

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
August 29, 2011

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
William Dudeck, Vice President
Dr. Alan P. Braun

Theodore Smith
Dr. Kathleen Serafino

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Jack Ciattarelli, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the
Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting held on July 25, 2011.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting held on July 25, 2011 were approved.

IV. Correspondence

V. Old or Unfinished Business

1. Presentation - Dr. Alan P. Braun - Service Recognition
2. Construction Projects Update - Auditorium Ceiling (SSP)

VI. Report of the Attorney

VII. Committee Reports

- Board of School Estimate - Dr. Braun, Mr. Dudeck
- Curriculum/Grants - Mr. Smith
- NJSBA (Delegate, State Convention Legislative Committee) - Mr. Dudeck
- SCSBA (Delegate) - Mr. Dudeck
- SCESC (Representative) - Mr. Smith
- SCJIF - Dr. Braun

VIII. Superintendent's Report

A. Employment of Full-Time Personnel - 2011-12 School Year

The Superintendent recommends that the Board of Education appoint Ms. Camille McQueen to the position of Science Instructor, (UPC# TCH-HS-SCNC-06) at a salary of \$37,128.05, Step 6-7/B (masters stipend added to base)(67%), effective September 1, 2011.

B. Employment of Part-Time Hourly Personnel - Summer 2011

The Superintendent recommends that the Board of Education approve employment of the following part-time hourly personnel for Summer 2011:

High School

Roberta Snead	Substitute Bus Driver (26 hours)	\$16.50/hr
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C. Employment of Part-Time Hourly Personnel - 2011-12 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time hourly personnel for the 2011-12 school year:

Theater Arts Program

Andrea Arden	Acting Instructor (40 hours)	\$38.13/hr
Christynn Cardino	Accompanist (330 hours)	\$28.41/hr
Laurie Reader	Technical Module Instructor (89 hours)	\$44.66/hr
	Production/Lighting Designer (1,131 hours)	\$44.66/hr
Antu Yacob	Acting Instructor (406 hours)	\$38.13/hr
Catherine Allworthy	Costumier (240 hours)	\$28.41/hr
Robert Graham	Technical Director (450 hours)	\$31.19/hr

Employment of Part-Time Hourly Personnel - 2011-12 School Year (con't)
Dance Performance and Dance Education Programs

Kathleen Amalfitano	Ballet I, Dance Science (160 hours)	\$38.13/hr
Carol Bellis Czyzweski	Ballet II, Rehearsal, Production (290 hours)	\$38.13/hr
Svetlana Volf	Accompanist (123 hours)	\$28.47/hr
Christynn Cardino	Accompanist (215 hours)	\$28.47/hr
Catherine Allworthy	Costumier (130 hours)	\$28.47/hr
Robert Graham	Technical Director (100 hours)	\$31.19/hr
Laurie Reader	Production/Lighting Designer (545 hours)	\$44.66/hr
	Technical Lighting Instructor (55 hours)	\$44.66/hr

Use of Facilities/Rental Requests

Laurie Reader	Technical Lighting/Sound (as needed/on average 60 hrs)	\$44.66/hr
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Creative Arts

Sheila Buttermore	Adult Dance Instructor (65 hours)	\$46.59/hr
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School Based Youth Services Program

Angela Maggs	Recruiter/Outreach Worker (990 hours)	\$20.00/hr
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High School

Roberta Snead	Substitute Bus Driver	\$17.16/hr
Jeanine Colaluca	Substitute Bus Driver	\$17.16/hr

D. Employment of Substitutes - 2011-12 School Year

The Superintendent recommends that the Board of Education approve employment of the following substitutes at a rate of \$100.00/day for the 2011-12 school year:

Ronald Rinaldi	Joseph Rusin	Patricia Moore	Richard D'Alessandro
Aneesha Ghaly	Geneva Hall	Peter Hodges	Stanley Bobrowski
Michael Kaplan	Robert Simon	Raymond Esler	Barbara Liedl
Timothy Reagan	Brian Roake	Joseph Malyska	John Harrold
Ramona Crisafi-DelRocco			

E. Extra-Curricular Appointments - 2011-2012 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2011-12 school year as follows:

Michelle Fresco	SkillsUSA Co-Advisor	\$1649.00
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F. Vacation and Sick Leave Balance

The Superintendent recommends that the vacation and sick leave, accumulated as of June 30, 2011, be recorded as part of the official record of the school district as it appears on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

G. Harassment, Intimidation and Bullying Coordinator

The Superintendent recommends that the Board of Education appoint Ms. Diane Ziegler as the Harassment, Intimidation and Bullying Coordinator for the 2011-12 school year.

H. Harassment, Intimidation and Bullying Specialist

The Superintendent recommends that the Board of Education appoint Mr. Jaime Morales as the Harassment, Intimidation and Bullying Specialist for the 2011-12 school year.

I. School Safety Team

The Superintendent recommends that the Board of Education appoint a School Safety Team as follows:

Diane Ziegler, Principal, HIB Coordinator
Jaime Morales, Chairperson, HIB Specialist
Dr. Michael Herrera, Assistant Principal
Teresa Morelli, Supervisor, Affirmative Action Officer
Christopher Lemongelli, Social Worker
Maureen Lawler, Guidance Counselor
Ahmed Mackey, School Resource Officer
Andrew Carlton, Parent Representative

J. Intervention and Referral Services (I&RS) Committee

The Superintendent recommends that the Board of Education appoint an Intervention and Referral Services Committee as follows:

Kristen Blanchard, LDT/C
Dr. Joseph Petrosino, Director of Pupil Services
Dr. Michael Herrera, Assistant Principal
Irene Ives, Guidance Counselor
Christopher Lemongelli, Social Worker
Karen Long, Guidance Counselor
Teresa Morelli, Supervisor of Academics
Patrick Pelliccia, Supervisor of Curriculum & Instruction/504 Officer

K. NJSIAA Membership Renewal

The Superintendent recommends that the Board of Education approve membership renewal into the New Jersey State Interscholastic Athletic Association (NJSIAA) athletic program.

L. Professional Seminars/Workshops

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

M. Revised Board Policies and Regulations - First Reading

The Superintendent recommends that the Board of Education approve the following revised Board policies and regulations at this first reading as they appear on Addendum #3.

R5600 - Pupil Discipline/Code of Conduct

N. Board Policies and Regulations - Second Reading

The Superintendent recommends that the Board of Education approve the following Board policies and regulations at this second reading.

3125.2 - Employment of Substitute Teachers
R5512 - Harassment, Intimidation and Bullying

O. Revised Board Policies and Regulations - Second Reading

The Superintendent recommends that the Board of Education approve the following revised Board policies and regulations at this second reading.

0144 - Board Member Orientation and Training
2440/R2440 - Summer Session
2415.04 - Title I District-Wide Parental Involvement
2423/R2423 - Bilingual and ESL Education
5350 - Pupil Suicide Prevention
5512 - Harassment, Intimidation and Bullying
5600 - Pupil Discipline/Code of Conduct
8461/R8461 Reporting Violence, Vandalism, Harassment, Intimidation,
Bullying, Alcohol and Other Drug Abuse

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

P. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its August 29, 2011 meeting authorized application for funds for the following:

NJ Department of Education	NCLB (FY 2012)	\$55,879.00
	Title I Part A	\$44,057.00
	Title II Part A	\$10,812.00
	Title III	\$ 1,010.00*

*Consortium participation

Q. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its August 29, 2011 meeting authorized acceptance of funds for the following:

NJ State Department of Children & Families	School Based Youth Services (2011-12 SY)	\$346,477.00
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

R. Superintendent's Update

IX. Submission of Bills

It is recommended the Board of Education approve the bills for August 2011 which is included in the board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

X. New Business

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of July 2011 and the Treasurer of School Monies for the month of July 2011, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

B. Contract Award - Building A Lighting Replacement

It is recommended the Board of Education award the contract for the Building A Lighting Replacement project to TSUJ Corporation of Wayne, New Jersey in the amount of \$149,200.00 as recommended by the architects and reviewed by the Board attorney (contract to be prepared by the Board attorney).

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A

It is recommended the Board of Education award purchases in excess of the bid threshold in the following amounts:

Extraordinary unspecifiable services	Glencom, Inc.	\$18,771.93
Extraordinary unspecifiable services	AGL Welding Supply	\$ 5,805.00
Professional Services	Family & Community* Services of Somerset County	\$41,671.00
Professional Services	Richard Hall Community* Mental Health of Somerset County	\$11,346.00

*contingent upon attorney review

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

XII. September Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

September 26, 2011
5:00 p.m.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIII. Remarks from the Public

XIV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to_____
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

- XV. On motion of _____, seconded by _____and passed, the meeting adjourned at _____ P.M.

SUPPORT STAFF				
NAME	SICK DAYS	VACATION DAYS	DATE EMPLOYED	
Averbukh, Moysey	62.5	n/a	12/27/06	*
Benson, Lashaw	3.5	7.5	09/01/09	
Boettger, Stephen	26	4	09/16/96	
Bowers, Erick	22.5	8	09/02/03	
Bowman, Camille	0	0	05/09/88	
Capitani, Massimo	5.5	2.5	08/09/04	
Cardinale, Carole	331	27	05/02/78	
D'Alessandro, Thomas	29.5	4	08/28/07	
DeFazio, Bonita	46.5	5	02/21/06	
Fanelli, Virginia	0	0	08/27/09	
Heinbach, John	20.5	9	12/03/08	
Hoff, James	82.5	13	08/01/72	
Layton, Michael	12.5	2	11/07/05	
Leahey, Sharleen	64	n/a	07/01/00	*
Leibold, Francis	113.5	17	01/03/00	
Lella, Maura	0	2	10/18/04	
Morlock, Karen	0	n/a	09/01/00	*
Murtagh, Rosemary	136	14	10/01/98	
Nelson, Ernestine	1	5	07/15/03	
Patryn, Amy	5.5	7	09/06/06	
Pelliccia, Patrick	43	14	07/01/08	
Prudente, Kathleen	0	0	10/07/96	
Rice, Michael	43.5	8.5	09/03/96	
Santiago, Susan	34.5	8	02/01/07	
Sartori, Michele	16	22	10/10/07	
Scott, Wanda	12	1.5	07/01/05	*
Shahid, Faiza	76.5	0	07/01/05	
Strickhart, James	44.5	12	08/11/08	
Symborski, Eric	195	17	05/12/97	
Szymanski, Robyn	3.5	24.5	01/05/98	
Tepke, Christine	0	0	08/20/07	
Voytko, Debra	0	n/a	09/01/08	*
Wall, Sheryl	72	27	08/18/80	
Watson, Janet Cantore	33.5	0	08/01/08	
Whitzer, Christopher	29	7	11/01/08	
Witthoeft, Cynthia	137	10.5	08/26/97	
				* 10-month

FACULTY				
NAME	SICK DAYS	VACATION DAYS	DATE EMPLOYED	
Alfieri, Joseph	9	n/a	9/1/2010	
Bentzinger, Anabela	0	n/a	09/01/09	
Blanchard, Kristen	18.5	14	07/01/10	**
Bolha, Helen	169	n/a	09/01/77	
Brinkmann, Paul	106	n/a	03/08/99	
Buttermore, Sheila	203.5	13.5	01/01/91	**
Byrd, Evangeline	0	n/a	11/21/05	
Byrd, George	113	n/a	09/01/02	
Carrig, Robert	15	n/a	09/01/09	
Coleman, Janet	57	n/a	09/01/03	
Coslit, Andrew	38.5	n/a	09/01/07	
Creveling, Alan	170.5	n/a	09/02/97	
Cross, Margaret	38	n/a	11/25/08	
Easter, James	215.5	n/a	09/01/84	
Fargo, Erick	19	n/a	10/12/09	
Finley, Antoinette	138	12	09/01/78	**
Fischer, Margaret	0	n/a	10/10/90	
Fortunato, Catherine	119	n/a	01/29/79	
Gewant, Garry	103	n/a	09/01/90	
Gichan, Deborah	9	n/a	09/01/09	
Glass, Karen	0	0	09/01/87	**
Glennon, Maureen	20	11.5	07/01/08	**
Gotti, Denise	17	n/a	09/01/09	
Heinbach, Thomas	109	n/a	09/01/01	
Hunt, Robert	4	n/a	03/14/11	
Ives, Irene	22.5	9.5	10/01/04	**
Kinlan, Rachel	0.5	n/a	09/01/06	
Krause, Michele	13	n/a	09/01/93	
Lakhlif, Daysi	35	n/a	09/01/07	
Lawler, Maureen	55.5	20	12/06/00	**
Lee, George	92.5	n/a	09/01/00	
Long, Karen	9.5	n/a	08/01/08	
Loughney, Patricia	48	n/a	09/01/92	
				** 12-month

FACULTY (CON'T)				
NAME	SICK DAYS	VACATION DAYS	DATE EMPLOYED	
Mancuso, Joseph	99.5	n/a	09/01/01	
Mastrobattisa, Mark	49.5	n/a	03/01/08	
McAnally, Mary Lynn	10.5	n/a	09/01/10	
McMahon, Miranda	88.5	n/a	09/01/03	
McManus, Kevin	6.5	n/a	09/01/08	
McNerney, Kristen	3.5	n/a	09/01/97	
Mehta, Ushma	18	n/a	12/01/08	
Miller, Christopher	50.5	n/a	09/01/07	
Morales, Jaime	60	n/a	02/05/04	
Morales, Patty	129	7	10/01/97	**
Morris, Sean	0	n/a	09/01/09	
Murphy, Anna	33.5	n/a	09/01/07	
O'Connor, Paul	6	n/a	01/03/11	
O'Neill, Jack	91	n/a	11/01/00	
Patil, Pratima	48.5	n/a	09/01/06	
Perrone, Maria Cristina	0	n/a	09/01/02	
Pokrywa, Benjamin	153	n/a	09/01/85	
Pokrywa, Gladys	42.5	n/a	10/20/93	
Prezioso, Peggy	12	n/a	09/01/10	
Scholl, Johanna	120	n/a	09/24/97	
Smith, Donald	27.5	n/a	01/03/06	
Smith, Linda Weber	75	n/a	03/11/02	
Sortor, Janeen	89.5	n/a	10/18/04	
Strober, Julie	45.5	n/a	09/01/06	
Stutz, Sarah Morelli	1	3	11/24/08	**
Tokarsky-Unda, Louise	51.5	n/a	09/01/06	
Vasaturo, Kim	95.5	n/a	09/01/02	
Vingara, John	219.5	n/a	09/07/82	
Wang, Chia Chang	3.5	n/a	11/23/10	
Wild, Maureen	16	n/a	09/01/08	
				** 12-month

ADMINISTRATIVE				
NAME	SICK DAYS	VACATION DAYS	DATE EMPLOYED	
Brink, Carolyn	9	5	05/01/05	
Campanella, Robert	96.5	19	02/01/03	
Fresco, Michelle	92	22	07/07/03	
Harris, Sherman	0	0	09/01/76	
Hart, Valerie	84	22	08/01/00	
Herrera, Michael	109	16	08/26/03	
Jegou, Carene	279.5	22	04/18/83	
Johnson, Maria	178	21	09/01/92	
Jones, Edmund	0	0	07/01/84	
Kuschyk, Michael	171	22	12/16/96	
Maddaluna, Michael	136.5	22	09/15/03	
Morelli, Teresa	170	21	09/01/98	
Petrosino, Joseph	137	21	06/06/05	
Strober, Diane	101.5	22	05/06/02	
Wallace, Duane	50.5	21	08/13/07	
Wicks, Bernice	31.5	n/a	10/23/89	*
Ziegler, Diane	154.5	22	09/01/88	
				* 10-month

PROFESSIONAL DEVELOPMENT REQUESTS
August 2011 BOARD MEETING

ADDENDUM #2

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	September 9, 2011	Toni Finley	N/A	N/A	Governor's Council on Alcoholism and Drug Abuse	Princeton, NJ
2.	September 19, 2011	John Vingara	N/A	260 miles = \$80.6 \$11.50 Tolls	Seminar for working with chocolate	Riverhead, NY
3	October 19, 2011	Irene Ives Maureen Lawler	\$399.00 ea.	82.8 miles = \$25.67	Effective Grading Practices Summit	Jersey City, NJ
4	October 21, 2011	Joe Petrosino	N/A	N/A	College and Career Readiness Workshop	Lawrenceville, NJ
5	October 26, 2011	Irene Ives	N/A	87.4 miles= \$27.10	College and Career Readiness Workshop	Lakewood, NJ
6	October 24-26, 2011	William Hyncik, Jr. William Dudeck Alan Braun Theodore Smith Diane Strober Christine Harttraft	N/A (\$750.00 service credit issued by NJSBA)	Hotel Accommodations \$145.00/pp/night Total two nights = \$290.00 each	New Jersey School Boards Association Annual Conference	Atlantic City, NJ
7		William Hyncik, Jr.		Mileage-\$66.65 M&I Day 1 & 3=\$49.50/day Day 2=\$66.00/day		
8		William Dudeck		Mileage-\$74.40 M&I Day 1 & 3=\$49.50/day Day 2=\$66.00/day		

9	(con't from page 1)	Theodore Smith		Mileage-\$68.20 M&I Day 1 & 3=\$49.50/day Day 2=\$66.00/day		
10		Alan Braun		Mileage-\$75.02 M&I Day 1 & 3=\$49.50/day Day 2=\$66.00/day		
11		Christine Harttraft		Mileage-\$57.66 M&I Day 1 & 3=\$49.50/day Day 2=\$66.00/day		
12	September 24, 2011	William Dudeck Lisa Fittipaldi	\$125.00 ea.		NJSBA Intermediate Bargaining Seminar	Monroe Twp., NJ
13	September 10 and September 24, 2011	Michelle Fresco	\$125.00 \$125.00	Mileage-\$18.30 Mileage-\$18.30	NJSBA Preparing For and Intermediate Bargaining Seminars	Monroe Twp., NJ
14	August 30, September 28, October 12, December 5 & 15, 2011	Michele Sartori Karen Gleeson	N/A	Mileage- 22.01/person/day	Systems 3000 Training	Eatontown, NJ
15	September 21 & 28, November 9 & 21	Michele Sartori	N/A	Mileage-22.01/day	Systems 3000 Training	Eatontown, NJ

16	September 7, 2011	Ernestine Nelson	\$156.00	Mileage-\$12.41	Fred Pryor Managing Accounts Payables	Edison, NJ
17	September 9, 2011	Erick Bowers	\$156.00	Transportation-\$30.00	Fred Pryor Managing Accounts Payables	New York, NY
18	September 2011 through February 2012	Diane Strober	\$1,500.00	Mileage – as needed	Communication Skills Development	Princeton, NJ

***in workshop column indicates funding through grant monies**

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

R 5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)**[See POLICY ALERT Nos. 140, 147, 176 and 193]****M****A. Purpose**

The purpose of these regulations is to achieve the following purposes:

1. Foster the health, safety, social, and emotional well-being of pupils;
2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
3. Promote achievement of high academic standards;
4. Prevent the occurrence of problem behaviors;
5. Establish parameters for the intervention and remediation of pupil problem behaviors at all stages of identification; and
6. Establish parameters for school responses to violations of the pupil discipline/code of conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of the pupil offenders, and pupils' histories of inappropriate behaviors.

B. Rules of Conduct

1. All pupils are bound by law, policies of the Board of Education, and the administrative regulations of this school district.
2. In addition, pupils shall not:
 - a. Be insubordinate to teachers or other school staff members or disregard their instructions or demonstrate lack of respect for their authority;
 - b. Create disorder or disruptions on school premises;

Pupils
5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

- c. Use, threaten, or incite the use of physical force against other pupils, staff members, or visitors to the school;
- d. Steal, damage, or deface the property of other pupils, staff members, or the district;
- e. Engage in the sexual and/or other harassment of pupils or staff members;
- f. Violate codes of conduct adopted for organizations of pupils;
- g. Possess or use weapons or any implement intended to harm others;
- h. Use foul, abusive, derogatory, or demeaning language, including racial and ethnic remarks;
- i. Convey information about other pupils or staff members known to be false;
- j. Act so recklessly as to endanger the safety of others;
- k. Procure the property of others by threat or intimidation;
- l. Enter school premises or any specific portion of the premises without permission and without authority;
- m. Vandalize school property, real or personal;
- n. Create litter on school property;
- o. Be truant from school or class;
- p. Cheat or otherwise engage in academic dishonesty;
- q. Persistently refuse to complete homework and other assignments;
- r. Engage in illegal gambling;
- s. Smoke on school property;

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

- t. Falsify an excuse or any school document;
 - u. Set fire to or cause a fire in any way on school premises;
 - v. Possess or explode a firecracker or other explosive device on school premises;
 - w. Sound or cause to be sounded a false alarm for fire, bomb, or other condition or circumstance hazardous to others;
 - x. Possess, use, or distribute a substance in violation of Policy No. 5530;
 - y. Join a secret society prohibited by law;
 - z. Commit an act of harassment, intimidation, or bullying; or inappropriate sexual comments
 - aa. Engage in any other activity expressly prohibited by a school staff member in authority.
3. Pupils assigned to a school bus must obey all school rules, and
- a. Show respect for the driver at all times;
 - b. Enter and leave the bus in an orderly manner;
 - c. Ride only the bus to which they have been assigned;
 - d. Be and remain seated while the bus is in motion;
 - e. Avoid reckless and boisterous activity at all times, including during waits at pickup points;
 - f. Talk in a reasonable tone of voice and avoid loud noises;
 - g. Extend no portion of the body or other object out a bus window;
 - h. Keep aisles clear at all times;

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

- i. Refrain from bringing animals or bulky, unmanageable projects onto the school bus;
 - j. Refrain from smoking, eating, and drinking on the bus; and
 - k. Possess, use, or distribute no substance in violation of Policy No. 5530.
4. The Building Principal or designee has the right to impose a consequence on a pupil for conduct away from school grounds pursuant to N.J.A.C. 6A:16-7.6. This authority shall be exercised only when it is reasonably necessary for the pupil's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other pupils, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2 or when the conduct which is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 6A:16-7.3, or 6A:16-7.5.

C. Disciplinary Measures

The following disciplinary measures may be applied as appropriate to the pupil's violation of school rules. The measures are sequential and are organized in order of severity.

1. Admonishment

A school staff member in authority may admonish the pupil for his/her unacceptable conduct and warn the pupil that additional misconduct may warrant a more severe penalty.

2. Temporary Removal from Classroom

- a. The classroom teacher may direct the pupil to report to the office of the administrator in charge of pupil discipline.

Pupils

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

- b. The teacher will complete a form that indicates the pupil's name, homeroom, and the conduct that has caused the pupil's removal from the room.
- c. The administrator in charge of discipline will interview the pupil and determine which, if any, additional disciplinary steps are indicated.

3. Deprivation of Privileges

The pupil may be deprived of the privilege of:

- a. Moving freely about the school building,
- b. Participation in co-curricular or inter/intrascholastic activities,
- c. Attendance at a school-related social or sports activity,
- d. Participation in a graduation ceremony, or
- e. Transportation by school bus, or
- f. Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy 5600 and N.J.A.C. 6A:16-7.1 et seq.

4. Detention

- a. The pupil may be required to report before or after the school day to detention for a period of supervised study.
- b. Transportation will be the responsibility of pupil's parent(s) or legal guardian(s).
(the district, the pupil's parent(s) or legal guardian(s)).
- c. The pupil may be excused from detention only for an unavoidable commitment previously made; any such excused detention must be made up on another day.

5. Grading

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

A pupil who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence (paragraph B.2.p. and paragraph B.2.q.) may suffer a reduced grade by virtue of the disqualified work. In no other instance may a pupil's grade be lowered as a direct penalty for misconduct.

6. In-school Suspension

- a. The pupil may be removed from his/her regular classes and required to report to an in-school suspension program for supervised study.
- b. In-school suspension is a deprivation of the pupil's right to a thorough and efficient education and will not be imposed without the due process set forth in Policy and Regulation 5610.

7. Suspension from School

- a. The pupil may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.2, and 6A:16-7.3, and Policy 5610.
- b. Suspension from school is a deprivation of the pupil's right to a thorough and efficient education and will not be imposed without the due process set forth in Policy and Regulation 5610.

8. Return to Sending District

The pupil will be removed from their academic/career & technical program and returned to their sending district by the building principal.

9. Expulsion

- a. The Board may expel a general education pupil from school, pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.5, and Policy 5620.

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

- b. Expulsion is an extremely serious disciplinary measure; it deprives the pupil of his/her right to a thorough and efficient education and will not be imposed without the due process set forth in Policies 5610 and 5620.

D. Remedial Measures

The following remedial measures may be taken to aid in correcting pupil conduct and to ensure that the pupil is properly placed in an appropriate educational environment and is not in need of special education and/or related services.

1. Restitution and Restoration

- a. The pupil may be required, to:
 - (1) Make restitution, in kind or cost or labor, for any loss he/she has caused; or
 - (2) Restore to its former condition, by his/her own labor, any property the pupil has damaged or defaced.
- b. A pupil who refuses to make restitution or restoration as directed may be disciplined by one or more of the measures included at paragraph C.

2. Counseling

- a. The pupil may be required to consult with school guidance counselors to determine the causes of his/her misconduct and to assess the need for a change in educational placement.
- b. The counselor will explain:
 - (1) Why the pupil's conduct is unacceptable to the school and damaging to the pupil,
 - (2) What the consequences of continued misconduct are likely to be, and
 - (3) Appropriate alternate behaviors.

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- c. The counselor may refer the pupil, as appropriate, for additional counseling, evaluation, intervention, treatment, or therapy. Referrals may be made to:

- (1) The Child Study Team,
- (2) Intervention and Referral Team,
- (3) A public or private social agency, or
- (4) A legal agency.

3. Parent Conferences

The pupil may be required to attend a meeting with his/her parent(s) and appropriate staff members to discuss the causes of the pupil's behavior, possible remediation, potential disciplinary measures, and alternative conduct.

4. Alternate Educational Program

The pupil may be assigned to an alternate educational program as recommended by the pupil's guidance counselor, classroom teacher, Child Study Team, and/or (Administrator).

E. Consequences and Remedial Measures for Acts of Harassment, Intimidation, or Bullying

1. Consequences

Consequences for a pupil who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the pupil, and the pupil's history of problem behaviors and performance.

- a. The consequences may include, but are not limited to, the examples listed below:

- (1) Admonishment;

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- (2) Temporary removal from the classroom;
- (3) Deprivation of privileges;
- (4) Classroom or administrative detention;
- (5) Referral to disciplinarian;
- (6) In-school suspension during the school week or the weekend;
- (7) After-school programs;
- (8) Out-of-school suspension (short-term or long-term);
- (9) Reports to law enforcement or other legal action;
- (10) Return to sending district
- (11) Expulsion; and
- (12) Participating in school district-sponsored programs.

2. Remedial Measures

Remedial measures shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

F. Chart of Discipline

Below is a listing of pupil behaviors that are subject to pupil discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2. The behaviors include, but are not limited to:

Note: Administration reserves the option to deem a 1st time offense as “severe” and bypass first and/or second offense consequences.

Offensive Conduct

Insubordination

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First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Disruption

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Use of Force

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Theft, Damage

First offense: Restitution and suspension

Second offense: Restitution and suspension

Third offense: Restitution and return to district

Sexual Harassment

First offense: Counseling / Possible Legal action/ and suspension

Second offense: Counseling / Possible Legal action/ and suspension

Third offense: Counseling / Possible Legal action/ and suspension

Dress Code Violation

First offense: Change of clothes

Second offense: Change of clothes / detention

Third offense: Change of clothes and suspension

Weapon Possession

First offense: Return to district and possible legal action

Second offense: N/A

Third offense: N/A

Language Misuse

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Falsifications

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Recklessness

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

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Extortion

First offense: Suspension

Second offense: Suspension

Third offense: Return to district

Wrongful Entry

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Vandalism

First offense: Restitution / suspension

Second offense: Restitution / suspension

Third offense: Restitution / Return to district

Fighting

First offense: Suspension

Second offense: Suspension

Third offense: Return to district

Littering

First offense: Admonishment / Clean up litter

Second offense: Detention / Clean up litter

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Third offense: Detention (s) / Clean up litter

Truancy/Cutting Class

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Cheating/Lack of Academic Integrity

First offense: Reduced grade and detention

Second offense: Reduced grade and detention (s)

Third offense: Reduced grade and suspension

Noncooperation

First offense: Admonishment

Second offense: Detention

Third offense: Detention (s)

Gambling

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Smoking

First offense: Suspension / counseling/ possible legal action

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Pupils

Second offense: Suspension / counseling/ possible legal action

Third offense: Suspension / counseling/ possible legal action

Cutting Detention

First offense: Detention (s)

Second offense: Detention (s)

Third offense: Suspension

Forgery

First offense: Detention

Second offense: Suspension

Third offense: Suspension

Failure to Wear Seatbelt in School Bus

First offense: Bus suspension

Second offense: Bus suspension

Third offense: Bus suspension

Arson

First offense: Return to district and possible legal action

Second offense: N/A

Third offense: N/A

Exploding Devices

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M) Pupils

First offense: Return to district and possible legal action

Second offense: N/A

Third offense: N/A

Falsifying Alarm

First offense: Suspension and possible legal action

Second offense: Return to district and possible legal action

Third offense: N/A

Substance Abuse

First offense: Suspension / mandated treatment / possible legal action

Second offense: Suspension / mandated treatment / possible legal action

Third offense: Return to district

Secret Membership

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

Disobedience

First offense: Detention

Second offense: Detention (s)

Third offense: Suspension

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)
Pupils

Misuse of Computer Networks/Computers

First offense: Loss of privilegeSecond offense: Loss of privilege and detentionThird offense: Loss of privilege and suspension

Distribution of Illegal Substance

First offense: Return to district and possible legal actionSecond offense: N/AThird offense: N/A

Electronic Devices / Cell phones

First offense: Teacher confiscates and returnsSecond offense: Administrator confiscates and returns to studentThird offense: Administrator confiscates and returns to parent/guardian

Student I.D.

First offense: Administrative AdmonishmentSecond offense: DetentionThird offense: Detention (s)Major Safety ViolationFirst offense: Detention/Removal from classSecond offense: SuspensionThird offense: Suspension

Pupils

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Profanity Directed Toward Staff Member

First offense: Suspension

Second offense: Suspension/Counseling

Third offense: Reconsideration of Placement

1. 3 (number) first offenses in any combination of categories in any one year (marking period, semester, year, other) will warrant the discipline of counseling.
2. 3 (number) second offenses in any combination of categories in any one year (marking period, semester, year, other) will warrant the discipline of IR&S referral and involvement.
3. 3 (number) third offenses in any combination of categories in any one year (marking period, semester, year, other) will warrant the discipline of return to district.

G. Disciplinary Procedures

1. The Pupil Discipline/Code of Conduct Policy and Regulation 5600 shall be disseminated annually to all school staff, pupils, and parent(s). Principals will distribute these documents to all pupils on the first day of each school year and to transferring pupils on the first day of their enrollment in this district.
2. Teachers and administrators in charge of pupil discipline shall make every effort to administer these rules consistently and fairly.
3. The staff member who disciplines a pupil for conduct shall, however minimal the offense or the discipline,
 - a. Orally inform the pupil of the conduct for which he/she is being disciplined; and

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- b. Offer the pupil an opportunity to deny the charge or to present extenuating circumstances.
- 4. Where the discipline is greater than an admonishment, the pupil's parent(s) or legal guardian(s) will be notified of the offense and of the discipline imposed and will be offered an opportunity to confer with the Assistant Principal.
 - 5. Where the offense is serious and the discipline greater than detention, every effort will be made to notify the parent(s) prior to the informal hearing conducted in accordance with paragraph F.3.
 - 6. An in-school suspension, suspension from school, or expulsion will be conducted in strict accordance with law and Policies 5610 and 5620.
 - 7. Violations of the rules regarding pupil conduct on school buses will be handled as follows.
 - a. The driver will report the offensive conduct to the Principal of the school in which the pupil is enrolled by submission of a completed written form that includes the name of the pupil, the school, and the specific offensive conduct.
 - b. The parent(s) or legal guardian(s) will be notified, by copy of the form, of the pupil's conduct.
 - c. The Principal or designee will determine the discipline to be administered, in accordance with the severity of the infraction. In general, when the offense is not severe:
 - (1) On the first notice of misconduct, the pupil will be counseled, the parent(s) or legal guardian(s) notified, and the pupil suspended from the bus for 3 school day(s);
 - (2) On the second notice of misconduct, the pupil and parent(s) or legal guardian(s) will attend a conference, and the pupil will be suspended from the bus for 5 school days; and
 - (3) On the third notice of misconduct, the Principal will confer with the parent(s) or legal guardian(s) and the pupil will be suspended

Pupils

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from the bus for a period not less than **10** school days or more than one semester or the balance of the school year, whichever is less.

- d. When the misconduct is severe, the pupil may be summarily suspended from the bus pending a conference with the parent(s) or legal guardian(s) and further disciplinary action.

H. Pupils with Disabilities

For pupils with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Educational Improvement Act, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), pupil discipline and the code of conduct shall be implemented in accordance with the components of the applicable plans.

I. Pupil Rights

Pupils subject to the consequences of the Pupil Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;
2. Education that supports pupils' development into productive citizens;
3. Attendance in safe and secure school environments;
4. Attendance at school irrespective of pupils' marriage, pregnancy, or parenthood;
5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8;
6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3; and
7. Protections pursuant to 20 U.S.C. §1232g and 34 CFR Part 99, Family Educational Rights and Privacy Act; 20 U.S.C. § 1232h and 34 CFR Part 98, Protection of Pupil Rights Amendment; N.J.A.C. 6:3-6, Pupil Records; 45 CFR

5600. - PUPIL DISCIPLINE/CODE OF CONDUCT (M)

§160, Health Insurance Portability and Accountability Act; 20 U.S.C. §6301, Title IV(A)IV §4155 of the Elementary and Secondary Education Act as reauthorized under the No Child Left Behind Act; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, School-based drug and alcohol abuse counseling; information from participants; disclosure; N.J.A.C. 6A:16-3.2, Confidentiality of pupil alcohol and other drug information; N.J.S.A. 18A:36-19, Creation; Pupil Records: Maintenance and Retention, Security and Access; Regulations; Non-Liability; N.J.A.C. 6A:14-2.9, Student Records; as well as other existing Federal and State laws pertaining to pupil protections.

J. Records

1. Instances of pupil discipline will be recorded in the pupil's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy No. 8330.
2. When a pupil transfers to a public school district from another public school district, all information in the pupil's record related to disciplinary actions taken against the pupil by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, disclosure of juvenile information; penalties for disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), N.J.A.C. 6A:32-7.5(e)10.iv., and N.J.A.C. 6A:16-7.10.
 - a. The record shall be provided within two weeks of the date that the pupil enrolls in the receiving district.
 - b. Written consent of the parent or adult pupil shall not be required as a condition of the transfer of this information, however, written notice of the transfer shall be provided to the parent or the adult pupil.
 - c. When a pupil transfers to a private school, which includes all sectarian or nonsectarian nonprofit institutional day or residential schools that provide education for pupils placed by their parents and that are controlled by other than public authority, all pupil disciplinary records, with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner as such records would be provided by a public school district of residence to another public school district, pursuant to N.J.A.C. 6A:16-7.10(b).

Pupils

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- d. The Board shall not use a pupil's past offenses on record to discriminate against that pupil.
- e. All pupil disciplinary records maintained in the district shall conform with the requirements set forth in N.J.A.C. 6A:16-7.10(d).

K. Annual Report

The Superintendent of Schools shall report annually on the implementation of the Pupil Discipline/Code of Conduct Policy to the Board at a public meeting. The annual summary shall contain, at a minimum:

- 1. A numerical inventory of all violations of the pupil behavioral expectations in the Pupil Discipline/Code of Conduct Policy and Regulation;
- 2. Associated school responses to the violations of the pupil behavioral expectations;
- 3. An explanation and evidence of the effectiveness of the Pupil Discipline/Code of Conduct Policy and Regulation. The explanation and evidence, at a minimum, shall address:
 - a. The degree of effectiveness of the school district's activities in achieving the purposes of the Pupil Discipline/Code of Conduct Policy and Regulation, pursuant to the purposes as outlined in A. above; and
 - b. The degree and effectiveness of the implementation of the contents of the Pupil Discipline/Code of Conduct Policy and Regulation.
- 4. Any proposed changes to the school district's current policies, procedures, programs or initiatives, based on the annual report.

Adopted:

8/23 2:22pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16 & 17)
Interim Balance Sheet
For 1 Month Period Ending 07/31/2011

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$263,808.25
121	Tax levy receivable		\$11,526,740.00
	Accounts receivable:		
132	Interfund	\$295,631.05	
141	Intergovernmental - State	\$1,067,963.70	
143	Intergovernmental - Other	\$57,140.28	
			\$1,420,735.03

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,088,011.00	
302	Less Revenues	(\$12,832,981.80)	
			\$1,255,029.20

	Total assets and resources		\$14,466,312.48
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16 & 17)
Interim Balance Sheet
For 1 Month Period Ending 07/31/2011

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

Other current liabilities		\$1,037,539.00
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TOTAL LIABILITIES		\$1,037,539.00
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$6,060,238.70
754	Reserve for encumbrance - Prior Year	\$63,500.00
	Reserved fund balance:	

760	Reserved Fund Balance	\$161,478.00
601	Appropriations	\$14,351,511.00
602	Less : Expenditures	\$1,096,448.79
603	Encumbrances	\$6,123,738.70 (\$7,220,187.49)
		\$7,131,323.51

Total Appropriated		\$13,416,540.21
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--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$212,233.27
303	Budgeted Fund Balance	(\$200,000.00)

TOTAL FUND BALANCE		\$13,428,773.48
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TOTAL LIABILITIES AND FUND EQUITY		\$14,466,312.48
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RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$14,351,511.00	\$7,220,187.49	\$7,131,323.51
Revenues	(\$14,088,011.00)	(\$12,832,981.80)	(\$1,255,029.20)
	\$263,500.00	(\$5,612,794.31)	\$5,876,294.31
Less: Adjust for prior year encumb.	(\$63,500.00)	(\$63,500.00)	
	\$200,000.00	(\$5,676,294.31)	\$5,876,294.31
Budgeted Fund Balance	\$200,000.00	(\$5,676,294.31)	\$5,876,294.31
	=====	=====	=====

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$200,000.00	(\$5,676,294.31)	\$5,876,294.31
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
	\$200,000.00	(\$5,676,294.31)	\$5,876,294.31
TOTAL Budgeted Fund Balance	\$200,000.00	(\$5,676,294.31)	\$5,876,294.31
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/2011

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$12,862,206.00	\$11,607,176.80		\$1,255,029.20
3XXX From State Sources	\$1,225,805.00	\$1,225,805.00		.00
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TOTAL REVENUE/SOURCES OF FUNDS	\$14,088,011.00	\$12,832,981.80		\$1,255,029.20
	=====	=====	=====	=====
 *** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<hr/>				
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,245,173.00	\$30,586.11	\$14,201.72	\$1,200,385.17
11-230-X00-XXX Basic Skills - Remedial Instruction	\$94,000.00	.00	.00	\$94,000.00
11-240-X00-XXX Bilingual Education - Instruction	\$59,500.00	.00	.00	\$59,500.00
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,474,000.00	\$73,398.66	\$390,374.96	\$3,010,226.38
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$51,000.00	\$1,232.00	\$36,768.00	\$13,000.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$53,360.00	\$3,014.35	\$2,077.76	\$48,267.89
 --- UNDISTRIBUTED EXPENDITURES ---				
11-800-330-XXX Community Services Programs-				
11-000-213-XXX Health Services	\$168,900.00	\$8,308.33	\$149,354.04	\$11,237.63
11-000-218-XXX Guidance	\$490,000.00	\$85,097.20	\$87,106.95	\$317,795.85
11-000-219-XXX Child Study Teams	\$179,500.00	\$16,309.31	\$142,037.08	\$21,153.61
11-000-221-XXX Improvement Of Inst./Other Support				
Improvement of Inst. Serv.	\$364,500.00	\$79,477.04	\$189,887.45	\$95,135.51
11-000-222-XXX Educational Media Serv/School Library	\$215,050.00	\$6,791.66	\$76,824.74	\$131,433.60
11-000-223-XXX Instructional Staff Training Services	\$15,000.00	\$65.00	\$11,118.31	\$3,816.69
11-000-230-XXX Supp. Serv.-General Administration	\$497,620.00	\$73,848.09	\$310,644.22	\$113,127.69
11-000-240-XXX Supp. Serv.-School Administration	\$636,500.00	\$103,047.80	\$378,686.42	\$154,765.78
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$665,000.00	\$69,129.06	\$519,941.73	\$75,929.21
11-000-261-XXX Allowable Maint. for School Facilities	\$916,400.00	\$54,698.74	\$674,049.20	\$187,652.06
11-000-262-XXX Custodial Services	\$1,347,500.00	\$203,172.54	\$957,633.07	\$186,694.39
11-000-263-XXX Care and Upkeep of Grounds	\$14,500.00	.00	\$14,500.00	.00
11-000-266-XXX Security	\$109,000.00	\$9,625.24	\$99,320.00	\$54.76
11-000-270-XXX Student Transportation Services	\$107,100.00	\$6,250.00	\$6,565.69	\$94,284.31
11-000-291-XXX Allocated and Unallocated Benefits	\$3,167,500.00	\$256,441.78	\$1,961,336.11	\$949,722.11
<hr/>				
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$13,871,103.00	\$1,080,492.91	\$6,022,427.45	\$6,768,182.64
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/2011

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$413,408.00	.00	\$100,617.54	\$312,790.46
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$413,408.00	 \$0.00	 \$100,617.54	 \$312,790.46
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$67,000.00	\$15,955.88	\$693.71	\$50,350.41
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$67,000.00	 \$15,955.88	 \$693.71	 \$50,350.41
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,351,511.00	 \$1,096,448.79	 \$6,123,738.70	 \$7,131,323.51
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16 & 17)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 1 Month Period Ending 07/31/2011

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,526,740.00	\$11,526,740.00	.00
1310	Tuition- From LEA's	\$805,476.00	\$20,364.00	\$785,112.00
1XXX	Miscellaneous	\$529,990.00	\$60,072.80	\$469,917.20
		-----	-----	-----
	TOTAL	\$12,862,206.00	\$11,607,176.80	\$1,255,029.20
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$266,810.00	\$266,810.00	.00
3176	Equalization	\$603,031.00	\$603,031.00	.00
3177	Categorical Security	\$63,317.00	\$63,317.00	.00
3178	Adjustment Aid	\$292,647.00	\$292,647.00	.00
		-----	-----	-----
	TOTAL	\$1,225,805.00	\$1,225,805.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,088,011.00	\$12,832,981.80	\$1,255,029.20
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,180,346.00	\$28,553.28	\$3,611.92	\$1,148,180.80
11-140-100-500 Other Purchased Services	\$5,500.00	\$144.00	.00	\$5,356.00
11-140-100-610 General Supplies	\$48,327.00	\$1,667.49	\$10,589.80	\$36,069.71
11-140-100-640 Textbooks	\$7,000.00	.00	.00	\$7,000.00
11-140-100-800 Other Objects	\$2,000.00	\$221.34	.00	\$1,778.66
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$0.00	\$0.00	\$2,000.00
<hr/>				
TOTAL	\$1,245,173.00	\$30,586.11	\$14,201.72	\$1,200,385.17
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$90,000.00	\$0.00	\$0.00	\$90,000.00
11-230-100-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
<hr/>				
TOTAL	\$94,000.00	\$0.00	\$0.00	\$94,000.00
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$59,500.00	\$0.00	\$0.00	\$59,500.00
<hr/>				
TOTAL	\$59,500.00	\$0.00	\$0.00	\$59,500.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,691,000.00	\$47,345.83	\$344,164.00	\$2,299,490.17
11-310-100-320 Purchased Prof.-Ed. Services	\$200,000.00	.00	.00	\$200,000.00
11-310-100-500 Other Purchased Services	\$21,000.00	\$1,550.00	\$6,137.52	\$13,312.48
11-310-100-610 General Supplies	\$275,000.00	\$11,443.94	\$37,433.06	\$226,123.00
11-310-100-640 Textbooks	\$9,000.00	.00	.00	\$9,000.00
11-310-100-800 Other Objects	\$7,000.00	.00	.00	\$7,000.00
<hr/>				
Total	\$3,203,000.00	\$60,339.77	\$387,734.58	\$2,754,925.65
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$217,000.00	\$0.00	\$0.00	\$217,000.00
11-320-100-500 Other Purchased Services	\$2,000.00	.00	\$350.00	\$1,650.00
11-320-100-610 General Supplies	\$45,000.00	\$13,058.89	\$2,290.38	\$29,650.73
11-320-100-640 Textbooks	\$7,000.00	.00	.00	\$7,000.00
<hr/>				
Total	\$271,000.00	\$13,058.89	\$2,640.38	\$255,300.73

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$38,000.00	\$1,232.00	\$36,768.00	.00
11-401-100-600 Supplies and Materials	\$13,000.00	.00	.00	\$13,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$51,000.00	\$1,232.00	\$36,768.00	\$13,000.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$38,000.00	.00	.00	\$38,000.00
11-402-100-500 Purchased Services	\$10,000.00	\$2,714.50	\$72.50	\$7,213.00
11-402-100-600 Supplies and Materials	\$5,360.00	\$299.85	\$2,005.26	\$3,054.89
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$53,360.00	\$3,014.35	\$2,077.76	\$48,267.89
--- UNDISTRIBUTED EXPENDITURES ---				
<hr/>				
--- Health services ---				
11-000-213-100 Salaries	\$148,000.00	\$7,458.70	\$140,541.30	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,500.00	\$849.63	\$5,881.86	\$7,768.51
11-000-213-600 Supplies and Materials	\$6,000.00	.00	\$2,930.88	\$3,069.12
11-000-213-800 Other Objects	\$400.00	.00	.00	\$400.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$168,900.00	\$8,308.33	\$149,354.04	\$11,237.63
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$389,000.00	\$76,801.30	.00	\$312,198.70
11-000-218-105 Sal Sec. & Clerical Asst.	\$100,000.00	\$8,295.90	\$87,106.95	\$4,597.15
11-000-218-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$490,000.00	\$85,097.20	\$87,106.95	\$317,795.85
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,000.00	\$7,934.91	\$61,706.33	\$5,358.76
11-000-219-105 Sal Sec. & Clerical Asst.	\$93,000.00	\$7,530.40	\$79,069.20	\$6,400.40
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$680.00	.00	\$4,320.00
11-000-219-500 Other Purchased Services	\$1,000.00	.00	\$399.30	\$600.70
11-000-219-600 Supplies and Materials	\$2,000.00	.00	\$554.25	\$1,445.75
11-000-219-800 Other Objects	\$3,500.00	\$164.00	\$308.00	\$3,028.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$179,500.00	\$16,309.31	\$142,037.08	\$21,153.61

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$164,000.00	\$59,987.35	\$13,921.31	\$90,091.34
11-000-221-104 Salaries Other Prof. Staff	\$152,000.00	\$13,312.48	\$138,600.00	\$87.52
11-000-221-105 Sal Secr. & Clerical Asst.	\$38,000.00	\$3,212.90	\$33,735.45	\$1,051.65
11-000-221-500 Other Purchased Services	\$5,000.00	\$2,435.31	\$2,564.69	.00
11-000-221-600 Supplies and Materials	\$2,500.00	\$330.00	\$1,066.00	\$1,104.00
11-000-221-800 Other Objects	\$3,000.00	\$199.00	.00	\$2,801.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$364,500.00	\$79,477.04	\$189,887.45	\$95,135.51
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$101,050.00	.00	.00	\$101,050.00
11-000-222-177 Salaries of Technology Coordinators	\$85,000.00	\$6,791.66	\$71,312.43	\$6,895.91
11-000-222-500 Other Purchased Services	\$4,000.00	.00	\$269.20	\$3,730.80
11-000-222-600 Supplies and Materials	\$21,000.00	.00	\$5,243.11	\$15,756.89
11-000-222-800 Other Objects	\$4,000.00	.00	.00	\$4,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$215,050.00	\$6,791.66	\$76,824.74	\$131,433.60
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$13,000.00	\$65.00	\$9,118.31	\$3,816.69
11-000-223-600 Supplies and Materials	\$2,000.00	.00	\$2,000.00	.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$15,000.00	\$65.00	\$11,118.31	\$3,816.69
--- Support services-general administration ---				
11-000-230-100 Salaries	\$255,000.00	\$48,847.39	\$180,047.00	\$26,105.61
11-000-230-331 Legal Services	\$75,000.00	.00	\$56,000.00	\$19,000.00
11-000-230-332 Audit Fees	\$33,500.00	.00	.00	\$33,500.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,000.00	\$2,750.00	.00	\$250.00
11-000-230-530 Communications/Telephone	\$75,000.00	\$7,490.11	\$67,509.89	.00
11-000-230-590 Other Purchased Services	\$3,000.00	\$2,186.00	\$456.00	\$358.00
11-000-230-610 General Supplies	\$11,000.00	\$1,029.00	\$2,832.91	\$7,138.09
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,500.00	\$1,280.67	\$868.71	\$1,350.62
11-000-230-890 Misc. Expenditures	\$31,000.00	\$3,515.17	\$2,929.71	\$24,555.12
11-000-230-895 BOE Membership Dues and Fees	\$7,620.00	\$6,749.75	.00	\$870.25
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$497,620.00	\$73,848.09	\$310,644.22	\$113,127.69
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$460,000.00	\$81,709.47	\$241,530.46	\$136,760.07

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-105 Sal Secr. & Clerical Asst.	\$129,000.00	\$10,735.46	\$112,722.33	\$5,542.21
11-000-240-11X Other Salaries	\$20,000.00	\$942.52	\$19,057.48	.00
11-000-240-500 Other Purchased Services	\$16,500.00	\$6,534.60	\$5,157.60	\$4,807.80
11-000-240-600 Supplies and Materials	\$8,000.00	\$2,590.75	\$218.55	\$5,190.70
11-000-240-800 Other Objects	\$3,000.00	\$535.00	.00	\$2,465.00
TOTAL	\$636,500.00	\$103,047.80	\$378,686.42	\$154,765.78
--- Central Services ---				
11-000-251-100 Salaries	\$390,000.00	\$30,681.78	\$337,587.58	\$21,730.64
11-000-251-330 Purchased Prof. Svcs.	\$28,000.00	\$494.28	\$10,301.72	\$17,204.00
11-000-251-340 Purchased Technical Svcs.	\$16,000.00	.00	.00	\$16,000.00
11-000-251-600 Supplies and Materials	\$7,000.00	\$459.50	\$6,468.36	\$72.14
11-000-251-890 Other Objects	\$6,000.00	\$77.75	\$1,340.00	\$4,582.25
TOTAL	\$447,000.00	\$31,713.31	\$355,697.66	\$59,589.03
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$171,000.00	\$15,923.90	\$155,000.00	\$76.10
11-000-252-500 Other Pur Serv. (400-500 series)	\$31,000.00	\$21,491.85	\$4,136.00	\$5,372.15
11-000-252-600 Supplies and Materials	\$16,000.00	.00	\$5,108.07	\$10,891.93
TOTAL	\$218,000.00	\$37,415.75	\$164,244.07	\$16,340.18
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$565,000.00	\$50,717.61	\$496,849.86	\$17,432.53
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$315,400.00	\$2,466.10	\$169,731.84	\$143,202.06
11-000-261-610 General Supplies	\$26,000.00	\$1,312.86	\$6,689.55	\$17,997.59
11-000-261-800 Other Objects	\$10,000.00	\$202.17	\$777.95	\$9,019.88
TOTAL	\$916,400.00	\$54,698.74	\$674,049.20	\$187,652.06
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$280,000.00	.00	\$280,000.00	.00
11-000-262-490 Other Purchased Property Svc.	\$67,000.00	\$35,278.31	\$23,450.69	\$8,271.00
11-000-262-520 Insurance	\$207,500.00	\$103,990.00	\$103,510.00	.00
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$6,904.86	\$98,621.75	\$64,473.39
11-000-262-622 Energy (Electricity)	\$623,000.00	\$56,999.37	\$452,050.63	\$113,950.00
TOTAL	\$1,347,500.00	\$203,172.54	\$957,633.07	\$186,694.39
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$14,500.00	.00	\$14,500.00	.00
TOTAL	\$14,500.00	\$0.00	\$14,500.00	\$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
--- Security ---				
11-000-266-100 Salaries	\$109,000.00	\$9,625.24	\$99,320.00	\$54.76
TOTAL	\$109,000.00	\$9,625.24	\$99,320.00	\$54.76
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$35,000.00	.00	.00	\$35,000.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$19,000.00	.00	\$250.00	\$18,750.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,000.00	.00	.00	\$3,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,600.00	.00	.00	\$29,600.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,500.00	\$6,250.00	\$6,250.00	.00
11-000-270-610 General Supplies	\$2,000.00	.00	\$65.69	\$1,934.31
11-000-270-800 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$107,100.00	\$6,250.00	\$6,565.69	\$94,284.31
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$190,000.00	\$18,013.03	\$171,986.97	.00
11-XXX-XXX-241 Other Retirement Contrb. - Regular	\$470,000.00	.00	.00	\$470,000.00
11-XXX-XXX-250 Unemployment Compensation	\$61,500.00	\$1,680.22	\$40,467.52	\$19,352.26
11-XXX-XXX-260 Workman's Compensation	\$178,000.00	\$68,536.50	\$109,463.50	.00
11-XXX-XXX-270 Health Benefits	\$2,098,000.00	\$146,441.62	\$1,636,968.12	\$314,590.26
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$16,170.41	\$1,650.00	\$12,179.59
11-XXX-XXX-290 Other Employee Benefits	\$140,000.00	\$5,600.00	\$800.00	\$133,600.00
TOTAL	\$3,167,500.00	\$256,441.78	\$1,961,336.11	\$949,722.11
Total Undistributed expenditures	\$8,894,070.00	\$972,261.79	\$5,579,005.01	\$2,342,803.20
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,871,103.00	\$1,080,492.91	\$6,022,427.45	\$6,768,182.64
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,871,103.00	\$1,080,492.91	\$6,022,427.45	\$6,768,182.64
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** C A P I T A L O U T L A Y ***				

--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$35,000.00	.00	\$23,717.54	\$11,282.46
12-000-400-450 Construction services	\$378,408.00	.00	\$76,900.00	\$301,508.00
Facilitys. Acqstn. Const. Sevr. -- TOTAL --	\$413,408.00	\$0.00	\$100,617.54	\$312,790.46
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$413,408.00	\$0.00	\$100,617.54	\$312,790.46
TOTAL CAPITAL OUTLAY EXPENDITURES	\$413,408.00	\$0.00	\$100,617.54	\$312,790.46
*** S P E C I A L S C H O O L S ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$62,000.00	\$15,955.88	\$0.00	\$46,044.12
13-422-100-610 General supplies	\$5,000.00	.00	\$693.71	\$4,306.29
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$5,000.00	\$0.00	\$693.71	\$4,306.29
TOTAL SUMMER SCHOOL	\$67,000.00	\$15,955.88	\$693.71	\$50,350.41
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$67,000.00	\$15,955.88	\$693.71	\$50,350.41

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2011

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$1,096,448.79	\$6,123,738.70	\$7,131,323.51

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 1 Month Period Ending 07/31/2011

Diane Strober

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).



Board Secretary/Business Administrator

July 31, 2011

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-000-262-620	ENERGY-GAS/ELECTRIC-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/11

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$372,800.73
	Accounts receivable:		
141	Intergovernmental - State	(\$270,343.43)	
142	Intergovernmental - Federal	\$275,678.00	
			\$5,334.57
	Other Current Assets		\$24,772.13

--- R E S O U R C E S ---

301	Estimated Revenues	\$912,228.00	
302	Less Revenues	(\$163,171.00)	
			\$749,057.00
	Total assets and resources		\$1,151,964.43

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/11

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	(\$699.32)
421	Accounts Payable	\$153.55
481	Deferred revenues	\$124.50
	Other current liabilities	\$293,082.30
		\$292,661.03
	TOTAL LIABILITIES	\$292,661.03

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$246,886.79
754	Reserve for encumbrances - Prior Year	\$9,625.00
601	Appropriations	\$912,228.00
602	Less: Expenditures	\$62,549.60
603	Encumbrances	\$246,886.79 (\$309,436.39)
		\$602,791.61
	TOTAL FUND BALANCE	\$859,303.40
	TOTAL LIABILITIES AND FUND EQUITY	\$1,151,964.43

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/11

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$197,530.00	\$105,425.00		\$92,105.00
3XXX From State Sources	\$346,477.00	\$57,746.00		\$288,731.00
4XXX From Federal Sources	\$368,221.00	.00		\$368,221.00
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$912,228.00	\$163,171.00		\$749,057.00
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
LOCAL PROJECTS:	\$197,530.00	\$44,999.77	\$28,889.69	\$123,640.54
STATE PROJECTS:				
Other special projects	\$346,477.00	\$11,494.07	\$88,335.36	\$246,647.57
	_____	_____	_____	_____
TOTAL STATE PROJECTS	\$346,477.00	\$11,494.07	\$88,335.36	\$246,647.57
FEDERAL PROJECTS:				
NCLB Title I	\$28,139.00	.00	.00	\$28,139.00
I.D.E.A. Part B (Handicapped)	\$85,000.00	\$6,055.76	\$63,585.48	\$15,358.76
Vocational Education	\$255,082.00	.00	\$66,076.26	\$189,005.74
	_____	_____	_____	_____
TOTAL FEDERAL PROJECTS	\$368,221.00	\$6,055.76	\$129,661.74	\$232,503.50
*** TOTAL EXPENDITURES ***	\$912,228.00	\$62,549.60	\$246,886.79	\$602,791.61
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 1 Month Period Ending 07/31/11

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).



Board Secretary/Business Administrator

July 31, 2011

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 1 Month Period Ending 07/31/11

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$70,689.52
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$940,366.45	
		<hr/>	\$940,366.45

--- R E S O U R C E S ---

	Total assets and resources	<hr/>	<hr/>	\$1,011,055.97
				=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 1 Month Period Ending 07/31/11

=====

LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$172,716.00
754	Reserve for encumbrances - Prior Year		\$1,062,910.83
601	Appropriations	\$2,658,722.37	
602	Less : Expenditures	\$34,565.00	
603	Encumbrances	\$1,235,626.83	(\$1,270,191.83)
			\$1,388,530.54
	Total Appropriated		\$2,624,157.37

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$3,874.52
303	Budgeted Fund Balance	(\$1,616,975.92)

TOTAL FUND BALANCE \$1,011,055.97

TOTAL LIABILITIES AND FUND EQUITY \$1,011,055.97

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 1 Month Period Ending 07/31/11

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
	_____	_____	_____	_____
	=====	=====	=====	=====
*** EXPENDITURES ***				AVAILABLE BALANCE
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	_____
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$2,658,722.37	\$34,565.00	\$1,235,626.83	\$1,388,530.54
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$2,658,722.37	\$34,565.00	\$1,235,626.83	\$1,388,530.54
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,658,722.37	\$34,565.00	\$1,235,626.83	\$1,388,530.54
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,658,722.37	\$34,565.00	\$1,235,626.83	\$1,388,530.54
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 1 Month Period Ending 07/31/11

Diane Strober

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).



Board Secretary/Business Administrator

July 31, 2011

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

District of Somerset County Vocational
All Funds
For Month Ended: July 31, 2011

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,182,208.47	\$191,412.63	-\$1,109,812.85	\$263,808.25
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	-\$0.01	\$0.00	\$0.00	-\$0.01
Special Revenue Fund (20)	\$363,294.03	\$84,316.98	-\$74,810.28	\$372,800.73
Capital Project Fund (30)	\$105,254.52	\$0.00	-\$34,565.00	\$70,689.52
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
Total Governmental Funds	<u>\$1,729,570.50</u>	<u>\$275,729.61</u>	<u>-\$1,219,188.13</u>	<u>\$786,111.98</u>
Enterprise Fund (60) Cafeteria	\$54,504.87	\$4,303.81	\$0.00	\$58,808.68
Payroll Fund (70)	\$0.00	\$314,985.08	-\$314,985.08	\$0.00
Agency Fund (71)	\$94,292.22	\$340,204.39	-\$400,327.39	\$34,169.22
Total Trust & Agency	<u>\$148,797.09</u>	<u>\$659,493.28</u>	<u>-\$715,312.47</u>	<u>\$92,977.90</u>
Grand Total for all Funds	<u>\$1,878,367.59</u>	<u>\$935,222.89</u>	<u>-\$1,934,500.60</u>	<u>\$879,089.88</u>
				\$879,089.88

Prepared and submitted by:

Michelle Fresco

Michelle Fresco, Treasurer of School Monies

8/19/2011

Date