

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Reorganization Meeting  
November 1, 2010  
5:00 p.m.

The New Jersey Statutes Annotated 18A stated under 18A:54-18 that the County Vocational Boards of Education shall organize annually on November 1<sup>st</sup> by the election of a President and Vice President, unless November 1<sup>st</sup> shall fall on a Sunday, in which case the board shall organize the following day. The law was amended in 1970 and became effective December 3, 1970, by adding the following: If the organization meeting cannot take place on the day hereinabove provided for by reason of a lack of a quorum or for any other reason, said meeting shall be held within three days thereafter.

Diane Strober, Assistant Superintendent for Business/Board Secretary called the meeting to order at 5:00 p.m. with the following board members present:

Dr. Alan P. Braun, President  
Theodore Smith, Vice President  
William Hyncik, Jr.  
Trudy Doyle, Executive County Superintendent  
William Dudeck

Also Present:

Michael Maddaluna, Superintendent of Schools  
Diane Strober, Assistant Superintendent for Business/Board Secretary  
Lisa Fittipaldi, Board Attorney

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

- At this time Dr. Braun asked if he could address the board as his statements are relative to the reorganization to the board. First, he felt that it is important to inform the board that two weeks ago he was asked to relinquish/step down as president of the board by Freeholder Director and Board Liaison Jack Ciattarelli. Mr. Ciattarelli's perspective is that of a Freeholder in which a Freeholder is assigned each year to the position of Director on a rotating basis. Dr. Braun's perspective is that of a school board member in which the President is nominated by the other board members each year and can hold the position for more than one consecutive year. With that being said, Dr. Braun noted that he felt his role as President and Vice President were successful in terms of appointing key personnel, and improving and expanding programs and upgrading facilities. Additionally, last week, Dr. Braun suffered the loss of a close family member and was extensively involved with the arrangements until this past Saturday night which was when Mr. Ciattarelli sent an e-mail to all board members with regard to the above. At this point Dr. Braun made an official statement that he was stepping down as President.

"It has been my distinct honor and privilege to serve as President for the past two years and Vice-President for more than 25 years before that. In that time we have overseen many positive changes in the school. I have two more years left in my term on the board and high expectations for the future of this school, but I stand before you today to let you know that I am stepping down as President and will not be running for re-election tonight. In dealing with the search for a new Superintendent, I feel that it would be to the benefit of the board and the school that I step down from the Presidency. I had hoped to end my time on the Board as President, but now is truly the best time to step down. The transition period requires a very close working relationship with the new Superintendent and the new President, by necessity, will have to be actively engaged over at least the first year with the new person selected to effect a lasting relationship for the success of that job and for the welfare of the school – its students, faculty and administration. For me, this would limit my direct capability to work very closely with the new Superintendent. It is better,

therefore, at this time of reorganization, to allow a new President a long effective working time than I would be able to give if I continued as President. I pledge to continue as an active board member and I challenge this board to remain responsive to the needs of the school, responsible to the fact that this is an autonomous board and to make only our objective decisions for the good of the school in the selection of a new Superintendent as well as in the difficult areas of budget and negotiations that will surely come. Thank you."

Mrs. Doyle said that she was sorry to hear of Dr. Braun's loss. Mr. Smith stated that he too was sorry for Dr. Braun's loss and was sorry for the shabby way Dr. Braun had been treated. Mr. Smith thought there was a more professional way to have handled this. Mr. Smith said he was offended by parts of the e-mail Dr. Braun referenced. Mr. Smith complimented Dr. Braun on the excellent job he did searching and hiring key administrators and also acknowledged the other marvelous changes under Dr. Braun's Presidency with regard to programs and facilities. Mr. Smith stated he was proud to serve on this board with Dr. Braun.

A. Board of Education President

The Board Secretary asked for nominations for the position of President.

On motion by Mrs. Doyle, seconded by Mr. Dudeck, Mr. Hyncik was nominated for the position of President. Mr. Hyncik accepted.

Mrs. Strober asked for other nominations. There were none.

On motion by Dr. Braun, seconded by Mrs. Doyle, the nominations for President were closed and a roll call vote for Mr. Hyncik as President was taken.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

Mr. Hyncik expressed his sorrow to Dr. Braun on the death of his uncle. He also asked Dr. Braun to continue to stay engaged in board matters as his knowledge is invaluable. Mr. Hyncik also noted his appreciation for Mrs. Doyle's contributions in terms of guiding the district through the changing Department of Education laws and regulations; Mr. Smith's contribution in terms of leadership and years in education; and Mr. Dudeck's contributions in terms of vocational education. Mr. Hyncik also reported that the committee appointments will remain intact; although one of the committees may be revisited.

B. Board of Education Vice President

Mr. Hyncik assumed the President's chair and called for nominations for the position of Vice President.

On motion by Dr. Braun, seconded by Mr. Dudeck, Mr. Smith was nominated for the position of Vice President. Mr. Smith declined.

Mr. Hyncik called for nominations for the position of Vice President.

On motion by Mr. Hyncik, seconded by Mrs. Doyle, Dr. Braun was nominated for the position of Vice President. Dr. Braun declined.

Mr. Hyncik called for nominations for the position of Vice President.

On motion by Dr. Braun, seconded by Mrs. Doyle, Mr. Dudeck was nominated for the position of Vice President. Mr. Dudeck accepted.

On motion by Dr. Braun, seconded by Mrs. Doyle, the nominations for Vice President were closed and a roll call vote for Mr. Dudeck as Vice President was taken.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

## C. Secretary to the Board of Education

On motion by Mrs. Doyle, seconded by Dr. Braun and on roll call vote, the Board of Education appointed Diane Strober to serve as Secretary to the Board of Education until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X, of course
Dr. Braun	X

## D. Treasurer of School Monies

On motion by Mr. Dudeck, seconded by Dr. Braun and on roll call vote, the Board of Education appointed Michelle Fresco to serve as Treasurer of School Monies at a salary of \$5,000.00 until the reorganization meeting to be held in November 2011.

Mrs. Doyle questioned the board if they wanted to rethink this position as it is now optional. Mr. Maddaluna recommended keeping the position for another year as we are completing the first year of the RVCC transition, appointing a new Superintendent and awaiting clear direction from the State with regard to the Treasurer of School Monies' statutory responsibilities should a district abolish the position. The board agreed.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

## E. Board Attorney

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education appointed Lisa Fittipaldi, DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Leher, to serve as Board Attorney at a rate of \$193.00 per hour until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

## F. License Agreement – Lax-Pro, LLC

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education entered into a License Agreement with Lax-Pro, LLC for Lax-Pro, LLC to use certain portions of the property for lacrosse tournaments and games sponsored by Lax-Pro, LLC for a 10-year term beginning July 2011 and ending July 2020. (Reviewed and approved by board attorney.)

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

Mrs. Doyle questioned how the district would benefit from this Agreement. Ms. Fittipaldi replied that it would give the district exposure and showcase the institution. Mr. Maddaluna felt it was good community relations and confirmed it does not interfere with any school activities. Mr. Smith asked the age of the participants and if

they were local. Ms. Fittipaldi reported they are not local. Mr. Maddaluna responded the ages are high school and adults. Mr. Dudeck asked about the liability to the district. Ms. Fittipaldi communicated the organization provides the district with a Certificate of Insurance and the district is indemnified in the Agreement. Mr. Hyncik asked if there were provisions for concessions in this Agreement. Ms. Fittipaldi said no. Ms. Fittipaldi reported there is language in the Agreement that requires any repairs, restoration and maintenance during the time the organization is using our facility will be the responsibility of the organization. Mr. Smith asked the frequency of use. Ms. Fittipaldi replied they use the fields for two weekends in July.

G. Auditor

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education appointed the firm of Suplee, Clooney & Company as auditor for all school funds at a fee of \$33,380.00 for the school year July 1, 2010 to June 30, 2011.

Mrs. Doyle stated, although she understands this is a reduction from the prior year's auditor fee, she still feels the amount is high and for the record, has a problem with this appointment. She expects us to actively seek Request for Qualifications for all professional services, in particular from other auditors, for the next reorganization meeting. Mrs. Doyle will be given an opportunity to communicate her concerns to the auditors as they will be reporting to the board on the 2009-2010 annual school district audit at the November meeting.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle		X
Mr. Smith	X	
Dr. Braun	X	

H. Engineer of Record

On motion by Dr. Braun, seconded by Mr. Smith and on roll call vote, the Board of Education appointed PS&S to serve as Engineer of Record until the reorganization meeting to be held in November 2011.

Mr. Smith asked if this was a new appointment. Mrs. Strober explained there are benefits of having an Engineer of Record as some projects do not require architectural services and is consistent with the Freeholders' appointments. Mrs. Strober further reminded the board that this was the firm appointed by the Freeholders to review the facilities and systems in order to prepare an energy audit which would identify potential energy and cost savings opportunities for the district.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

I. Architect of Record

On motion by Mr. Dudeck, seconded by Dr. Braun and on roll call vote, the Board of Education appointed USA Architects, Planners + Interior Designers, P.A. to serve as Architect of Record until the reorganization meeting to be held in November 2011.

The board discussed the various capital projects this firm has completed for our district. Mrs. Doyle noted the significant difference in percentages charged for projects on Request for Qualifications submitted from this firm in comparison to those submitted by our current firm. Again, Mrs. Doyle is pleased that we received more than one Request for Qualifications for this professional service and anticipates receiving more than one Request for Qualifications for other such professional services next year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

J. School Physician

On motion by Dr. Braun, seconded by Mr. Smith and on roll call vote, the Board of Education appointed Dr. Harold Ehrlich, MD, Warren Mediacenter, as School Physician at the billable rate per the professional service fees submitted until the reorganization meeting to be held in November 2011.

Mr. Dudeck asked how much the district spends on such services. Mrs. Doyle noted that the Request for Qualifications proposed fees were based on types of medical services ranging between \$125 and \$300 per service. Mrs. Strober reported that in prior years the amount was much higher amount in that employee physicals were paid for by the district; but this language has since been removed from the contract and the cost for such services is approximately \$6,000 annually. Mrs. Doyle noted that the district's cost for these services are reasonable and that other districts pay significantly more.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

K. Broker of Record for Employee Medical, Dental and Vision Benefit Plans

On motion by Mrs. Doyle, seconded by Dr. Braun and on roll call vote, the Board of Education appointed Conner Strong to serve as the Broker of Record for employee medical, dental and vision benefit plans until the reorganization meeting to be held in November 2011.

Mr. Dudeck asked what the role of the Broker of Record is. Mrs. Strober reported the Broker of Record solicits proposals for employee health benefits plans for the district; the current commission is less than 4%. Mr. Hyncik also noted their role is to serve as an intermediary between the employee and the insurance provider.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

L. Board of Education Meeting Dates - 2011

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved that the regular meetings of the Vocational Board of Education be held:

Day: 4<sup>th</sup> Monday of each month except as noted below (Addendum #1)

Time: 5:00 p.m.

Place: Somerset County Vocational & Technical Schools  
14 Vogt Drive  
Bridgewater, New Jersey

Note: 3<sup>rd</sup> Tuesday, April 19<sup>th</sup> and 3<sup>rd</sup> Monday, November 21<sup>st</sup> and December 19<sup>th</sup>

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

M. Banking Institution

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education approved Skylands Community Bank as the banking institution to hold the following accounts:

Operating	Account #01-1199
Payroll	Account #19306
Agency	Account #19311
Federal Deposit (Pell Grant)	Account #19568
Cafeteria	Account #01-1253
High School (Visa/MC)	Account #19593
Scholarship	Account #00210100656
HS Student Activity	Account # 06-1043

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

N. Check Signature Authorization

On motion by Mrs. Doyle, seconded by Dr. Braun and on roll call vote, the Board of Education authorized the following to sign all checks and pay all bills from these accounts when properly audited:

Operating #01-1199	William G. Hyncik, Jr. Board of Education President
	Michelle Fresco, Treasurer of School Monies
	Diane Strober, Business Administrator/Board Secretary
Payroll #19306	Michelle Fresco, Treasurer of School Monies
Agency #19311	Michelle Fresco, Treasurer of School Monies
Federal Deposit (Pell Grant) #19568	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary
Cafeteria #01-1253	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary
High School (Visa/MC) #19593	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary
Scholarship #00210100656	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary
HS Student Activity # 06-1043	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

O. Official Newspapers

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education authorized the *Courier News*, *Somerset Messenger Gazette*, *The Home News Tribune* and *The Star Ledger* as the official newspapers circulating in Somerset County. All legal advertisements requesting bids, etc. may be placed in the *Courier News*, *Messenger Gazette*, *The Home News Tribune* and/or *The Star Ledger*.

Dr. Braun asked if we advertised in the *Atlantic City Press*. Mr. Maddaluna responded, no. Mr. Dudeck asked if the *Somerset Messenger Gazette* was still relative. Mr. Maddaluna responded that the *Somerset Messenger Gazette* is an insert in *The Star Ledger*.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

P. Rules of Order

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education approved that the meetings of the Somerset County Vocational Board of Education be governed by our "Rules of Order" supplemented by *Robert's Rules of Order*. In the event of a conflict, our rules would take precedence over those of *Robert's Rules of Order*.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

Q. Board Policies and Regulations

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education readopted the revised policies and regulations of the Somerset County Vocational Board of Education until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

R. Job Descriptions

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education adopted the job descriptions of the Somerset County Vocational Board of Education until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

S. Curriculum and State Mandated Programs – 2010-11 SY

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education approved the curriculum and state mandated programs and services for the 2010-11 school year until the reorganization meeting to be held in November 2011. (Addendum #2)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

## T. Somerset County Joint Insurance Fund Membership – 2009-2012

On motion by Dr. Braun, seconded by Mr. Smith and on roll call vote, the Board of Education approved to renew membership in the Somerset County Joint Insurance Fund for a three (3) year period, beginning January 1, 2009 and ending January 1, 2012.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

Dr. Braun reported that the Joint Insurance Fund usually distributes a dividend in the range of \$25,000-\$35,000.

## U. Trustee and Alternate Trustee to the Somerset County Joint Insurance Fund

On motion by Mrs. Doyle, seconded by Mr. Dudeck and on roll call vote, the Board of Education appointed Dr. Alan P. Braun as a trustee and Diane Strober as an alternate trustee to the Somerset County Joint Insurance Fund until the reorganization meeting to be held in November 2011.

Dr. Braun reported that most of the matters discussed at the Joint Insurance Fund meetings relate to workers' compensation.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

## V. Executive Committee Member of the Somerset County Association of Boards of Education

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education appointed William Dudeck as a member of the Executive Committee of the Somerset County Association of Boards of Education until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	

## W. Voting Member of the New Jersey Schools Boards Association

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education appointed William Dudeck as a voting member of the New Jersey School Boards Association until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Dudeck	X	
Mrs. Doyle	X	
Mr. Smith	X	
Dr. Braun	X	



- X. Legislative Committee Member for District #16 of the New Jersey School Boards Association  
On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education appointed William Dudeck as a Legislative Committee member representing the Legislative District #16 of the New Jersey School Boards Association until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

- Y. Board of School Estimate

On motion by Mrs. Doyle, seconded by Mr. Smith and on roll call vote, the Board of Education appointed Dr. Alan P. Braun and William Dudeck as members of the Board of School Estimate until the reorganization meeting to be held in November 2011.

The board questioned if one of the members of the Board of School Estimate should be the board president.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

- Z. Somerset County Educational Services Commission Representative Assembly

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education appointed Theodore Smith as a member and Trudy Doyle as an alternate member of the Somerset County Educational Services Commission Representative Assembly until the reorganization meeting to be held in November 2011.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

- AA. Organizational Chart

On motion by Dr. Braun, seconded by Mrs. Doyle and on roll call vote, the Board of Education approved the district's Organizational Chart as it appears on Addendum #3.

<u>Roll Call</u>	<u>Yes</u> <u>No</u>
Mr. Hyncik	X
Mr. Dudeck	X
Mrs. Doyle	X
Mr. Smith	X
Dr. Braun	X

- BB. Committee Members

The President appointed the following committees and its membership until the reorganization meeting to be held in November 2011:

Personnel & Finance Committee  
Dr. Alan P. Braun, Chairman  
Theodore Smith

Facilities Committee

Dr. Alan P. Braun  
William Hyncik, Jr.

Negotiations Committee (PSA & NJEA)

Theodore Smith

Delegate, State Convention

William Dudeck

Alternate Delegate, State Convention

Dr. Alan P. Braun

Delegate, Somerset County School Boards Association

William Dudeck

Teacher Liaison Committee (requests notification)

Theodore Smith  
Trudy Doyle

Board of School Estimate

Dr. Alan P. Braun  
William Dudeck

Curriculum/Grants Committee

Theodore Smith

Capital Projects Committee (as needed)

Michael Maddaluna  
Jack Ciattarelli  
Diane Strober  
Dr. Alan P. Braun  
William Dudeck

Foundation Trustees

Dr. Alan P. Braun  
Theodore Smith

Marketing Advisory Committee

Michael Maddaluna  
Theodore Smith  
Trudy Doyle

Update

- Mrs. Doyle thanked Dr. Braun for the outstanding job and is glad he is still a member of the board as his wisdom and experience are valued. Dr. Braun thanked Mr. Smith for his service as Vice President.

Adjournment

On motion by Dr. Braun, seconded by Mr. Dudeck and passed, the meeting adjourned at 6:00 p.m.



Diane Strober  
Assistant Superintendent for Business/Board Secretary

**2011**  
Somerset County Vocational Board of Education  
Regular Scheduled Board Meetings

4<sup>th</sup> Monday of each month  
5:00 p.m.  
Somerset County Vocational & Technical Schools  
Technology Center  
14 Vogt Drive  
Bridgewater, New Jersey

January 24, 2011  
February 28, 2011  
March 28, 2011  
April 19, 2011 (3<sup>rd</sup> Tuesday)  
May 23, 2011  
June 27, 2011  
July 25, 2011  
August 22, 2011  
September 26, 2011  
October 24, 2011  
November 21, 2011 (3<sup>rd</sup> Monday)  
December 19, 2011 (3<sup>rd</sup> Monday)

**SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS  
CURRICULUM and SERVICES  
2010-2011**

Health and Medical Science Academy

- Science Offerings:  
Honors Biology  
Honors Physical Science  
Anatomy & Physiology 1 & 2 (RVCC early credit course)  
General Biology 1 & 2 (RVCC early credit course)  
General Chemistry 1 & 2 (RVCC early credit course)  
General Physics 1 & 2 (RVCC early credit course)
- Mathematics Offerings:  
Honors Combined Algebra  
Honors Geometry-Trigonometry  
Pre Calculus 1 & 2 (RVCC early credit course)  
Calculus 1 & 2 (RVCC early credit course)  
Statistics 1 & 2 (RVCC early credit course)
- English Offerings:  
Honors English 9  
Honors English 10  
English Composition I (RVCC early credit course)  
English Composition 2 (RVCC early credit course)
- Physical Education and Health Offerings:  
Health & Physical Wellness 9, 10, 11, 12
- Social Studies Offerings:  
Honors US History 1 & 2  
Honors World History  
Introduction to Cultural Anthropology (RVCC early credit course)  
Human Origins (RVCC early credit course)
- World Language Offerings:  
Spanish 1, 2, 3, 4
- Elective Offerings:  
Computer Literacy (RVCC early credit course)  
Current Moral & Social Issues (RVCC early credit course)

## Academic Course Offerings (all courses are taught at college prep level)

- *English Department*  
English 9  
English 10  
English 11  
English 12
- *Mathematic Department*  
Algebra I  
Algebra 2  
Geometry  
Pre Calculus  
Calculus
- *Science Department*  
General Physical Science  
Biology  
Anatomy & Physiology 1 & 2  
Chemistry
- *Social Studies Department*  
U.S. History I  
U.S. History II  
World History
- *Physical Education Department*  
Physical Education 9-12  
Driver Education  
Family Living  
Current Health Issues
- *World Languages Department*  
Spanish 1  
Spanish 2

## Elective Course Offerings

Photography  
Art 1

## Career Technical Education (CTE) Programs

1. Applied Horticulture/Horticulture Operations
2. Graphic & Printing Equipment Operator, General Production
3. Computer Systems Networking & Telecom/Cisco Academy
4. Cosmetology/Cosmetologist, General
5. Culinary Arts/Chef Training
6. Law & Public Safety
7. Carpentry/Carpenter Building Trades
8. Electrical Construction
9. Plumbing
10. Autobody/Collision & Repair Technology
11. Automotive Mechanics
12. Diesel Mechanics
13. Small Engine Mechanics
14. Welding
15. Dance
16. Graphic Design
17. Drama & Dramatics, Theatre Arts, General
18. Health Occupations (Nursing Assistant/Aide & Patient Care Assistant)

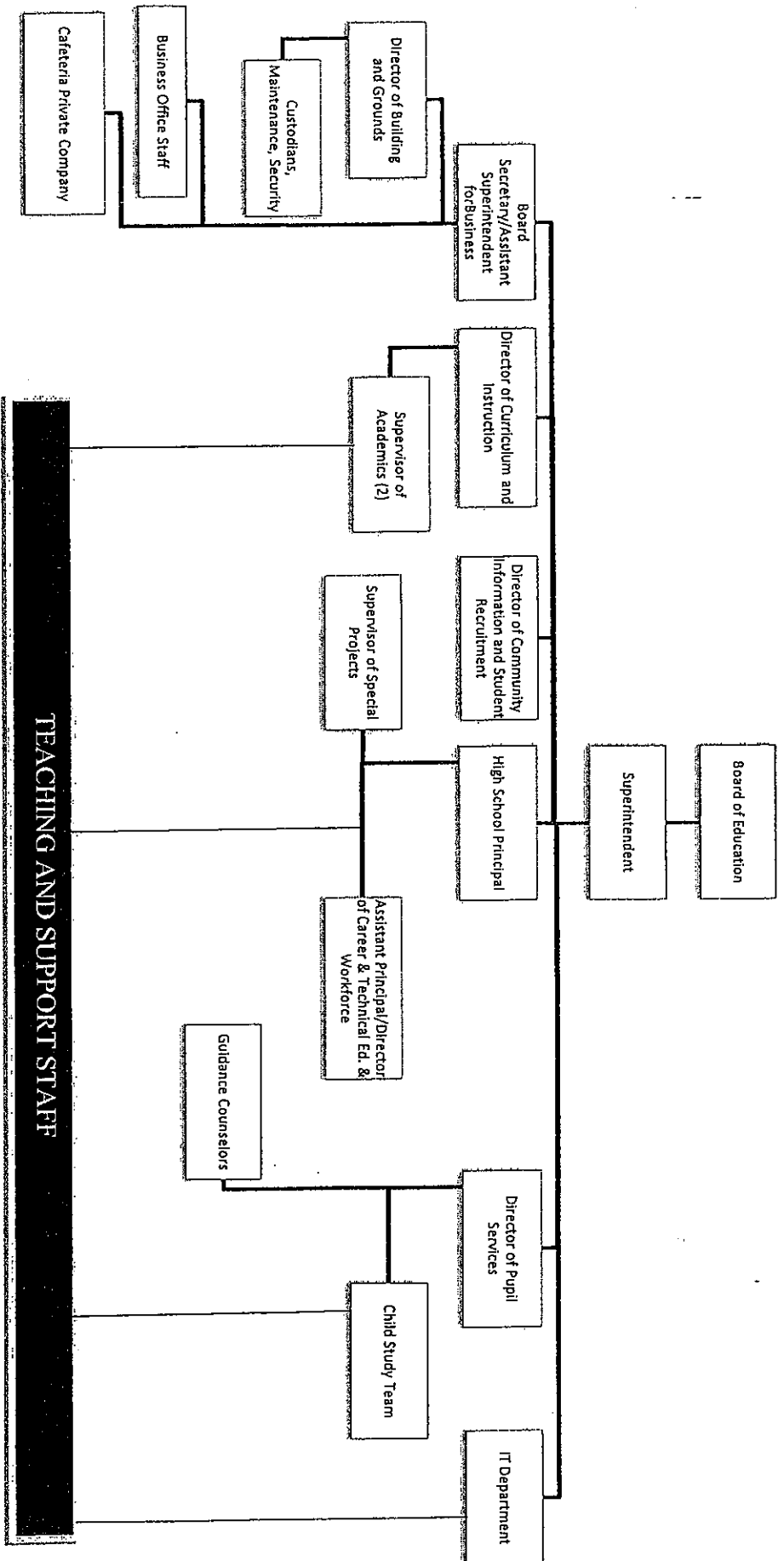
## Student Services

Guidance Counseling  
Child Study Team  
Linkages Program (school-based youth services)  
Peer Mentoring  
Health Services  
Youth Summit Challenge  
I. & R. S. (Intervention & Referral Services)  
A.V.E.R.T. (Anti-Violence Emergency Response Team)  
Section 504/IDEA

## Leadership Development Student Organizations

American Welding Society (AWS)  
FFA (Future Farmers of America)  
HOSA (Health Occupations Students of America)  
Interact: Peer Mentoring  
National Honor Society  
National Technical Honor Society  
SkillsUSA

# SOMERSET COUNTY VOCATIONAL AND TECHNICAL SCHOOLS ORGANIZATIONAL CHART



Adopted: 2/22/93  
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 11/02/09

Flowchart4  
 10/20/2010