

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
November 18, 2013

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan
Dr. Kathleen Serafino

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Robert Zaborowski, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on October 28, 2013 and the Reorganization Meeting held on November 1, 2013.
 - A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting held on October 28, 2013 and the Reorganization Meeting held on November 1, 2013 were approved.

IV. Correspondence

- A. Letter from NJSBA thanking Mark Mastrobattista and the Culinary Arts students for baking cookies for the NJSBA's annual workshop and exhibition.

V. Old or Unfinished Business

- A. Presentation of Student of the Month - Cailin Toole, Grade 11, Theater Arts
- B. Recognition - Preliminary SAT/National Merit Scholarship Qualifying Test Outstanding Performance Ashish Murthy, Grade 12, Academy Health & Medical Science
- C. Presentation of NJCCVTS 2013 Business Partner of the Year Award - Pete Sansom, Marketing Associate – Sysco Metro New York, LLC
- D. Construction Projects – Update – USA Architects

VI. Report of the Attorney

VII. Committee Reports

- Board of School Estimate – Mr. Dudeck
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate, State Convention Legislative Committee) – Mr. Dudeck
- SCSBA (Delegate) – Mr. Dudeck
- SCESC (Representative) – Mr. Smith
- SCJIF – (Alternate Commissioner) – Ms. Strober
- Foundation – Mr. Hyncik

VIII. School Communications Report

IX. Superintendent’s Report

A. Instructional Salaries – 2012-13 and 2013-14 School Years

The Superintendent recommends that in accordance with the Contract Agreement previously approved that the Board of Education approve the salaries of instructional personnel for the 2012-13 and 2013-14 school years as listed on Addendum #1.

B. Support Staff Salaries – 2012-13 and 2013-14 School Years

The Superintendent recommends that in accordance with the Contract Agreement previously approved that the Board of Education approve the salaries of support staff for the 2012-13 and 2013-14 school years as listed on Addendum #2.

C. Salary Adjustments – 2012-13 School Year

The Superintendent recommends that the Board of Education approve salary adjustments for the 2012-13 school year as follows:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STEP/GUIDE</u>	2012-13 <u>SALARY</u>
Mary Behot	Leave Replacement/Social Studies (9/7/12-6/30/13)	1-2/A	\$50,805.00*
Dineen White	Leave Replacement/Science (1/15/13-4/26/13)	1-2/A	\$50,805.00*

*Prorated

D. Salary Adjustments – 2013-14 School Year

The Superintendent recommends that the Board of Education approve salary adjustments for the 2013-14 school year as follows:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STEP/GUIDE</u>	2013-14 <u>SALARY</u>
Kristen Alpaugh	Leave Replacement/Guidance Counselor (9/30/13-10/9/13)	1/B	\$54,746.00*
Maura Gillooly	Leave Replacement/Physical Education (9/20/13)	1/A	\$51,246.00*
Hind Albana	Leave Replacement/Guidance Counselor (10/14/13)	1/B	\$54,746.00*
Douglas Parker	Leave Replacement/LDT/C (10/16/13)	1/C	\$56,496.00*

*Prorated

E. Salary Adjustments Part-Time Hourly Instructional Aides – 2013-14 School Year

The Superintendent recommends that the Board of Education approve salary adjustments for the 2013-14 school year as follows:

<u>NAME</u>	<u>ASSIGNMENT</u>	2013-14 <u>HOURLY RATE</u>
Dawnell Gerow	Aide – Cosmetology	\$25.27/hr
Krista Huebsch	Aide – Cosmetology	\$25.27/hr
JaLisa Williamson	Aide – Health Occupations	\$25.27/hr

F. Principal/Supervisors Salaries – Step/Guide Adjustments – 2013-14 School Year

The Superintendent recommends that the Board of Education approve salary – step/guide adjustments of principal/supervisors for the 2013-14 school year as follows:

<u>NAME</u>	<u>STEP/GUIDE</u>	2013-14 <u>SALARY</u>
Robert Campanella	C/OG	\$ 87,880.43
Maria Johnson	B/6	\$ 94,255.00
Christopher Lemongelli	B/3	\$ 89,200.00
Teresa Morelli	B/6	\$ 94,255.00
Patrick Pelliccia	B/5	\$ 92,725.00
Joseph Petrosino	B/OG	\$120,238.88*
Duane Wallace	C/6	\$ 77,379.00
Diane Ziegler	A/OG	\$127,470.03

*\$2,000.00 doctorate stipend is added to base

G. Exempt Staff Salaries – Adjustments - 2013-14 School Year

The Superintendent recommends that the Board of Education approve salary adjustments for the following exempt staff for the 2013-14 school as follows:

<u>NAME</u>	2013-14 <u>SALARY</u>
Stephen Boettger	\$60,353.71
Michelle Fresco	\$58,793.19
Karen Gleeson	\$46,929.52
Valerie Hart	\$65,157.63
James Hoff	\$80,531.79
Carene Jegou	\$76,699.96
Michael Kuschyk	\$93,432.83
Michele Sartori	\$62,030.73

H. Lateral Move

The Superintendent recommends that the Board of Education approve Mr. Donald Smith’s request for a lateral move from Step 21/A to Step 21/B on the salary guide in the amount of \$73,556.00 retroactive to September 1, 2013.

I. Employment of Part-Time Hourly Personnel – 2013-14 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2013-14 school year:

Twilight
 Krista Huebsch Substitute \$ 34.00/hr

J. Employment of Substitutes – 2013-14 School Year

The Superintendent recommends that the Board of Education approve employment of Mr. J. Anthony Kennette as a substitute, at a rate of \$100.00/day for the 2013-14 school year.

K. Extra-Curricular Appointment – 2013-14 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2013-14 school year as follows:

Mary Behot Rotary Interact Advisor \$1,485.00 (prorated)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

L. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as follows:

<u>Date of Trip</u>	<u>CTE Program / Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
12/7/2013	FFA Chapter Students	Rutgers University (SEBS/COOK Campus) New Brunswick, NJ	\$0.00	SCVTS

M. Professional Seminars/Workshops/Travel Reimbursements

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #3.

N. Board Policies – Second Reading

The Superintendent recommends that the Board of Education approve the following Board policies at this second reading:

- 3144.12 – Certification of Tenure Charges – Inefficiency
- 3144.3 – Suspension Upon Certification of Tenure Charges
- 3372 – Teaching Staff Member Tenure Acquisition
- 3373 – Tenure Upon Transfer or Promotion

O. Revised Board Policies – Second Reading

The Superintendent recommends that the Board of Education approve the following revised Board policies at this second reading:

- 4124 – Employment Contract
- 5512/R5512 – Harassment, Intimidation, and Bullying

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

P. Resolution – 2013-14/11-A Superintendent’s Merit Salary 2013-14 School Year

It is recommended that the Board of Education adopt Resolution 2013-14/11-A as it appears on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

Q. Superintendent’s Update

- HIB
- Evaluation Model
- Sustainability
- Student Management System

X. Submission of Bills

It is recommended the Board of Education approve the bills list for November 2013 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

XI. New Business

XII. Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of October 2013 and the Treasurer of School Monies for the month of October 2013, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #5)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

B. Audit Report – 2012-13 School Year

It is recommended the Board of Education approve the 2012-13 school year audit and the Comprehensive Annual Financial Report (CAFR) (as prepared by the firm of Suplee, Clooney & Company).

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

December 16, 2013
5:00 p.m.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to de novo hearing/Grievance #1314-001 and contracts.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

2012-13 Salaries Teaching Staff

	<u>2012-13</u> <u>STEP/ GUIDE</u>	2012-2013 Base Salary	LONGEVITY	2012-2013 TOTAL SALARY
NON - TENURE				
Alfieri, Joseph	19/A	66,680.00		66,680.00
Bentzinger, Anabela	5-6/A	51,305.00		51,305.00
Blanchard, Kristen # ***	11-12/C	73,422.63		73,422.63
Blanke, Lawrence	16/D	68,280.00		68,280.00
Dolegiewitz, Matthew	5-6/A	51,305.00		51,305.00
Fulmer, Victoria (67%)	3-4/A	34,206.85		34,206.85
Hovey, Rebecca (50%) #	5-6/B	27,765.00		27,765.00
Hunt, Robert	15/A	59,480.00		59,480.00
McAnally, Mary Lynne	3-4/D	58,055.00		58,055.00
McClain, Michael	11-12/D	61,095.00		61,095.00
Mingle, Alison	13/D	62,885.00		62,885.00
O'Connor, Paul	7-8/C	57,055.00		57,055.00
Poznanski, Matthew	3-4/A	51,055.00		51,055.00
Prezioso, Peggy #	3-4/C	57,030.00		57,030.00
Rai, Soma (67%) #	1-2/B	36,870.10		36,870.10
Wang, Chia Ching (Jesse) (50%)	7-8/D	29,402.50		29,402.50
TENURE				
	<u>2012-13</u> <u>STEP/ GUIDE</u>	2012-2013 Base Salary	LONGEVITY	2012-2013 TOTAL SALARY
Blue, Janet	15/A	59,480.00		59,480.00
Bolha, Helen #	32/D	98,365.00	1,650.00	100,015.00
Brinkmann, Paul	24/A	72,480.00		72,480.00
Buttermore, Sheila ***	26/D	102,924.50	1,300.00	104,224.50
Byrd, George	22/A	70,480.00	1,300.00	71,780.00
Carrig, Robert #	7-8/B	56,030.00		56,030.00
Coslit, Andrew	15/A	59,480.00		59,480.00
Creveling, Alan	19/D	73,680.00		73,680.00
Cross, Margaret #	11-12/C	60,070.00		60,070.00
Easter, James	31/D	95,370.00	1,650.00	97,020.00
Fargo, Erik	7-8/D	58,805.00		58,805.00
Fortunato, Catherine #	31/C	94,345.00	1,650.00	95,995.00
Francis, Julie	9-10/D	59,310.00		59,310.00
Gewant, Garry	29/D	90,830.00	1,300.00	92,130.00
Gichan, Deborah	5-6/A	51,305.00		51,305.00
Glennon, Maureen ***	5-6/D	71,423.63		71,423.63
Gotti, Denise	7-8/B	55,305.00		55,305.00
Heinbach, Thomas	25/A	74,750.00		74,750.00
Ives, Irene #	14/D	65,405.00		65,405.00
Kinlan, Rachel	7-8/A	51,805.00		51,805.00
Krause, Michele	19/A	66,680.00	1,300.00	67,980.00
Lakhlif, Daysi #	11-12/C	60,070.00		60,070.00
Lawler, Maureen	23/C	76,730.00		76,730.00
Lee, George	21/D	76,480.00		76,480.00
Loughney, Patricia	27/A	79,290.00	1,300.00	80,590.00
Mancuso, Joseph	18/D	71,880.00		71,880.00
Mastrobattista, Mark	16/D	68,280.00		68,280.00
McMahon, Miranda #	9-10/C	58,285.00		58,285.00
McManus, Kevin #	14/D	65,405.00		65,405.00
McNerney, Kristen	15/C	64,730.00		64,730.00
Mehta, Ushma #	7-8/C	57,780.00		57,780.00
Miller, Christopher #	11-12/B	58,320.00		58,320.00
Morales, Jaime	15/B	62,980.00		62,980.00
Morales, Patricia Cantwell***	19/D	90,258.00		90,258.00
Murphy, Anna #	15/D	67,205.00		67,205.00
O'Neill, John	15/A	59,480.00		59,480.00
Patil, Pratima #	11-12/C	60,070.00		60,070.00
Perrone, M. Cristina	13/A	55,885.00		55,885.00
Pokrywa, Benjamin	32/D	97,640.00	1,650.00	99,290.00
Pokrywa, Gladys	30/B	89,600.00	950.00	90,550.00
Scholl, Johanna	16/A	61,280.00		61,280.00
Smith, Donald	20/A	68,480.00		68,480.00
Smith, Linda Weber	17/D	70,080.00	1,300.00	71,380.00
Sortor, Janeen	16/A	61,280.00		61,280.00
Stutz, Sarah Morelli # ***	11-12/C	73,422.63		73,422.63
Unda, Louise Tokarsky #	11-12/D	61,820.00		61,820.00
Vasaturo, Kim	17/D	70,080.00		70,080.00
Vingara, John	28/C	86,810.00	1,650.00	88,460.00
Winfield, Karen #	15/C	65,455.00		65,455.00

masters stipend added to base (\$725.00)

***12 month

Salary in bold to be prorated from effective start date of employment

11/14/2013 salaries teachers 2012-13 sy

cj

2013-2014 Salaries Teaching Staff

NON - TENURE	2013-14 STEP/ GUIDE	2013-14 Base Salary	LONGEVITY	2013-14 TOTAL SALARY
Behot, Mary #	2-3/B	55,721.00		55,721.00
Blanke, Lawrence	17/D	70,146.00		70,146.00
Charewycz, Steven #	16/C	67,321.00		67,321.00
Dolegiewitz, Matthew	6-7/A	51,996.00		51,996.00
Downey, Brendan	1/A	51,246.00		51,246.00
Fulmer, Victoria (67%)	4-5/A	34,669.82		34,669.82
Hovey, Rebecca (50%) #	6-7/B	28,110.50		28,110.50
Kinsey, Julia #	8-9/B	56,671.00		56,671.00
McClain, Michael	12-13/D	62,946.00		62,946.00
Mingle, Alison	14/D	64,746.00		64,746.00
O'Connor, Paul +	8-9/C	57,696.00		57,696.00
Poznanski, Matthew	4-5/A	51,746.00		51,746.00
Setlock, Robert	16/A	61,346.00		61,346.00
TENURE	2013-14 STEP/ GUIDE	2013-2014 Base Salary	LONGEVITY	2013-2014 TOTAL SALARY
Alfieri, Joseph	20/A	68,546.00		68,546.00
Blanchard, Kristen # ***	12-13/C	75,690.10		75,690.10
Blue, Janet	16/A	61,346.00		61,346.00
Brinkmann, Paul	26/A	77,446.00		77,446.00
Buttermore, Sheila ***	28/D	110,099.60	1,300.00	111,399.60
Byrd, George	23-24/A	73,076.00	1,300.00	74,376.00
Carrig, Robert #	8-9/B	56,671.00		56,671.00
Coslit, Andrew	16/A	61,346.00		61,346.00
Creveling, Alan	20/D	75,546.00		75,546.00
Cross, Margaret #	12-13/C	61,921.00		61,921.00
Easter, James	32/D	98,140.00	1,650.00	99,790.00
Fargo, Erik	8-9/D	59,446.00		59,446.00
Fortunato, Catherine #	32/C	97,115.00	1,650.00	98,765.00
Francis, Julie	10-11/D	61,146.00		61,146.00
Gewant, Garry	31/D	95,371.00	1,300.00	96,671.00
Gichan, Deborah	6-7/A	51,996.00		51,996.00
Glennon, Maureen ***	6-7/D	72,270.10		72,270.10
Gotti, Denise	8-9/B	55,946.00		55,946.00
Heinbach, Thomas	27/A	79,631.00		79,631.00
Ives, Irene #	15/D	67,271.00		67,271.00
Kinlan, Rachel	8-9/A	52,446.00		52,446.00
Krause, Michele	20/A	68,546.00	1,300.00	69,846.00
Lakhlif, Daysi #	12-13/C	61,921.00		61,921.00
Lawler, Maureen	25/C	80,511.00		80,511.00
Lee, George	22/D	78,566.00		78,566.00
Loughney, Patricia	28/A	81,816.00	1,300.00	83,116.00
Mancuso, Joseph	19/D	73,746.00		73,746.00
Mastrobattista, Mark	17/D	70,146.00		70,146.00
McAnally, Mary Lynne	4-5/D	58,746.00		58,746.00
McMahon, Miranda #	10-11/C	60,121.00		60,121.00
McManus, Kevin #	15/D	67,271.00		67,271.00
McNerney, Kristen	16/C	66,596.00		66,596.00
Mehta, Ushma #	8-9/C	58,421.00		58,421.00
Miller, Christopher #	12-13/B	60,171.00		60,171.00
Morales, Jaime	16/B	64,846.00		64,846.00
Morales, Patricia Cantwell***	20/D	92,543.85		92,543.85
Murphy, Anna #	16/D	69,071.00		69,071.00
O'Neill, John	16/A	61,346.00		61,346.00
Patil, Pratima #	12-13/C	61,921.00		61,921.00
Perrone, M. Cristina	14/A	57,746.00		57,746.00
Pokrywa, Benjamin***	32/D	120,221.50	1,650.00	121,871.50
Pokrywa, Gladys	31/B	91,871.00	1,300.00	93,171.00
Prezioso, Peggy #	4-5/C	57,721.00		57,721.00
Scholl, Johanna	17/A	63,146.00		63,146.00
Smith, Donald	21/A	70,056.00		70,056.00
Smith, Linda Weber	18/D	71,946.00	1,650.00	73,596.00
Sortor, Janeen	17/A	63,146.00		63,146.00
Stutz, Sarah Morelli # ***	12-13/C	75,690.10		75,690.10
Unda, Louise Tokarsky #	12-13/D	63,671.00		63,671.00
Vasaturo, Kim	18/D	71,946.00		71,946.00
Vingara, John	30/C	91,436.00	1,650.00	93,086.00
Winfield, Karen #	16/C	67,321.00		67,321.00

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masters stipend added to base (\$725.00)
 ***12 month
 + gains tenure during 13-14 SY
 11/14/2013
 salaries teachers 2013-14 sy
 cj

2012-13 and SY 2013-14 Salaries Support Staff

SUPPORT STAFF/SECRETARIES	STEP	2012-13 SALARY	2013-14 SALARY
Basir, Nzinga	C3	\$ 39,170.00	\$ 40,290.00
Bowers, Erick	C4	\$ 39,870.00	\$ 40,985.00
Cardinale, Carole	C16	\$ 51,725.00	\$ 52,825.00
DeFazio, Bonita	C4	\$ 39,870.00	\$ 40,985.00
Leahey, Sharleen	D5	\$ 51,631.00	\$ 52,905.00
Lella, Maura	C4	\$ 39,870.00	\$ 40,985.00
Murtagh, Rosemary	C11	\$ 45,585.00	\$ 46,700.00
Parks, Gary	D9	\$ 61,431.00	\$ 62,170.00
Patryn, Amy	D1	\$ 44,931.00	\$ 46,267.00
Reader, Laurie (10-mo.)	D9	n/a	\$ 51,601.00
Santiago, Susan	C3	\$ 39,170.00	\$ 40,290.00
Scott, Wanda	C12	\$ 46,760.00	\$ 47,875.00
Shahid, Faiza	C14	\$ 49,225.00	\$ 50,330.00
Strickhart, James	D2	\$ 45,931.00	\$ 47,267.00
Szymanski, Robyn	C16	\$ 51,725.00	\$ 52,825.00
Wall, Sheryl	D7	\$ 56,331.00	\$ 57,540.00
Watson, Janet Cantore	D8	\$ 58,681.00	\$ 59,855.00
Witthoeft, Cynthia	C10	\$ 44,450.00	\$ 45,565.00
INSTRUCTIONAL AIDE			
Morlock, Karen	n/a	\$ 38,592.00	\$ 39,556.80
Salary in bold denotes salary			
to be prorated from effective			
start date of employment			

Salaries Buildings Grounds Staff

2012-13

BUILDINGS & GROUND STAFF	2012-2013 base salary	BLACK SEAL	CARBON MONOX	TECH TYPE UNIV	CDL (B)	PLUMB. LICENSE	2012-2013 salary
Averbukh, Moysey (10 mo.)	\$ 35,567.04						\$ 35,567.04
Capitani, Massimo	\$ 43,097.10	\$ 800.00					\$ 43,897.10
D'Alessandro, Richard	\$ 39,170.00	\$ 800.00					\$ 39,970.00
D'Alessandro, Thomas	\$ 35,567.47						\$ 35,567.47
Fanelli, Virginia	\$ 35,567.47						\$ 35,567.47
Heinbach, John	\$ 40,744.64	\$ 800.00					\$ 41,544.64
Layton, Michael	\$ 43,097.10	\$ 800.00					\$ 43,897.10
Rice, Michael	\$ 51,700.20	\$ 800.00					\$ 52,500.20
Symborski, Eric	\$ 52,791.12	\$ 800.00	\$ 300.00	\$ 300.00			\$ 54,191.12
Whitzer, Christopher	\$ 40,745.00	\$ 800.00					\$41,545.00

2013-14

BUILDINGS & GROUND STAFF	2013-2014 base salary	BLACK SEAL	CARBON MONOX	TECH TYPE UNIV	CDL (B)	PLUMB. LICENSE	2013-2014 salary
Averbukh, Moysey (10 mo.)	\$ 36,456.22						\$ 36,456.22
Capitani, Massimo	\$ 44,174.53	\$ 800.00					\$ 44,974.53
D'Alessandro, Richard	\$ 40,149.25	\$ 800.00					\$ 40,949.25
D'Alessandro, Thomas	\$ 36,456.66						\$ 36,456.66
Fanelli, Virginia	\$ 36,456.66						\$ 36,456.66
Heinbach, John	\$ 41,763.26	\$ 800.00					\$ 42,563.26
Layton, Michael	\$ 44,174.53	\$ 800.00					\$ 44,974.53
Rice, Michael	\$ 52,992.70	\$ 800.00					\$ 53,792.70
Symborski, Eric	\$ 54,110.90	\$ 800.00	\$ 300.00	\$ 300.00			\$ 55,510.90
Whitzer, Christopher	\$ 41,763.62	\$ 800.00					\$ 42,563.62

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Professional Seminars/Workshops/Travel Reimbursements
November 2013

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
*1	November 6, 2013	Maura Lella Amy Patryn Susan Santiago Robyn Szymanski	\$149.00 \$149.00 \$149.00 \$149.00	\$11.66/mileage \$9.73/mileage \$17.48/mileage \$16.43/mileage	The Extraordinary Administrative Professional	Parsippany, NJ
2	December 9, 2013	Janet Blue	\$179.00	N/A	How to Deliver Presentations with Ease & Confidence	Edison, NJ
3	November 25, 2013	Michele Sartori	N/A	\$19.12/mileage	Year End Payroll Processing	Tinton Falls, NJ
4	December 2, 2013	Cristina Perrone	\$229.00	N/A	iPad to Enhance Content Instruction	Newark, NJ
5	November 26, 2013	Cristina Perrone	\$229.00	N/A	Practical Strategies for Implementing Rigorous Common Core Standards	Parsippany, NJ

*Prior approval given by Superintendent

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RESOLUTION – 2013-14/11-A
Merit Goals 2012-13 Compensation

WHEREAS, the Somerset County Vocational Schools Board of Education and the Superintendent of Schools are parties to a Contract of Employment for the period of October 1, 2011 through June 30, 2015 and,

WHEREAS, Article 1 of the Contract for Employment provides for Superintendent Harttraft to be considered for an annual merit increase on July 1st of 2012 and for each subsequent year, and such increases are to be added to the base salary and,

WHEREAS, the Somerset County Vocational Schools Board of Education and Superintendent Harttraft have agreed to an addendum to the Contract of Employment that the annual merit increase for merit goals achieved during the 2012-13 school year in the amount of \$19,402.00 be remunerated as follows: \$10,000.00 be added to the base salary of \$151,624.00 and \$9,402.00 be dispersed as a bonus and,

WHEREAS, on September 23, 2013 the Somerset County Vocational Schools Board of Education approved and accepted the achievement of Superintendent Harttraft's merit goals for the 2012-13 school year as approved by the Somerset County ESC

NOW THEREFORE BE IT RESOLVED, the Somerset County Vocational Schools Board of Education authorizes the compensation for achievement of 2012-13 merit goals in the amount of \$19,402.00.

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11/5 12:11pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 4 Month Period Ending 10/31/2013

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$1,488,696.34
121	Tax levy receivable		\$8,172,826.00
	Accounts receivable:		
132	Interfund	\$205,908.19	
141	Intergovernmental - State	\$997,563.04	
143	Intergovernmental - Other	(\$1,775.82)	
			\$1,201,695.41

--- R E S O U R C E S ---

301	Estimated Revenues	\$13,967,006.00	
302	Less Revenues	(\$13,278,857.08)	
			\$688,148.92

	Total assets and resources		\$11,551,366.67
--	----------------------------	--	-----------------

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 4 Month Period Ending 10/31/2013

=====

LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,236.52
	Other current liabilities	\$3,050.00
	TOTAL LIABILITIES	\$7,286.52

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$8,146,374.69
754	Reserve for encumbrance - Prior Year	\$230,543.17
	Reserved fund balance:	
760	Reserved Fund Balance	\$72,100.00
601	Appropriations	\$14,565,464.80
602	Less : Expenditures	\$4,145,786.31
603	Encumbrances	\$8,376,917.86 (\$12,522,704.17)
		\$2,042,760.63
	Total Appropriated	\$10,491,778.49

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$1,096,864.66
303	Budgeted Fund Balance	(\$44,563.00)
	TOTAL FUND BALANCE	\$11,544,080.15
	TOTAL LIABILITIES AND FUND EQUITY	\$11,551,366.67

=====

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,565,464.80	\$12,522,704.17	\$2,042,760.63
Revenues	(\$13,967,006.00)	(\$13,278,857.08)	(\$688,148.92)
	\$598,458.80	(\$756,152.91)	\$1,354,611.71
Less: Adjust for prior year encumb.	(\$553,895.80)	(\$553,895.80)	
Budgeted Fund Balance	\$44,563.00	(\$1,310,048.71)	\$1,354,611.71

=====

Recapitulation of Budgeted Fund Balance by Subfund

	Budgeted	Actual	Variance
Fund 10 (includes 10, 11, 12, and 13)	\$44,563.00	(\$1,310,048.71)	\$1,354,611.71
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$44,563.00	(\$1,310,048.71)	\$1,354,611.71

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/2013

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,553,104.00	\$11,864,955.08		\$688,148.92
3XXX	From State Sources	\$1,413,902.00	\$1,413,902.00		.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$13,967,006.00	\$13,278,857.08	=====	\$688,148.92
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,479,562.00	\$353,206.65	\$1,006,926.50	\$119,428.85
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$97,157.70	\$21,987.00	\$73,746.70	\$1,424.00
11-240-X00-XXX	Bilingual Education - Instruction	\$61,588.10	\$11,933.47	\$48,710.63	\$944.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,761,346.94	\$803,505.00	\$2,239,009.85	\$718,832.09
11-401-100-XXX	School-Spon. Cocurr. Acti-Inst	\$55,405.00	\$2,601.28	\$48,452.47	\$4,351.25
11-402-100-XXX	School-Spons. Athletics - Instruction	\$63,441.00	\$11,567.80	\$43,090.20	\$8,783.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$187,749.39	\$50,608.31	\$112,789.26	\$24,351.82
11-000-218-XXX	Guidance	\$524,859.54	\$128,464.23	\$392,301.09	\$4,094.22
11-000-219-XXX	Child Study Teams	\$179,299.68	\$58,521.34	\$119,576.38	\$1,201.96
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$310,919.42	\$88,852.12	\$174,659.85	\$47,407.45
11-000-222-XXX	Educational Media Serv/School Library	\$181,565.15	\$52,841.38	\$88,271.47	\$40,452.30
11-000-223-XXX	Instructional Staff Training Services	\$113,123.00	\$38,869.85	\$32,393.90	\$41,859.25
11-000-230-XXX	Supp. Serv.-General Administration	\$537,473.57	\$176,682.83	\$331,091.50	\$29,699.24
11-000-240-XXX	Supp. Serv.-School Administration	\$553,435.74	\$194,336.50	\$343,770.77	\$15,328.47
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$755,872.48	\$276,125.18	\$423,823.03	\$55,924.27
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,336,952.51	\$664,976.78	\$613,031.14	\$58,944.59
11-000-262-XXX	Custodial Services	\$1,310,557.00	\$375,210.99	\$848,315.94	\$87,030.07
11-000-263-XXX	Care and Upkeep of Grounds	\$15,500.00	.00	.00	\$15,500.00
11-000-266-XXX	Security	\$88,583.06	\$26,149.60	\$62,433.46	.00
11-000-270-XXX	Student Transportation Services	\$120,591.06	\$8,416.96	\$31,209.32	\$80,964.78
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,574,704.17	\$721,669.00	\$1,290,935.40	\$562,099.77
		-----	-----	-----	-----
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,309,686.51	\$4,066,526.27	\$8,324,538.86	\$1,918,621.38
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/2013

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$194,381.00	\$20,044.00	\$52,379.00	\$121,958.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$194,381.00	\$20,044.00	\$52,379.00	\$121,958.00
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$61,397.29	\$59,216.04	.00	\$2,181.25
	-----	-----	-----	-----
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$61,397.29	\$59,216.04	\$0.00	\$2,181.25
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,565,464.80	 \$4,145,786.31	 \$8,376,917.86	 \$2,042,760.63
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 4 Month Period Ending 10/31/2013

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,452,904.00	\$11,452,904.00	.00
1310	Tuition- From LEA's	\$592,800.00	\$133,560.00	\$459,240.00
1XXX	Miscellaneous	\$507,400.00	\$278,491.08	\$228,908.92
	TOTAL	\$12,553,104.00	\$11,864,955.08	\$688,148.92
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3XXX	Other State Aids	\$108,616.00	\$108,616.00	\$0.00
	TOTAL	\$1,413,902.00	\$1,413,902.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$13,967,006.00	\$13,278,857.08	\$688,148.92
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,195,639.66	\$254,490.90	\$900,281.26	\$40,867.50
11-140-100-106 Other Salaries for Instruction	\$39,363.84	\$7,718.40	\$31,645.44	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$40,000.00	.00	.00	\$40,000.00
11-140-100-500 Other Purchased Services	\$5,584.00	\$2,290.96	\$848.85	\$2,444.19
11-140-100-610 General Supplies	\$165,180.00	\$86,228.74	\$71,230.08	\$7,721.18
11-140-100-640 Textbooks	\$13,661.50	\$2,477.65	\$890.87	\$10,292.98
11-140-100-800 Other Objects	\$18,103.00	.00	.00	\$18,103.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$0.00	\$2,030.00	\$0.00
TOTAL	\$1,479,562.00	\$353,206.65	\$1,006,926.50	\$119,428.85
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$93,157.70	\$17,987.00	\$73,746.70	\$1,424.00
11-230-100-610 General Supplies	\$4,000.00	\$4,000.00	.00	.00
TOTAL	\$97,157.70	\$21,987.00	\$73,746.70	\$1,424.00
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$61,588.10	\$11,933.47	\$48,710.63	\$944.00
TOTAL	\$61,588.10	\$11,933.47	\$48,710.63	\$944.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,709,024.13	\$534,334.83	\$1,870,019.74	\$304,669.56
11-310-100-106 Other Salaries for Instruction	\$54,900.00	\$4,753.03	\$50,146.97	.00
11-310-100-320 Purchased Prof.-Ed. Services	\$203,020.00	.00	\$13,200.00	\$189,820.00
11-310-100-500 Other Purchased Services	\$52,332.00	\$4,105.33	\$4,151.58	\$44,075.09
11-310-100-610 General Supplies	\$414,169.64	\$200,027.35	\$73,521.75	\$140,620.54
11-310-100-640 Textbooks	\$33,582.12	\$2,755.42	\$22,553.92	\$8,272.78
11-310-100-800 Other Objects	\$12,992.25	\$4,815.22	.00	\$8,177.03
Total	\$3,480,020.14	\$750,791.18	\$2,033,593.96	\$695,635.00
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$269,145.80	\$51,234.91	\$203,499.69	\$14,411.20
11-320-100-500 Other Purchased Services	\$1,015.00	\$600.00	.00	\$415.00
11-320-100-610 General Supplies	\$11,166.00	\$878.91	\$1,916.20	\$8,370.89

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$281,326.80	\$52,713.82	\$205,415.89	\$23,197.09
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$42,209.00	.00	\$42,209.00	.00
11-401-100-600 Supplies and Materials	\$13,196.00	\$2,601.28	\$6,243.47	\$4,351.25
TOTAL	\$55,405.00	\$2,601.28	\$48,452.47	\$4,351.25
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$43,000.00	\$280.00	\$37,827.00	\$4,893.00
11-402-100-500 Purchased Services	\$15,000.00	\$11,287.80	\$3,712.20	.00
11-402-100-600 Supplies and Materials	\$5,441.00	.00	\$1,551.00	\$3,890.00
TOTAL	\$63,441.00	\$11,567.80	\$43,090.20	\$8,783.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$153,153.39	\$41,158.09	\$111,995.30	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$22,969.00	\$1,150.00	\$475.00	\$21,344.00
11-000-213-600 Supplies and Materials	\$11,221.00	\$8,300.22	\$318.96	\$2,601.82
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$187,749.39	\$50,608.31	\$112,789.26	\$24,351.82
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$418,218.52	\$94,275.85	\$323,942.67	.00
11-000-218-105 Sal Sec. & Clerical Asst.	\$105,626.02	\$33,183.60	\$68,358.42	\$4,084.00
11-000-218-600 Supplies and Materials	\$1,015.00	\$1,004.78	.00	\$10.22
TOTAL	\$524,859.54	\$128,464.23	\$392,301.09	\$4,094.22
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,453.38	\$24,223.04	\$49,899.59	\$1,330.75
11-000-219-105 Sal Sec. & Clerical Asst.	\$92,172.30	\$30,121.60	\$62,050.70	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,076.00	\$2,133.00	\$6,375.00	(\$3,432.00)
11-000-219-500 Other Purchased Services	\$1,015.00	\$788.90	\$226.10	.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$559.80	\$1,024.99	\$445.21
11-000-219-800 Other Objects	\$3,553.00	\$695.00	.00	\$2,858.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$179,299.68	\$58,521.34	\$119,576.38	\$1,201.96
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$90,300.00	\$30,950.82	\$59,326.73	\$22.45
11-000-221-104 Salaries Other Prof. Staff	\$76,900.00	\$26,372.56	\$50,518.04	\$9.40
11-000-221-105 Sal Sec. & Clerical Asst.	\$133,060.42	\$30,090.24	\$61,986.18	\$40,984.00
11-000-221-500 Other Purchased Services	\$5,076.00	\$1,263.50	\$2,727.90	\$1,084.60
11-000-221-600 Supplies and Materials	\$2,538.00	.00	.00	\$2,538.00
11-000-221-800 Other Objects	\$3,045.00	\$175.00	\$101.00	\$2,769.00
TOTAL	\$310,919.42	\$88,852.12	\$174,659.85	\$47,407.45
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$65,549.15	\$5,666.48	\$22,515.17	\$37,367.50
11-000-222-177 Salaries of Technology Coordinators	\$86,760.00	\$29,741.96	\$57,018.03	\$0.01
11-000-222-500 Other Purchased Services	\$4,060.00	.00	\$3,338.10	\$721.90
11-000-222-600 Supplies and Materials	\$21,136.00	\$17,092.94	\$4,051.99	(\$8.93)
11-000-222-800 Other Objects	\$4,060.00	\$340.00	\$1,348.18	\$2,371.82
TOTAL	\$181,565.15	\$52,841.38	\$88,271.47	\$40,452.30
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$50,400.00	\$36,335.40	\$14,064.60	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$41,847.00	.00	\$10,000.00	\$31,847.00
11-000-223-500 Other Purchased Services	\$18,846.00	\$683.12	\$8,132.64	\$10,030.24
11-000-223-600 Supplies and Materials	\$2,030.00	\$1,851.33	\$196.66	(\$17.99)
TOTAL	\$113,123.00	\$38,869.85	\$32,393.90	\$41,859.25
--- Support services-general administration ---				
11-000-230-100 Salaries	\$280,855.07	\$94,573.43	\$186,205.64	\$76.00
11-000-230-331 Legal Services	\$76,133.00	\$15,805.65	\$60,327.35	.00
11-000-230-332 Audit Fees	\$33,500.00	.00	\$33,380.00	\$120.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,045.00	\$3,045.00	.00	.00
11-000-230-530 Communications/Telephone	\$76,132.00	\$34,919.70	\$41,212.30	.00
11-000-230-590 Other Purchased Services	\$13,000.00	\$2,985.84	\$1,158.00	\$8,856.16
11-000-230-61X General Supplies	\$11,166.00	.00	\$5,870.40	\$5,295.60
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,553.00	\$716.30	\$64.95	\$2,771.75
11-000-230-890 Misc. Expenditures	\$32,354.50	\$17,887.16	\$2,872.86	\$11,594.48
11-000-230-895 BOE Membership Dues and Fees	\$7,735.00	\$6,749.75	.00	\$985.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$537,473.57	\$176,682.83	\$331,091.50	\$29,699.24
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$338,500.00	\$115,454.55	\$222,722.82	\$322.63
11-000-240-105 Sal Secr. & Clerical Asst.	\$166,213.62	\$53,560.16	\$110,334.46	\$2,319.00
11-000-240-11X Other Salaries	\$7,022.93	\$730.00	\$6,292.93	.00
11-000-240-500 Other Purchased Services	\$26,704.00	\$14,275.98	\$3,286.00	\$9,142.02
11-000-240-600 Supplies and Materials	\$10,450.19	\$7,320.31	\$1,134.56	\$1,995.32
11-000-240-800 Other Objects	\$4,545.00	\$2,995.50	.00	\$1,549.50
TOTAL	\$553,435.74	\$194,336.50	\$343,770.77	\$15,328.47
--- Central Services ---				
11-000-251-100 Salaries	\$334,155.73	\$112,665.13	\$221,490.60	.00
11-000-251-330 Purchased Prof. Svcs.	\$29,000.00	\$26,175.50	\$2,189.80	\$634.70
11-000-251-340 Purchased Technical Svcs.	\$17,000.00	\$8,376.00	.00	\$8,624.00
11-000-251-600 Supplies and Materials	\$13,489.69	\$6,077.18	.00	\$7,412.51
11-000-251-890 Other Objects	\$6,091.00	\$2,064.40	\$621.60	\$3,405.00
TOTAL	\$399,736.42	\$155,358.21	\$224,302.00	\$20,076.21
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$254,136.06	\$83,050.72	\$171,085.34	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$85,000.00	\$34,484.04	\$14,260.14	\$36,255.82
11-000-252-600 Supplies and Materials	\$17,000.00	\$3,232.21	\$14,175.55	(\$407.76)
TOTAL	\$356,136.06	\$120,766.97	\$199,521.03	\$35,848.06
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$604,866.80	\$211,587.45	\$388,793.85	\$4,485.50
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$685,541.71	\$425,419.63	\$222,681.73	\$37,440.35
11-000-261-610 General Supplies	\$36,393.00	\$25,257.01	\$1,028.26	\$10,107.73
11-000-261-800 Other Objects	\$10,151.00	\$2,712.69	\$527.30	\$6,911.01
TOTAL	\$1,336,952.51	\$664,976.78	\$613,031.14	\$58,944.59
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$360,000.00	\$119,691.31	\$237,962.62	\$2,346.07
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$11,057.49	\$45,743.51	\$3,199.00
11-000-262-520 Insurance	\$225,557.00	\$119,931.00	\$105,626.00	.00
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$29,638.41	\$58,876.59	\$81,485.00
11-000-262-622 Energy (Electricity)	\$495,000.00	\$94,892.78	\$400,107.22	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,310,557.00	\$375,210.99	\$848,315.94	\$87,030.07
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,500.00	.00	.00	\$15,500.00
TOTAL	\$15,500.00	\$0.00	\$0.00	\$15,500.00
--- Security ---				
11-000-266-100 Salaries	\$88,583.06	\$26,149.60	\$62,433.46	.00
TOTAL	\$88,583.06	\$26,149.60	\$62,433.46	\$0.00
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$40,699.06	\$7,466.23	\$28,184.87	\$5,047.96
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	.00	\$3,045.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,091.00	.00	\$2,015.00	\$24,076.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,947.00	\$192.16	.00	\$29,754.84
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,689.00	.00	.00	\$12,689.00
11-000-270-610 General Supplies	\$2,030.00	\$758.57	\$1,009.45	\$261.98
11-000-270-800 Misc. Expenditures	\$3,045.00	.00	.00	\$3,045.00
TOTAL	\$120,591.06	\$8,416.96	\$31,209.32	\$80,964.78
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$200,000.00	\$71,629.86	\$128,370.14	.00
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$323,691.27	(\$98.27)	\$8,630.38	\$315,159.16
11-XXX-XXX-250 Unemployment Compensation	\$62,429.00	\$13,198.38	\$21,818.62	\$27,412.00
11-XXX-XXX-260 Workman's Compensation	\$180,688.00	\$87,650.00	\$87,650.00	\$5,388.00
11-XXX-XXX-270 Health Benefits	\$1,727,895.90	\$537,769.88	\$1,044,465.26	\$145,660.76
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$1,645.00	\$1.00	\$28,354.00
11-XXX-XXX-290 Other Employee Benefits	\$50,000.00	\$9,874.15	.00	\$40,125.85
TOTAL	\$2,574,704.17	\$721,669.00	\$1,290,935.40	\$562,099.77
Total Undistributed expenditures	\$8,791,185.77	\$2,861,725.07	\$4,864,602.51	\$1,064,858.19
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,309,686.51	\$4,066,526.27	\$8,324,538.86	\$1,918,621.38
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,309,686.51	\$4,066,526.27	\$8,324,538.86	\$1,918,621.38
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,000.00	.00	.00	\$7,000.00
12-000-400-450 Construction services	\$155,943.00	\$20,044.00	\$52,379.00	\$83,520.00
12-000-400-800 Other objects	\$31,438.00	.00	.00	\$31,438.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$194,381.00	\$20,044.00	\$52,379.00	\$121,958.00
TOTAL	\$194,381.00	\$20,044.00	\$52,379.00	\$121,958.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$194,381.00	\$20,044.00	\$52,379.00	\$121,958.00
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,000.00	\$55,000.00	\$0.00	\$0.00
13-422-100-610 General supplies	\$6,397.29	\$4,216.04	.00	\$2,181.25
TOTAL	\$6,397.29	\$4,216.04	\$0.00	\$2,181.25
TOTAL SUMMER SCHOOL	\$61,397.29	\$59,216.04	\$0.00	\$2,181.25
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$61,397.29	\$59,216.04	\$0.00	\$2,181.25
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,565,464.80	\$4,145,786.31	\$8,376,917.86	\$2,042,760.63

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/31/2013

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

11/5 12:11pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/13

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$33,033.42)
	Accounts receivable:		
141	Intergovernmental - State	(\$5,440.00)	
142	Intergovernmental - Federal	\$5,440.00	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,015,294.00	
302	Less Revenues	(\$237,965.00)	
		\$777,329.00	

Total assets and resources		\$744,295.58
		=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/13

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities	\$9,174.75
	\$9,174.75
TOTAL LIABILITIES	=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$619,821.23
601	Appropriations	\$1,015,294.00
602	Less: Expenditures	\$280,173.17
603	Encumbrances	\$619,821.23 (\$899,994.40)
		\$115,299.60
	TOTAL FUND BALANCE	\$735,120.83
	TOTAL LIABILITIES AND FUND EQUITY	\$744,295.58
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/13

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$114,000.00	\$93,600.00		\$20,400.00
3XXX	From State Sources	\$492,977.00	\$144,365.00		\$348,612.00
4XXX	From Federal Sources	\$408,317.00	.00		\$408,317.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,015,294.00	\$237,965.00		\$777,329.00
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
	LOCAL PROJECTS:	\$114,000.00	\$71,511.71	\$19,744.13	\$22,744.16
	STATE PROJECTS:				
	Vocational education	\$146,500.00	\$24,487.99	\$113,377.21	\$8,634.80
	Other special projects	\$346,477.00	\$102,564.92	\$216,688.88	\$27,223.20
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$492,977.00	\$127,052.91	\$330,066.09	\$35,858.00
	FEDERAL PROJECTS:				
	NCLB Title I	\$63,027.00	\$19,257.73	\$765.00	\$43,004.27
	NCLB Title II - Part A/D	\$10,290.00	.00	.00	\$10,290.00
	I.D.E.A. Part B (Handicapped)	\$85,000.00	\$24,223.04	\$58,574.71	\$2,202.25
	Vocational Education	\$250,000.00	\$38,127.78	\$210,671.30	\$1,200.92
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$408,317.00	\$81,608.55	\$270,011.01	\$56,697.44
		-----	-----	-----	-----
	*** TOTAL EXPENDITURES ***	\$1,015,294.00	\$280,173.17	\$619,821.23	\$115,299.60
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 4 Month Period Ending 10/31/13

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$114,000.00	\$93,600.00	\$20,400.00
	-----	-----	-----
Total Revenues from Local Sources	\$114,000.00	\$93,600.00	\$20,400.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$492,977.00	\$144,365.00	\$348,612.00
	-----	-----	-----
Total Revenue from State Sources	\$492,977.00	\$144,365.00	\$348,612.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$63,027.00	.00	\$63,027.00
4451-55 Title II	\$10,290.00	.00	\$10,290.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,000.00	.00	\$85,000.00
4430-39 Vocational Education	\$250,000.00	.00	\$250,000.00
	-----	-----	-----
Total Revenues from Federal Sources	\$408,317.00	\$0.00	\$408,317.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,015,294.00	\$646,282.00	\$1,047,340.01
	=====	=====	=====

Somerset County Vocational Board of Ed.

SPECIAL REVENUE - FUND 20

SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

For 4 Month Period Ending 10/31/13

ESTIMATED

ACTUAL

UNREALIZED

REPORT OF THE SECRETARY

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20

STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

For 4 Month Period Ending 10/31/13

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/31/13

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

11/5 12:11pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/13

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$127,885.95
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$371,628.75	
			\$371,628.75

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,601,227.12	
302	Less Revenues	(\$70,140.80)	
			\$2,531,086.32

		\$3,030,601.02	
Total assets and resources		\$3,030,601.02	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 4 Month Period Ending 10/31/13

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$117,919.95
		\$117,919.95
	TOTAL LIABILITIES	\$117,919.95

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$345,927.96
751,752,76X	Other reserves	\$142,567.79
601	Appropriations	\$2,601,227.12
602	Less : Expenditures	\$92,028.30
603	Encumbrances	\$345,927.96 (\$437,956.26)
		\$2,163,270.86
	Total Appropriated	\$2,651,766.61

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$260,914.46
		\$260,914.46

TOTAL FUND BALANCE	\$2,912,681.07
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TOTAL LIABILITIES AND FUND EQUITY	\$3,030,601.02
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/13

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,601,227.12	\$70,140.80		\$2,531,086.32
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$2,601,227.12	\$70,140.80		\$2,531,086.32
	=====	=====	=====	=====
*** EXPENDITURES ***				
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				AVAILABLE BALANCE
30-000-4XX-450 Construction services	\$2,601,227.12	\$92,028.30	\$345,927.96	\$2,163,270.86
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$2,601,227.12	\$92,028.30	\$345,927.96	\$2,163,270.86
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,601,227.12	\$92,028.30	\$345,927.96	\$2,163,270.86
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,601,227.12	\$92,028.30	\$345,927.96	\$2,163,270.86
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/31/13

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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: October 31, 2013

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,256,754.71	\$1,437,171.57	-\$1,205,229.94	\$1,488,696.34
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	\$35,657.73	\$28,873.00	-\$97,564.15	-\$33,033.42
Capital Project Fund (30)	\$149,773.45	\$0.00	-\$21,887.50	\$127,885.95
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
Total Governmental Funds	\$1,520,999.38	\$1,466,044.57	-\$1,324,681.59	\$1,662,362.36
Summer Savings	\$10,904.42	\$11,554.26	\$0.00	\$22,458.68
Enterprise Fund (60) Cafeteria	\$30,745.46	\$15,846.95	-\$14,156.45	\$32,435.96
Payroll Fund (70)	\$0.00	\$452,675.59	-\$452,675.59	\$0.00
Agency Fund (90)	\$0.00	\$371,119.19	-\$371,119.19	\$0.00
Total Trust & Agency	\$41,649.88	\$851,195.99	-\$837,951.23	\$54,894.64
Grand Total for all Funds	\$1,562,649.26	\$2,317,240.56	-\$2,162,632.82	\$1,717,257.00
				\$1,717,257.00

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

11/13/2013

[Back to Top](#)