

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
July 23, 2012

Call to Order

Mr. William Hyncik, Jr. called the meeting to order at 5:00 p.m. with the following members present:

William Hyncik, Jr., President
William Dudeck, Vice President
Dr. Alan P. Braun
Theodore Smith, absent
Dr. Kathleen Serafino, absent

Also Present

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Mark Caliguire, Somerset County Freeholder Liaison
Others: Patrick Pelliccia, Supervisor of Curriculum and Instruction; Teresa Morelli, Supervisor of Academics; Michael Kuschyk, Director of Buildings and Grounds; Carene Jegou, Administrative Assistant to the Superintendent; and Andrew Coslit, Mathematics Teacher.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Dr. Braun, seconded by Mr. Dudeck, the minutes of the Regular Meeting held on June 25, 2012 were approved.

Correspondence

- None

Old or Unfinished Business

Construction Projects - Update

- With regard to the county renewable energy solar initiative project, Mr. Hyncik noted that Governor Christie signed an order that utility companies are required to purchase more SRECs from private entities.
- Mr. Kuschyk updated the board on the status of the construction projects: new doors are being installed in the cafeteria and Building A; the paving around Building A (CTE) and Building B (RVCC) has been completed through the county shared services; and the HVAC and Underground Piping is near completion. Mr. Kuschyk also informed the board that he spoke further with the county administrator, Mike Amorosa, on bathroom renovations that have been approved in Building A (CTE).

Report of the Attorney

- None

Committee Reports

- Board of School Estimate (Dr. Braun and Mr. Dudeck) - None
- Curriculum/Grants (Mr. Smith) - Absent
- NJSBA Delegate, State Convention Legislative Committee (Mr. Dudeck) - None
- SCSBA, Delegate (Mr. Dudeck) - None
- SCESC, Representative (Mr. Smith) - Absent
- SCJIF (Dr. Braun) - None
- Foundation (Mr. Hyncik) – Mr. Hyncik reported that the consensus of the focus of the Jazz concert should primarily be a fundraiser. Mr. Hyncik asked high school principal, Mrs. Ziegler to weigh in; Mrs. Ziegler believes that this is not one of the venues to showcase our students as there are other opportunities and that she does agree the concert’s primary focus should be to raise funds. Dr. Harttraft noted that perhaps the funds raised from the dinner aspect offered should be a direct fund raiser for the students and should be directly deposited in the student activity accounts, whereas it is currently run through the Foundation. Mr. Hyncik also noted the time of year the concert is held is not good and that perhaps we should showcase our students in May. Dr. Harttraft added that perhaps such a fundraising activity by the students could be coordinated with the fundraising efforts of the Parent Advisory Committee and the SkillsUSA advisors. After further discussion among the board members, it was agreed not to have a dinner in January with the Jazz concert. Mrs. Morelli, Culinary Supervisor, also communicated there are many other opportunities for our culinary students to showcase what they have learned. Dr. Harttraft reported the Foundation scheduled a retreat on August 21st and a regular meeting on August 23rd.

School Communications Report

- No report at this time

Superintendent’s Report

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, agenda items A through D as follows:

A. Resignation

The Board of Education accepted the resignation of Ms. Marion Drew, Music Vocal and Acting Instructor, effective June 30, 2012.

B. Employment of Part-Time Personnel – Summer 2012

The Board of Education approved employment of the following part-time personnel for summer 2012:

Twilight

Sara McLarnon	Teacher Assistant Cosmetology (95 hours)	\$ 7.25/hour
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Performing Arts

Laurie Reader	Technical Lighting/Equipment Repair/Setup (140 hours)	\$ 44.66/hour
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High School

Joseph Alfieri	Curriculum (5 hours)	\$ 35.00/hour
Anabela Bentzinger	Curriculum (5 hours)	\$ 35.00/hour
Andrew Coslit	Curriculum (10 hours)	\$ 35.00/hour
Alan Creveling	Curriculum (20 hours)	\$ 35.00/hour
Margaret Cross	Curriculum (5 hours)	\$ 35.00/hour
Catherine Fortunato	Curriculum (10 hours)	\$ 35.00/hour
Denise Gotti	Curriculum (10 hours)	\$ 35.00/hour
Rachel Kinlan	Curriculum (30 hours)	\$ 35.00/hour
Joseph Mancuso	Curriculum (20 hours)	\$ 35.00/hour
Mark Mastrobattista	Curriculum (10 hours)	\$ 35.00/hour
Ushma Mehta	Curriculum (10 hours)	\$ 35.00/hour
Paul O’Connor	Curriculum (10 hours)	\$ 35.00/hour
Johanna Scholl	Curriculum (10 hours)	\$ 35.00/hour

Linda Weber-Smith	Curriculum (5 hours)	\$ 35.00/hour
Julie Strober	Curriculum (20 hours)	\$ 35.00/hour
John Vingara	Curriculum (10 hours)	\$ 35.00/hour

C. Employment of Part-Time Personnel – 2012-13 School Year

The Board of Education approved employment of the following part-time personnel for the 2012-13 school year:

WIA (Workforce Investment Act) Community Outreach Program (WIB Grant Funded Program)

Duane Wallace	Webmaster (6 months)	\$1,666.66/month
Sharleen Leahey	Communications Assistant (6 months, shared position)	\$ 833.33/month
Janet Cantore-Watson	Communications Assistant (6 months, shared position)	\$ 833.33/month
Nzinga Basir	Administrative Assistant (6 months)	\$1,666.66/month
Valerie Hart	Accountant	\$1,666.66/month
Erick Bowers	Outreach Worker	\$ 19.00/hour
Mary Behot	Outreach Worker	\$ 19.00/hour

D. Professional Seminars/Workshops

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		absent
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino		absent

E. Acceptance of Funds

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its July 23, 2012 meeting authorized acceptance of funds for the following:

NJ Department of Children & Families	School Based Youth Programs (7/1/12-6/30/13)	\$346,477.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		absent
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino		absent

F. Superintendent's Update

- Harassment/Intimidation/Bullying Report - No report for July.
- Skills USA – Mrs. Ziegler reported on the national competition held in Kansas City, Missouri. She noted that she was glad to have the opportunity to attend the competition and see firsthand the opportunities available to our students. She will work with the communication staff to include information on the district website. Dr. Harttraft expressed her excitement that the freshman team was successful; she will share this information with the Foundation in anticipation of future funding for this impressive opportunity.
- Goals 2011-12 – Dr. Harttraft provided the following update:
 - The online professional development effort is key to improving the teaching and learning process in the various programs. The reduction of time spent on mandated and routine professional

development activities will enable the district to move to the necessary common planning and research-based Professional Learning Community goals. Completed

- Student management and school culture/climate improvement efforts remain a priority. Refining the student and teacher handbooks is in progress. Increasing incentives for positive student behavior is a priority this upcoming school year. Although efforts to improve consistency in the area of school discipline have been realized and heavily endorsed, this still needs a considerable amount of work. Professional development in this area is needed for more creativity and innovation. Ongoing
- Modifying the Alternative Education program and determining ways to keep it as a viable option, despite the severe budget cuts, has been a noble effort on the part of all involved. In an effort to bolster the program, we have been focused on: increasing the current staff; providing system supports which enable the teachers to have common planning time; modifying teachers' schedules to engage in a case management approach for assessing students' emotional and social needs; re-evaluating Individual Pupil Plans (IPPs) utilizing the Program completion or Option B; providing smaller class sizes and a separate wing to create a community environment; and focusing on increasing enrollment. Completed
- Summary – The focal points for achieving all three goals have to do with improving overall, the curriculum, school wide culture, and communication. We are working on redefining roles and responsibilities and clarifying the expectations for carrying out existing and emerging responsibilities. These challenges are exacerbated by reduced funding levels and increased State and Federal mandates. From a vocational standpoint, increasing the academic rigor consistent with the new core standards, will impact the amount of time available for career educational components. Therefore, joint planning will be needed to develop academic and Career/Technical classroom instruction that complements each other. The following objectives planned for the future are consistent with the new statewide mandates: development of coherent and rigorous content is aligned to the core standards and relevant career and technical content; the creation of a coordinated, non-duplicative progression of courses that aligns with secondary and post-secondary education; immersion of opportunities between the core standards and career applications; increase thematic or cross content units; creation of formative assessments, as well as, summative assessments in all courses; modify and enrich our system of teacher evaluation and have it reflect the new assessments and student achievement; develop new and enhance emerging Professional Learning Communities; enhance opportunities for dual or concurrent enrollment so that college credits can be gained; look for opportunities for change, or ways to upgrade our career programs based on employment needs in the state; and develop revenue sources.
- On August 9th the district will hold its second administrative retreat to develop and further refine the 2012-2013 district goals.

Submission of Bills

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the bills list for July 2012 which is included in the board packet and will be attached to the regular meeting minutes.

Fund 10	\$ 917,757.63
Fund 20	\$ 62,453.08
Fund 30	\$ 47,502.69
Fund 60	\$ 4,726.11
Fund 90	\$ 227,143.00
Fund 95	<u>\$ 363.56</u>
Total	\$1,259,946.07

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

New Business

- None

Report of the Assistant Superintendent for Business/Board Secretary

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, agenda items A through D as follows:

A. Reports A-148 and A-149

The Board of Education adopted the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of June 2012 and the Treasurer of School Monies for the month of June 2012, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #2)

B. Budget Transfers – 2011-12 School Year

The Board of Education approved budget transfers for the 2011-12 school year as they appear on Addendum #3.

C. Submission of Documentation to NJDOE and Modification of Long Range Facility Plan 2012 Approval Capital Projects

The Board of Education authorized submission of plans and documentation to NJDOE for the 2012 approved capital projects.

D. Solicit Bids – 2012 Capital Projects

The Board of Education authorized public advertisement and solicitation of competitive bid proposals for the 2012 approved capital projects.

Mrs. Strober noted the transfers are necessary to close out the 2011-2012 school year in preparation for the audit; the submission of documents in modification for the Long Range Facility Plan are required by law for any facility modifications; and the 2012 capital projects include CTE Building bathroom renovations which have been approved for funding by the county.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, agenda items E and F as follow:

E. Tuition Contracts – 2012-13 School Year

The Board of Education approved the tuition contract agreements for Alternative School, Academy, Academy Parent Paid Tuition, Special Education (out-of-county) and Regular Education (out-of-county), for the 2012-13 school year as they appear on Addendum #4.

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A

The Board of Education awarded the following:

Professional Services	Family & Community Services of Somerset County	\$38,670.00
Professional Services	Richard Hall Community Mental Health Center of Somerset County	\$ 8,346.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

August Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

August 27, 2012

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to Litigation-E. Nelson, SCVTEA Negotiations and PSA Negotiations.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Dudeck, seconded by Dr. Braun and on roll call vote, the Board of Education went into closed session at 5:30 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Open Session

On motion by Mr. Hyncik, seconded by Dr. Braun and on roll call vote, the Board of Education went into open session at 6:13 p.m.

Reappointment of Assistant Superintendent for Business/Board Secretary – 2012-2013 School Year

On recommendation of Dr. Harttraft and motion by Dr. Braun, seconded by Mr. Dudeck and on roll call vote, the Board of Education approved the annual contract and salary in the amount of \$124,665.42 for Diane Strober for the period of July 1, 2012 through June 30, 2013, no change in other contractual terms and conditions of the contract. The board attorney will prepare the final contract for submission and approval of the executive county superintendent and subsequent execution by the board.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		absent
Dr. Braun	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino		absent

Adjournment

On motion by Mr. Hyncik, seconded by Dr. Braun and passed, the meeting adjourned at 6:23 p.m.



Diane Strober
Assistant Superintendent for Business/Board Secretary

PROFESSIONAL DEVELOPMENT REQUESTS
July 2012

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	October 10, 2012	Sheila Buttermore	NA	\$25.42/mileage	NJDOE training for Dance and Theatre Teachers	Trenton, NJ
2	October 17, 2012	Patty Morales Kim Vasaturo	\$175 ea.	\$32.05/mileage \$8.62/mileage	21 st Annual School Health Conference	Somerset, NJ
3	July 16, 2012	Michele Sartori	NA	\$22.32/mileage	NJ Pension & Benefits-IROC	Hamilton, NJ
4	August 1, 2012	Michele Sartori Michelle Fresco	NA	\$22.01/mileage \$31.21/mileage	Systems 3000	Eatontown, NJ
5	August 8, 2012	Michele Sartori	NA	\$22.01/mileage	Systems 3000	Eatontown, NJ
6	August 6, 2012	Chrys Harttraft	\$85	\$31.00/mileage	NJASA 21 st Century Workshop	Mullica Hill, NJ

***in workshop column indicates funding through grant monies**

7/11 10:23am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 12 Month Period Ending 06/30/2012

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$819,716.12
121	Tax levy receivable		\$24,746.00
	Accounts receivable:		
141	Intergovernmental - State	\$31,182.81	
143	Intergovernmental - Other	\$6,348.92	
			\$37,531.73
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,088,011.00	
302	Less Revenues	(\$13,696,143.88)	
			\$391,867.12

Total assets and resources

\$1,273,860.97

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10 (including 16, 17 & 18)
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/2012

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$50,822.94
	Other current liabilities	(\$20.00)
TOTAL LIABILITIES		\$50,802.94

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$199,725.71
	Reserved fund balance:	
760	Reserved Fund Balance	\$207,216.00
601	Appropriations	\$14,351,511.00
602	Less : Expenditures	\$13,400,159.72
603	Encumbrances	\$199,725.71 (\$13,599,885.43)
		\$751,625.57
	Total Appropriated	\$1,158,567.28

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$264,490.75
303	Budgeted Fund Balance	(\$200,000.00)
	TOTAL FUND BALANCE	\$1,223,058.03
	TOTAL LIABILITIES AND FUND EQUITY	\$1,273,860.97

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RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,351,511.00	\$13,599,885.43	\$751,625.57
Revenues	(\$14,088,011.00)	(\$13,696,143.88)	(\$391,867.12)
	\$263,500.00	(\$96,258.45)	\$359,758.45
Less: Adjust for prior year encumb.	(\$63,500.00)	(\$63,500.00)	
Budgeted Fund Balance	\$200,000.00	(\$159,758.45)	\$359,758.45

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Recapitulation of Budgeted Fund Balance by Subfund

	Budgeted	Actual	Variance
Fund 10 (includes 10, 11, 12, and 13)	\$200,000.00	(\$159,758.45)	\$359,758.45
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$200,000.00	(\$159,758.45)	\$359,758.45

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 12 Month Period Ending 06/30/2012

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,862,206.00	\$12,320,983.08		\$541,222.92
3XXX	From State Sources	\$1,225,805.00	\$1,375,160.80		(\$149,355.80)
TOTAL REVENUE/SOURCES OF FUNDS		\$14,088,011.00	\$13,696,143.88		\$391,867.12
		=====	=====	=====	=====
					AVAILABLE
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,252,765.97	\$1,217,217.74	\$10,937.54	\$24,610.69
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$94,000.00	\$91,542.22	\$1,553.95	\$903.83
11-240-X00-XXX	Bilingual Education - Instruction	\$59,500.00	\$59,455.00	.00	\$45.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,446,503.55	\$3,051,774.32	\$47,351.18	\$347,378.05
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$54,490.52	\$54,421.61	.00	\$68.91
11-402-100-XXX	School-Spons. Athletics - Instruction	\$60,230.18	\$60,222.18	.00	\$8.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$168,900.00	\$164,809.12	.00	\$4,090.88
11-000-218-XXX	Guidance	\$498,972.42	\$497,816.97	.00	\$1,155.45
11-000-219-XXX	Child Study Teams	\$182,143.95	\$179,060.32	.00	\$3,083.63
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$384,967.14	\$362,019.46	\$21,273.01	\$1,674.67
11-000-222-XXX	Educational Media Serv/School Library	\$215,054.56	\$209,804.15	.00	\$5,250.41
11-000-223-XXX	Instructional Staff Training Services	\$15,883.90	\$15,661.16	.00	\$222.74
11-000-230-XXX	Supp. Serv.-General Administration	\$521,947.34	\$504,916.80	.00	\$17,030.54
11-000-240-XXX	Supp. Serv.-School Administration	\$584,104.45	\$572,984.22	\$1,078.48	\$10,041.75
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$714,938.31	\$667,835.62	\$31,626.63	\$15,476.06
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,003,310.21	\$967,930.62	\$30,722.48	\$4,657.11
11-000-262-XXX	Custodial Services	\$1,359,635.82	\$1,298,245.12	.00	\$61,390.70
11-000-263-XXX	Care and Upkeep of Grounds	\$14,776.50	\$14,775.50	.00	\$1.00
11-000-266-XXX	Security	\$116,176.06	\$116,176.06	.00	.00
11-000-270-XXX	Student Transportation Services	\$103,099.65	\$97,489.42	.00	\$5,610.23
11-000-291-XXX	Allocated and Unallocated Benefits	\$3,013,956.55	\$2,771,230.63	.00	\$242,725.92
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$13,865,357.08	\$12,975,388.24	\$144,543.27	\$745,425.57
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 12 Month Period Ending 06/30/2012

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
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*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$5,745.92	\$0.00	\$5,745.92	\$0.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$413,408.00	\$357,771.48	\$49,436.52	\$6,200.00
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TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$419,153.92	\$357,771.48	\$55,182.44	\$6,200.00
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*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$67,000.00	\$67,000.00	.00	.00
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TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$67,000.00	\$67,000.00	\$0.00	\$0.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$13,400,159.72	\$199,725.71	\$751,625.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 12 Month Period Ending 06/30/2012

	ESTIMATED	ACTUAL	UNREALIZED	
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--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,526,740.00	\$11,526,740.00	.00
1310	Tuition- From LEA's	\$805,476.00	\$531,745.40	\$273,730.60
1XXX	Miscellaneous	\$529,990.00	\$262,497.68	\$267,492.32
	TOTAL	\$12,862,206.00	\$12,320,983.08	\$541,222.92
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$266,810.00	\$266,810.00	.00
3176	Equalization	\$603,031.00	\$603,031.00	.00
3177	Categorical Security	\$63,317.00	\$63,317.00	.00
3178	Adjustment Aid	\$292,647.00	\$440,205.80	(\$147,558.80)
3XXX	Other State Aids	\$0.00	\$1,797.00	(\$1,797.00)
	TOTAL	\$1,225,805.00	\$1,375,160.80	(\$149,355.80)
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,088,011.00	\$13,696,143.88	\$391,867.12
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,174,083.85	\$1,154,549.30	\$4,789.67	\$14,744.88
11-140-100-106 Other Salaries for Instruction	\$7,881.25	\$7,881.25	.00	.00
11-140-100-500 Other Purchased Services	\$5,500.00	\$4,347.86	.00	\$1,152.14
11-140-100-610 General Supplies	\$54,300.87	\$41,915.24	\$6,147.87	\$6,237.76
11-140-100-640 Textbooks	\$7,000.00	\$7,000.00	.00	.00
11-140-100-800 Other Objects	\$2,000.00	\$1,524.09	.00	\$475.91
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL	\$1,252,765.97	\$1,217,217.74	\$10,937.54	\$24,610.69
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$90,000.00	\$89,935.00	\$0.00	\$65.00
11-230-100-610 General Supplies	\$4,000.00	\$1,607.22	\$1,553.95	\$838.83
TOTAL	\$94,000.00	\$91,542.22	\$1,553.95	\$903.83
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$59,500.00	\$59,455.00	\$0.00	\$45.00
TOTAL	\$59,500.00	\$59,455.00	\$0.00	\$45.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,659,141.05	\$2,463,492.74	\$19,600.00	\$176,048.31
11-310-100-320 Purchased Prof.-Ed. Services	\$200,000.00	\$36,750.00	.00	\$163,250.00
11-310-100-500 Other Purchased Services	\$25,000.00	\$24,891.92	.00	\$108.08
11-310-100-610 General Supplies	\$275,362.50	\$252,848.05	\$19,401.12	\$3,113.33
11-310-100-640 Textbooks	\$9,000.00	\$9,000.00	.00	.00
11-310-100-800 Other Objects	\$7,000.00	\$6,322.05	.00	\$677.95
Total	\$3,175,503.55	\$2,793,304.76	\$39,001.12	\$343,197.67
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$217,000.00	\$214,217.00	\$0.00	\$2,783.00
11-320-100-500 Other Purchased Services	\$2,000.00	\$2,000.00	.00	.00
11-320-100-610 General Supplies	\$45,000.00	\$35,252.56	\$8,350.06	\$1,397.38
11-320-100-640 Textbooks	\$7,000.00	\$7,000.00	.00	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$271,000.00	\$258,469.56	\$8,350.06	\$4,180.38
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$42,916.07	\$42,916.07	.00	.00
11-401-100-600 Supplies and Materials	\$11,574.45	\$11,505.54	.00	\$68.91
TOTAL	\$54,490.52	\$54,421.61	\$0.00	\$68.91
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$44,181.68	\$44,181.68	.00	.00
11-402-100-500 Purchased Services	\$10,688.50	\$10,680.50	.00	\$8.00
11-402-100-600 Supplies and Materials	\$5,360.00	\$5,360.00	.00	.00
TOTAL	\$60,230.18	\$60,222.18	\$0.00	\$8.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$148,000.00	\$145,919.40	.00	\$2,080.60
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,500.00	\$13,304.86	.00	\$1,195.14
11-000-213-600 Supplies and Materials	\$6,000.00	\$5,237.07	.00	\$762.93
11-000-213-800 Other Objects	\$400.00	\$347.79	.00	\$52.21
TOTAL	\$168,900.00	\$164,809.12	\$0.00	\$4,090.88
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$397,972.42	\$397,530.50	.00	\$441.92
11-000-218-105 Sal Sec. & Clerical Asst.	\$100,000.00	\$99,550.80	.00	\$449.20
11-000-218-600 Supplies and Materials	\$1,000.00	\$735.67	.00	\$264.33
TOTAL	\$498,972.42	\$497,816.97	\$0.00	\$1,155.45
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$77,279.15	\$77,279.15	.00	.00
11-000-219-105 Sal Sec. & Clerical Asst.	\$93,364.80	\$93,364.80	.00	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$3,584.26	.00	\$1,415.74
11-000-219-500 Other Purchased Services	\$1,000.00	\$1,000.00	.00	.00
11-000-219-600 Supplies and Materials	\$2,000.00	\$1,858.71	.00	\$141.29
11-000-219-800 Other Objects	\$3,500.00	\$1,973.40	.00	\$1,526.60

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$182,143.95	\$179,060.32	\$0.00	\$3,083.63
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$164,000.00	\$142,726.99	\$21,273.01	.00
11-000-221-104 Salaries Other Prof. Staff	\$159,749.76	\$159,749.76	.00	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$50,717.38	\$50,717.38	.00	.00
11-000-221-500 Other Purchased Services	\$5,000.00	\$5,000.00	.00	.00
11-000-221-600 Supplies and Materials	\$2,500.00	\$2,488.52	.00	\$11.48
11-000-221-800 Other Objects	\$3,000.00	\$1,336.81	.00	\$1,663.19
TOTAL	\$384,967.14	\$362,019.46	\$21,273.01	\$1,674.67
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$101,050.00	\$99,400.00	.00	\$1,650.00
11-000-222-177 Salaries of Technology Coordinators	\$85,000.00	\$81,499.92	.00	\$3,500.08
11-000-222-500 Other Purchased Services	\$4,000.00	\$3,999.09	.00	\$0.91
11-000-222-600 Supplies and Materials	\$21,000.00	\$20,900.58	.00	\$99.42
11-000-222-800 Other Objects	\$4,004.56	\$4,004.56	.00	.00
TOTAL	\$215,054.56	\$209,804.15	\$0.00	\$5,250.41
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$13,883.90	\$13,661.16	.00	\$222.74
11-000-223-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
TOTAL	\$15,883.90	\$15,661.16	\$0.00	\$222.74
--- Support services-general administration ---				
11-000-230-100 Salaries	\$265,823.34	\$265,823.26	\$0.00	\$0.08
11-000-230-331 Legal Services	\$71,645.20	\$54,748.74	.00	\$16,896.46
11-000-230-332 Audit Fees	\$33,500.00	\$33,500.00	.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,000.00	\$2,999.00	.00	\$1.00
11-000-230-530 Communications/Telephone	\$91,461.47	\$91,461.47	.00	.00
11-000-230-590 Other Purchased Services	\$3,000.00	\$3,000.00	\$0.00	\$0.00
11-000-230-61X General Supplies	\$11,000.00	\$11,000.00	.00	.00
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,500.00	\$3,476.63	.00	\$23.37
11-000-230-890 Misc. Expenditures	\$32,158.95	\$32,157.95	.00	\$1.00
11-000-230-895 BOE Membership Dues and Fees	\$6,858.38	\$6,749.75	.00	\$108.63
TOTAL	\$521,947.34	\$504,916.80	\$0.00	\$17,030.54

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$397,472.38	\$397,398.61	.00	\$73.77
11-000-240-105 Sal Secr. & Clerical Asst.	\$137,604.39	\$137,604.39	.00	.00
11-000-240-11X Other Salaries	\$20,000.00	\$9,202.23	\$1,078.48	\$9,719.29
11-000-240-500 Other Purchased Services	\$18,027.68	\$17,845.81	.00	\$181.87
11-000-240-600 Supplies and Materials	\$8,000.00	\$7,954.58	.00	\$45.42
11-000-240-800 Other Objects	\$3,000.00	\$2,978.60	.00	\$21.40
TOTAL	\$584,104.45	\$572,984.22	\$1,078.48	\$10,041.75
--- Central Services ---				
11-000-251-100 Salaries	\$390,000.00	\$372,777.50	\$2,376.63	\$14,845.87
11-000-251-330 Purchased Prof. Svcs.	\$28,609.08	\$28,609.08	.00	.00
11-000-251-340 Purchased Technical Svcs.	\$16,000.00	\$16,000.00	.00	.00
11-000-251-600 Supplies and Materials	\$7,000.00	\$7,000.00	.00	.00
11-000-251-890 Other Objects	\$6,000.00	\$5,819.78	.00	\$180.22
TOTAL	\$447,609.08	\$430,206.36	\$2,376.63	\$15,026.09
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$191,086.40	\$191,086.40	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$60,242.83	\$30,992.83	\$29,250.00	.00
11-000-252-600 Supplies and Materials	\$16,000.00	\$15,550.03	.00	\$449.97
TOTAL	\$267,329.23	\$237,629.26	\$29,250.00	\$449.97
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$602,117.89	\$602,117.89	.00	.00
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$355,905.52	\$320,525.93	\$30,722.48	\$4,657.11
11-000-261-610 General Supplies	\$34,743.33	\$34,743.33	.00	.00
11-000-261-800 Other Objects	\$10,543.47	\$10,543.47	.00	.00
TOTAL	\$1,003,310.21	\$967,930.62	\$30,722.48	\$4,657.11
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$334,347.88	\$334,347.88	.00	.00
11-000-262-490 Other Purchased Property Svc.	\$89,182.44	\$87,946.69	.00	\$1,235.75
11-000-262-520 Insurance	\$177,417.00	\$151,062.50	.00	\$26,354.50
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$153,805.72	.00	\$16,194.28
11-000-262-622 Energy (Electricity)	\$588,688.50	\$571,082.33	.00	\$17,606.17
TOTAL	\$1,359,635.82	\$1,298,245.12	\$0.00	\$61,390.70
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$14,776.50	\$14,775.50	.00	\$1.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$14,776.50	\$14,775.50	\$0.00	\$1.00
--- Security ---				
11-000-266-100 Salaries	\$116,176.06	\$116,176.06	.00	.00
TOTAL	\$116,176.06	\$116,176.06	\$0.00	\$0.00
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$39,472.39	\$39,472.39	.00	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	\$1,880.28	.00	\$1,119.72
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$19,000.00	\$18,640.00	.00	\$360.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,000.00	\$2,710.75	.00	\$289.25
11-000-270-517 Contract Svc (reg std) - ESCs	\$25,127.26	\$23,402.50	.00	\$1,724.76
11-000-270-593 Misc. Purchased Svc.- Transp.	\$8,500.00	\$6,990.82	.00	\$1,509.18
11-000-270-610 General Supplies	\$2,152.68	\$2,152.68	.00	.00
11-000-270-800 Misc. Expenditures	\$2,847.32	\$2,240.00	.00	\$607.32
TOTAL	\$103,099.65	\$97,489.42	\$0.00	\$5,610.23
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$208,143.38	\$208,107.65	.00	\$35.73
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$417,455.14	\$417,455.14	.00	.00
11-XXX-XXX-250 Unemployment Compensation	\$61,500.00	\$30,577.28	.00	\$30,922.72
11-XXX-XXX-260 Workman's Compensation	\$178,000.00	\$178,000.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,961,000.34	\$1,749,232.87	.00	\$211,767.47
11-XXX-XXX-280 Tuition Reimbursement	\$44,772.50	\$44,772.50	.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$143,085.19	\$143,085.19	.00	.00
TOTAL	\$3,013,956.55	\$2,771,230.63	\$0.00	\$242,725.92
Total Undistributed expenditures	\$8,897,866.86	\$8,440,755.17	\$84,700.60	\$372,411.09
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,865,357.08	\$12,975,388.24	\$144,543.27	\$745,425.57
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,865,357.08	\$12,975,388.24	\$144,543.27	\$745,425.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,745.92	.00	\$5,745.92	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$5,745.92	\$0.00	\$5,745.92	\$0.00
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$35,000.00	\$35,000.00	.00	.00
12-000-400-450 Construction services	\$378,408.00	\$322,771.48	\$49,436.52	\$6,200.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$413,408.00	\$357,771.48	\$49,436.52	\$6,200.00
TOTAL	\$413,408.00	\$357,771.48	\$49,436.52	\$6,200.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$419,153.92	\$357,771.48	\$55,182.44	\$6,200.00
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$62,000.00	\$62,000.00	\$0.00	\$0.00
13-422-100-610 General supplies	\$5,000.00	\$5,000.00	.00	.00
TOTAL	\$5,000.00	\$5,000.00	\$0.00	\$0.00
TOTAL SUMMER SCHOOL	\$67,000.00	\$67,000.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$67,000.00	\$67,000.00	\$0.00	\$0.00
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$13,400,159.72	\$199,725.71	\$751,625.57

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/2012



I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Diane Strober

6/30/2012

Board Secretary/Business Administrator

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-000-262-620	ENERGY-GAS/ELECTRIC-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

7/11 10:23am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 12 Month Period Ending 06/30/12

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$5,398.50)
	Accounts receivable:		
141	Intergovernmental - State	\$51,237.83	
		\$51,237.83	
	Other Current Assets		(\$70,487.83)

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,000,352.61	
302	Less Revenues	(\$994,688.86)	
		\$5,663.75	
	Total assets and resources		(\$18,984.75)
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/12

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	(\$2,523.98)
481	Deferred revenues	(\$19,250.00)
	Other current liabilities	\$2,789.23
		(\$18,984.75)
	TOTAL LIABILITIES	(\$18,984.75)

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

601	Appropriations	\$1,000,352.61
602	Less: Expenditures	\$1,000,352.61
		(\$1,000,352.61)
	TOTAL LIABILITIES AND FUND EQUITY	(\$18,984.75)

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 12 Month Period Ending 06/30/12

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$168,600.00	\$168,376.25		\$223.75
3XXX	From State Sources	\$382,819.61	\$382,819.61		.00
4XXX	From Federal Sources	\$448,933.00	\$443,493.00		\$5,440.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,000,352.61	\$994,688.86		\$5,663.75
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	LOCAL PROJECTS:	\$168,600.00	\$168,600.00	.00	.00
	STATE PROJECTS:				
	Other special projects	\$382,819.61	\$382,819.61	\$0.00	\$0.00
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$382,819.61	\$382,819.61	\$0.00	\$0.00
	FEDERAL PROJECTS:				
	NCLB Title I	\$44,057.00	\$44,057.00	.00	.00
	NCLB Title II - Part A/D	\$10,812.00	\$10,812.00	.00	.00
	I.D.E.A. Part B (Handicapped)	\$109,274.00	\$109,274.00	.00	.00
	Vocational Education	\$284,790.00	\$284,790.00	.00	.00
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$448,933.00	\$448,933.00	\$0.00	\$0.00
	*** TOTAL EXPENDITURES ***	\$1,000,352.61	\$1,000,352.61	\$0.00	\$0.00
		=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/12

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

6/30/2012

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

7/11 10:23am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 12 Month Period Ending 06/30/12

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$117,070.16)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$1,553,467.85	
			\$1,553,467.85

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,000,000.00	
302	Less Revenues	(\$2,182,688.89)	
			(\$1,182,688.89)

Total assets and resources

\$253,708.80

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/12

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$111,141.01
601	Appropriations	\$2,658,722.37	
602	Less : Expenditures	\$2,405,013.57	
603	Encumbrances	\$111,141.01 (\$2,516,154.58)	
			\$142,567.79
	Total Appropriated		\$253,708.80

--- Unappropriated ---

770	Fund balance	\$616,975.92
303	Budgeted Fund Balance	(\$616,975.92)

TOTAL FUND BALANCE \$253,708.80

TOTAL LIABILITIES AND FUND EQUITY \$253,708.80

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 12 Month Period Ending 06/30/12

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1,000,000.00	\$2,182,688.89		(\$1,182,688.89)
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$1,000,000.00	\$2,182,688.89		(\$1,182,688.89)
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				AVAILABLE BALANCE
30-000-4XX-450 Construction services	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/12

I, Diane Strober, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

6/30/2012

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

District of Somerset County Vocational
All Funds
For Month Ended: June 30, 2012

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,673,159.08	\$340,425.74	-\$1,193,868.70	\$819,716.12
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	-\$58,949.66	\$140,606.36	-\$87,055.20	-\$5,398.50
Capital Project Fund (30)	\$24,921.16	\$109,214.00	-\$251,205.32	-\$117,070.16
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
Total Governmental Funds	\$1,717,944.07	\$590,246.10	-\$1,532,129.22	\$776,060.95
Summer Savings	\$79,791.14	\$8,911.14	\$0.00	\$88,702.28
Enterprise Fund (60) Cafeteria	\$68,099.65	\$10,765.85	-\$12,768.03	\$66,097.47
Payroll Fund (70)	\$0.00	\$488,612.49	-\$488,612.49	\$0.00
Agency Fund (90)	\$0.00	\$316,090.37	-\$316,090.37	\$0.00
Total Trust & Agency	\$147,890.79	\$824,379.85	-\$817,470.89	\$154,799.75
Grand Total for all Funds	\$1,865,834.86	\$1,414,625.95	-\$2,349,600.11	\$930,860.70
				\$930,860.70

Prepared and submitted by:

Michelle Fresco

Michelle Fresco, Treasurer of School Moneys

7/11/2012

Date

Somerset County Vocational Board of Ed.

Monthly Transfer Report

ADDENDUM #3

va_s1701
06/30/2012

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	1,245,173.00	0.00	1,245,173.00	124,517.30	7,592.97	0.61	132,110.27	24,610.69
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Extraordinary Services	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	153,500.00	0.00	153,500.00	15,350.00	0.00	0.00	15,350.00	948.83
Vocational Programs-Local	1X-3XX-100-XXX	3,474,000.00	0.00	3,474,000.00	347,400.00	(27,496.45)	-0.79	319,903.55	347,378.05
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX	104,360.00	0.00	104,360.00	10,436.00	10,360.70	9.93	20,796.70	76.91
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		4,977,033.00	0.00	4,977,033.00					373,014.48
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	1,053,450.00	0.00	1,053,450.00	105,345.00	11,620.93	1.10	116,965.93	13,580.37
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	379,500.00	0.00	379,500.00	37,950.00	21,351.04	5.63	59,301.04	1,897.41
General Administration	1X-000-230-XXX	497,620.00	0.00	497,620.00	49,762.00	24,327.34	4.89	74,089.34	17,030.54
School Administration	1X-000-240-XXX	636,500.00	0.00	636,500.00	63,650.00	(52,395.55)	-8.23	11,254.45	10,041.75
Central Svcs & Admin Info Technology	1X-000-25X-XXX	665,000.00	0.00	665,000.00	66,500.00	49,938.31	7.51	116,438.31	15,476.06
Operation and Maintenance of Plant Services	1X-000-26X-XXX	2,387,400.00	0.00	2,387,400.00	238,740.00	106,498.59	4.46	345,238.59	64,813.06
Student Transportation Services	1X-000-270-XXX	107,100.00	0.00	107,100.00	10,710.00	(4,000.35)	-3.74	6,709.65	5,610.23
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	3,167,500.00	0.00	3,167,500.00	316,750.00	(153,543.45)	-4.85	163,206.55	242,725.92
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Somerset County Vocational Board of Ed.

Monthly Transfer Report

va_s1701
06/30/2012

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		8,894,070.00	0.00	8,894,070.00					371,175.34
Equipment	1X-XXX-XXX-73X	0.00	0.00	0.00	0.00	5,745.92	0.00	5,745.92	0.00
Facilities Acquisition and Construction Services	1X-000-4XX-XXX	349,908.00	63,500.00	413,408.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		349,908.00	63,500.00	413,408.00					0.00
TOTAL SPECIAL SCHOOLS	11-XXX-XXX-XXX 12-XXX-XXX-XXX 13-XXX-XXX-XXX 15-XXX-XXX-XXX 16-XXX-XXX-XXX 17-XXX-XXX-XXX 18-XXX-XXX-XXX	67,000.00	0.00	67,000.00	6,700.00	0.00	0.00	6,700.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		14,288,011.00	63,500.00	14,351,511.00					744,189.82



School Business Administrator Signature

6/30/12

Date

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

06/30/2012

Current Cycle : June

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
Current Appropriation Adjustments									
11-000-222-800-03-0703	OTHER OBJECTS - HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$4,000.00	\$4.56	\$4,004.56	
11-000-223-500-03-0208	OTHER PURCHASED SRVC-HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$8,125.73	\$671.66	\$8,797.39	
11-000-230-530-01-0211	COMMUNICATIONS/TELEPHONE	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$55,708.98	\$3,400.49	\$59,109.47	
11-000-230-890-01-0704	MISC. EXP.-BOARD OF ED.	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$16,549.38	\$609.57	\$17,158.95	
11-000-240-500-08-0216	DISPLAY ADS - HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$3,000.00	\$217.48	\$3,217.48	
11-000-251-330-01-0000	PURCHASED PROFESSIONAL S	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$28,000.00	\$609.08	\$28,609.08	
11-000-252-500-16-0000	OTHER PURCHASED SERVICES	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$31,000.00	\$29,242.83	\$60,242.83	
11-000-261-420-02-0216	R&M-BLDG HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$37,277.09	\$29,118.60	\$66,395.69	
11-000-261-610-02-0349	MAINT SUPPL - B&G	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$33,601.28	\$1,142.05	\$34,743.33	
11-000-262-420-02-0222	CUSTODIAL SRVC - B & G	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$334,237.73	\$110.15	\$334,347.88	
11-000-262-490-02-0225	WATER & SEWER - HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$40,000.00	\$22,182.44	\$62,182.44	
11-000-291-270-00-0605	MEDICAL BENEFITS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$1,774,000.00	(\$100,998.45)	\$1,673,001.55	
11-140-100-106-07-0000	OTHER SAL-ALT SCHOOL	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$6,262.50	\$1,618.75	\$7,881.25	
11-140-100-610-03-0301	SUPPLIES - PHYSICAL ED	2011-12 YE transfers	0081	06/30/2012	DSTROBER	\$9,703.67	\$200.00	\$9,903.67	
11-140-100-610-16-0000	HIGH SCH TECH SUPPLIES	2011-12 YE transfers	0082	06/30/2012	DSTROBER	\$6,327.00	\$100.00	\$6,427.00	
11-140-100-610-16-0308	SUPPLIES-TECHNOLOGY	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$5,000.00	\$5,673.87	\$10,673.87	
11-310-100-610-03-0309	SUPPLIES - GENERAL	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$5,000.00	\$128.42	\$5,128.42	
11-310-100-610-11-0311	SUPPLIES - AUTO BODY	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$13,000.00	\$234.08	\$13,234.08	
11-401-100-610-00-0000	SUPPLIES AND MATERIALS	2011-12 YE transfers	0082	06/30/2012	DSTROBER	\$11,000.00	(\$100.00)	\$10,900.00	
11-402-100-500-00-0000	PURCHASED SERVICES (300-	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$10,600.00	\$288.50	\$10,888.50	
		2011-12 YE transfers	0081	06/30/2012	DSTROBER	\$10,888.50	(\$200.00)	\$10,688.50	
			Total For Account # 11-402-100-500-00-0000					\$88.50	
12-310-100-730-00-0000	INSTRUCT VOCATION-EQUIP	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$0.00	\$5,745.92	\$5,745.92	
Total Current Appr.								\$0.00	

Tuition Contracts – 2012-2013 School Year

Academy Tuition Contracts – 2012-2013

Bedminster Board of Education	1 student	\$ 2,600.00
Branchburg Township Board of Education	3 students	\$ 7,800.00
Bridgewater-Raritan Board of Education	34 students	\$ 88,400.00
Delaware Valley Regional Board of Education	5 students	\$ 15,500.00
Franklin Township Board of Education	9 students	\$ 23,400.00
Hillsborough Township Board of Education	21 students	\$ 54,600.00
Hunterdon Central Regional Board of Education	5 students	\$ 15,500.00
Manville Boro Board of Education	2 students	\$ 5,200.00
Montgomery Township Board of Education	3 students	\$ 7,800.00
North Hunterdon/Voorhees Reg. BOE	2 students	\$ 6,200.00
North Plainfield Board of Education	4 students	\$ 10,400.00
Somerville Boro Board of Education	2 students	\$ 5,200.00
South Bound Brook Board of Education	5 students	\$ 13,000.00
Watchung Hills Regional Board of Education	<u>3 students</u>	<u>\$ 7,800.00</u>
Total	99 students	\$263,400.00

Academy Parent Paid Tuition Contracts – 2012-2013 SY

Bedminster	1 student	\$ 600.00
Branchburg	2 students	\$ 1,200.00
Bridgewater Raritan	24 students	\$ 11,500.00
Delaware Valley	5 students	\$ 2,700.00
Franklin	8 students	\$ 3,600.00
Hillsborough	16 students	\$ 7,800.00
Hunterdon Central	4 students	\$ 1,800.00
Manville	2 students	\$ 900.00
Montgomery	2 students	\$ 900.00
No. Hunterdon/Voorhees	2 students	\$ 900.00
North Plainfield	3 students	\$ 1,500.00
Somerville	2 students	\$ 800.00
South Bound Brook	2 students	\$ 1,000.00
Watchung	<u>3 students</u>	<u>\$ 1,000.00</u>
Total	76 students	\$ 36,200.00

Special Education Vocational Tuition Contracts 2012-2013 SY

Hunterdon Central Regional Board of Education	1 Share Time -Performing Arts	\$6,500.00
Total		\$6,500.00

Regular Vocational Tuition Contracts 2012-2013 SY

Plainfield Board of Education	1 Full Time – Carpentry	\$10,000.00
North Hunterdon/Voorhees Reg. Board of Education	1 Full Time – Performing Arts	\$10,000.00
North Hunterdon/Voorhees Reg. Board of Education	2 Share Time –Performing Arts	\$10,000.00
Westfield Board of Education	1 Share Time-Performing Arts	\$ 5,000.00
Hunterdon Central Reg. Board of Education	2 Share Time – Performing Arts	\$10,000.00
Harding Township Board of Education	1 Full Time – Performing Arts	\$10,000.00
West Morris Reg. Board of Education	<u>1 Full Time – Performing Arts</u>	<u>\$10,000.00</u>
Total	9	\$65,000.00

Alternative Tuition Contracts 2012-2013 SY

Bridgewater-Raritan Board of Education	9 students	\$205,200.00
Franklin Board of Education	4 students	\$ 91,200.00
Hillsborough Board of Education	4 students	\$ 91,200.00
Somerville Board of Education	<u>6 students</u>	<u>\$ 136,800.00</u>
Total	23 students	\$524,400.00