

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
October 25, 2010

The meeting was called to order at 5:00 p.m. with the following board members:

Dr. Alan P. Braun, President
Theodore Smith, Vice President
William Hyncik, Jr.
Trudy Doyle
William Dudeck

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Edmund H. Jones, High School Principal
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder, absent
Others: Diane Ziegler, Director of Curriculum and Instruction ; Michael Herrera, Assistant High School Principal/Director of Career & Technical Education; Teresa Morelli, Supervisor of Academics; Maria Johnson, Supervisor of Academics; Dr. Joseph Petrosino, Director of Pupil Services; Bernice Wicks, Director of Community Information and Student Recruitment; and Scott Mihalick, SSP Architectural Group.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Hyncik, seconded by Mrs. Doyle, the minutes of the Regular Meeting and Executive Session held on September 27, 2010 and the Special Meeting and Executive Session held on October 13, 2010 were approved.

Correspondence

- None

Old or Unfinished Business

- Construction Projects Update – Scott Mihalick, SSP Architectural Group, reported on the bid opening and recommended the following contract.

Bid Award – Building A Partial Roof Replacement

On motion by Mr. Hyncik, seconded by Mr. Smith and on roll call vote, the Board of Education awarded the contract for the Building A Partial Roof Replacement project to Safeway Contracting, Inc. of Mountainside, New Jersey in the amount of \$236,000.00 as recommended by the architect and reviewed by the board attorney. (Contract to be prepared by the board attorney.)

Base Bid	Building “A” Partial Roof	\$236,000.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

Report of the Attorney

- The report of the attorney will be delivered during closed session.

Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to personnel issues and the 2011-12 SY budget. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Hyncik, seconded by Mr. Smith and on roll call vote, the Board of Education went into closed session at 5:05 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

Open Session

On motion by Mr. Hyncik, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 6:00 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

Superintendent's Report

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, agenda items A through C as follows:

A. Employment of Part-Time Personnel - 2010-11 School Year

The Board of Education approved employment of the following part-time personnel for the 2010-11 school year:

High School

Substitutes - \$100.00/day

Narmadha Nagala Sudarsanam

Student Employment - \$7.25/hr (Maximum 15 hrs/week)

Performing Arts

Brittany Buckmire

Tyler Crosby

Eileen Durma

Kim Kafka

Brittany Petrock

Audra Hofacker

Lynn Baxter

Jessica Sharenow

Marissa Moschette

Megan Doorly

Culinary Arts

Vincent Monaco

B. Extra-Curricular Appointments - 2010-11 School Year

The Board of Education approved the following for extra-curricular activities for the 2010-2011 school year:

Kim Vasaturo	Health Occupation Students of America Advisor	\$2,476.00
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C. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

D. District Nursing Services Plan (Updated) - 2010-11 School Year

On recommendation of Mr. Maddaluna and motion by Mr. Dudeck, seconded by Mr. Hyncik and on roll call vote, the Board of Education adopted the district's Nursing Services Plan (updated) for the 2010-11 school year pursuant to NJAC 6A:16-2.1(f)3 and NJAC 6:2.1(a)10.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	abstain	
Mr. Smith	X	
Dr. Braun	X	

On recommendation of Mr. Maddaluna and motion by Mrs. Doyle, seconded by Mr. Hyncik and on roll call vote, agenda items E and F as follows:

E. Revised Board Policies and Regulations - First Reading

The Board of Education approved the following revised board policies and regulations at this first reading as they appear on Addendum #2.

0146	Board Member Authority
0171	Duties of Board President and Vice President
0173	Duties of Public School Accountant
3144/R3144	Certification of Tenure Charges
5516	Use of Electronic Communication and Recording Devices
6830	Audit and Comprehensive Annual Financial Report
8310/R8310	Public Records

F. Board Policies and Regulations - First Reading

The Board of Education approved the following board policies and regulations at this first reading as they appear on Addendum #3.

2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
2431.4	Concussion Testing and Return to Play
4159	Support Staff Member/School District Reporting Responsibilities
6112/R6112	Reimbursement of Federal and Other Grant Expenditures

Mr. Hyncik noted that Policy 2431.4 could conflict with proposed legislation. In addition, he noted the language "passing out" is inaccurate and should read "losing consciousness".

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

G. Superintendent of Schools Search Agreement – New Jersey Schools Boards Association

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mr. Dudeck and on roll call vote, the Board of Education entered into an agreement with New Jersey School Boards Association to provide services for the district's Superintendent of Schools search.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

H. Professional Seminars/Workshops

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mr. Smith and on roll call vote, the Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

I. Professional Seminar - Out of State Trip Request

On recommendation of Mr. Maddaluna and motion by Mr. Hyncik, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved Dr. Louise Tokarsky-Unda's out of state conference request to attend the American Anthropological Association Annual Conference in New Orleans, Louisiana from November 17-21, 2010 as follows:

Conference Registration	\$246.00
Airfare/Travel	\$330.90
Parking	\$ 96.00
Transportation (airport to hotel)	\$ 73.00
Lodging (4 nights/5 days)	\$866.28
Meals	\$319.50

Mr. Dudeck asked if the cost of this out of state seminar was covered by a grant. Mr. Maddaluna explained this professional development is covered by the No Child Left Behind (NCLB) grant and covered within the guidelines. Ms. Ziegler shared with the board the brief statement prepared by the instructor with regard to the educational information she will be able to share with her students in both the secondary and post-secondary level as an SCVTS teacher and RVCC adjunct professor respectively. Mrs. Doyle stated that philosophically she will vote no; she recommends RVCC contribute to the cost of the professional development for this adjunct staff professor and she believes that no other teacher would be approved for such a costly professional development opportunity. Mr. Dudeck asked Mrs. Doyle if the grant funding this professional development is restricted. Mrs. Doyle replied the grant is restrictive, not restricted. Mr. Maddaluna stated that in his professional opinion this professional development is of great value to the Academy and the district in general. Furthermore, Mr. Maddaluna reported on a book which Mrs. Doyle recommended he read, *The Death and Life of the Great American School System*, wherein Diane Ravitch, former assistant secretary of education, and a leader in the drive to create a national curriculum, examines her career in education reform and repudiates positions that she staunchly advocated. Mrs. Doyle does recall and agree that we are narrowing the scope of education and teaching to the test (mathematics and language arts literacy). Dr. Braun also agreed on the importance of broader skills and training. Mr. Maddaluna has requested Ms. Ziegler order the book for all administrators for required reading and discussion at the December administrators' meeting.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle		X
Mr. Smith	X	
Dr. Braun	X	

J. Acceptance of Funds

On recommendation of Mr. Maddaluna and motion by Mr. Dudeck, seconded by Mr. Hyncik and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its October 25, 2010 meeting authorized acceptance of funds for the following:

NJ Department of Education	Perkins – Secondary (FY-2011)	\$269,249.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	abstain	
Mr. Smith	X	
Dr. Braun	X	

K. Superintendent's Update

- Mr. Maddaluna requested the board get back to him with regard to the 2011 April board meeting date as the 3rd Monday, April 18, 2011 is Passover. He suggested changing the meeting date to Tuesday, April 19th or Thursday, April 28th.

Submission of Bills

On motion by Mr. Hyncik, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the bills for October 2010 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,263,685.85
Fund 20	\$ 85,950.01
Fund 30	\$ 71,175.00
Fund 60	\$ 1,821.03
Fund 95	<u>\$ 5,556.73</u>
Total	\$1,428,188.62

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

New Business

- Requests for Qualifications for professional services are being received. The appointment of professional services will be on the November 1st annual Reorganization Meeting agenda for board approval.
- Suplee, Clooney & Company, CPA is on site conducting the annual school district audit.

Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

On recommendation of Mrs. Doyle, seconded by Mr. Hyncik and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of October 2010 and the Treasurer of School Monies for the month of October 2010, after review of the secretary's monthly financial report (appropriations section), and upon

consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #5)

On recommendation of Mr. Hyncik, seconded by Mr. Smith and on roll call vote, agenda items B and C as follows:

B. High School Tuition Rates - 2011-12 School Year

The Board of Education approved high school tuition rates for the 2011-12 school year as follows:

	Tuition Charged In-County		Tuition Charged Out-of-County	
	Full Time	Shared Time	Full Time	Shared Time
Academy for Health and Medical Sciences (District Paid)	\$2,550	NA	\$3,060	NA
Academy for Health and Medical Sciences (Parent Paid) School Year Student Enters Program 2011-2012	Freshman Year \$300.00	Sophomore Year \$500.00	Junior Year \$700.00	Senior Year \$900.00
Alternative School	\$19,178	N/A	\$19,178	N/A
Special Education	\$0	\$0	\$13,000	\$6,500
Vocational Programs	\$0	\$0	\$10,000	\$5,000

C. Three-Year Comprehensive Maintenance Plan

On motion by Mr. Hyncik, seconded by Mr. Smith and on roll call vote, the Board of Education approved submission of the Three-Year Comprehensive Maintenance Plan as required by the New Jersey Department of Education as it appears on Addendum #6.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle		abstain
Mr. Smith	X	
Dr. Braun	X	

D. Budget Transfers - 2010-11 School Year

On motion by Mr. Hyncik, seconded by Mrs. Doyle and on roll call vote, the Board of Education approved the following budget transfers for the 2010-11 school year which is in compliance with S1701 as follows:

Vocational Instructional Supplies

From:	11-310-100-610-00-0000	(\$ 8,000.00)
	11-310-100-610-00-0313	(\$20,000.00)
	11-310-100-610-00-0316	(\$ 5,000.00)
	11-320-100-610-11-0334	(\$ 5,875.86)

Vocational Instructional Equipment

To:	12-310-100-730-00-0000	\$38,875.86
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

E. Submission of Documentation to NJDOE and Modification of Long Range Facility Plan - Building A Partial Roof Replacement, Auditorium Renovations and Welding Shop Renovations

On motion by Mr. Hyncik, seconded by Mr. Dudeck and on roll call vote the Board of Education authorized the submission of plans and documentation for the Building A Partial Roof Replacement, Auditorium Renovations and Welding Shop Renovations to the NJDOE as "other capital projects" not seeking state funding.

The Board of Education also authorized the modification of the district's Long Range Facility Plan as required by law.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle		abstain
Mr. Smith	X	
Dr. Braun	X	

Reorganization Meeting

The annual reorganization meeting of the Somerset County Vocational Board of Education will be held in the board meeting room:

November 1, 2010
5:00 p.m.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

November Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

November 22, 2010
5:00 p.m.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

Remarks from the Public

- Mrs. Wicks reported "Horticulture Day" will be on Friday, November 12th and has included a flyer in the packet for more information.
- Dr. Braun acknowledged two students enrolled in the Academy, Spreeha Choudhury and Shariq Madha, who received a letter of commendation from the National Merit Scholarship for placing among the top 5% of more than 1.5 million students who entered the 2011 competition.
- Mr. Jones reported to the board on the Classic Car Show fund raiser which raised \$600 and will be used for six awards to graduates.
- Mr. Maddaluna requested the board please try to attend the "Horticulture Day" on Friday, November 12th. There will be a breakfast held in Trade Wins prior to the program. He also informed the board that on Tuesday, November 9th, the Educational Services Commission and Somerset County Vocational & Technical Schools administrators and Executive County Superintendent, Mrs. Doyle, will go before the Freeholders to request approval for a loan to retrofit the warehouse space to accommodate special education shared services vocational programs.

Adjournment

On motion by Mr. Hyncik, seconded by Mr. Dudeck and passed, the meeting adjourned at 6:30 p.m.