable Maint.for School Facilities --- | | | | |
| 11-000-261-100 Salaries | \$575,305.00 | \$567,595.41 | \$7,709.59 | .00 |
| 11-000-261-420 Cleaning, Repair & Maint. Svc. | \$301,507.00 | \$262,804.58 | \$38,702.42 | .00 |
| 11-000-261-610 General Supplies | \$26,001.00 | \$25,847.09 | \$25.92 | \$127.99 |
| 11-000-261-800 Other Objects | \$13,001.00 | \$13,000.55 | .00 | \$0.45 |
| TOTAL | \$915,814.00 | \$869,247.63 | \$46,437.93 | \$128.44 |
| 11-000-262-420 Cleaning, Repair & Maint. Svc. | \$280,001.00 | \$241,616.83 | \$21,873.53 | \$16,510.64 |
| 11-000-262-490 Other Purchased Property Svc. | \$20,002.00 | \$20,001.00 | .00 | \$1.00 |
| 11-000-262-520 Insurance | \$203,007.00 | \$165,239.94 | .00 | \$37,767.06 |
| 11-000-262-621 Energy (Natural Gas) | \$200,000.00 | \$140,037.57 | \$59,962.43 | .00 |
| 11-000-262-622 Energy (Electricity) | \$350,001.00 | \$263,774.00 | \$86,227.00 | .00 |
| TOTAL | \$1,053,011.00 | \$830,669.34 | \$168,062.96 | \$54,278.70 |
| --- Student transportation services --- | | | | |
| 11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch) | \$30,051.00 | \$30,051.00 | .00 | .00 |
| 11-000-270-420 Cleaning, Repair & Maint. Svc. | \$2,507.00 | \$2,153.88 | .00 | \$353.12 |
| 11-000-270-512 Contr Svc(other btw home & sch)-vendors | \$59,002.00 | \$34,581.71 | \$11,299.38 | \$13,120.91 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|--|-----------------------|---------------------|---------------------|------------------------------|
| --- Improvement of instr.serv/other supp serv-inst staff --- | | | | |
| 11-000-221-102 Salaries Superv. of Instr. | \$247,641.00 | \$234,656.58 | \$12,984.42 | .00 |
| 11-000-221-104 Salaries Other Prof. Staff | \$79,999.00 | \$60,981.36 | \$19,017.64 | .00 |
| 11-000-221-105 Sal Secr. & Clerical Asst. | \$63,969.00 | \$63,969.00 | .00 | .00 |
| 11-000-221-500 Other Purchased Services | \$5,014.00 | \$4,761.38 | \$232.70 | \$19.92 |
| 11-000-221-600 Supplies and Materials | \$2,508.00 | \$2,222.91 | .00 | \$285.09 |
| TOTAL | \$399,131.00 | \$366,591.23 | \$32,234.76 | \$305.01 |
| --- Educational media serv./sch.library --- | | | | |
| 11-000-222-100 Salaries | \$133,083.00 | \$122,644.50 | \$10,438.50 | .00 |
| 11-000-222-500 Other Purchased Services | \$12,031.00 | \$6,889.02 | \$5,083.70 | \$58.28 |
| 11-000-222-600 Supplies and Materials | \$32,539.00 | \$15,315.46 | .00 | \$17,223.54 |
| 11-000-222-800 Other Objects | \$4,011.00 | \$275.23 | .00 | \$3,735.77 |
| TOTAL | \$181,664.00 | \$145,124.21 | \$15,522.20 | \$21,017.59 |
| --- Instructional Staff Training Services --- | | | | |
| 11-000-223-500 Other Purchased Services | \$18,225.00 | \$17,233.61 | \$319.42 | \$671.97 |
| 11-000-223-600 Supplies and Materials | \$10,026.00 | \$7,331.66 | \$2,056.27 | \$638.07 |
| TOTAL | \$28,251.00 | \$24,565.27 | \$2,375.69 | \$1,310.04 |
| --- Support services-general administration --- | | | | |
| 11-000-230-100 Salaries | \$427,153.00 | \$404,752.02 | \$22,400.98 | \$0.00 |
| 11-000-230-331 Legal Services | \$117,001.00 | \$72,591.37 | \$6,244.29 | \$38,165.34 |
| 11-000-230-332 Audit Fees | \$38,001.00 | \$38,001.00 | .00 | .00 |
| 11-000-230-339 Other Purchased Prof. Svc. | \$3,091.00 | \$2,091.00 | \$1,000.00 | .00 |
| 11-000-230-530 Communications/Telephone | \$99,003.00 | \$56,846.87 | \$10,609.97 | \$31,546.16 |
| 11-000-230-590 Other Purchased Services | \$5,016.00 | \$4,252.09 | \$177.94 | \$585.97 |
| 11-000-230-610 General Supplies | \$8,525.00 | \$8,494.67 | .00 | \$30.33 |
| 11-000-230-630 BOE In-House Training/Meeting Supplies | \$3,510.00 | \$2,058.45 | \$598.03 | \$853.52 |
| 11-000-230-890 Misc. Expenditures | \$60,657.00 | \$24,227.31 | \$10,334.25 | \$26,095.44 |
| 11-000-230-895 BOE Membership Dues and Fees | \$7,620.00 | \$7,036.00 | .00 | \$584.00 |
| TOTAL | \$769,577.00 | \$620,350.78 | \$51,365.46 | \$97,860.76 |
| --- Support services-school administration --- | | | | |
| 11-000-240-103 Salaries Princ./Asst. Princ. | \$220,660.00 | \$219,537.12 | \$1,122.88 | .00 |
| 11-000-240-105 Sal Secr. & Clerical Asst. | \$150,255.00 | \$149,808.14 | \$446.86 | .00 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|--|-----------------------|-----------------------|---------------------|------------------------------|
| 11-000-270-514 Contract Svc (spec.ed.)-vendors | \$15,001.00 | .00 | .00 | \$15,001.00 |
| 11-000-270-517 Contract Svc (reg std) - ESCs | \$4,312.00 | .00 | .00 | \$4,312.00 |
| 11-000-270-593 Misc. Purchased Svc.- Transp. | \$15,001.00 | \$15,001.00 | .00 | .00 |
| 11-000-270-610 General Supplies | \$1,505.00 | \$1,161.01 | .00 | \$343.99 |
| 11-000-270-800 Misc. Expenditures | \$2,508.00 | .00 | .00 | \$2,508.00 |
| TOTAL | \$129,887.00 | \$82,948.60 | \$11,299.38 | \$35,639.02 |
| --- Benefits --- | | | | |
| 11-XXX-XXX-220 Social Security Contributions | \$290,007.00 | \$229,567.87 | \$60,439.13 | .00 |
| 11-XXX-XXX-241 Other Retirement Contrb. - Regular | \$183,000.00 | \$183,000.00 | .00 | .00 |
| 11-XXX-XXX-250 Unemployment Compensation | \$25,033.00 | \$24,257.73 | \$775.27 | .00 |
| 11-XXX-XXX-260 Workman's Compensation | \$104,001.00 | \$104,001.00 | .00 | .00 |
| 11-XXX-XXX-270 Health Benefits | \$1,630,333.00 | \$1,153,185.98 | \$301,348.83 | \$175,798.19 |
| 11-XXX-XXX-280 Tuition Reimbursement | \$18,001.00 | \$18,001.00 | .00 | .00 |
| 11-XXX-XXX-290 Other Employee Benefits | \$106,102.00 | \$67,802.13 | \$12,224.69 | \$26,075.18 |
| TOTAL | \$2,356,477.00 | \$1,779,815.71 | \$374,787.92 | \$201,873.37 |
| --- Food services --- | | | | |
| 11-000-310-930 Transfers to Cover Deficit (Enterprise) | \$1.00 | .00 | .00 | \$1.00 |
| TOTAL | \$1.00 | \$0.00 | \$0.00 | \$1.00 |
| Total Undistributed expenditures | \$7,725,950.00 | \$6,520,382.89 | \$777,093.41 | \$428,473.70 |
| *** TOTAL CURRENT EXPENSE EXPENDITURES *** | \$12,342,771.40 | \$10,654,947.12 | \$1,050,801.20 | \$637,023.08 |
| *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS *** | \$12,342,771.40 | \$10,654,947.12 | \$1,050,801.20 | \$637,023.08 |
| | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| *** CAPITAL OUTLAY *** | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|--|-----------------------|---------------------|---------------------|------------------------------|
| Special education - instruction | | | | |
| 12-310-100-730 Regular Voc. programs | \$5,600.00 | \$5,598.00 | .00 | \$2.00 |
| | | | | |
| TOTAL | \$5,600.00 | \$5,598.00 | \$0.00 | \$2.00 |
| | | | | |
| TOTAL CAPITAL OUTLAY EXPENDITURES | \$5,600.00 | \$5,598.00 | \$0.00 | \$2.00 |
| | | | | |
| *** SPECIAL SCHOOLS *** | | | | |
| --- Post-Secondary Programs - Instruction --- | | | | |
| 13-330-100-(101-105) Salaries of Teachers | \$1,408,527.00 | \$1,337,582.14 | \$70,944.86 | .00 |
| 13-330-100-300 Purchased Prof.-Tech Services | \$13,391.00 | \$11,800.00 | .00 | \$1,591.00 |
| 13-330-100-500 Other Purchased Services | \$6,820.00 | \$4,939.79 | \$1,875.00 | \$5.21 |
| 13-330-100-610 General Supplies | \$125,130.00 | \$97,019.05 | \$545.01 | \$27,565.94 |
| | | | | |
| TOTAL | \$1,553,868.00 | \$1,451,340.98 | \$73,364.87 | \$29,162.15 |
| | | | | |
| --- Post-Secondary Programs - Support Services --- | | | | |
| 13-330-200-100 Salaries | \$591,782.00 | \$557,598.87 | \$34,183.13 | .00 |
| 13-330-200-200 Personal Services-Emp. Benefits | \$643,685.00 | \$593,048.69 | .00 | \$50,636.31 |
| 13-330-200-500 Other Purchased Services | \$125,198.00 | \$104,761.70 | \$15,897.64 | \$4,538.66 |
| 13-330-200-600 Supplies and Materials | \$117,299.00 | \$105,498.74 | \$1,349.49 | \$10,450.77 |
| 13-330-200-800 Other Objects | \$7,809.00 | \$2,252.50 | .00 | \$5,556.50 |
| | | | | |
| TOTAL | \$1,485,773.00 | \$1,363,160.50 | \$51,430.26 | \$71,182.24 |
| | | | | |
| TOTAL POST-SECONDARY PROGRAMS | \$3,039,641.00 | \$2,814,501.48 | \$124,795.13 | \$100,344.39 |
| | | | | |
| --- Summer school - Instruction --- | | | | |
| 13-422-100-101 Salaries of Teachers | \$59,029.00 | \$59,029.00 | \$0.00 | \$0.00 |
| 13-422-100-106 Other salaries for instruction | \$15,597.00 | \$15,597.00 | .00 | .00 |
| 13-422-100-610 General supplies | \$4,517.00 | \$4,515.00 | .00 | \$2.00 |
| | | | | |
| TOTAL | \$20,114.00 | \$20,112.00 | \$0.00 | \$2.00 |
| | | | | |
| - Summer school - support services - | | | | |
| 13-422-200-100 Salaries | \$10,197.00 | \$10,197.00 | .00 | .00 |
| 13-422-200-200 Personal services - Emp. benefits | \$5,741.00 | \$5,688.09 | .00 | \$52.91 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|---|-----------------------|---------------------|---------------------|------------------------------|
| TOTAL | \$15,938.00 | \$15,885.09 | \$0.00 | \$52.91 |
| TOTAL SUMMER SCHOOL | \$95,081.00 | \$95,026.09 | \$0.00 | \$54.91 |
| --- Vocational evening - local - Instruction --- | | | | |
| 13-629-100-101 Salaries of Teachers | \$188,000.00 | \$180,085.41 | \$7,914.59 | \$0.00 |
| 13-629-1XX-61X General supplies | \$40,949.00 | \$16,132.29 | \$1,101.11 | \$23,715.60 |
| TOTAL | \$228,949.00 | \$196,217.70 | \$9,015.70 | \$23,715.60 |
| --- Vocational evening - local - support services --- | | | | |
| 13-629-2XX-1XX Salaries | \$267,239.00 | \$257,603.77 | \$9,635.23 | .00 |
| 13-629-2XX-2XX Personal services - Emp. Benefits | \$147,663.00 | \$82,219.82 | \$5,077.18 | \$60,366.00 |
| 13-629-2XX-5XX Other purchased services | \$74,113.00 | \$60,637.93 | \$3,298.21 | \$10,176.86 |
| 13-629-2XX-6XX Supplies and materials | \$195,555.00 | \$138,794.49 | \$53,762.32 | \$2,998.19 |
| 13-629-2XX-8XX Other objects | \$3,004.00 | .00 | .00 | \$3,004.00 |
| TOTAL | \$687,574.00 | \$539,256.01 | \$71,772.94 | \$76,545.05 |
| TOTAL VOCATIONAL EVENING - LOCAL | \$916,523.00 | \$735,473.71 | \$80,788.64 | \$100,260.65 |
| TOTAL SPECIAL SCHOOLS EXPENDITURES | \$4,051,245.00 | \$3,645,001.28 | \$205,583.77 | \$200,659.95 |


REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2010

| | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available Balance</u> |
|--|-----------------------|---------------------|---------------------|------------------------------|
| *** EDUCATION STABILIZATION FUND ** | | | | |
| --- Regular Programs - Instruction --- | | | | |
| 16-140-100-101 Grades 9-12 - Teachers Sal. | \$133,871.00 | \$133,871.00 | .00 | .00 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL | \$133,871.00 | \$133,871.00 | \$0.00 | \$0.00 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL EDUCATION STABILIZATION FUND | \$133,871.00 | \$133,871.00 | \$0.00 | \$0.00 |
| | ===== | ===== | ===== | ===== |
| *** GOVERNMENT SERVICES FUND ** | | | | |
| --- Regular Programs - Instruction --- | | | | |
| 17-140-100-101 Grades 9-12 - Teachers Sal. | \$5,182.00 | \$5,182.00 | .00 | .00 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL | \$5,182.00 | \$5,182.00 | \$0.00 | \$0.00 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL GOVERNMENT SERVICES FUND | \$5,182.00 | \$5,182.00 | \$0.00 | \$0.00 |
| | ===== | ===== | ===== | ===== |
| TOTAL GENERAL FUND EXPENDITURES | \$16,538,669.40 | \$14,444,599.40 | \$1,256,384.97 | \$837,685.03 |

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/2010

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12(c)3.



Board Secretary/Business Administrator

5/31/10
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 11 Month Period Ending 05/31/10

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

| | | | |
|-----|-----------------------------|---------------|----------------|
| 101 | Cash in bank | | (\$311,070.48) |
| | Accounts receivable: | | |
| 132 | Interfund | \$12,064.15 | |
| 141 | Intergovernmental - State | (\$9,208.90) | |
| 142 | Intergovernmental - Federal | (\$16,000.00) | |
| | | | |
| | | | (\$13,144.75) |

--- R E S O U R C E S ---

| | | | |
|-----|----------------------------|-------------------------|---------------------|
| 301 | Estimated Revenues | \$1,508,134.50 | |
| 302 | Less Revenues | <u>(\$1,074,935.56)</u> | <u>\$433,198.94</u> |
| | | | |
| | Total assets and resources | | \$108,983.71 |
| | | | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 11 Month Period Ending 05/31/10

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

| | | |
|-----|--|--------------|
| 411 | Intergovernmental accounts payable - State | (\$3,271.67) |
| 481 | Deferred revenues | (\$6,131.26) |
| | Other current liabilities | (\$418.74) |
| | TOTAL LIABILITIES | (\$9,821.67) |
| | | ===== |

FUND BALANCE

--- Appropriated ---

| | | |
|-----|---|------------------|
| 753 | Reserve for encumbrances - Current Year | \$66,498.39 |
| 601 | Appropriations | \$1,508,134.50 |
| 602 | Less: Expenditures | \$1,389,329.12 |
| 603 | Encumbrances | \$66,498.39 |
| | | (\$1,455,827.51) |
| | | \$52,306.99 |
| | TOTAL FUND BALANCE | \$118,805.38 |
| | TOTAL LIABILITIES AND FUND EQUITY | \$108,983.71 |
| | | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/10

| *** REVENUES/SOURCES OF FUNDS *** | | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|-----------------------------------|----------------------|-----------------------|-------------------|--------------------------|-----------------------|
| 1XXX | From Local Sources | \$187,642.50 | \$158,937.48 | | \$28,705.02 |
| 3XXX | From State Sources | \$718,307.00 | \$591,394.08 | | \$126,912.92 |
| 4XXX | From Federal Sources | \$602,185.00 | \$324,604.00 | | \$277,581.00 |
| TOTAL REVENUE/SOURCES OF FUNDS | | \$1,508,134.50 | \$1,074,935.56 | | \$433,198.94 |
| | | ===== | ===== | ===== | ===== |
| *** EXPENDITURES *** | | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
| LOCAL PROJECTS: | | \$187,642.50 | \$173,989.03 | \$3,682.59 | \$9,970.88 |
| STATE PROJECTS: | | | | | |
| Vocational education | | \$158,391.00 | \$133,907.02 | \$5,591.00 | \$18,892.98 |
| Other special projects | | \$559,916.00 | \$529,070.08 | \$21,703.77 | \$9,142.15 |
| TOTAL STATE PROJECTS | | \$718,307.00 | \$662,977.10 | \$27,294.77 | \$28,035.13 |
| FEDERAL PROJECTS: | | | | | |
| NCLB Title I | | \$66,562.00 | \$64,009.03 | \$1,000.00 | \$1,552.97 |
| NCLB Title II - Part A/D | | \$13,893.00 | \$12,880.91 | .00 | \$1,012.09 |
| I.D.E.A. Part B (Handicapped) | | \$194,021.00 | \$150,546.91 | \$34,521.03 | \$8,953.06 |
| NCLB Title IV | | \$1,202.00 | \$329.67 | .00 | \$872.33 |
| Vocational Education | | \$307,631.00 | \$307,631.00 | .00 | .00 |
| ARRA/Other (450-469) | | \$18,876.00 | \$16,965.47 | .00 | \$1,910.53 |
| TOTAL FEDERAL PROJECTS | | \$602,185.00 | \$552,362.99 | \$35,521.03 | \$14,300.98 |
| *** TOTAL EXPENDITURES *** | | \$1,508,134.50 | \$1,389,329.12 | \$66,498.39 | \$52,306.99 |
| | | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/10

I, Diane Strober, Board Secretary/Business Administrator

certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12(c)3.


Board Secretary/Business Administrator

5/31/10
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 11 Month Period Ending 05/31/10

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

| | | | |
|-----|-------------------------------------|--------------|----------------|
| 101 | Cash in bank | | \$143,869.71 |
| | Accounts receivable: | | |
| 140 | Intergovernmental - Accts. Recvble. | \$941,015.65 | |
| | | <hr/> | |
| | Other Current Assets | | \$1,594,628.63 |

--- R E S O U R C E S ---

| | | | |
|-----|----------------------------|-------------------------|-----------------------|
| 301 | Estimated Revenues | \$1,165,000.00 | |
| 302 | Less Revenues | <u>(\$1,614,373.02)</u> | <u>(\$449,373.02)</u> |
| | Total assets and resources | | \$2,574,940.81 |
| | | | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 11 Month Period Ending 05/31/10

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

| | | |
|-----|----------------------------|--------------|
| 402 | Interfund accounts payable | \$151,002.87 |
| | | \$151,002.87 |
| | TOTAL LIABILITIES | ===== |

FUND BALANCE

--- Appropriated ---

| | | |
|-----|---|----------------|
| 753 | Reserve for encumbrances - Current Year | \$394,024.09 |
| 601 | Appropriations | \$1,888,425.60 |
| 602 | Less : Expenditures | \$529,487.66 |
| 603 | Encumbrances | \$394,024.09 |
| | | (\$923,511.75) |
| | | \$964,913.85 |
| | Total Appropriated | \$1,358,937.94 |

--- Unappropriated ---

| | | |
|-----|-----------------------|----------------|
| 770 | Fund balance | \$1,788,425.60 |
| 303 | Budgeted Fund Balance | (\$723,425.60) |
| | | ===== |

| | |
|--------------------|----------------|
| TOTAL FUND BALANCE | \$2,423,937.94 |
|--------------------|----------------|

| | |
|-----------------------------------|----------------|
| TOTAL LIABILITIES AND FUND EQUITY | \$2,574,940.81 |
|-----------------------------------|----------------|

=====


REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/10

| *** REVENUES/SOURCES OF FUNDS *** | <u>BUDGETED ESTIMATED</u> | <u>ACTUAL TO DATE</u> | <u>NOTE: OVER OR (UNDER)</u> | <u>UNREALIZED BALANCE</u> |
|--|-------------------------------|---------------------------|----------------------------------|-------------------------------|
| Other | \$1,165,000.00 | \$1,614,373.02 | | (\$449,373.02) |
| TOTAL REVENUE/SOURCES OF FUNDS | \$1,165,000.00 | \$1,614,373.02 | | (\$449,373.02) |
| | ===== | ===== | ===== | ===== |
| *** EXPENDITURES *** | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>ENCUMBRANCES</u> | <u>AVAILABLE BALANCE</u> |
| --- Facilities acquisition and constr. serv. --- | | | | |
| 30-000-4XX-450 Construction services | \$1,888,425.60 | \$529,487.66 | \$394,024.09 | \$964,913.85 |
| Total fac.acq.and constr. serv. | \$1,888,425.60 | \$529,487.66 | \$394,024.09 | \$964,913.85 |
| | ===== | ===== | ===== | ===== |
| TOTAL EXPENDITURES | \$1,888,425.60 | \$529,487.66 | \$394,024.09 | \$964,913.85 |
| *** TOTAL EXPENDITURES AND TRANSFERS | \$1,888,425.60 | \$529,487.66 | \$394,024.09 | \$964,913.85 |
| | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/10

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12(c)3.


Board Secretary/Business Administrator

5/31/10
Date

**Report of the Treasurer
To The Board of Education**

**District of Somerset County Vocational
All Funds
For Month Ended: May 31, 2010**

CASH REPORT

| FUNDS | (1) | (2) | (3) | (4) |
|----------------------------------|-----------------------------------|---------------------|-----------------------|-----------------------|
| Governmental Funds | Adjusted Beginning Balance | Deposits | Disbursements | Ending Balance |
| General Fund (10) | 520,722.31 | 1,347,176.92 | (1,250,307.86) | 617,591.37 |
| ARRA-ESF Fund (16) | - | - | - | - |
| ARRA-GSF Fund (17) | - | - | - | - |
| Special Revenue Fund (20) | (395,913.78) | 177,981.16 | (93,137.86) | (311,070.48) |
| Capital Project Fund (30) | 305,975.97 | - | (162,106.26) | 143,869.71 |
| Debt Services Fund (40) | - | - | - | - |
| Enterprise Fund (61) | 78,813.49 | - | - | 78,813.49 |
| Total Governmental Funds | 509,597.99 | 1,525,158.08 | (1,505,551.98) | 529,204.09 |
| Enterprise Fund (60) Cafeteria | 79,898.83 | 17,432.58 | (17,047.98) | 80,283.43 |
| Payroll Fund (70) | - | 677,865.15 | (677,865.15) | - |
| Agency Fund (71) | - | 422,561.20 | (422,561.20) | - |
| Total Trust & Agency | 79,898.83 | 1,117,858.93 | (1,117,474.33) | 80,283.43 |
| Grand Total for all Funds | 589,496.82 | 2,643,017.01 | (2,623,026.31) | 609,487.52 |
| | | | | 609,487.52 |

Prepared and submitted by:

Michelle Fresco
Treasurer of School Monies

6/3/2010

Date

**Bank Reconciliation
for all General Funds
Account #01-1199
May 31, 2010**

General Funds Books:

| | |
|--------------------------|--------------------------|
| Beginning Balance | 509,597.99 |
| Deposits | 1,525,158.08 |
| Less: Disbursements | <u>(1,505,551.98)</u> |
| Ending Balance per Books | <u><u>529,204.09</u></u> |

Bank:

| | |
|--|--------------------------|
| Ending Balance | 833,902.16 |
| Less: Outstanding Checks | <u>(304,748.07)</u> |
| Bank Adjustment (stop payment-5/12/10 & 5/27/10) | <u>50.00</u> |
| Ending Balance per Bank | <u><u>529,204.09</u></u> |

**Outstanding Checks
for all General Funds
Account #01-1199
May 31, 2010**

| Month | Check# | Check Amount | Total |
|--------------|--------|--------------|----------|
| July-08 | 55012 | \$ 200.00 | 200.00 |
| | 55124 | \$ 140.00 | |
| August-08 | 55252 | \$ 29.99 | 169.99 |
| | 55345 | \$ 292.50 | |
| September-08 | 55441 | \$ 10.00 | 302.50 |
| January-08 | 56054 | \$ 2,391.75 | 2,391.75 |
| | 56279 | \$ 5.00 | |
| | 56284 | \$ 5.00 | |
| | 56288 | \$ 10.00 | |
| | 56301 | \$ 66.00 | |
| February-09 | 56328 | \$ 150.00 | 236.00 |
| | 4602 | \$ 1,505.00 | |
| March-09 | 56581 | \$ 70.00 | 1,575.00 |
| April-09 | 56783 | \$ 1.00 | 1.00 |
| | 57107 | \$ 100.00 | |
| | 57235 | \$ 105.00 | |
| June-09 | 57328 | \$ 87.00 | 292.00 |
| | 57447 | \$ 20.00 | |
| July-09 | 57448 | \$ 20.00 | 40.00 |
| August-09 | 57506 | \$ 195.00 | 195.00 |
| | 57740 | \$ 270.00 | |
| | 57743 | \$ 10.00 | |
| | 57774 | \$ 5.00 | |
| September-09 | 57845 | \$ 361.43 | 646.43 |
| | 57870 | \$ 7.25 | |
| | 57879 | \$ 15.00 | |
| October-09 | 58004 | \$ 29.00 | 51.25 |
| | 58116 | \$ 164.00 | |
| | 58222 | \$ 266.83 | |

**Outstanding Checks
for all General Funds
Account #01-1199
May 31, 2010**

| | | | | |
|-------------|-------|----|---------------|--------------------|
| | 58258 | \$ | 650.00 | |
| November-09 | 58270 | \$ | <u>128.85</u> | 1,209.68 |
| January-10 | 58505 | \$ | 450.00 | \$ 450.00 |
| | 58843 | \$ | 8.75 | |
| | 58977 | \$ | 25.00 | |
| | 58978 | \$ | 25.00 | |
| | 58979 | \$ | 25.00 | |
| | 59007 | \$ | 25.00 | |
| | 59012 | \$ | 25.00 | |
| | 59017 | \$ | 25.00 | |
| | 59028 | \$ | 25.00 | |
| | 59035 | \$ | 25.00 | |
| | 59037 | \$ | 25.00 | |
| March-10 | 59049 | \$ | <u>25.00</u> | <u>\$ 258.75</u> |
| | 59193 | \$ | 159.00 | |
| | 59216 | \$ | 5,325.00 | |
| | 59245 | \$ | 500.00 | |
| | 59258 | \$ | 370.00 | |
| | 59259 | \$ | 201.39 | |
| | 59286 | \$ | 325.00 | |
| | 59293 | \$ | 140.94 | |
| | 59312 | \$ | 100.00 | |
| | 59319 | \$ | 413.08 | |
| | 59326 | \$ | 98.54 | |
| April-10 | 59329 | \$ | <u>60.00</u> | <u>\$ 7,692.95</u> |
| | 59381 | \$ | 25,460.09 | |
| | 59382 | \$ | 481.63 | |
| | 59383 | \$ | 2,447.26 | |
| | 59384 | \$ | 135.00 | |
| | 59385 | \$ | 129.90 | |
| | 59387 | \$ | 313.25 | |
| | 59391 | \$ | 110.93 | |
| | 59392 | \$ | 186.00 | |
| | 59393 | \$ | 189.00 | |
| | 59394 | \$ | 2,007.09 | |
| | 59396 | \$ | 145.00 | |

**Outstanding Checks
for all General Funds
Account #01-1199
May 31, 2010**

| | | |
|-------|----|----------|
| 59398 | \$ | 419.73 |
| 59399 | \$ | 204.00 |
| 59400 | \$ | 223.20 |
| 59401 | \$ | 9,824.66 |
| 59405 | \$ | 370.00 |
| 59406 | \$ | 1,873.92 |
| 59407 | \$ | 183.60 |
| 59409 | \$ | 329.67 |
| 59410 | \$ | 1,386.45 |
| 59411 | \$ | 250.00 |
| 59412 | \$ | 3,803.25 |
| 59414 | \$ | 24.80 |
| 59416 | \$ | 3,080.00 |
| 59418 | \$ | 486.85 |
| 59419 | \$ | 72.50 |
| 59420 | \$ | 350.00 |
| 59421 | \$ | 152.44 |
| 59423 | \$ | 602.00 |
| 59424 | \$ | 1,155.00 |
| 59427 | \$ | 3,002.20 |
| 59428 | \$ | 105.00 |
| 59430 | \$ | 56.50 |
| 59431 | \$ | 28.52 |
| 59432 | \$ | 108.00 |
| 59433 | \$ | 72.50 |
| 59434 | \$ | 326.91 |
| 59435 | \$ | 190.00 |
| 59436 | \$ | 72.50 |
| 59437 | \$ | 480.00 |
| 59439 | \$ | 1,132.00 |
| 59440 | \$ | 72.50 |
| 59441 | \$ | 152.08 |
| 59443 | \$ | 208.62 |
| 59444 | \$ | 192.00 |
| 59445 | \$ | 300.00 |
| 59447 | \$ | 500.00 |
| 59448 | \$ | 316.25 |
| 59450 | \$ | 300.00 |

**Outstanding Checks
for all General Funds
Account #01-1199
May 31, 2010**

| | | |
|-------|----|----------|
| 59452 | \$ | 2,112.50 |
| 59453 | \$ | 415.00 |
| 59454 | \$ | 475.42 |
| 59457 | \$ | 1,790.82 |
| 59458 | \$ | 72.50 |
| 59459 | \$ | 796.23 |
| 59460 | \$ | 3,195.50 |
| 59461 | \$ | 1,116.20 |
| 59463 | \$ | 203.10 |
| 59465 | \$ | 357.32 |
| 59466 | \$ | 123.22 |
| 59467 | \$ | 503.06 |
| 59469 | \$ | 237.61 |
| 59471 | \$ | 4,564.01 |
| 59472 | \$ | 398.02 |
| 59474 | \$ | 849.63 |
| 59478 | \$ | 40.02 |
| 59481 | \$ | 268.33 |
| 59482 | \$ | 2,789.75 |
| 59483 | \$ | 1,658.01 |
| 59484 | \$ | 1,031.77 |
| 59487 | \$ | 1,198.14 |
| 59488 | \$ | 3,637.13 |
| 59489 | \$ | 1,512.15 |
| 59490 | \$ | 1,264.53 |
| 59491 | \$ | 2,184.40 |
| 59492 | \$ | 8,257.02 |
| 59494 | \$ | 423.70 |
| 59497 | \$ | 2,751.80 |
| 59499 | \$ | 168.60 |
| 59500 | \$ | 650.00 |
| 59501 | \$ | 989.45 |
| 59502 | \$ | 1,121.40 |
| 59503 | \$ | 2,387.70 |
| 59504 | \$ | 875.00 |
| 59505 | \$ | 185.00 |
| 59506 | \$ | 592.26 |
| 59509 | \$ | 3,397.00 |

**Outstanding Checks
for all General Funds
Account #01-1199
May 31, 2010**

| | | | | |
|--------------------------|-------|----|------------|----------------------|
| | 59510 | \$ | 161,100.00 | |
| | 59511 | \$ | 99.00 | |
| | 59512 | \$ | 243.76 | |
| | 59513 | \$ | 1,306.05 | |
| | 59514 | \$ | 39.86 | |
| | 59517 | \$ | 465.00 | |
| May-10 | 59519 | \$ | 7,176.00 | <u>\$ 289,035.77</u> |
| Total Outstanding Checks | | | | \$ 304,748.07 |

**Bank Reconciliation
for Payroll
Account #19306
May 31, 2010**

Payroll Books:

| | |
|--------------------------|---------------------|
| Beginning Balance | 0.00 |
| Deposits | 677,865.15 |
| Less: Disbursements | <u>(677,865.15)</u> |
| Ending Balance per Books | <u><u>0.00</u></u> |

Bank:

| | |
|--------------------------|--------------------|
| Ending Balance | 74,819.37 |
| Less: Outstanding Checks | <u>(74,819.37)</u> |
| Ending Balance per Bank | <u><u>0.00</u></u> |

**Outstanding checks
for Payroll
Account #19306
May 31, 2010**

| Month | Check# | Check Amt | Total |
|---------------|---------------|------------------|--------------|
| November 2009 | 12417 | \$ 1,067.83 | 1,802.85 |
| | 12418 | \$ 735.02 | |
| December 2009 | 12592 | \$ 153.01 | \$153.01 |
| March 2010 | 1299 | \$ 57.08 | \$258.41 |
| | 13059 | \$ 39.28 | |
| | 13060 | \$ 162.05 | |
| | 13229 | \$ 1,045.46 | |
| April 2010 | 13231 | \$ 42.56 | \$3,717.43 |
| | 13233 | \$ 83.48 | |
| | 13238 | \$ 68.75 | |
| | 13239 | \$ 45.84 | |
| | 13321 | \$ 1,156.22 | |
| | 13335 | \$ 1,275.12 | |
| | 13382 | \$ 180.61 | |
| | 13389 | \$ 1,427.63 | |
| | 13398 | \$ 1,045.47 | |
| | 13399 | \$ 271.55 | |
| | 13402 | \$ 52.37 | |
| | 13403 | \$ 173.50 | |
| | 13404 | \$ 163.69 | |
| | 13406 | \$ 52.37 | |
| | 13409 | \$ 37.64 | |
| | 13441 | \$ 2,571.54 | |
| | 13447 | \$ 1,378.11 | |
| | 13448 | \$ 271.55 | |
| | 13457 | \$ 1,075.94 | |
| | 13459 | \$ 1,047.90 | |
| | 13465 | \$ 243.29 | |
| | 13467 | \$ 0.79 | |
| | 13476 | \$ 948.76 | |
| | 13484 | \$ 553.31 | |
| | 13499 | \$ 2,033.50 | |
| | 13500 | \$ 3,496.16 | |
| | 13501 | \$ 1,518.01 | |
| | 13502 | \$ 1,854.73 | |
| | 13504 | \$ 1,570.71 | |
| | 13505 | \$ 3,257.28 | |

**Outstanding checks
for Payroll
Account #19306
May 31, 2010**

| | | |
|-------|----|----------|
| 13508 | \$ | 1,156.21 |
| 13509 | \$ | 223.59 |
| 13511 | \$ | 414.15 |
| 13512 | \$ | 1,053.60 |
| 13513 | \$ | 1,077.25 |
| 13514 | \$ | 1,217.14 |
| 13515 | \$ | 1,193.06 |
| 13516 | \$ | 1,101.49 |
| 13517 | \$ | 2,177.27 |
| 13518 | \$ | 2,450.13 |
| 13519 | \$ | 2,202.40 |
| 13521 | \$ | 2,076.09 |
| 13522 | \$ | 1,289.39 |
| 13523 | \$ | 278.08 |
| 13524 | \$ | 1,792.06 |
| 13525 | \$ | 1,787.97 |
| 13526 | \$ | 1,149.78 |
| 13527 | \$ | 1,945.41 |
| 13528 | \$ | 1,165.20 |
| 13529 | \$ | 1,533.28 |
| 13530 | \$ | 2,171.50 |
| 13532 | \$ | 287.75 |
| 13533 | \$ | 302.71 |
| 13534 | \$ | 243.28 |
| 13535 | \$ | 520.33 |
| 13536 | \$ | 1,025.53 |
| 13537 | \$ | 538.59 |
| 13538 | \$ | 198.63 |
| 13539 | \$ | 2,178.54 |
| 13540 | \$ | 308.14 |
| 13541 | \$ | 528.49 |
| 13542 | \$ | 262.69 |
| 13543 | \$ | 408.56 |
| 13544 | \$ | 290.03 |
| 13546 | \$ | 363.67 |
| 13547 | \$ | 2,054.34 |
| 13548 | \$ | 565.98 |
| 13549 | \$ | 377.01 |
| 13551 | \$ | 250.69 |
| 13552 | \$ | 457.53 |
| 13553 | \$ | 375.95 |
| 13554 | \$ | 265.37 |
| 13555 | \$ | 385.84 |

Outstanding checks
for Payroll
Account #19306
May 31, 2010

| | | | | |
|--------------------------|-------|----|-----------------|--------------------|
| | 13556 | \$ | 255.89 | |
| | 13557 | \$ | 250.06 | |
| | 13558 | \$ | 376.35 | |
| | 13560 | \$ | <u>1,134.26</u> | \$ 68,887.67 |
| Total Outstanding Checks | | | | <u>\$74,819.37</u> |

**Bank Reconciliation
for Agency
Account #19311
May 31, 2010**

Agency Books:

| | |
|--------------------------|---------------------|
| Beginning Balance | \$0.00 |
| Deposits | 422,561.20 |
| Less: Disbursements | <u>(422,561.20)</u> |
| Ending Balance per Books | <u>0.00</u> |

Bank:

| | |
|-----------------------------|----------------|
| Bank Ending Balance | 92,279.79 |
| Deposits in Transit | - |
| Less: Outstanding Checks | (150.00) |
| Summer Pay (Sept -May 2010) | (90,597.07) |
| Aflac - 5/14/2010 | (1,512.07) |
| TPAF | <u>(20.65)</u> |
| Ending Balance per Bank | <u>(0.00)</u> |

**Bank Reconciliation
for Agency
Account #19311
May 31, 2010**

| Month | Check# | Check Amt | Total |
|--------------------------------|-----------------|--------------|---------------------|
| | Aflac (5/14/10) | \$ 1,512.07 | |
| | TPAF (Pokrywa) | \$ 20.65 | |
| | 4562 | \$ 150.00 | |
| | Summer Pay | \$ 90,597.07 | |
| Total Outstanding for May 2010 | | | <u>\$ 92,279.79</u> |

**Bank Reconciliation
for Enterprise Fund(60)
Account #01-1253
May 31, 2010**

Enterprise Fund Books:

| | |
|--------------------------|---------------------|
| Beginning Balance | \$ 79,898.83 |
| Deposits | \$ 17,432.58 |
| Less: Disbursements | \$ (17,047.98) |
| Ending Balance per Books | <u>\$ 80,283.43</u> |

Bank:

| | |
|--|---------------------|
| Ending Balance | \$ 80,161.68 |
| Bank Adjustment (check book fee 5/25/10) | \$ 121.75 |
| Less: Outstanding Checks | \$ - |
| Ending Balance per Bank | <u>\$ 80,283.43</u> |

Revised: 6/16/2010

RESTATED RESOLUTION**SOMERSET COUNTY VOCATIONAL AND TECHNICAL SCHOOLS
BOARD OF EDUCATION**

WHEREAS, the Somerset County Vocational and Technical Schools Board of Education (the "Board") does intend to make contributions for employees who terminate employment with the Board; and

WHEREAS, the Economic Growth Tax Relief Reconciliation Act of 2001 ("EGTRRA") amended Section 403(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") to permit employers to make contributions into programs authorized under code Section 403(b) ("403(b) plan(s)") for employees who have terminated employment with the Board; and

WHEREAS, the Board wishes to make such contributions as permitted under Sections 403(b)(3) and 415(c)(1) of the Code for terminated employees who have worked for the district five (5) years or longer;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs that the Board shall make contributions into 403(b) contracts established through representatives of AIG/VALIC, MetLife and AXA Network, LLC and AXA Advisors, LLC, for each eligible individual, provided that such contributions shall not exceed the

limits of Section 415(c) (1) of the Code and shall not continue beyond the five (5) year period authorized under Code Section 403(b) (3) and the regulation promulgated thereunder.

IT IS FURTHER RESOLVED, that such contributions shall be made for all former full time employees whose employment is terminated after being employed five (5) years or longer, who have obtained the age of 55, and who have accrued unused sick days, vacation days, or other similar paid time off in accordance with the applicable contract.

IT IS FURTHER RESOLVED, that the amount of the contributions shall be equal to the value of all accrued but unused paid time off calculated in accordance with the terms and conditions of the applicable contract provided, however, that such amount shall not exceed the limits set forth in Code Section 415(c) (1) and the regulations promulgated thereunder.

IT IS FURTHER RESOLVED, that any employer contribution authorized hereunder may be made in annual installments which shall not exceed the limits set forth in Code Section 415(c) (1) and which installments shall not continue beyond the five (5) year period authorized under Code Section 403(b) (3) and the regulations promulgated thereunder.

IT IS FURTHER RESOLVED, that the proper employees of the Board be and are hereby authorized and directed to take any and all

actions necessary or desirable to implement the resolutions set forth herein.

ATTEST:

SOMERSET COUNTY VOCATIONAL AND
TECHNICAL SCHOOLS

Diane B. Strober,
Board Secretary,
Business Administrator

BY: _____
Dr. Alan P. Braun, President

C E R T I F I C A T I O N

I, Diane B. Strober, Board Secretary, Business Administrator of the Somerset County Vocational and Technical Schools Board of Education, Bridgewater Township, County of Somerset, New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted at a meeting of the Somerset County Vocational and Technical Schools Board of Education held on

Diane B. Strober, Board Secretary,
Business Administrator

Somerset County Vocational Technical Schools

Calculation for Facility Use Charges

2010-11

| 1. overhead costs | ROOMS* | SQ FT | PER SF (8 hr | MINIMUM | PER HR |
|-------------------|---|-------|--------------|------------|----------|
| | | | day) | (4 HOURS) | (1 HOUR) |
| | auditorium/studio/lobby | 18100 | \$0.13 | \$1,176.50 | \$294.13 |
| | restaurant/new kitchen/cafeteria/kitchen | 19200 | \$0.10 | \$960.00 | \$240.00 |
| | cafeteria/kitchen (not including new kitchen /restaurant) | 17400 | \$0.07 | \$609.00 | \$152.25 |
| | technology center/amphitheater | 14000 | \$0.07 | \$490.00 | \$122.50 |
| | gymnasium | 16400 | \$0.07 | \$574.00 | \$143.50 |
| | vocational shops | 1500 | N/A | \$234.00 | \$58.50 |
| | classroom | 750 | N/A | \$234.00 | \$58.50 |
| | athletic field | N/A | N/A | \$234.00 | \$58.50 |

* building B cost per square foot calculated per MOU with RVCC

2008-09 AUDIT

| | |
|--|-----------------------|
| function 261-required maintenance | \$940,464.44 |
| function 262-other operations & maintenance | \$991,430.27 |
| function 251-central support services | \$460,982.72 |
| total expenditures | <u>\$2,392,877.43</u> |
| divided by total HS SF (212,836-32,959) | <u>180,000</u> |
| daily cost per sq ft (180) | \$0.07 |
| theater expenditures | \$347,948.66 |
| add'l cost per 18100 sq ft (365-18 holidays=347) | \$0.06 |
| culinary expenditures | \$183,166.18 |
| add'l cost per 19200 sq ft (365-18 holidays=347) | \$0.03 |

| 2. labor costs* | | (6 HOURS) | (1 HOUR) |
|-----------------|--|-----------|----------|
| | | | |
| | technical sound and lighting rates (a) | \$240.00 | \$40.00 |
| | culinary arts personnel rates (b) | \$300.00 | \$50.00 |

| 3. other costs | late fees (c) | TBD | TBD |
|----------------|---------------|-----|-----|
|----------------|---------------|-----|-----|

- (a) Technical sound and lighting staff is required for equipment use; technical fees will be charged accordingly.
- (b) Culinary Arts program personnel is required for restaurant/kitchen facility use; personnel fees will be charged accordingly.
- (c) Any additional time beyond the approved hours will be billed in one hour increments (not prorated).
- Note: Refundable security deposit of \$250.00 is due after approval with required documents.
- *Labor costs include an additional two hours (one hour before requested time and one hour after requested time).

2010-11 Purchase of Goods and Services/Qualified Purchasing Agent

Recommend the Board approve the following resolution:

WHEREAS, NJSA 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, NJSA 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$36,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$5,400 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

WHEREAS, NJSA 18A:18A-10 provides that a board of education may purchase without advertising for vendors pursuant to the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994" and federal regulations adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Somerset County Vocational Board of Education pursuant to the statutes cited above hereby appoints the School Business Administrator as its duly authorized purchasing agent and is duly assigned the authority of the Somerset County Vocational Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold of \$5,400 but less than the bid threshold of \$36,000; and

BE IT FURTHER RESOLVED, that pursuant to NJSA 18A:18A-10 that the School Business Administrator is authorized to purchase goods and services pursuant to the following: a contract or contracts for such goods or services entered into on behalf of the State by the New Jersey Division of Purchase and Property, and the Federal Supply Schedules of the General Services Administration, as permitted by the "Federal Acquisition Streamlining Act of 1994" and federal regulations adopted thereunder, as promulgated by the Director of the Division of Purchasing and Property in the Department of Treasury.

| <u>VENDOR</u> | <u>AMOUNT</u> | <u>DESCRIPTION OF SERVICES</u> |
|---|---------------|--|
| Alarm & Communication Technologies, Inc. | \$ 8,725.00 | Preventative Maintenance & Inspections on Fire Alarm system |
| Automatic Temperature Control Services Inc. | \$ 14,400.00 | Maintenance & Service on Pneumatic Control Systems for Heating & Cooling |
| Birdsall Services Group | \$ 2,500.00 | Asbestos Management Services |
| CK Air | \$ 5,215.00 | Inspection & Maintenance on York Centrifugal Chillers |
| County of Somerset | \$ 19,000.00 | Gas, Diesel Fuel and Repairs of Vehicles |
| Federal Fire Protection | \$ 3,850.00 | Service of Portable Fire Extinguishers, Kitchen Fire Suppression Systems & Sprinkler Systems |
| Ingersoll Rand Company | \$ 1,910.00 | Preventative Maintenance for Compressed Air System |
| Jersey Elevator | \$ 5,844.00 | Service and Maintenance on Elevators |
| Miller & Chitty Company, Inc. | \$ 5,364.00 | Cleaning & Inspection on Two Cleaver Brooks Boilers |
| Raritan Valley Disposal | \$ 17,500.00 | Trash Removal |
| Safety-Kleen Systems, Inc. | \$ 13,500.00 | Maintenance of Fluid Cleaning Systems in A Shops |
| Sonitrol | \$ 992.00 | Monitoring for Security System |
| Strategic Environmental Services | \$ 3,200.00 | Universal Waste Removal |
| Strategic Environmental Services | \$ 1,950.00 | Right to Know/PEOSHA Compliance Services |
| T&R Landscaping | \$ 16,000.00 | Lawn Maintenance |
| Uni Temp | \$ 3,592.00 | Maintenance Program for HVAC in the Admin Building & Gym |
| Vent-Tech | \$ 3,560.00 | Degreasing of Cafeteria Exhaust Systems |
| Water Management | \$ 1,524.00 | Water Treatment for Closed Water System |
| Western Pest Control | \$ 1,400.00 | Pest Control Service |

State Contacts Vendors (2010-2011 School Year)

| <u>Vendor</u> | <u>State Contract#</u> | <u>Description of Services</u> |
|--------------------------------------|------------------------|---|
| Akerson Drapery and Decoration | 67363 | Window treatments-blinds/draperies supply & install |
| Carpet Showcase | 65750 | Carpet & padding supplies |
| CDW Government | 70263 | Microcomputers: rugged computer opts/services |
| Lawson Products | 73736 | Automotive parts for heavy duty vehicles |
| Pitney Bowes INC | 75237 | Mailroom equipment & maint various state agencies |
| Promedia Technology Services | 73979 | Anti- virus support |
| Shanahan's & Inwood Office Furniture | 69987 | Office supplies and materials |
| Snap-On Industrial | 66332 | Power tools and accessories |
| Trans Net Corporation | 74849 | Novell MLA licensing term contracts |

Software Contract Agreements – 2010-2011 SY

| | | |
|-------------------------------|--------------|------------------------------------|
| ADP | \$ 24,600.00 | Payroll Services |
| Aesop | \$ 2,400.00 | Substitute Calling |
| Alequest International | \$ 7,000.00 | TI Student Database |
| Alert Now, Rapid Notification | \$ 2,100.00 | Emergency Communication |
| Computer Resources, Inc. | \$ 4,346.00 | HS Student Database - MMS |
| Ednet Technologies | \$ 1,950.00 | IEP Planner Software - Special Ed. |
| Empire Technologies | \$ 10,434.82 | Phone System Definity G3 |
| E-Rate Exchange | \$ 3,272.00 | E-Rate Funding Services |
| FEEDS | \$ 1,820.00 | SCTI Student Reg. |
| FileMaker | \$ 185.00 | Maintenance |
| Food Services Solutions | \$ 1,290.00 | Point of Sale for Cafeteria |
| Glencom Systems, Inc. | \$ 5,903.00 | Checkpoint Firewall and Support |
| Glencom Systems, Inc. | \$ 7,875.72 | McAfee Anti-Virus Endpoint ADV |
| Glencom Systems, Inc. | \$ 450.00 | Citrix XenApp Advanced Renewal |
| NetCarrier | \$ 480.00 | SCTI.org - On the Fly Training |
| NJEDGE | \$ 30,504.00 | Internet Service Provider |
| Pitney Bowes | \$ 9,336.00 | Postage and Mailing |
| School Dude | \$ 2,140.00 | Work Order Request System |
| School World | \$ 2,500.00 | High School Website |
| Strauss Esmay Associates, LLP | \$ 2,395.00 | Board Policy Updates |
| Systems 3000 | \$ 11,444.00 | Financial / Accounting Software |
| Visix | \$ 340.00 | Visual Communication System |

Tuition Contracts – 2010-2011 School Year

Addendum #11

Academy Tuition Contracts – 2010-2011 SY

| | | |
|---|-------------|--------------|
| Bedminster Board of Education | 1student | \$ 2,500.00 |
| Bernards Twp. Board of Education | 2 students | \$ 5,000.00 |
| Bound Brook Board of Education | 3students | \$ 7,500.00 |
| Branchburg Twp. Board of Education | 5students | \$ 12,500.00 |
| Bridgewater Raritan Board of Education | 29 students | \$ 50,000.00 |
| Delaware Valley Regional Board of Education | 4students | \$ 12,500.00 |
| Franklin Township Board of Education | 12students | \$ 30,000.00 |
| Green Brook Board of Education | 2 students | \$ 5,000.00 |
| Hillsborough Township Board of Education | 16 students | \$ 40,000.00 |
| Hunterdon Central Regional Board of Education | 4 students | \$ 12,000.00 |
| Manville Boro Board of Education | 1student | \$ 2,500.00 |
| Montgomery Township Board of Education | 2students | \$ 5,000.00 |
| North Hunterdon/Voorhees Reg. BOE | 1student | \$ 3,000.00 |
| North Plainfield Board of Education | 7 students | \$ 17,500.00 |
| Somerville Boro Board of Education | 3students | \$ 7,500.00 |
| South Bound Brook Board of Education | 2students | \$ 5,000.00 |
| Watchung Hills Regional Board of Education | 6 students | \$ 15,000.00 |

Academy Parent Paid Tuition Contracts – 2010-2011 SY

| | | |
|--------------------------|-------------|-------------|
| Bedminster | 1 student | \$ 200.00 |
| Branchburg | 2 students | \$ 400.00 |
| Bridgewater | 10 students | \$ 2,000.00 |
| Franklin | 2 students | \$ 400.00 |
| Frenchtown | 1 student | \$ 200.00 |
| Green Brook | 1 student | \$ 200.00 |
| Hillsborough | 8 students | \$ 1,600.00 |
| Long Hill | 1 student | \$ 200.00 |
| Milford/Holland Township | 2 students | \$ 400.00 |
| North Plainfield | 2 students | \$ 400.00 |
| South Bound Brook | 1 student | \$ 200.00 |
| Warren | 1 student | \$ 200.00 |

Alternative Tuition Contracts – 2010-2011 SY

| | | |
|---|----------|--------------|
| Bridgewater-Raritan Regional Board of Education | 9 slots | \$165,960.00 |
| Franklin Board of Education | 13 slots | \$239,720.00 |
| Green Brook Board of Education | 1slot | \$ 18,440.00 |
| Hillsborough Board of Education | 3 slots | \$ 55,320.00 |
| Somerset Hills Board of Education | 1 slot | \$ 18,440.00 |
| Montgomery Board of Education | 2 slots | \$ 36,880.00 |
| Somerville Board of Education | 5 slots | \$ 92,200.00 |
| South Bound Brook Board of Education | 3 slots | \$ 55,320.00 |
| Watchung Hills Board of Education | 1slot | \$ 18,440.00 |

Special Education Vocational Tuition Contracts – 2010-2011 SY

| | | |
|---|-------------------------|--------------|
| Hunterdon Central Regional Board of Education | 1 share time-Perf. Arts | \$ 6,500.00 |
| Plainfield Board of Education | 1 full time-Health Occ. | \$ 13,000.00 |
| West Essex Board of Education | 1 share time-Hort. | \$ 6,500.00 |
| Westfield Board of Education | 1 share time-Perf. Arts | \$ 6,500.00 |

Regular Vocational Tuition Contracts – 2010-2011 SY

| | | |
|---|--------------------------|--------------|
| Clark Board of Education | 1 share time-Perf. Arts | \$ 5,000.00 |
| Hunterdon Central Regional Board of Education | 3 share time-Perf. Arts | \$ 15,000.00 |
| Orange Board of Education | 1 full time- Auto Body | \$ 10,000.00 |
| Plainfield Board of Education | 1 full time-Carpentry | \$ 10,000.00 |
| Sayreville Board of Education | 1 full time-Law & Safety | \$ 10,000.00 |
| Westfield Board of Education | 3 share time-Perf. Arts | \$ 15,000.00 |

**MEMORANDUM OF UNDERSTANDING
RARITAN VALLEY COMMUNITY COLLEGE
AND THE
SOMERSET COUNTY VOCATIONAL/TECHNICAL SCHOOL DISTRICT

AGREEMENT**

AGREEMENT, made this 29 day of June 2010, by and between Raritan Valley Community College, 118 Lamington Road, North Branchburg, NJ 08876 (hereinafter referred to as "College") and the Somerset County Vocational and Technical Schools District (hereinafter referred to as "SCVTS"), 14 Vogt Drive, Bridgewater NJ 08807.

The above named parties have agreed to the following terms and conditions:

1. Scope and Term of Program

The College will be the sole provider of all of the adult education programs for Somerset County effective July 1, 2010. These programs include many previously offered by SCVTS. In order to accomplish this objective the College will have to share a number of services that will be provided by SCVTS as outlined in other sections of this agreement and as part of a separate lease agreement for the current SCVTS Technical Institute building (building "B"). The parties agree that the College will begin occupancy of Building B on July 1, 2010. The parties agree that this initial agreement will remain in effect until June 30, 2011. The parties further agree that it is their intention that the College conduct the adult post secondary courses at SCVTS beyond June 30, 2011 but they will meet to determine if any of the provisions of this agreement need to be modified. They further agree to keep each other informed of problems on a monthly basis so as to enable adjustments, if any, to be made where possible.

2. Required Prior Actions

In order to properly transfer the responsibility and accountability of the educational programs from SCVTS to the College, SCVTS will officially terminate or close the Technical Institute (TI) Program as of June 30, 2010, except for the LPN program which will terminate on December 31, 2010. SCVTS has the obligation to notify all of the appropriate governing bodies and other affected entities of its action(s) including the New Jersey State Department of Education, the United States Department of Education, the Somerset County Board of Chosen Freeholders and the relevant employee bargaining units.

3. Management & Use of Building B

In order to efficiently utilize the available space, SCVTS will provide the College with their classroom needs prior to the College scheduling Building B for which (RVCC) they will be

solely responsible. Both parties will make every effort to ensure that each of their respective programs are unimpeded by the other. It is the intent of all parties that adult and college-level and secondary courses be offered throughout the day.

4. Ownership of Equipment and Furnishings

SCVTS will transfer title to all movable equipment and furniture located in building B except for those items related to the central technology services department and other items that are listed on Exhibit B. This action will enable the College to take full responsibility for the maintenance and replacement of these items as they are utilized in providing post-secondary education programs and providing administration thereof. Most computer software products are only licensed to owners of equipment. The College will make no additional payments as these items had been purchased with funds provided by Somerset County, the Federal Perkins Equipment program or specific New Jersey state grants.

The College will solely bear the cost of any new furniture or equipment it chooses to install within the building. With respect to technology equipment, the College will coordinate with the appropriate SCVTS department to insure that installation will not negatively impact SCVTS operations.

5. Calculating the Cost of Shared Services and Materials

A. Total Square Footage of All Buildings in Service on SCVTS Campus

SCVTS will identify at the date of this contract all buildings that are currently in use and their measured square footage. These buildings would be those covered by centrally billed utility providers — e.g. electricity, gas, water and sewer. The initial measured space is 212,836 square feet.

B. Square Footage of B Building

The total building is measured at 32,959 square feet. After deducting dedicated space for SCVTS' technology department and the High School Science Academy classrooms and the pro rata usage of space required for other programs, the College will be responsible for 27,275 square feet, which represents 12.8% of the total campus square feet. Exhibit A attached hereto and incorporated herein shows the designation of space utilized by RVCC.

C. Instructional Supplies

The College will likely use shops and laboratories in other SCVTS buildings. It is more cost effective for SCVTS to continue ordering instructional supplies for the entire campus and then bill the College for the approximate quantity used. SCVTS will calculate each semester the cost of supplies for each shop or laboratory department as well as the number of its student contact hours in these facilities.

6. Compensation for Shared Services and Materials

The College will pay \$9.00 per square foot to SCVTS which covers the use of facilities and the following services in paragraphs A-F. The total cost for the year is \$245,475.00. The parties agree however that for the first year the College will only pay SCVTS the sum of \$125,000.00 in two equal installments of \$62,500.00 on September 1, 2010 and January 2, 2011 .

- A. Electricity
- B. Gas
- C. Water and Sewer
- D. Housekeeping
- E. Building Maintenance
- F. General Security

While SCVTS will provide security, the College intends to provide additional security personnel at its own cost within the building during its hours of operation.

G. Instructional Materials

The College will pay SCVTS a price per contact hour calculated per 5.C above for each particular shop or laboratory that its students use in other buildings, most frequently building A. The initial base period for the determination of this cost will be SCVTS' fiscal year ended June 30, 2009. The numerator will be the cost of instructional supplies for a particular shop or laboratory; the denominator will be the total number of SCVTS students recorded in these rooms at the expiration of the semester beginning with the Fall, 2011 semester. For subsequent years, the denominator will be increased for the number of College reported students. SCVTS will bill the College for the number of high school students using instructional materials at the expiration of the add/drop date for the College. SCVTS will bill the College on October 1, 2010 and February 1, 2011 for these costs. The College will remit payment by November 15, 2010 and March 15, 2011 for these costs. The parties will review methodology for calculation of payment annually shortly after the completion of the SCVTS audit report.

H. Telecommunication Services

SCVTS will allow the College to use a portion of its internet gateway currently provided by Verizon through the NJ Edge consortium. Technical managers from both institutions will determine how much bandwidth will be required for direct College operations. The College will pay SCVTS a proportionate share of its monthly cost for this service upon rebilling by SCVTS within 30 days of receipt of invoice from SCVTS.

SCVTS will be solely responsible for the ongoing maintenance of existing network connections within the B building. Should the College require any additional services or connections, both parties will determine the best course of action to achieve the objective and the method to fairly reimburse SCVTS for any incremental costs.

It may be determined that several of the computer supported classrooms in the building will have scheduled joint use with SCVTS programs. If the dominant user of a particular space will be SCVTS, the network connection will be the SCVTS portion. When the College uses the same space and needs to use the computers for its instructional purposes SCVTS will allow the College access to its network at no cost.

7. Repairs & Maintenance—Movable Equipment & Furnishings

The College will be responsible for the maintenance, repair and replacement of all its equipment located in the building including those items referred to in paragraph 4 above.

8. Other Equipment

The College will be permitted to use all equipment in the specialty workshops in building A after 3:30 p.m. at times made available by SCVTS. If any equipment is damaged or becomes nonfunctioning during use by the college it will contribute one half cost of repair. The supplies consumed will be reimbursed to SCVTS per paragraph 6(G) above.

9. Repairs & Maintenance—Building

SCVTS is responsible for the maintenance and repair of building B's exterior, major mechanical systems and adjacent parking lots without assessing any additional pro rata charges.

However, should the College wish to renovate or reconfigure any interior spaces or place new signage on the building or at the parking lot entrances, any such changes will be at the sole cost of the College with the consent of SCVTS, which consent shall not be unreasonably withheld. The College will coordinate with SCVTS prior to planning any alterations. The College agrees that the only alterations are to be cosmetic not structural. If requested by SCVTS, the College will restore the premises to its original condition in the event the College no longer occupies the space.

10. Usage of Other Buildings

The College may wish to use other SCVTS facilities in buildings other than A and B after the normal high school schedule. The parties will in a separate Memorandum of Understanding agree to a fair pricing schedule that reimburses SCVTS for its incremental costs. It is agreed that the College will use any other building after 3:30 p.m.

11. Custody of Student Records

RVCC will take custody of all adult education transcript records as of July 1, 2010, except for the LPN program, which will be January 1, 2011. SCVTS will provide a hard copy of these records as well as in a digital format to be specified by RVCC. RVCC will use its best efforts to respond to any student inquiries regarding these records. However, should RVCC be unable to answer any questions, SCVTS will assist in resolving any open student issues.

12. Indemnification

The College and SCVTS hereby indemnify and hold each other harmless against all losses, claims, or liabilities of any kind (including reasonable attorneys' fees and costs) for personal injury or property damage that were caused by the negligence or omission of their employees, officers, directors, agents or representatives.

13. Insurance

During the term of this Agreement, the College will keep in force, at its own expense, (a) comprehensive general liability insurance, including contractual liability, with carriers authorized to do business in New Jersey, with minimum limits of \$1,000,000 per occurrence and \$3,000,000 aggregate per year; (b) worker's compensation and employer's liability insurance at statutory limits for its employees located at SCVTS; and (c) property damage insurance for loss or damage of \$500,000.

The College will provide SCVTS a certificate of insurance evidencing the above coverages and naming it an additional insured.

14. Authorization

The governing boards of both institutions have approved the broad scope and substance of this agreement. In addition, the Somerset County Board of Chosen Freeholders has endorsed the actions taken by both institutions.

15. No Assignments

One party without the written consent of the other party may not assign this Agreement.

16. Notices

All notices, statements or other documents required by this Agreement shall be hand-delivered or mailed to the following addressees:

For the College:

John Trojan
Vice President Finance & Facilities
118 Lamington Road
Branchburg NJ 08876

For SCVTS:

Diane Strober
Assistant Superintendent for Business
14 Vogt Drive
Bridgewater NJ 08807

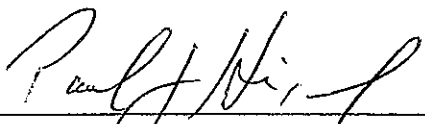
17. Operational Management

The College recognizes the primary responsibility of the SCVTS Superintendent to maintain an appropriate learning environment within the rules and procedures of its organization. Whenever necessary the College site manager will endeavor to resolve all contractual issues directly with the Superintendent or his designate. The current personnel occupying these positions are: for the College — Ms. Janet Perantoni, Dean of Corporate & Continuing Education; for SCVTS — Michael Maddaluna, Superintendent.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above:

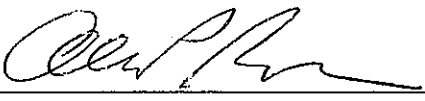
For Raritan Valley Community College

By: 
Dr. Kathleen Crabill, President

By: 
Dr. Paul Hirsh, Board President

For Somerset County Vocational and Technical Schools District

By: 
Michael Maddaluna, Superintendent

By: 
Dr. Alan P. Braun, Board President