

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
April 23, 2012

Call to Order:

Mr. William Hyncik, Jr. called the meeting to order at 5:00 p.m. with the following board members present:

William Hyncik, Jr., President  
William Dudeck, Vice President  
Dr. Alan P. Braun  
Theodore Smith  
Dr. Kathleen Serafino

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Diane Strober, Assistant Superintendent for Business/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Mark Caliguire, Somerset County Freeholder Liaison, absent

Others: Maria Johnson, Supervisor of Academics; Teresa Morelli, Supervisor of Academics; Patrick Pelliccia, Supervisor of Curriculum and Instruction; Bob Campanella, Supervisor of Information Technology; Duane Wallace, Supervisor of Learning and Technology; Benjamin Pokrywa, Electrical Construction Teacher; Sharleen Leahey, Communications Assistant; Miranda McMahon, English Teacher; Dr. Joseph Petrosino, Director of Pupil Services; George Lee, Carpentry/Building Trades Teacher; Linda Weber Smith, Commercial Arts Teacher; parents; and students.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Dr. Braun, seconded by Mr. Dudeck, the minutes of the Regular Meeting held on March 26, 2012 and Special Meeting held on April 12, 2012 were approved.

Correspondence

- None

Old or Unfinished Business

*Student of the Month*

- Jorge Moran, a senior in the Carpentry/Building Trades program is the Student of the Month for April. With a high interest level in the building and construction field, Jorge hopes to use the skills and abilities he has acquired during his years at our school to earn a living, working in his trade and to someday own a small carpentry business. Jorge is also interested in solar and renewable energy. Jorge was recently inducted into our school's chapter of the National Honor Society and is a member of the boys' JV baseball team. Outside of school, Jorge has been involved with the Middle Earth Youth Center where he has participated in the Somerville Bike Tour and 4H Fair. He also volunteers his time in helping the Youth Center promote a positive community image and connection with small business owners in his home town of Bound Brook.

*Teacher of the Year*

- Miranda McMahon was selected as the 2011-2012 Teacher of the Year. Mrs. McMahon is completing her ninth year where she teaches English I and II, as well as the RVCC English Composition I course for SCVTHS Seniors. She has been the Advisor for the Jaguar Journal student newspaper, the Onyx Jaguar school yearbook, the National Technical Honor Society (NTHS), the Fiber Arts Club, the Writers' Club of the Academy, and the Literary Scholar Club. Mrs. McMahon has participated for many years in the state SkillsUSA competitions as a judge and a competition coordinator.

## Report of the Attorney

- Ms. Fittipaldi reported that she prepared the contract for the Building A Roof Replacement project which will be signed by the board president at the end of the meeting.

## Committee Reports

- Board of School Estimate (Dr. Braun and Mr. Dudeck) - None
- Curriculum/Grants (Mr. Smith) - None
- NJSBA, Delegate, State Convention Legislative Committee (Mr. Dudeck) - None
- SCSBA, Delegate (Mr. Dudeck) - None
- SCESC, Representative (Mr. Smith) - None
- SCJIF (Dr. Braun) – None
- Dr. Braun reported that he attended the National School Boards Conference in Boston, Massachusetts. He briefly summarized on the following seminars he attended: social networks; collective bargaining; transgender student bathrooms; employee protective speech outside of work; amended ADA; cheating scandals; funding by foundations (turnkey program), and liability under harassment, intimidation and bullying laws in which New Jersey is on the forefront. Dr. Braun thanked the board for allowing him to attend the conference. Mr. Hyncik thanked Dr. Braun for taking the time to attend the conference and report back to the board.

## Superintendent's Report

## A. Elimination of Positions

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education eliminated the following positions due to a reduction in force.

<u>Title</u>	<u>UPC#</u>
Bookkeeper/Accountant (Purchasing)	CLR-BO-BKPR-NA-01
Bookkeeper/Accountant (Accounts Payable)	CLR-BO-APAY-NA-01
Driver/Mail Clerk	CLR-BO-CLRK-NA-01
Evening Security Guard	GUA-BO-SECG-NA-02
School Social Worker Alternative Education Program	SPS-HS-SSW-FL-02

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

## B. Reappointments – Instructional Personnel – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll vote, the Board of Education approved the following teachers and staff members for continuing employment in accordance with the Contract presently in effect.

The specific salary and fringe benefits for these staff members will be determined in accordance with the Contract between the Board of Education of the Somerset County Vocational and Technical Schools and the Somerset County Vocational-Technical Education Association when negotiated.

Non Tenure

Alfieri, Joseph  
Bentzinger, Anabela +  
Blanchard, Kristen # \*\*\*  
Carrig, Robert + # \*\*  
Doerr, Marion  
Dolegiewitz, Matthew  
Fargo, Erik +  
Gichan, Deborah +  
Gotti, Denise +  
Hunt, Robert  
McAnally, Mary Lynne  
O'Connor, Paul  
Poznanski, Matthew  
Prezioso, Peggy #  
Stutz, Sarah Morelli # \*\*\*  
Wang, Chia Ching (Jesse)

Tenure

Bolha, Helen # (change to 50%)  
Brinkmann, Paul  
Buttermore, Sheila \*\*\*  
Byrd, George  
Coleman, Janet  
Coslit, Andrew  
Creveling, Alan  
Cross, Margaret #  
Easter, James  
Finley, Antoinette # (change to 10-month)  
Fortunato, Catherine #  
Gewant, Garry  
Glennon, Maureen \*\*\*  
Heinbach, Thomas  
Ives, Irene # (change to 10-month)  
Kinlan, Rachel  
Krause, Michele \*\*  
Lakhlif, Daysi #  
Lawler, Maureen (change to 10-month)  
Lee, George  
Loughney, Patricia  
Mancuso, Joseph  
Mastrobattista, Mark  
McMahon, Miranda #  
McManus, Kevin #  
McNerney, Kristen  
Mehta, Ushma #  
Miller, Christopher #  
Morales, Jaime  
Morales, Patricia Cantwell \*\*\*  
Murphy, Anna #  
O'Neill, John  
Patil, Pratima #

Perrone, M. Cristina \*\*  
 Pokrywa, Benjamin  
 Pokrywa, Gladys  
 Scholl, Johanna \*\*  
 Smith, Donald  
 Smith, Linda Weber  
 Sortor, Janeen  
 Strober, Julie  
 Unda, Louise Tokarsky #  
 Vasaturo, Kim  
 Vingara, John  
 Winfield, Karen Long # (change to 10-month)  
 # Master's degree stipend added to base  
 \*\* pending approval for funding from various grants  
 \*\*\* 12-month  
 + gains tenure during 2012-13 SY

The above 2012-13 appointments are based upon budgetary, enrollment and course projections known at this time and changes therein may hereafter affect same.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

C. Reappointment of Secretaries/Support Staff – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the following personnel be reappointed for the 2012-2013 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

Basir, Nzinga  
 Bowers, Erick  
 Cardinale, Carole  
 DeFazio, Bonita  
 Leahey, Sharleen  
 Lella, Maura  
 Murtagh, Rosemary \*\*\*  
 Patryn, Amy  
 Santiago, Susan  
 Scott, Wanda  
 Shahid, Faiza  
 Strickhart, James  
 Szymanski, Robyn  
 Watson, Janet Cantore  
 Wall, Sheryl  
 Witthoeft, Cynthia  
 \*\*\*Pending approval for funding from various grants

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

D. Annual Contract – Buildings & Grounds Staff – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the following personnel be offered an annual contract for the 2012-2013 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

Averbukh, Moysey, Bus Driver (10-month)  
 Capitani, Massimo  
 D'Alessandro, Richard  
 D'Alessandro, Thomas, Security  
 Fanelli, Virginia, Security  
 Heinbach, John  
 Layton, Michael  
 Rice, Michael  
 Symborski, Eric  
 Whitzer, Christopher

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

E. Reappointment of Principal/Supervisors – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the following personnel be reappointed for the 2012-2013 school year. Salaries will be determined upon completion of a negotiated agreement between the Board of Education of the Somerset County Vocational and Technical Schools and the Principal/Supervisors Association of the Somerset County Vocational and Technical Schools.

Campanella, Robert, Supervisor of Information Technology  
 Herrera, Michael, Assistant Principal/Director of Career & Technical Education & Workforce Development (change to 10-month)  
 Johnson, Maria, Supervisor of Academics  
 Lemongelli, Christopher, Supervisor of Alternative Education Program  
 Morelli, Teresa, Supervisor of Academics  
 Pelliccia, Patrick, Supervisor of Curriculum & Instruction  
 Petrosino, Joseph, Director of Pupil Services  
 Wallace, Duane, Supervisor of Learning & Technology  
 Ziegler, Diane, Principal

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

F. Reappointment of Exempt Staff – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the following exempt personnel listed be reappointed for the 2012-2013 school year. Salaries will be determined at a later date.

Boettger, Stephen, Foreman

Fresco, Michelle, Administrative Assistant to the Assistant Superintendent for Business/Board Secretary

Gleeson, Karen, Administrative Secretary/Superintendent's Office

Hart, Valerie, Accountant

Hoff, James, Foreman

Jegou, Carene, Administrative Assistant to the Superintendent

Kuschyk, Michael, Director of Buildings & Grounds

Sartori, Michele, Bookkeeper/Accountant (Payroll)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

G. Reappointment of Assistant Superintendent for Business/Board Secretary – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education reappointed Ms. Diane Strober, Assistant Superintendent for Business/Board Secretary, for the period of July 1, 2012 through June 30, 2013. Contract and salary will be determined at a later date.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, agenda items H and I as follows:

H. Long-Term Substitute

The Board of Education appointed Mr. Brendan Downey as Long Term Substitute for Teacher of English, Step 1-A at a salary of \$50,190.00 (prorated), effective April 24, 2012 through June 15, 2012. These temporary employees are not eligible to receive health benefits or any other employee benefits including but not limited to vacation, sick or personal days.

## I. Employment of Part-Time Personnel – 2011-12 School Year

The Board of Education approved employment of the following part-time personnel:

Performing Arts

Angus Clayton	Technical Director (18 hours)	\$30.00/hour
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Twilight

LeeAndrea Kirkland	Summer Program Recruiter (204 hours)	\$20.00/hour
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, agenda items J, K and L as follows:

## J. Calendar 2011-12 SY – Revision

The Board of Education revised the 2011-12 school year calendar as follows:

From: Last day for students/graduation – June 20, 2012

To: Last day for students/graduation – June 15, 2012

## K. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #1.

## L. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

## M. Superintendent's Update

- Harassment/Intimidation/Bullying Report - Three new cases; two considered HIB and one considered a conflict.
- SCVTS Education Foundation Update – The Foundation is reconfiguring the membership and has appointed Peter Carey and will be looking to appoint new members. Dr. Harttraft has requested the Foundation's financial support to send our gold medal SkillsUSA state winners to compete nationally in Kansas City.
- Funding Update – The Somerset County Freeholders have reinstated the Health and Human Services funding of \$104,000 for the district's Twilight Program.
- NJ SkillsUSA – Ten students received a first place gold medal at the NJ SkillsUSA competition held on March 31, 2012. These students will be competing at the National SkillsUSA competition in Kansas City, Missouri on June 23-28, 2012. Mr. Hyncik commented that SkillsUSA helps all of our students as well as the economy.
- Priority Goals – Dr. Harttraft shared with the board her priority goals despite the nearly \$1,000,000 cut in funding. She noted the following hard and soft goals and objectives and activities that will lead to achieving these goals.
  - Increase communication

- Improve the school climate
- Trust in relationships between the staff and administration
- Enhance data collection systems; improve student achievement information for diagnostic purposes; teacher evaluations; curriculum alignment to CTE and Core Curriculum Standards
- Improve the process and procedures throughout the school
- Enhance the student management
- Increase professionalism

#### Submission of Bills

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the bills list for April 2012 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$ 769,332.89
Fund 20	\$ 59,680.98
Fund 30	\$ 5,084.07
Fund 60	\$ 12,555.23
Fund 90	<u>\$ 186,854.04</u>
Total	\$1,003,507.21

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

#### New Business

- None

#### Report of the Assistant Superintendent for Business/Board Secretary

##### A. Reports A-148 and A-149

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education adopted the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of March 2012 and the Treasurer of School Monies for the month of March 2012, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

##### B. Ratify Board of School Estimate Approval of the 2012-2013 SY Budget and the 2012 County Capital Allocation

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education ratified the action of the Board of School Estimate wherein the proposed budget of \$14,809,288.00 supported by county taxes in the amount of \$11,228,340.00 and the proposed 2012 county capital allocation of \$902,000.00 contingent upon county funding.



Dr. Braun informed the board of the conversation that ensued at the Board of School Estimate meeting with regard to approval of prior year minutes by current Board of School Estimate board members due to the complete change in board membership from year to year. Mrs. Strober informed the board that she has requested the Board of School Estimate members respond in writing via e-mail of their approval of the March 27, 2012 minutes and that she has requested the board attorney provide legal counsel on this matter. Ms. Fittipaldi confirmed that she is researching this issue and will advise Mrs. Strober.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

#### C. County Tax Resolution

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the amount of district taxes, exclusive of debt service requirements needed to meet the obligation of this Board of Education for the period July 1, 2012 through June 30, 2013 is \$11,228,340.00 and the Board of Chosen Freeholders of Somerset County is hereby requested to place in the hands of the treasurer that amount each month in accordance with the statutes relating thereto:

<u>Month</u>	<u>Amount</u>
July 6, 2012	\$898,250.00
August 3, 2012	\$898,250.00
September 7, 2012	\$898,250.00
October 5, 2012	\$898,250.00
November 2, 2012	\$898,250.00
December 7, 2012	\$898,250.00
January 4, 2013	\$973,140.00
February 1, 2013	\$973,140.00
March 1, 2013	\$973,140.00
April 5, 2013	\$973,140.00
May 3, 2013	\$973,140.00
June 7, 2013	\$973,140.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

#### D. Budget Transfers – 2011-2012 School Year

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the following budget transfers for the 2011-12 school year:

From:	11-401-100-610-00-0000	Co-Curricular Supplies	(\$2,000.00)
To:	11-402-100-500-00-0000	Athletics-Other Purchase Services	\$2,000.00
From:	11-000-270-593-00-0000	Transportation-Other Purchase Services	(\$4,000.00)
To:	11-310-100-500-10-0206	Instructional-Other Purchase Services	\$4,000.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

#### May Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

May 21, 2012

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

#### Remarks from the Public

- Mr. Wallace presented a Power Point with pictures highlighting the following:
  - 25 new student inductees into the National Honor Society
  - 10 gold and a total of 42 medals from the New Jersey SkillsUSA competition
  - Teacher of the Year award recipient, Miranda McMahon
  - American Welding Society's District Educator Award presented to Don Smith.
- George Lee, president of the SCVTEA, presented the board with a \$250 contribution from the union to help support the students competing at the National SkillsUSA championship.
- Mr. Smith commented on the new and long overdue segment which Mr. Wallace presented. Mr. Smith is concerned and questioned if we provide enough communication to the public about the good things that are happening at our school. Mr. Hyncik questioned what the transition plans for communicating to the public are now that we have eliminated the Director of Community Information and Student Recruitment position. Dr. Harttraft shared that we need the entire support of the staff, students and parents.
- Dr. Braun shared with the board that at his national conference in Boston he met with an exhibitor whose two sons attended our school. The exhibitor expressed his appreciation for the valuable education they received and their subsequent successes.
- Fran Farga, parent of a student, stated that parents need to be involved, communication needs to be improved and she is disappointed with the budget cuts required by the Freeholders. Mr. Hyncik thanked her for her input and will look to Dr. Harttraft to address her concerns as parental involvement is important.

#### Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Personnel-Non-Renewal Employment Contracts, Reduction in Force, Superintendent's Evaluation and Litigation-E. Nelson.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

#### Closed Session

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education went into closed session at 5:40 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

#### Open Session

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education went into open session at 5:59 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	X	

#### Adjournment

On motion by Mr. Smith, seconded by Mr. Dudeck and passed, the meeting adjourned at 6:00 p.m.



Diane Strober  
Assistant Superintendent for Business/Board Secretary

<u>Date of Trip</u>	<u>Program</u>	<u>Location</u>	<u>Approx. Cost Per Student</u>	<u>Transp. Paid By</u>
4/25/2012	Junior Students College Preparation	NJ Convention and Exposition Center Raritan, NJ	\$0.00/student paid	Bd. of Ed.
4/27/2012	Select students from: Horticulture, Welding, Carpentry, Commercial Arts, Culinary Arts, Plumbing and Health Occupations for recruiting	Montgomery Middle School Montgomery, NJ	\$0.00/student paid	Bd. of Ed.
5/2/2012	Sophomore Students for school spirit activity	Bridgewater Sports Arena Bridgewater, NJ	\$16.00/student paid tickets	Student Paid
5/8/2012	Empower Somerset Youth Advisory Council	Camp Bernie Port Murray, NJ	\$0.00/student paid	Grant (Empower Somerset)
5/16/2012	Dance, Visual Arts & Photography Students (Teen Arts)	RVCC Branchburg, NJ	\$0.00/student paid	Bd. of Ed.
5/23/2012	FFA Leadership Development	Rutgers University New Brunswick, NJ	\$200.00 total/student paid busing	Student Paid
5/23/2012	Theater Arts Seniors (required NJDOE exit exam)	Rutgers University New Brunswick, NJ	\$200.00 total/student paid busing	Student Paid

PROFESSIONAL DEVELOPMENT REQUESTS  
April 2012 BOARD MEETING

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	April 24, 2012	Karen Winfield Irene Ives	NA NA	NA \$52.37/mileage	Rutgers University Counselor's Day	New Brunswick, NJ
2	April 25-26, 2012	George Byrd	\$150.00	\$34.72/mileage	BMW Training Center	Woodcliff Lake, NJ
3	April 27, 2012	Louise Tokarsky- Unda	NA	NA	21 <sup>st</sup> Annual Law Related Education Conference	New Brunswick, NJ
4	May 3, 2012	Mike Herrera Ben Pokrywa James Strickhart	NA NA NA	NA \$32.24/mileage NA	NJ Statewide CTE Conference	East Brunswick, NJ
5	May 4, 2012	Robyn Szymanski	\$109.00	NA	Microsoft Excel Basic	Bridgewater, NJ
6	May 4-8, 2012	John Vingara	NA	\$757.00/hotel \$48.00/car transfers \$31.32/parking	National Restaurant Show	Chicago, IL
7	May 10, 2012	Erik Fargo	NA	NA	Office of Agricultural Education Spring CASE Grant meeting	Hamilton Square, NJ
8	May 23, 2012	Stephanie Simmons	\$189.00	\$22.94/mileage	Personality Disorders in Social Work Conference*	Edison, NJ
9	May 30, 2012	Irene Ives	N/A	\$44.08/mileage	On the Road to Suicide Prevention	Sayreville, NJ
10	May 31 and June 1 2012	Jaime Morales Diane Ziegler	\$125.00 \$125.00	\$100.00 ea./hotel \$15.00 ea./parking \$8.00 ea./tolls \$81.90/mileage (DZ) \$82.46/mileage (JM)	NJ Juvenile Officers Association (NJJOA)	Atlantic City, NJ

10	June 11, 2012	Stella D'Ermilio	\$79.99	\$20.46/mileage	CMI Education Institute Explosive, Challenging and Resistant Kids*	Princeton, NJ
11	May 9, 2012	Michele Sartori	N/A	\$22.32/mileage	Pension Processing	Hamilton, NJ
12	May 24, 2012	Michelle Fresco	\$75.00	\$22.32/mileage	NJASBO Seminar	Rockaway, NJ
13	June 6 & 7, 2012	Diane Strober	\$150.00	\$100.00/hotel	NJASBO Conference	Atlantic City, NJ
14	May 21-22, 2012	Chrys Harttraft	\$249.00	\$152.50/hotel \$74.40/mileage \$115.50/M&I	NJASA Conference	Atlantic City, NJ
15	June 8, 2012	Carene Jegou	N/A	\$27.28/mileage	Strauss Esmay Annual School Law & Policy Seminar	Lincroft, NJ
16	May 3, 2012	Chrys Harttraft Bill Dudeck	\$90.00/pp	N/A	SC Business Partnership Annual Meeting	Martinsville, NJ

**\*in workshop column indicates funding through grant monies**

4/17 1:28pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10 (including 16, 17 & 18)  
 Interim Balance Sheet  
 For 9 Month Period Ending 03/31/2012

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$698,332.93
121	Tax levy receivable		\$3,735,687.00
	Accounts receivable:		
141	Intergovernmental - State	\$325,442.75	
143	Intergovernmental - Other	\$7,038.53	
			\$332,481.28

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,088,011.00	
302	Less Revenues	(\$13,393,971.70)	
		-----	\$694,039.30

		-----	\$5,460,540.51
Total assets and resources			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10 (including 16, 17 & 18)  
 Interim Balance Sheet  
 For 9 Month Period Ending 03/31/2012

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

Other current liabilities \$1,037,539.00

TOTAL LIABILITIES \$1,037,539.00

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$2,746,743.78
	Reserved fund balance:		
760	Reserved Fund Balance		\$207,216.00
601	Appropriations	\$14,351,511.00	
602	Less : Expenditures	\$10,200,216.24	
603	Encumbrances	\$2,746,743.78 (\$12,946,960.02)	
			\$1,404,550.98
	Total Appropriated		\$4,358,510.76

--- U n a p p r o p r i a t e d ---

770	Fund Balance		\$264,490.75
303	Budgeted Fund Balance		(\$200,000.00)

TOTAL FUND BALANCE		\$4,423,001.51
TOTAL LIABILITIES AND FUND EQUITY		\$5,460,540.51

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,351,511.00	\$12,946,960.02	\$1,404,550.98
Revenues	(\$14,088,011.00)	(\$13,393,971.70)	(\$694,039.30)
	\$263,500.00	(\$447,011.68)	\$710,511.68
Less: Adjust for prior year encumb.	(\$63,500.00)	(\$63,500.00)	
Budgeted Fund Balance	\$200,000.00	(\$510,511.68)	\$710,511.68

Recapitulation of Budgeted Fund Balance by Subfund

	Budgeted	Actual	Variance
Fund 10 (includes 10, 11, 12, and 13)	\$200,000.00	(\$510,511.68)	\$710,511.68
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$200,000.00	(\$510,511.68)	\$710,511.68



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 9 Month Period Ending 03/31/2012

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,862,206.00	\$12,020,607.90		\$841,598.10
3XXX	From State Sources	\$1,225,805.00	\$1,373,363.80		(\$147,558.80)
TOTAL REVENUE/SOURCES OF FUNDS		\$14,088,011.00	\$13,393,971.70		\$694,039.30
=====					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***					
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,245,173.00	\$884,055.53	\$257,507.61	\$103,609.86
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$94,000.00	\$65,404.71	\$27,395.44	\$1,199.85
11-240-X00-XXX	Bilingual Education - Instruction	\$59,500.00	\$41,618.50	\$17,836.50	\$45.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,473,698.95	\$2,204,969.27	\$847,873.34	\$420,856.34
11-401-100-XXX	School-Spon. Cocurr. Acti-Inst	\$51,301.05	\$45,452.17	\$1,060.11	\$4,788.77
11-402-100-XXX	School-Spons. Athletics - Instruction	\$53,360.00	\$41,580.67	\$9,825.38	\$1,953.95
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$168,900.00	\$119,786.25	\$43,508.60	\$5,605.15
11-000-218-XXX	Guidance	\$490,000.00	\$420,042.17	\$68,593.94	\$1,363.89
11-000-219-XXX	Child Study Teams	\$179,500.00	\$138,407.01	\$38,210.22	\$2,882.77
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$364,500.00	\$285,132.28	\$73,911.75	\$5,455.97
11-000-222-XXX	Educational Media Serv/School Library	\$215,050.00	\$157,784.81	\$50,888.23	\$6,376.96
11-000-223-XXX	Instructional Staff Training Services	\$15,000.00	\$12,280.34	\$2,719.66	.00
11-000-230-XXX	Supp. Serv.-General Administration	\$497,620.00	\$427,297.83	\$32,446.08	\$37,876.09
11-000-240-XXX	Supp. Serv.-School Administration	\$636,500.00	\$476,346.69	\$155,492.59	\$4,660.72
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$665,000.00	\$498,889.38	\$121,453.80	\$44,656.82
11-000-261-XXX	Allowable Maint. for School Facilities	\$916,400.00	\$741,911.73	\$160,692.95	\$13,795.32
11-000-262-XXX	Custodial Services	\$1,400,045.00	\$1,008,572.09	\$187,173.16	\$204,299.75
11-000-263-XXX	Care and Upkeep of Grounds	\$14,500.00	\$10,895.50	\$3,604.50	.00
11-000-266-XXX	Security	\$109,000.00	\$82,530.34	\$20,400.50	\$6,069.16
11-000-270-XXX	Student Transportation Services	\$107,100.00	\$50,439.96	\$14,678.82	\$41,981.22
11-000-291-XXX	Allocated and Unallocated Benefits	\$3,114,955.00	\$2,115,150.33	\$594,738.28	\$405,066.39
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$13,871,103.00	\$9,828,547.56	\$2,730,011.46	\$1,312,543.98
=====					

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 9 Month Period Ending 03/31/2012

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$413,408.00	\$307,564.00	\$13,837.00	\$92,007.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$413,408.00	\$307,564.00	\$13,837.00	\$92,007.00
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$67,000.00	\$64,104.68	\$2,895.32	.00
	-----	-----	-----	-----
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$67,000.00	\$64,104.68	\$2,895.32	\$0.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$10,200,216.24	\$2,746,743.78	\$1,404,550.98
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 9 Month Period Ending 03/31/2012

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,526,740.00	\$11,526,740.00	.00
1310	Tuition- From LEA's	\$805,476.00	\$201,883.80	\$603,592.20
1XXX	Miscellaneous	\$529,990.00	\$291,984.10	\$238,005.90
	TOTAL	\$12,862,206.00	\$12,020,607.90	\$841,598.10
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$266,810.00	\$266,810.00	.00
3176	Equalization	\$603,031.00	\$603,031.00	.00
3177	Categorical Security	\$63,317.00	\$63,317.00	.00
3178	Adjustment Aid	\$292,647.00	\$440,205.80	(\$147,558.80)
	TOTAL	\$1,225,805.00	\$1,373,363.80	(\$147,558.80)
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,088,011.00	\$13,393,971.70	\$694,039.30
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 9 Month Period Ending 03/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,178,696.00	\$833,817.18	\$251,389.24	\$93,489.58
11-140-100-106 Other Salaries for Instruction	\$1,650.00	\$1,650.00	.00	.00
11-140-100-500 Other Purchased Services	\$5,500.00	\$4,369.79	\$1,128.10	\$2.11
11-140-100-610 General Supplies	\$48,327.00	\$35,832.22	\$4,990.27	\$7,504.51
11-140-100-640 Textbooks	\$7,000.00	\$7,000.00	.00	.00
11-140-100-800 Other Objects	\$2,000.00	\$1,386.34	.00	\$613.66
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL	\$1,245,173.00	\$884,055.53	\$257,507.61	\$103,609.86
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$90,000.00	\$62,954.50	\$26,980.50	\$65.00
11-230-100-610 General Supplies	\$4,000.00	\$2,450.21	\$414.94	\$1,134.85
TOTAL	\$94,000.00	\$65,404.71	\$27,395.44	\$1,199.85
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$59,500.00	\$41,618.50	\$17,836.50	\$45.00
TOTAL	\$59,500.00	\$41,618.50	\$17,836.50	\$45.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,690,698.95	\$1,720,572.43	\$757,238.46	\$212,888.06
11-310-100-320 Purchased Prof.-Ed. Services	\$200,000.00	\$31,030.00	\$5,720.00	\$163,250.00
11-310-100-500 Other Purchased Services	\$21,000.00	\$15,723.61	\$2,949.19	\$2,327.20
11-310-100-610 General Supplies	\$275,000.00	\$229,754.89	\$24,694.27	\$20,550.84
11-310-100-640 Textbooks	\$9,000.00	\$9,000.00	.00	.00
11-310-100-800 Other Objects	\$7,000.00	\$6,322.05	\$27.00	\$650.95
Total	\$3,202,698.95	\$2,012,402.98	\$790,628.92	\$399,667.05
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$217,000.00	\$151,161.50	\$55,838.50	\$10,000.00
11-320-100-500 Other Purchased Services	\$2,000.00	\$1,583.65	.00	\$416.35
11-320-100-610 General Supplies	\$45,000.00	\$32,821.14	\$1,405.92	\$10,772.94
11-320-100-640 Textbooks	\$7,000.00	\$7,000.00	.00	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 9 Month Period Ending 03/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$271,000.00	\$192,566.29	\$57,244.42	\$21,189.29
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$38,301.05	\$38,301.05	.00	.00
11-401-100-600 Supplies and Materials	\$13,000.00	\$7,151.12	\$1,060.11	\$4,788.77
TOTAL	\$51,301.05	\$45,452.17	\$1,060.11	\$4,788.77
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$38,000.00	\$26,319.66	\$9,825.38	\$1,854.96
11-402-100-500 Purchased Services	\$10,000.00	\$9,991.00	.00	\$9.00
11-402-100-600 Supplies and Materials	\$5,360.00	\$5,270.01	.00	\$89.99
TOTAL	\$53,360.00	\$41,580.67	\$9,825.38	\$1,953.95
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$148,000.00	\$106,618.80	\$41,133.97	\$247.23
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,500.00	\$8,720.23	\$2,374.63	\$3,405.14
11-000-213-600 Supplies and Materials	\$6,000.00	\$4,099.43	.00	\$1,900.57
11-000-213-800 Other Objects	\$400.00	\$347.79	.00	\$52.21
TOTAL	\$168,900.00	\$119,786.25	\$43,508.60	\$5,605.15
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$389,000.00	\$345,293.76	\$43,706.24	.00
11-000-218-105 Sal Sec. & Clerical Asst.	\$100,000.00	\$74,663.10	\$24,887.70	\$449.20
11-000-218-600 Supplies and Materials	\$1,000.00	\$85.31	.00	\$914.69
TOTAL	\$490,000.00	\$420,042.17	\$68,593.94	\$1,363.89
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,000.00	\$59,111.87	\$15,888.13	.00
11-000-219-105 Sal Sec. & Clerical Asst.	\$93,000.00	\$70,773.60	\$22,226.40	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$3,584.26	.00	\$1,415.74
11-000-219-500 Other Purchased Services	\$1,000.00	\$1,000.00	.00	.00
11-000-219-600 Supplies and Materials	\$2,000.00	\$1,901.03	\$95.69	\$3.28
11-000-219-800 Other Objects	\$3,500.00	\$2,036.25	.00	\$1,463.75

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 9 Month Period Ending 03/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$179,500.00	\$138,407.01	\$38,210.22	\$2,882.77
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$164,000.00	\$123,446.47	\$40,553.53	.00
11-000-221-104 Salaries Other Prof. Staff	\$152,000.00	\$119,812.32	\$32,187.68	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$38,000.00	\$34,169.70	.00	\$3,830.30
11-000-221-500 Other Purchased Services	\$5,000.00	\$3,829.46	\$1,170.54	.00
11-000-221-600 Supplies and Materials	\$2,500.00	\$2,488.52	.00	\$11.48
11-000-221-800 Other Objects	\$3,000.00	\$1,385.81	.00	\$1,614.19
TOTAL	\$364,500.00	\$285,132.28	\$73,911.75	\$5,455.97
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$101,050.00	\$69,580.00	\$29,820.00	\$1,650.00
11-000-222-177 Salaries of Technology Coordinators	\$85,000.00	\$61,124.94	\$20,374.98	\$3,500.08
11-000-222-500 Other Purchased Services	\$4,000.00	\$3,999.09	.00	\$0.91
11-000-222-600 Supplies and Materials	\$21,000.00	\$20,327.19	\$611.02	\$61.79
11-000-222-800 Other Objects	\$4,000.00	\$2,753.59	\$82.23	\$1,164.18
TOTAL	\$215,050.00	\$157,784.81	\$50,888.23	\$6,376.96
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$13,000.00	\$10,280.34	\$2,719.66	.00
11-000-223-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
TOTAL	\$15,000.00	\$12,280.34	\$2,719.66	\$0.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$255,000.00	\$240,804.20	\$1,249.98	\$12,945.82
11-000-230-331 Legal Services	\$75,000.00	\$37,945.10	\$20,835.72	\$16,219.18
11-000-230-332 Audit Fees	\$33,500.00	\$33,380.00	.00	\$120.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,000.00	\$2,750.00	.00	\$250.00
11-000-230-530 Communications/Telephone	\$75,000.00	\$58,574.79	\$8,954.37	\$7,470.84
11-000-230-590 Other Purchased Services	\$3,000.00	\$3,000.00	\$0.00	\$0.00
11-000-230-61X General Supplies	\$11,000.00	\$11,000.00	.00	.00
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,500.00	\$3,476.63	\$23.37	.00
11-000-230-890 Misc. Expenditures	\$31,000.00	\$29,617.36	\$1,382.64	.00
11-000-230-895 BOE Membership Dues and Fees	\$7,620.00	\$6,749.75	.00	\$870.25
TOTAL	\$497,620.00	\$427,297.83	\$32,446.08	\$37,876.09

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 9 Month Period Ending 03/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$460,000.00	\$319,130.63	\$140,869.37	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$129,000.00	\$116,857.25	\$12,142.75	.00
11-000-240-11X Other Salaries	\$20,000.00	\$14,414.04	\$1,352.17	\$4,233.79
11-000-240-500 Other Purchased Services	\$16,500.00	\$16,107.64	\$392.36	.00
11-000-240-600 Supplies and Materials	\$8,000.00	\$7,277.18	\$567.29	\$155.53
11-000-240-800 Other Objects	\$3,000.00	\$2,559.95	\$168.65	\$271.40
TOTAL	\$636,500.00	\$476,346.69	\$155,492.59	\$4,660.72
--- Central Services ---				
11-000-251-100 Salaries	\$390,000.00	\$266,508.86	\$89,373.27	\$34,117.87
11-000-251-330 Purchased Prof. Svcs.	\$28,000.00	\$25,725.76	\$953.76	\$1,320.48
11-000-251-340 Purchased Technical Svcs.	\$16,000.00	\$11,480.60	.00	\$4,519.40
11-000-251-600 Supplies and Materials	\$7,000.00	\$7,000.00	.00	.00
11-000-251-890 Other Objects	\$6,000.00	\$2,720.93	.00	\$3,279.07
TOTAL	\$447,000.00	\$313,436.15	\$90,327.03	\$43,236.82
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$171,000.00	\$143,314.82	\$27,685.18	.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$31,000.00	\$28,993.00	\$1,847.33	\$159.67
11-000-252-600 Supplies and Materials	\$16,000.00	\$13,145.41	\$1,594.26	\$1,260.33
TOTAL	\$218,000.00	\$185,453.23	\$31,126.77	\$1,420.00
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$565,000.00	\$451,037.72	\$108,481.10	\$5,481.18
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$315,400.00	\$259,845.56	\$48,284.37	\$7,270.07
11-000-261-610 General Supplies	\$26,000.00	\$24,149.38	\$1,848.00	\$2.62
11-000-261-800 Other Objects	\$10,000.00	\$6,879.07	\$2,079.48	\$1,041.45
TOTAL	\$916,400.00	\$741,911.73	\$160,692.95	\$13,795.32
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$332,545.00	\$249,519.38	\$83,002.01	\$23.61
11-000-262-490 Other Purchased Property Svc.	\$67,000.00	\$51,726.52	\$7,002.48	\$8,271.00
11-000-262-520 Insurance	\$207,500.00	\$147,504.50	.00	\$59,995.50
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$51,702.96	\$96,237.40	\$22,059.64
11-000-262-622 Energy (Electricity)	\$623,000.00	\$508,118.73	\$931.27	\$113,950.00
TOTAL	\$1,400,045.00	\$1,008,572.09	\$187,173.16	\$204,299.75
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$14,500.00	\$10,895.50	\$3,604.50	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 9 Month Period Ending 03/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$14,500.00</b>	<b>\$10,895.50</b>	<b>\$3,604.50</b>	<b>\$0.00</b>
--- Security ---				
11-000-266-100 Salaries	\$109,000.00	\$82,530.34	\$20,400.50	\$6,069.16
<b>TOTAL</b>	<b>\$109,000.00</b>	<b>\$82,530.34</b>	<b>\$20,400.50</b>	<b>\$6,069.16</b>
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$35,000.00	\$27,202.18	\$7,797.82	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	\$1,800.22	.00	\$1,199.78
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$19,000.00	\$11,766.00	\$6,686.00	\$548.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,000.00	.00	.00	\$3,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,600.00	\$1,430.50	\$195.00	\$27,974.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,500.00	\$6,250.00	.00	\$6,250.00
11-000-270-610 General Supplies	\$2,000.00	\$1,991.06	.00	\$8.94
11-000-270-800 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
<b>TOTAL</b>	<b>\$107,100.00</b>	<b>\$50,439.96</b>	<b>\$14,678.82</b>	<b>\$41,981.22</b>
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$190,000.00	\$144,624.74	\$42,392.09	\$2,983.17
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$417,455.00	\$417,437.79	.00	\$17.21
11-XXX-XXX-250 Unemployment Compensation	\$61,500.00	\$10,256.88	\$43,536.58	\$7,706.54
11-XXX-XXX-260 Workman's Compensation	\$178,000.00	\$178,000.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$2,098,000.00	\$1,283,303.49	\$505,143.61	\$309,552.90
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$30,000.00	.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$140,000.00	\$51,527.43	\$3,666.00	\$84,806.57
<b>TOTAL</b>	<b>\$3,114,955.00</b>	<b>\$2,115,150.33</b>	<b>\$594,738.28</b>	<b>\$405,066.39</b>
Total Undistributed expenditures	\$8,894,070.00	\$6,545,466.71	\$1,568,513.08	\$780,090.21
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,871,103.00	\$9,828,547.56	\$2,730,011.46	\$1,312,543.98
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,871,103.00	\$9,828,547.56	\$2,730,011.46	\$1,312,543.98
	=====	=====	=====	=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 9 Month Period Ending 03/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$35,000.00	\$35,000.00	.00	.00
12-000-400-450 Construction services	\$378,408.00	\$272,564.00	\$13,837.00	\$92,007.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$413,408.00	\$307,564.00	\$13,837.00	\$92,007.00
TOTAL	\$413,408.00	\$307,564.00	\$13,837.00	\$92,007.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$413,408.00	\$307,564.00	\$13,837.00	\$92,007.00
<b>*** SPECIAL SCHOOLS ***</b>				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$62,000.00	\$62,000.00	\$0.00	\$0.00
13-422-100-610 General supplies	\$5,000.00	\$2,104.68	\$2,895.32	.00
TOTAL	\$67,000.00	\$64,104.68	\$2,895.32	\$0.00
TOTAL SUMMER SCHOOL	\$67,000.00	\$64,104.68	\$2,895.32	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$67,000.00	\$64,104.68	\$2,895.32	\$0.00
<b>*** EDUCATION STABILIZATION FUND **</b>				
<b>*** GOVERNMENT SERVICES FUND **</b>				
<b>*** EDUCATION JOBS FUND **</b>				
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$10,200,216.24	\$2,746,743.78	\$1,404,550.98

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/2012

I, Diane Strober, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



\_\_\_\_\_  
Board Secretary/Business Administrator

3/31/2012

\_\_\_\_\_  
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-000-262-620	ENERGY-GAS/ELECTRIC-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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4/17 1:28pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 9 Month Period Ending 03/31/12

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		\$41,837.95
	Accounts receivable:		
141	Intergovernmental - State	\$51,237.83	
			\$51,237.83
	Other Current Assets		(\$70,487.83)

--- R E S O U R C E S ---

301	Estimated Revenues	\$985,240.00	
302	Less Revenues	(\$768,201.50)	
			\$217,038.50
	Total assets and resources		\$239,626.45
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 9 Month Period Ending 03/31/12

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	(\$2,789.23)
481	Deferred revenues	(\$19,250.00)
	Other current liabilities	\$2,789.23
		-----
	TOTAL LIABILITIES	(\$19,250.00)
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$141,428.16
601	Appropriations	\$985,240.00
602	Less: Expenditures	\$726,363.55
603	Encumbrances	\$141,428.16    (\$867,791.71)
		-----
	TOTAL FUND BALANCE	\$117,448.29
		-----
	TOTAL LIABILITIES AND FUND EQUITY	\$258,876.45
		-----
		\$239,626.45
		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 9 Month Period Ending 03/31/12

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$189,830.00	\$159,532.50		\$30,297.50
3XXX	From State Sources	\$346,477.00	\$288,730.00		\$57,747.00
4XXX	From Federal Sources	\$448,933.00	\$319,939.00		\$128,994.00
TOTAL REVENUE/SOURCES OF FUNDS		\$985,240.00	\$768,201.50		\$217,038.50
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
		\$189,830.00	\$117,903.36	\$7,801.78	\$64,124.86
STATE PROJECTS:					
	Other special projects	\$346,477.00	\$244,792.43	\$90,773.10	\$10,911.47
TOTAL STATE PROJECTS		\$346,477.00	\$244,792.43	\$90,773.10	\$10,911.47
FEDERAL PROJECTS:					
	NCLB Title I	\$44,057.00	\$15,205.36	\$1,203.00	\$27,648.64
	NCLB Title II - Part A/D	\$10,812.00	\$6,188.21	\$902.26	\$3,721.53
	I.D.E.A. Part B (Handicapped)	\$109,274.00	\$76,951.87	\$24,919.73	\$7,402.40
	Vocational Education	\$284,790.00	\$265,322.32	\$15,828.29	\$3,639.39
TOTAL FEDERAL PROJECTS		\$448,933.00	\$363,667.76	\$42,853.28	\$42,411.96
*** TOTAL EXPENDITURES ***		\$985,240.00	\$726,363.55	\$141,428.16	\$117,448.29
		=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/12

I, Diane Strober, Board Secretary/Business Administrator  
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



\_\_\_\_\_  
Board Secretary/Business Administrator

3/12/3012

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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4/17 1:28pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 9 Month Period Ending 03/31/12

=====

ASSETS AND RESOURCES

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## --- A S S E T S ---

101	Cash in bank		\$11,806.80
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$1,553,467.85	
		\$1,553,467.85	\$1,553,467.85

## --- R E S O U R C E S ---

301	Estimated Revenues	\$1,000,000.00	
302	Less Revenues	(\$1,583,816.64)	
		(\$583,816.64)	

Total assets and resources

\$981,458.01

=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 9 Month Period Ending 03/31/12

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

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--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$99,044.46
754	Reserve for encumbrances - Prior Year			\$1,131.00
601	Appropriations		\$2,658,722.37	
602	Less : Expenditures	\$1,677,264.36		
603	Encumbrances	\$100,175.46	(\$1,777,439.82)	
				\$881,282.55
	Total Appropriated			\$981,458.01

--- Unappropriated ---

770	Fund balance			\$616,975.92
303	Budgeted Fund Balance			(\$616,975.92)

TOTAL FUND BALANCE \$981,458.01

TOTAL LIABILITIES AND FUND EQUITY \$981,458.01

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 9 Month Period Ending 03/31/12

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1,000,000.00	\$1,583,816.64		(\$583,816.64)
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$1,000,000.00	\$1,583,816.64		(\$583,816.64)
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				AVAILABLE BALANCE
30-000-4XX-450 Construction services	\$2,658,722.37	\$1,677,264.36	\$100,175.46	\$881,282.55
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$2,658,722.37	\$1,677,264.36	\$100,175.46	\$881,282.55
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,658,722.37	\$1,677,264.36	\$100,175.46	\$881,282.55
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,658,722.37	\$1,677,264.36	\$100,175.46	\$881,282.55
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/12

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\_\_\_\_\_  
Board Secretary/Business Administrator

3/31/2012

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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Report of the Treasurer  
to the Board of Education

District of Somerset County Vocational  
All Funds  
For Month Ended: March 31, 2012

CASH REPORT

<b>FUNDS</b>	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>
<b>Governmental Funds</b>	<b>Adjusted Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$1,952,340.39	\$266,193.00	-\$1,520,200.46	\$698,332.93
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	-\$0.01	\$0.01	\$0.00	\$0.00
Special Revenue Fund (20)	-\$141,782.06	\$267,781.75	-\$84,161.74	\$41,837.95
Capital Project Fund (30)	-\$268,566.48	\$606,487.20	-\$326,113.92	\$11,806.80
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
<b>Total Governmental Funds</b>	<b>\$1,620,805.33</b>	<b>\$1,140,461.96</b>	<b>-\$1,930,476.12</b>	<b>\$830,791.17</b>
Summer Savings	\$53,132.72	\$8,947.58	\$0.00	\$62,080.30
Enterprise Fund (60) Cafeteria	\$60,938.23	\$13,993.31	-\$11,589.22	\$63,342.32
Payroll Fund (70)	\$0.00	\$462,681.01	-\$462,681.01	\$0.00
Agency Fund (90)	\$0.00	\$719,335.29	-\$719,335.29	\$0.00
<b>Total Trust &amp; Agency</b>	<b>\$114,070.95</b>	<b>\$1,204,957.19</b>	<b>-\$1,193,605.52</b>	<b>\$125,422.62</b>
<b>Grand Total for all Funds</b>	<b>\$1,734,876.28</b>	<b>\$2,345,419.15</b>	<b>-\$3,124,081.64</b>	<b>\$956,213.79</b>
				<b>\$956,213.79</b>

Prepared and submitted by:

*Michelle Fresco*

Michelle Fresco, Treasurer of School Moneys

4/13/2012

Date