

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
January 28, 2013

Call to Order:

Mr. Hyncik called the meeting to order at 5:00 p.m. with the following members:

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan
Dr. Kathleen Serafino, absent

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney, arrived at 5:07 p.m.
Robert Zaborowski, Somerset County Freeholder Liaison

Others: Michael Kuschyk, Director of Building and Grounds; Carene Jegou, Administrative Assistant to the Superintendent; Bob Campanella, Supervisor of Information Technology; Maria Johnson, Supervisor of Academics; Teresa Morelli, Supervisor of Academics; Duane Wallace, Supervisor of Learning and Technology; Dr. Joseph Petrosino, Director of Pupil Services; Peter Campisano, USA Architects; Joe Coscia and Sean Yates, Honeywell; staff, Student of the Month and parents.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Dudeck, seconded by Mr. Smith, the minutes of the regular meeting held on December 17, 2012 were approved.

Mr. Hyncik welcomed our new board member, Sarah Brennan and our new Freeholder Liaison Bob Zaborowski.

Correspondence

- Letter from John and Sarah Coley thanking George Byrd for the outstanding work performed by the auto body students .

Old or Unfinished Business

Student of the Month

- Matthew Wojenski, a senior student in the plumbing program, was selected as the student of the month for January. While attending SCVTHS, Matthew has enjoyed spending time as a student ambassador, visiting local middle schools. In addition, Matthew lettered four years on the SCVTHS soccer team and was the captain this past season. Outside of school, Matthew has worked as a camp counselor and soccer referee. In his free time, Matthew practices Taekwondo and is a second degree black belt. After graduation, Matthew plans to work as a plumbing apprentice while attending Raritan Valley Community College.

Energy Savings Improvement Program Presentation

- Sean Yates, Honeywell, reviewed with the board the PowerPoint handout on the New Jersey Energy Savings Improvement Program (ESIP). NJ P.L. 2012, C55 allows public entities to implement energy savings improvement projects that may be financed for up to 15 years. The benefits of ESIP are: no upfront capital outlay required; project paid for out of energy and operational savings; project savings are guaranteed by Energy Services Company (ESCO); capital dollars or tax increases not required; 15% non-energy related improvements; complimentary to all available rebate and grant incentive programs; project costs do not affect 2% budget cap; and positive cash flow will be generated and reduce carbon footprint. Included on the agenda is a resolution authorizing the establishment of a committee to recommend a qualified ESCO and to publicly advertise for the selection of a qualified ESCO via the competitive contracting process. Discussion ensued. Freeholder Liaison Bob Zaborowski asked who owns the equipment and who maintains the equipment? Mr. Yates responded the school district owns the equipment and it is the responsibility of the school district to ensure the required maintenance is performed. Mr. Dudeck asked how long it would take to prepare a Request for Proposal (RFP), select an ESCO, and receive the report back that identifies the energy conservation measures and recommendations. Mr. Yates noted that upon approval of the RFP by the Board of Public Utilities and once a committee is selected and the ESCO is approved, the process should take a few months.

Construction Projects Update

- Mr. Campisano updated the board on the following projects: the tentative date for the electrical connection to the solar panel is February 3rd; the close out documents for the Underground Heating Distribution project should be completed by the end of next week; Building A Bathroom Renovations are on schedule and additional change orders will be necessary to address infrastructure needs; and there is a resolution on this agenda to award the Auto Body Paint Booth Replacement project contract.

Report of the Attorney

- Ms. Fittipaldi reported that she reviewed the bids for the auto body paint booth; the low bidder withdrew his bid which is the second time this contractor has done so. As a result, Ms. Fittipaldi will send a letter warning the low bidder from bidding in the future without the proper documentation. Closed items will be reported on during executive session.

Committee Reports

- Board of School Estimate (Mr. Dudeck) - None
- Curriculum/Grants (Mr. Smith) - None
- NJ School Boards Association, Delegate, State Convention Legislative Committee (Mr. Dudeck) – Mr. Dudeck reported on the items discussed at the meeting: security as a result of the Newtown, Connecticut shootings and FEMA insurance issues as a result of the devastation from Superstorm Sandy.
- Somerset County School Boards Association, Delegate (Mr. Dudeck) – Mr. Dudeck reported that the last meeting was held on January 24th in our Technology Center. He noted there is a new executive director whose focus is to get more information to the districts so the districts use their services.
- Somerset County Educational Services Commission, Representative (Mr. Smith) – Dr. Harttraft reported the operational aspects of the three programs in the shared service initiative with the Somerset County Educational Services Commission will need to be worked out. She also noted that she is concerned that non-county students may get “first dibs” in the program in order to ensure the finances are in place to begin paying down the Somerset County Improvement Authority loan. Mr. Smith is looking for direction from the board on how he should communicate our concerns and the importance of marketing this program to Somerset County school districts.
- Somerset County Joint Insurance Fund (Mr. Hyncik) – In Mr. Hyncik’s absence, Diane Strober attended as the alternate commissioner. She reported that this first meeting of the year was the reorganization meeting at which time the new commissioners were sworn in, the insurance plan was reviewed, committees were approved and professionals for the calendar year were appointed.
- Foundation (Mr. Hyncik) – Dr. Harttraft met with the Foundation secretary to discuss the status of the Foundation. Several members have resigned from the Foundation. The secretary has decided to resign effective July 1, 2013 which he has discussed with both the president and treasurer. The Foundation will also be dissolving at that time. Membership participation has been waning and relationships with the school

have been strained for a number of reasons. The SCVTS Board of Education will discuss follow-up plans once the existing foundation has been dissolved. We are currently awaiting the audit from the Foundation accountant.

School Communications Report

- Duane Wallace presented the Communications Report which was highlighted by the February issue of the Jaguar Nation Newsletter. The feature story in this month's newsletter consisted of the school's Sixth Annual Open House which takes place on Saturday, February 2, 2013. The Open House is being promoted by a brand new ad campaign and a diversified approach to advertising. The event is being publicized across many mediums including, newspaper, websites, radio, email, displays, mailings, Facebook and Twitter. The event already has 98 pre-registrants which registered online at www.scvths.org. The completion of this ad took a great deal of coordination and effort. Mr. Wallace acknowledged the following members of the Communications Team for their work on the project: Sharleen Leahey, Communications Assistant; James Strickhart, Coordinator of Career & Technical Education; Janet Watson, Creative Arts Coordinator; Cynthia Dailey, Volunteer. Mr. Wallace also touched on the charitable acts and community outreach programs of various groups within the school: The Technical Occupational Preparation for Success (TOPS) program provided 40 gifts to the families of the Agapé House in Somerville, New Jersey, the Boys Basketball Team sponsored a toy drive for the Matheny Medical & Educational Center and the Red Cross Club raised \$1,252 for the disaster relief fund of the American Red Cross. Finally, Mr. Wallace discussed the "Spirit of the Season Award" which was presented to the students of the Graphic Communications Program by Special Olympics New Jersey for the students' efforts in designing a t-shirt for the 4th Annual Jingle All the Way 3K Road Race & Fun Run.

Swear in Sarah Brennan

- Ms. Fittipaldi swore in Sarah Brennan as a member of the Somerset County Vocational Board of Education. Ms. Brennan was appointed by the Somerset County Freeholders for four years.

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items A through D as follows:

A. Long-Term Substitute

The Board of Education appointed Ms. Dineen White as Long-Term Substitute for Teacher of Science, Step 1-A at a salary of \$50,190.00 (prorated), retroactive to January 15, 2013 through April 26, 2013. The temporary employees are not eligible to receive health benefits or any other employee benefits including but not limited to vacation, sick or personal days.

B. Employment of Substitutes – 2012-13 School Year

The Board of Education approved employment of the following substitutes at a rate of \$100.00/day for the 2012-13 school year:

Dawnell Gerow	Cynthia Dailey	Neil Wendt
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C. Employment of Part-Time Personnel – 2012-13 School Year

The Board of Education approved employment of the following part-time hourly personnel for the 2012-13 school year:

High School

Helen Bolha	Basic Skills Language Arts Literacy (Title I-\$2,250.00/not to exceed)	\$69.82/hour (corrected)
Christopher Miller	Basic Skills Language Arts Literacy (Title I-\$2,250.00/not to exceed)	\$41.22/hour (corrected)
Matthew Dolegiewitz	Basic Skills Mathematics Literacy (Title I-\$2,250.00/not to exceed)	\$36.20/hour
Robert Carrig	Early Morning Duty Monitor	\$16.00/day

D. Family Leave – Anabela Bentzinger

The Board of Education approved Ms. Anabela Bentzinger's request for an unpaid family leave beginning on February 1, 2013 through April 26, 2013.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items E through G as follows:

E. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #1.

F. School Safety & Security Planning Team (Crisis/Emergency Management)

The Board of Education appointed the School Safety and Security Planning Team (Crisis/Emergency Management) as revised for the 2012-13 school year as follows: (as required pursuant to NJAC 6A:16-5.1:

Diane Ziegler, Principal
 Maria Johnson, Supervisor
 Peggy Prezioso, School Nurse
 Elaine Howe, Director School Based Programs
 Duane Wallace, Supervisor of Learning & Technology
 Robert Campanella, Supervisor of Information Technology
 Michael Kuschyk, Director of Buildings & Grounds
 Richard D'Alessandro, Building & Grounds Staff
 Thomas D'Alessandro, Security
 Ahmed Mackey, School Resource Officer
 Kristen McNerney, Teacher Representative (add)
 Maura Lella, Front Office Staff Representative (add)

G. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items H through J as follows:

H. Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program

The Board of Education authorized the Chief School Administrator to submit to the Executive County Superintendent of Schools an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-14 school year.

I. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its January 28, 2013 meeting authorized application for funds for the following:

NJ Department of Education	Individuals with Disabilities Education Act (IDEA)	\$110,489.00
	(2013)	

J. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its January 28, 2013 meeting authorized acceptance of funds for the following:

NJ Department of Education	Individuals with Disabilities Education Act (IDEA)	\$110,489.00
	(2013)	
SCVTS Foundation	Mini Teacher Grants/Projects	\$ 3,100.00
C. Fortunato/Mathematical Association Competition		\$ 100.00
C. Fortunato/National Honor Society Scholarship		\$ 500.00
J. Mancuso/NY City Casting Showcase		\$2,500.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

K. Superintendent's Update

- The HIB January report indicates one actual HIB case referred for ongoing counseling and follow-up; and three non-HIB student conflict cases.
- Dr. Harttraft reported on NATEF, QSAC and WIA monitoring all of which occurred during the month of January. Dr. Harttraft thanked the entire staff particularly Pat Pelliccia, and Alan Creveling for their preparation regarding the automotive program certification. Previous attempts at securing certification in the last seven years had been unsuccessful. Also, the administrators and administrative assistants were thanked for their comprehensive and organized preparation for the State monitoring (QSAC review). The Department of Labor monitoring for the WIA grant program also resulted in a positive review; thanks to the hard work and diligence of the WIA program staff.
- The athletic program presentation by Jack O'Neill, athletic advisor, is rescheduled for the February or March board of education meeting.

Submission of Bills

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved the bills list for January 2013 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,439,275.58
Fund 20	\$ 110,892.12
Fund 30	\$ 25,762.07
Fund 60	\$ 9,720.46
Fund 90	\$ 367,409.54
Fund 95	<u>\$ 10,600.74</u>
Total	\$1,963,660.51

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

New Business

- State NJDOE training for district employees was held on January 24, 2013. Diane Strober, Assistant Superintendent for Business attended. Update to be provided.
- Mr. Smith asked if the district had selected the teacher evaluation model. Dr. Harttraft reported that the Danielson Model was approved at the last board meeting.

Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A-148 and A-149

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of December 2012 and the Treasurer of School Monies for the month of December 2012, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

Mrs. Strober explained these monthly financial reports are the balance sheet and the statement of revenues and expenditures. Although approved by the board monthly, they are submitted to NJDOE semi-annually for the six months ending December 31st and the year ending June 30th. She also noted the independent audit is completed on an annual basis and submitted to the NJDOE by December 4th as required by law.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items B through D as follows:

B. Resolution 2012-13/1-A PL 2012 Chapter 55 Energy Savings Improvement Program

The Board of Education adopted Resolution 2012-13/1-A PL 2012 Chapter 55 Energy Savings Improvement Program as it appears on Addendum #4.

C. Authorization Petty Cash Account

The Board of Education increased the High School Performing Arts program petty cash account from \$700.00 to \$1,000.00.

D. Obsolete Equipment

The Board of Education approved the following equipment as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Location</u>
Sound console system	20206484	Auditorium
Bearcat wood chipper	02784	Horticulture

Freeholder Liaison Bob Zaborowski requested the Honeywell consult with the Somerset County Energy Council with regard to the ESIP; Ms. Brennan asked if there is a cost to the district associated with the third party review of estimated savings by the ESCO. Mr. Yates will respond via e-mail to Mrs. Strober who will in turn forward to the board and Freeholder Liaison.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items E and F as follows:

E. Contract Award – Auto Body Paint Booth

The Board of Education awarded the contract for the Auto Body Paint Booth to DeSapio Construction of Frenchtown, New Jersey in the amount of \$234,000.00 as recommended by the architect and reviewed by the board attorney. Contract to be prepared by the board attorney.

F. 2012-13 Budget Transfer

The Board of Education approved the following budget transfer for instructional vocational equipment as recommended for NATEF approved auto mechanics career and technical program:

From: 11-000-291-241-00-0602	PERS-Other Employee Benefits	(\$43,000)
To: 12-310-100-730-00-0000	Instructional Vocational Equipment	\$43,000

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

February Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

February 25, 2013

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- Andrew Coslit, John Vingara and Anna Murphy presented Alan Creveling, auto technology teacher, with a banner he can proudly display that recognizes the National Automotive Technician Educational Foundation's (NATEF) Certification.

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to SCVTEA negotiations; litigation, potential litigation and personnel issues.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into closed session at 6:10 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Open Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 7:00 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Adjournment

On motion by Mr. Dudeck, seconded by Mr. Smith and passed the meeting adjourned at 7:01 p.m.



Diane Strober
Assistant Superintendent for Business/Board Secretary

FIELD TRIPS

ADDENDUM #1

<u>Date of Trip</u>	<u>CTE / Program</u>	<u>Location</u>	<u>Approx. Cost Per Student</u>	<u>Transportation</u>
2/22/2013	Seniors	Fortis Institute Lawrenceville, NJ	\$0.00 each/student paid	Board of Ed.
2/27/2013	Health Occupations / Cosmetology	St. John's Episcopal Church Somerville, NJ	\$0.00 each/student paid	Bd. of Ed.
3/15/2013	FFA Horticulture Students	Mercer County Community College West Windsor, NJ	\$0.00 each/student paid	Bd. of Ed.
3/22/2013	Student Ambassadors from CTE courses	Bridgewater Raritan Middle School Bridgewater, NJ	\$0.00 each/student paid	Bd. of Ed.
4/18/2013	FFA Horticulture Students	Cook Campus New Brunswick, NJ	\$0.00 each/student paid	Bd. of Ed.
5/23/2013	Health Occupations Juniors & Seniors	RWJUH New Brunswick, NJ	\$0.00 each/student paid	Bd. of Ed.

PROFESSIONAL DEVELOPMENT REQUESTS
January 2013

ADDENDUM #2

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	February 4, 2013	Maria Johnson Teresa Morelli Diane Ziegler	\$119 ea.	\$13.02/mileage \$13.02/mileage \$7.56/mileage	Dealing with Difficult People	Allentown, PA
2	February 6, 2013	George Lee	NA	\$17.98/mileage	Continuous Load Path (Structural): Beyond the Basics of Wood Framing	Parsippany, NJ
3	February 6, 2013	Soma Rai	\$215.00	\$8.00/parking \$1.00/tolls \$11.16/mileage	Motivating the Unmotivated	Newark, NJ
4	January 29, 2013	Michele Sartori	NA	\$16.74/mileage	Pension Processing	Hamilton, NJ
5	February 27, 2013	Michele Sartori Michelle Fresco	NA	\$5.27/mileage \$6.11/mileage	SkillsUSA Advisor Meeting	Somerset, NJ
6	March 5, 2013	Chrys Harttraft Joe Petrosino Diane Ziegler	\$65.00 \$65.00 \$65.00	\$23.25/mileage \$14.00/mileage \$46.50/mileage	NJCCVTS Winter Meeting	Jamesburg, NJ
7						
8						
9						

1/8 8:17am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 6 Month Period Ending 12/31/2012

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$1,568,619.58
121	Tax levy receivable		\$5,838,840.00
	Accounts receivable:		
132	Interfund	\$205,908.19	
141	Intergovernmental - State	\$735,101.51	
143	Intergovernmental - Other	(\$587.32)	
			\$940,422.38

--- R E S O U R C E S ---

301	Estimated Revenues	\$13,838,142.00	
302	Less Revenues	(\$13,176,845.74)	
			\$661,296.26

Total assets and resources

\$9,009,178.22

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 6 Month Period Ending 12/31/2012

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,236.52
TOTAL LIABILITIES		\$4,236.52
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$5,932,460.96
	Reserved fund balance:	
760	Reserved Fund Balance	\$72,100.00
601	Appropriations	\$14,109,967.71
602	Less : Expenditures	\$5,684,218.32
603	Encumbrances	\$5,932,460.96 (\$11,616,679.28)
		\$2,493,288.43
	Total Appropriated	\$8,497,849.39

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$579,192.31
303	Budgeted Fund Balance	(\$72,100.00)

TOTAL FUND BALANCE	\$9,004,941.70
TOTAL LIABILITIES AND FUND EQUITY	\$9,009,178.22

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,109,967.71	\$11,616,679.28	\$2,493,288.43
Revenues	(\$13,838,142.00)	(\$13,176,845.74)	(\$661,296.26)
	\$271,825.71	(\$1,560,166.46)	\$1,831,992.17
Less: Adjust for prior year encumb.	(\$199,725.71)	(\$199,725.71)	
Budgeted Fund Balance	\$72,100.00	(\$1,759,892.17)	\$1,831,992.17

Recapitulation of Budgeted Fund Balance by Subfund

	Budgeted	Actual	Variance
Fund 10 (includes 10, 11, 12, and 13)	\$72,100.00	(\$1,759,892.17)	\$1,831,992.17
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$72,100.00	(\$1,759,892.17)	\$1,831,992.17

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2012

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,424,240.00	\$11,762,943.74		\$661,296.26
3XXX	From State Sources	\$1,413,902.00	\$1,413,902.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$13,838,142.00	\$13,176,845.74		\$661,296.26
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,328,513.54	\$529,882.77	\$550,713.19	\$247,917.58
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$95,562.95	\$37,631.64	\$53,961.00	\$3,970.31
11-240-X00-XXX	Bilingual Education - Instruction	\$59,506.00	\$24,551.44	\$34,903.56	\$51.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,530,944.18	\$1,309,432.35	\$1,809,839.91	\$411,671.92
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$51,005.00	\$8,529.90	\$32,656.34	\$9,818.76
11-402-100-XXX	School-Spons. Athletics - Instruction	\$53,366.00	\$29,113.99	\$24,121.01	\$131.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$178,667.00	\$82,010.00	\$84,093.99	\$12,563.01
11-000-218-XXX	Guidance	\$549,161.00	\$212,328.49	\$174,317.41	\$162,515.10
11-000-219-XXX	Child Study Teams	\$179,518.00	\$87,944.99	\$83,645.29	\$7,927.72
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$284,574.01	\$151,740.26	\$56,899.62	\$75,934.13
11-000-222-XXX	Educational Media Serv/School Library	\$215,071.00	\$63,124.58	\$69,239.10	\$82,707.32
11-000-223-XXX	Instructional Staff Training Services	\$20,651.00	\$10,506.19	\$7,860.98	\$2,283.83
11-000-230-XXX	Supp. Serv.-General Administration	\$497,670.00	\$246,369.76	\$182,489.64	\$68,810.60
11-000-240-XXX	Supp. Serv.-School Administration	\$668,628.48	\$286,098.66	\$235,827.47	\$146,702.35
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$716,638.63	\$367,290.85	\$225,873.91	\$123,473.87
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,048,122.48	\$453,509.17	\$378,977.24	\$215,636.07
11-000-262-XXX	Custodial Services	\$1,287,773.00	\$529,316.03	\$671,047.46	\$87,409.51
11-000-263-XXX	Care and Upkeep of Grounds	\$14,501.00	\$10,400.00	\$4,101.00	.00
11-000-266-XXX	Security	\$109,010.00	\$44,597.27	\$37,233.59	\$27,179.14
11-000-270-XXX	Student Transportation Services	\$107,109.00	\$23,187.84	\$32,434.52	\$51,486.64
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,856,786.00	\$1,033,948.21	\$1,147,838.13	\$674,999.66
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$13,852,778.27	\$5,541,514.39	\$5,898,074.36	\$2,413,189.52
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2012

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
 *** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$5,745.92	\$5,514.62	\$0.00	\$231.30
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$184,436.52	\$127,952.10	\$34,386.60	\$22,097.82
	-----	-----	-----	-----
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$190,182.44	 \$133,466.72	 \$34,386.60	 \$22,329.12
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$67,007.00	\$9,237.21	.00	\$57,769.79
	-----	-----	-----	-----
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$67,007.00	 \$9,237.21	 \$0.00	 \$57,769.79
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,109,967.71	 \$5,684,218.32	 \$5,932,460.96	 \$2,493,288.43
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/2012

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,228,340.00	\$11,228,340.00	.00
1310	Tuition- From LEA's	\$684,000.00	\$294,867.80	\$389,132.20
1XXX	Miscellaneous	\$511,900.00	\$239,735.94	\$272,164.06
	TOTAL	\$12,424,240.00	\$11,762,943.74	\$661,296.26
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$286,297.00	\$286,297.00	.00
3176	Equalization	\$699,454.00	\$699,454.00	.00
3177	Categorical Security	\$61,725.00	\$61,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
	TOTAL	\$1,413,902.00	\$1,413,902.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$13,838,142.00	\$13,176,845.74	\$661,296.26
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,163,529.67	\$491,187.68	\$527,057.32	\$145,284.67
11-140-100-106 Other Salaries for Instruction	\$35,000.00	\$5,325.00	.00	\$29,675.00
11-140-100-320 Purchased Prof.-Ed. Services	\$60,000.00	\$85.00	\$5,064.65	\$54,850.35
11-140-100-500 Other Purchased Services	\$5,501.00	\$2,077.46	\$2,500.00	\$923.54
11-140-100-610 General Supplies	\$52,481.87	\$22,457.47	\$12,849.59	\$17,174.81
11-140-100-640 Textbooks	\$10,001.00	\$7,270.16	\$2,721.63	\$9.21
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$1,480.00	\$520.00	\$0.00
TOTAL	\$1,328,513.54	\$529,882.77	\$550,713.19	\$247,917.58
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$90,009.00	\$35,974.00	\$53,961.00	\$74.00
11-230-100-610 General Supplies	\$5,553.95	\$1,657.64	.00	\$3,896.31
TOTAL	\$95,562.95	\$37,631.64	\$53,961.00	\$3,970.31
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$59,506.00	\$24,551.44	\$34,903.56	\$51.00
TOTAL	\$59,506.00	\$24,551.44	\$34,903.56	\$51.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,729,995.00	\$1,033,894.67	\$1,618,466.46	\$77,633.87
11-310-100-320 Purchased Prof.-Ed. Services	\$200,020.00	.00	.00	\$200,020.00
11-310-100-500 Other Purchased Services	\$28,002.00	\$6,726.88	\$16,340.00	\$4,935.12
11-310-100-610 General Supplies	\$317,090.48	\$137,205.46	\$55,778.66	\$124,106.36
11-310-100-640 Textbooks	\$16,002.00	\$15,921.28	\$80.72	.00
11-310-100-800 Other Objects	\$7,000.00	\$165.47	\$2,521.50	\$4,313.03
Total	\$3,298,109.48	\$1,193,913.76	\$1,693,187.34	\$411,008.38
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$217,022.00	\$100,506.42	\$116,515.58	\$0.00
11-320-100-500 Other Purchased Services	\$1,000.00	\$413.41	.00	\$586.59
11-320-100-610 General Supplies	\$14,812.70	\$14,598.76	\$136.99	\$76.95
Total	\$232,834.70	\$115,518.59	\$116,652.57	\$663.54

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$38,004.00	\$5,781.66	\$32,222.34	.00
11-401-100-600 Supplies and Materials	\$13,001.00	\$2,748.24	\$434.00	\$9,818.76
TOTAL	\$51,005.00	\$8,529.90	\$32,656.34	\$9,818.76
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$38,004.00	\$20,226.99	\$17,777.01	.00
11-402-100-500 Purchased Services	\$10,001.00	\$3,657.00	\$6,344.00	.00
11-402-100-600 Supplies and Materials	\$5,361.00	\$5,230.00	.00	\$131.00
TOTAL	\$53,366.00	\$29,113.99	\$24,121.01	\$131.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$148,015.00	\$69,255.86	\$76,663.54	\$2,095.60
11-000-213-300 Purchased Prof. & Tech. Svc.	\$24,251.00	\$7,918.52	\$6,123.75	\$10,208.73
11-000-213-600 Supplies and Materials	\$6,001.00	\$4,435.62	\$1,306.70	\$258.68
11-000-213-800 Other Objects	\$400.00	\$400.00	.00	.00
TOTAL	\$178,667.00	\$82,010.00	\$84,093.99	\$12,563.01
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$377,361.00	\$162,241.84	\$102,564.89	\$112,554.27
11-000-218-105 Sal Sec. & Clerical Asst.	\$144,000.00	\$49,086.65	\$49,775.60	\$45,137.75
11-000-218-500 Other Purchased Services	\$26,800.00	.00	\$21,976.92	\$4,823.08
11-000-218-600 Supplies and Materials	\$1,000.00	\$1,000.00	.00	.00
TOTAL	\$549,161.00	\$212,328.49	\$174,317.41	\$162,515.10
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,008.00	\$36,334.56	\$36,334.69	\$2,338.75
11-000-219-105 Sal Sec. & Clerical Asst.	\$93,009.00	\$45,182.40	\$45,182.60	\$2,644.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,001.00	\$3,003.00	\$1,998.00	.00
11-000-219-500 Other Purchased Services	\$1,000.00	\$909.03	.00	\$90.97
11-000-219-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
11-000-219-800 Other Objects	\$3,500.00	\$516.00	\$130.00	\$2,854.00
TOTAL	\$179,518.00	\$87,944.99	\$83,645.29	\$7,927.72

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$110,073.01	\$35,939.65	.00	\$74,133.36
11-000-221-104 Salaries Other Prof. Staff	\$75,000.00	\$62,563.60	\$12,436.40	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$89,000.00	\$45,135.36	\$43,864.64	.00
11-000-221-500 Other Purchased Services	\$5,001.00	\$3,663.77	\$249.00	\$1,088.23
11-000-221-600 Supplies and Materials	\$2,500.00	\$2,500.00	.00	.00
11-000-221-800 Other Objects	\$3,000.00	\$1,937.88	\$349.58	\$712.54
TOTAL	\$284,574.01	\$151,740.26	\$56,899.62	\$75,934.13
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$101,060.00	\$6,452.44	\$18,547.56	\$76,060.00
11-000-222-177 Salaries of Technology Coordinators	\$85,009.00	\$41,771.98	\$39,728.02	\$3,509.00
11-000-222-500 Other Purchased Services	\$4,000.00	\$4,000.00	.00	.00
11-000-222-600 Supplies and Materials	\$21,002.00	\$8,834.01	\$10,963.52	\$1,204.47
11-000-222-800 Other Objects	\$4,000.00	\$2,066.15	.00	\$1,933.85
TOTAL	\$215,071.00	\$63,124.58	\$69,239.10	\$82,707.32
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$18,651.00	\$8,506.19	\$7,860.98	\$2,283.83
11-000-223-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
TOTAL	\$20,651.00	\$10,506.19	\$7,860.98	\$2,283.83
--- Support services-general administration ---				
11-000-230-100 Salaries	\$255,026.00	\$137,252.28	\$117,772.72	\$1.00
11-000-230-331 Legal Services	\$75,008.00	\$38,525.40	\$21,474.60	\$15,008.00
11-000-230-332 Audit Fees	\$33,503.00	\$33,380.00	.00	\$123.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-230-530 Communications/Telephone	\$75,007.00	(\$1,981.11)	\$40,499.22	\$36,488.89
11-000-230-590 Other Purchased Services	\$3,000.00	\$2,901.67	\$2.00	\$96.33
11-000-230-61X General Supplies	\$11,001.00	\$9,493.00	\$205.31	\$1,302.69
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,500.00	\$3,164.56	.00	\$335.44
11-000-230-890 Misc. Expenditures	\$31,004.00	\$16,884.21	\$2,535.79	\$11,584.00
11-000-230-895 BOE Membership Dues and Fees	\$7,621.00	\$6,749.75	.00	\$871.25
TOTAL	\$497,670.00	\$246,369.76	\$182,489.64	\$68,810.60
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$460,046.00	\$185,267.01	\$134,942.49	\$139,836.50

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-105 Sal Secr. & Clerical Asst.	\$160,000.00	\$83,054.49	\$76,945.51	.00
11-000-240-11X Other Salaries	\$21,080.48	\$25.38	\$19,976.62	\$1,078.48
11-000-240-500 Other Purchased Services	\$16,501.00	\$9,692.92	\$3,572.05	\$3,236.03
11-000-240-600 Supplies and Materials	\$8,001.00	\$7,697.64	\$270.80	\$32.56
11-000-240-800 Other Objects	\$3,000.00	\$361.22	\$120.00	\$2,518.78
TOTAL	\$668,628.48	\$286,098.66	\$235,827.47	\$146,702.35
--- Central Services ---				
11-000-251-100 Salaries	\$342,376.63	\$163,141.05	\$136,146.76	\$43,088.82
11-000-251-330 Purchased Prof. Svcs.	\$28,003.00	\$22,945.02	\$1,450.38	\$3,607.60
11-000-251-340 Purchased Technical Svcs.	\$16,002.00	\$2,570.00	.00	\$13,432.00
11-000-251-600 Supplies and Materials	\$7,001.00	\$5,214.43	\$179.98	\$1,606.59
11-000-251-890 Other Objects	\$6,001.00	\$2,049.50	.00	\$3,951.50
TOTAL	\$399,383.63	\$195,920.00	\$137,777.12	\$65,686.51
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$241,000.00	\$107,640.21	\$83,446.79	\$49,913.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$60,253.00	\$60,174.00	.00	\$79.00
11-000-252-600 Supplies and Materials	\$16,002.00	\$3,556.64	\$4,650.00	\$7,795.36
TOTAL	\$317,255.00	\$171,370.85	\$88,096.79	\$57,787.36
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$545,010.00	\$280,046.41	\$261,548.22	\$3,415.37
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$467,108.48	\$156,879.26	\$115,396.94	\$194,832.28
11-000-261-610 General Supplies	\$26,003.00	\$15,034.86	\$2,007.08	\$8,961.06
11-000-261-800 Other Objects	\$10,001.00	\$1,548.64	\$25.00	\$8,427.36
TOTAL	\$1,048,122.48	\$453,509.17	\$378,977.24	\$215,636.07
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$347,143.19	\$173,643.16	\$173,500.03	.00
11-000-262-490 Other Purchased Property Svc.	\$59,891.81	\$15,293.01	\$44,286.99	\$311.81
11-000-262-520 Insurance	\$207,521.00	\$82,408.00	\$98,169.00	\$26,944.00
11-000-262-621 Energy (Natural Gas)	\$170,017.00	\$393.79	\$109,606.21	\$60,017.00
11-000-262-622 Energy (Electricity)	\$503,200.00	\$257,578.07	\$245,485.23	\$136.70
TOTAL	\$1,287,773.00	\$529,316.03	\$671,047.46	\$87,409.51
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$14,501.00	\$10,400.00	\$4,101.00	.00
TOTAL	\$14,501.00	\$10,400.00	\$4,101.00	\$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Security ---				
11-000-266-100 Salaries	\$109,010.00	\$44,597.27	\$37,233.59	\$27,179.14
TOTAL	\$109,010.00	\$44,597.27	\$37,233.59	\$27,179.14
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$35,004.00	\$14,776.67	\$20,129.02	\$98.31
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$19,002.00	\$3,031.92	\$10,218.00	\$5,752.08
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,000.00	.00	.00	\$3,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,602.00	\$3,379.25	\$2,087.50	\$24,135.25
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,501.00	.00	.00	\$12,501.00
11-000-270-610 General Supplies	\$2,000.00	\$2,000.00	.00	.00
11-000-270-800 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$107,109.00	\$23,187.84	\$32,434.52	\$51,486.64
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$166,811.00	\$106,052.46	\$60,670.81	\$87.73
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$470,047.00	\$4,756.54	.00	\$465,290.46
11-XXX-XXX-250 Unemployment Compensation	\$61,506.00	\$5,776.68	\$29,532.35	\$26,196.97
11-XXX-XXX-260 Workman's Compensation	\$178,018.00	\$89,000.00	\$89,018.00	.00
11-XXX-XXX-270 Health Benefits	\$1,902,000.00	\$805,839.50	\$968,616.97	\$127,543.53
11-XXX-XXX-280 Tuition Reimbursement	\$30,003.00	\$9,826.00	.00	\$20,177.00
11-XXX-XXX-290 Other Employee Benefits	\$48,401.00	\$12,697.03	.00	\$35,703.97
TOTAL	\$2,856,786.00	\$1,033,948.21	\$1,147,838.13	\$674,999.66
Total Undistributed expenditures	\$8,733,880.60	\$3,602,372.30	\$3,391,879.35	\$1,739,628.95
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,852,778.27	\$5,541,514.39	\$5,898,074.36	\$2,413,189.52
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,852,778.27	\$5,541,514.39	\$5,898,074.36	\$2,413,189.52
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,745.92	\$5,514.62	.00	\$231.30
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$5,745.92	\$5,514.62	\$0.00	\$231.30
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction services	\$164,048.52	\$127,952.10	\$34,386.60	\$1,709.82
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$184,436.52	\$127,952.10	\$34,386.60	\$22,097.82
TOTAL	\$184,436.52	\$127,952.10	\$34,386.60	\$22,097.82
TOTAL CAPITAL OUTLAY EXPENDITURES	\$190,182.44	\$133,466.72	\$34,386.60	\$22,329.12
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$62,006.00	\$7,052.72	\$0.00	\$54,953.28
13-422-100-610 General supplies	\$5,001.00	\$2,184.49	.00	\$2,816.51
TOTAL	\$5,001.00	\$2,184.49	\$0.00	\$2,816.51
TOTAL SUMMER SCHOOL	\$67,007.00	\$9,237.21	\$0.00	\$57,769.79
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$67,007.00	\$9,237.21	\$0.00	\$57,769.79
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,109,967.71	\$5,684,218.32	\$5,932,460.96	\$2,493,288.43

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 6 Month Period Ending 12/31/2012

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

December 31, 2012

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 8:17am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/12

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		(\$8,672.93)
	Accounts receivable:		
141	Intergovernmental - State	(\$5,440.00)	
142	Intergovernmental - Federal	\$5,440.00	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,133,013.00	
302	Less Revenues	(\$424,746.61)	
		-----	\$708,266.39

Total assets and resources

\$699,593.46

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/12

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LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

Other current liabilities	\$9,174.75
TOTAL LIABILITIES	\$9,174.75
	=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$271,947.69
601	Appropriations	\$1,133,013.00
602	Less: Expenditures	\$442,594.29
603	Encumbrances	\$271,947.69 (\$714,541.98)
		\$418,471.02
	TOTAL FUND BALANCE	\$690,418.71
	TOTAL LIABILITIES AND FUND EQUITY	\$699,593.46
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/12

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$149,400.00	\$137,625.00		\$11,775.00
3XXX	From State Sources	\$348,977.00	\$204,611.00		\$144,366.00
4XXX	From Federal Sources	\$634,636.00	\$82,510.61		\$552,125.39
TOTAL REVENUE/SOURCES OF FUNDS		\$1,133,013.00	\$424,746.61		\$708,266.39
=====					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
		\$149,400.00	\$93,865.97	\$23,898.67	\$31,635.36
STATE PROJECTS:					
	Other special projects	\$348,977.00	\$167,655.52	\$106,410.28	\$74,911.20
TOTAL STATE PROJECTS		\$348,977.00	\$167,655.52	\$106,410.28	\$74,911.20
FEDERAL PROJECTS:					
	NCLB Title I	\$48,981.00	(\$296.67)	\$888.00	\$48,389.67
	NCLB Title II - Part A/D	\$10,380.00	\$2,977.80	\$1,352.60	\$6,049.60
	I.D.E.A. Part B (Handicapped)	\$110,489.00	\$36,334.56	\$36,334.56	\$37,819.88
	Vocational Education	\$275,524.00	.00	\$68,407.66	\$207,116.34
	ARRA/Other (450-469)	\$189,262.00	\$142,057.11	\$34,655.92	\$12,548.97
TOTAL FEDERAL PROJECTS		\$634,636.00	\$181,072.80	\$141,638.74	\$311,924.46
=====					
*** TOTAL EXPENDITURES ***		\$1,133,013.00	\$442,594.29	\$271,947.69	\$418,471.02
=====					

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/12

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 6 Month Period Ending 12/31/12

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



December 31, 2012

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 8:17am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/12

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$142,806.30
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$371,628.75	
			\$371,628.75

--- R E S O U R C E S ---

301	Estimated Revenues	\$797,567.79	
302	Less Revenues	(\$723,376.82)	
			\$74,190.97

Total assets and resources

\$588,626.02

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/12

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$117,919.95
	TOTAL LIABILITIES	\$117,919.95
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$297,775.87
751,752,76X	Other reserves		\$142,567.79
601	Appropriations	\$908,708.80	
602	Less : Expenditures	\$580,570.52	
603	Encumbrances	\$297,775.87	(\$878,346.39)
			\$30,362.41
	Total Appropriated		\$470,706.07

--- U n a p p r o p r i a t e d ---

TOTAL FUND BALANCE	\$470,706.07
TOTAL LIABILITIES AND FUND EQUITY	\$588,626.02
	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/12

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$797,567.79	\$723,376.82		\$74,190.97
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$797,567.79	\$723,376.82		\$74,190.97
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
*** TOTAL EXPENDITURES AND TRANSFERS	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 6 Month Period Ending 12/31/12

I, Diane Strober, Board Secretary/Business Administrator
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

December 31, 2012

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

District of Somerset County Vocational
All Funds
For Month Ended: December 31, 2012

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,440,792.68	\$1,193,110.42	-\$1,065,283.52	\$1,568,619.58
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	\$30,610.06	\$30,298.00	-\$69,580.99	-\$8,672.93
Capital Project Fund (30)	\$149,773.45	\$6,478.05	-\$13,445.20	\$142,806.30
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
Total Governmental Funds	\$1,699,989.68	\$1,229,886.47	-\$1,148,309.71	\$1,781,566.44
Summer Savings	\$25,618.92	\$8,731.04	\$0.00	\$34,349.96
Enterprise Fund (60) Cafeteria	\$20,712.67	\$12,605.98	-\$22,464.50	\$10,854.15
Payroll Fund (70)	\$0.00	\$462,446.73	-\$462,446.73	\$0.00
Agency Fund (90)	\$252.89	\$293,614.74	-\$293,614.74	\$252.89
Total Trust & Agency	\$46,584.48	\$777,398.49	-\$778,525.97	\$45,457.00
Grand Total for all Funds	\$1,746,574.16	\$2,007,284.96	-\$1,926,835.68	\$1,827,023.44
				\$1,827,023.44

Prepared and submitted by:

Michelle Fresco

Michelle Fresco, Treasurer of School Moneys

1/10/2013

Date

RESOLUTION 2012-13/1-A
PL 2012 Chapter 55 Energy Savings Improvement Program

Whereas the Board of Education (Board) is desirous of being in compliance with the requirements of PL 2012 Chapter 55 “Energy Savings Improvement Program” (ESIP); and the board may utilize competitive contracting (C.18A:18A-4.1 et seq.) in lieu of public bidding for the selection of a DPMC qualified Energy Services Company (ESCO) and;

Whereas the Board has received a completed independent energy audit in accordance with the requirements of the ESIP legislation and;

Whereas it is the requirement of competitive contracting (C.18A:18A-4.1 et. seq.) that a committee be formed in order to receive, evaluate and recommend a qualified ESCO to implement the ESIP and now:

Therefore, be it resolved that the Assistant Superintendent for Business and the Superintendent be authorized to establish a Request for Proposal (RFP) for approval by the Board of Public Utilities (BPU) and

Be it further resolved that upon approval of the RFP by the BPU, (C.18A:18A-4.1 et. seq.) the Board hereby authorized the Assistant Superintendent for Business to establish such a selection committee for the purposes stated herein and is also authorized to publically advertise for the selection of a qualified ESCO via the competitive contracting process.