

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
November 24, 2014

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan
Juan Torres

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Robert Zaborowski, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on October 27, 2014 and the Reorganization Meeting held on November 3, 2014.
 - A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on October 27, 2014 and the Reorganization Meeting held on November 3, 2014 were approved.

IV. Correspondence

V. Old or Unfinished Business

- A. Presentation of Student of the Month – Tyler Gist, Grade 9, Diesel Mechanics
- B. Student Acknowledgement – Outstanding Participant 2015 National Achievement Scholarship Program
- C. Construction Projects – Update
 - Required SDA grant documents to date have been submitted; due to high volume, no date as to when funds will be received; anticipate receiving the funding in December.
- D. Auditor Report – Mr. Swisher from Suplee, Clooney & Company will provide a presentation of the Comprehensive Annual Financial Report (CAFR) to the Board.

VI. Report of the Attorney

VII. Committee Reports

- Board of School Estimate – Mr. Dudeck
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate, State Convention Legislative Committee) – Mr. Dudeck
- SCSBA (Delegate) – Mr. Dudeck
- SCESC (Representative) – Mr. Smith
- SCJIF – (Commissioner) – Ms. Strober – Next meeting date – November 26, 2014

VIII. School Communications Report

IX. Superintendent’s Report

A. Resignations

The Superintendent recommends that the Board of Education accept the resignation of Mr. Kevin McManus, Spanish Instructor, for the purpose of retirement, effective July 1, 2014.

The Superintendent recommends that the Board of Education accept the resignation of Mr. James Hoff, Foreman, for the purpose of retirement, effective January 1, 2015.

The Superintendent recommends that the Board of Education accept the resignation of Ms. Diane Strober, Assistant Superintendent for Business/Board Secretary, for the purpose of retirement, effective January 31, 2015.

B. Employment of Full-Time Personnel – 2014-15 School Year

The Superintendent recommends that the Board of Education appoint Mr. Brian Greves to the position of Security Guard (10 month position) (UPC #GUA-BO-SECG-NA-01), at a salary of \$31,015.00 (prorated), effective at a mutually agreed upon date.

The Superintendent recommends that the Board of Education appoint Mr. Brian Schmitt to the position of Utility Worker (UPC #MNT-BO-MNT-NA-11), at a salary of \$45,000.00 (prorated), effective at a mutually agreed upon date.

C. Employment of Part-Time Hourly Personnel – 2014-15 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2014-15 school year:

Performing Arts

Rocco Terranova	Technical Assistant	\$ 21.00/hr
	(196 hrs – Dance)	
	(544 hrs - Acting/Music Vocal)	

D. Employment of Substitutes – 2014-15 School Year

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2014-15 school year:

Kelly Avenoso

E. Extra-Curricular Appointment – 2014-15 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2014-15 school year as follows:

JaLisa Williamson	Cheerleading Coach	\$1,650.00
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Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

F. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #1.

G. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to a 12th grade student. Instruction will be provided for approximately eight (8) weeks at ten (10) hours per week.

Ms. Mary Behot will be the instructor at a rate of \$41.00/hr.

H. Professional Seminars/Workshops/Travel Reimbursements

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #2.

SUPPLEMENT

Affirmative Action Officer Stipend

The Superintendent recommends that the Board of Education approve a stipend for Ms. Teresa Morelli, Affirmative Action Officer in the amount of \$735.75/month (based upon 15 hrs/month/per diem hourly rate), retroactive to July 1, 2014.

Salary Adjustment – 2014-15 School Year

The Superintendent recommends that the Board of Education approve a salary adjustment for Ms. Kim Vasaturo for the 2014-15 school year (effective 12/1/2014) as follows:

2014-15 Base Salary	Masters Stipend	Add'l Assignments per Week	% rate	Amount	Longevity	2014-15 Total Salary
\$73,754.00	NA	4	11.424%	\$8,425.66	NA	\$82,179.66

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Smith, Ms. Brennan, Mr. Dudeck, Mr. Hyncik, Mr. Torres.

I. Revised Board Policies – First Reading

The Superintendent recommends that the Board of Education approve the following revised Board policy at this first reading as it appears on Addendum #3.

6620 – Petty Cash

J. Donation

The Superintendent recommends that the Board of Education accept the following donation:

Table with 2 columns: Item, Donor. Item: 2003 Ford Crown Victoria, VIN # 2FAFP71WX3X131465, (Estimated value \$1,500.00). Donor: County of Somerset.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Smith, Ms. Brennan, Mr. Dudeck, Mr. Hyncik, Mr. Torres.

K. Professional Development School Network Agreement – William Paterson University

The Superintendent recommends that the Board of Education enter into an agreement with William Paterson University to become a member of the College’s Professional Development School Network and be designated as a Professional Development School, effective January 1, 2015 through June 30, 2015 at a cost of \$8,000.00.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

L. Superintendent’s Update

- HIB
- County budget meeting
- Share-time graduation requirement conflicts
- Admission policy revisions

X. Submission of Bills

It is recommended the Board of Education approve the bills list for November 2014 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

XI. New Business

XII. Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of October 2014 and the Treasurer of School Monies for the month of October 2014, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

B. Audit Report – 2013-14 School Year

It is recommended the Board of Education approve the 2013-14 school year audit and the Comprehensive Annual Financial Report (CAFR) (as prepared by the firm of Suplee, Clooney & Company).

Motion_____ Second_____
Discussion
Call the Roll

Roll Call Yes No
Mr. Smith
Ms. Brennan
Mr. Dudeck
Mr. Hyncik
Mr. Torres

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2014-15 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are year to date amounts (may be adjusted monthly when necessary) and in compliance with law.

Table with 4 columns: Item, Description, Category, Amount. Rows include Educational Solutions Enterprises, Foveonics Imaging Technologies, Specialized Educational Software, Student Data Archiving, Library & Educational Goods & Services, and Co-Op.

D. Sole Source Provider

It is recommended the Board of Education approve Logojet USA of Broussard, Louisiana as a sole source provider for the purchase of \$19,100.00 for a Logojet printer and accessories. (This purchase is funded through the 2014-15 Perkins Grant.)

E. Resolution 2014-15/11-A -Energy Savings Plan and Lease Purchase Bids

It is recommended the Board of Education adopt Resolution 2014-15/11-A as it appears on Addendum #5.

Motion_____ Second_____
Discussion
Call the Roll

Roll Call Yes No
Mr. Smith
Ms. Brennan
Mr. Dudeck
Mr. Hyncik
Mr. Torres

F. High School Tuition Rates – 2015-16 School Year

It is recommended the Board of Education approve high school tuition rates for the 2015-16 school year as follows:

Academy for Health and Medical Sciences (Parent Paid) School Year Student Enters Program (2015-2016)	Freshman \$ 205	Sophomore \$ 615	Junior \$ 1,020	Senior \$1,225
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	Tuition (In County)		Tuition (Out of County)	
	Full Time	Shared Time	Full Time	Shared Time
Academy for Health and Medical Sciences (District Paid-RVCC Tuition)	\$ 2,705	NA	\$ 3,215	NA
Alternative School	\$23,250	N/A	\$33,250	N/A
Special Education	\$ 1,530	\$ 765	\$13,260	\$6,630
Vocational Programs	\$ 1,020	\$ 510	\$10,200	\$5,100

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

G. Authorization Petty Cash Accounts – 2014-15 School Year

It is recommended the Board of Education grant approval to authorize the establishment of petty cash accounts for the 2014-15 school year in the amount of \$400.00 for the district office; \$800.00 for the high school office; and \$1,500.00 for the performing arts department.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

December 15, 2014

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Negotiations and Litigation.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

November 2014

<u>Date of Trip</u>	<u>CTE Program / Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
* 11/13/2014	Open to all Grades	Valley View MS Watchung, NJ	\$0.00	District
12/4/2014	PA - The Tap Co.	Crème de la Crème Bridgewater, NJ	\$0.00	District
12/9/2014	PA - The Tap Co.	Bridgewater Senior Center Bridgewater, NJ	\$0.00	District
12/12/2014	PA - The Tap Co.	Kangaroo Kids Branchburg, NJ	\$0.00	District
12/13/2014	Agricultural Sciences/FFA	Rutgers SEBS New Brunswick, NJ	\$0.00	District
12/15/2014	Open to all Grades	Green Brook MS Watchung, NJ	\$0.00	District
12/15/2014	PA - The Tap Co.	Hunterdon County Senior Complex Flemington, NJ	\$0.00	District
12/17/2014	PA - The Tap Co.	South Branch Reformed Church Hillsborough, NJ	\$0.00	District
1/9-1/10, 2015	Theater Arts	Double Tree Guest Suites New York, NY	\$410.00/Student Paid	Outside Agency/Student Paid
1/14/2015	Open to all Grades	Montgomery MS Watchung, NJ	\$0.00	District
1/15, 3/12, & 04/09, 2015	Science League	Hillsborough HS Hillsborough, NJ	\$0.00	District
1/15/2015	Health Occupations	Matheny Medical & Ed. Center Peapack, NJ	\$0.00	District
1/27/2015	Open to all Grades	William Annin MS Basking Ridge, NJ	\$0.00	District

[Back to Top](#)

Professional Seminars/Workshops/Travel Reimbursements
November 2014

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	10 sessions varying throughout the school year	Paul O'Connor	\$1000.00	NA	Vocal/Acting/Voice Overs	Westfield, NJ
2	November 5-9, 2014 (previously approved May BOE mtg. - revise to include meals/parking)	Sheila Buttermore Maureen Glennon MaryLynne McAnally	\$360.00 ea. (previously approved/no change)	\$ 78.00/parking \$319.50/meals \$319.50/meals \$319.50/meals	National Dance Educators Conference	Chicago, IL
3	December 4, 2014	Maria Santiago	NA		Transition from School to Adult Life: Making the Process Meaningful Workshop	East Orange, NJ
4	December 12, 2014	Melissa Norrbom	\$110	NA	NJ Association of School Psychologists	East Windsor, NJ
5	December 15, 2014	Janeen Sortor	\$239.00	\$28.52/mileage	Strengthening Special Needs Students' Executive Function Skills	Allentown, PA
6	January 16, 2014	Maria Santiago	\$25.00	NA	Woodcock Johnson IV Workshop	Somerville, NJ
7	January 21, 2015	Bonnie DeFazio Nancy Hall	\$99.00 ea.	\$19.60/mileage \$19.72/mileage	Excel Workshop	Edison, NJ
6	November 25, 2014	Chrys Harttraft	\$120.00	NA	Navigating New Laws Seminar	Monroe, NJ
7	January 21, 2015	Michele Sartori	\$99.00	NA	Microsoft Excel	Edison, NJ

*Prior approval given by Superintendent

[Back to Top](#)

POLICY

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

FINANCES
6620/Page 1 of 1
PETTY CASH (M)

6620 PETTY CASH (M)

The Board of Education authorizes the establishment of petty cash funds in accordance with this policy. The Board directs the implementation of appropriate controls to protect the funds from abuse.

The Board hereby establishes imprest petty cash funds in the care of the following persons and in the following amounts:

Account Title	Custodian(s)	Amount	Maximum Single Expenditure
District Office	Business Administrator	\$400	\$ 50
<u>High School</u>	<u>Principal</u>	<u>\$800</u>	<u>\$ 50</u>
<u>Performing Arts</u>	<u>Principal</u>	<u>\$1000</u> 1,500	<u>\$200</u>
			-
			-

Petty cash funds may be disbursed only for the immediate payment of comparatively small expenditures and may not be used to circumvent the regular purchasing procedures of this district. Each request for petty cash funds must be in a written document that is signed by the person making the request; supporting documents, if any, will be affixed to the request.

The custodian of a petty cash fund shall submit to the Board Secretary a request for replenishment when the moneys available in the fund have declined to fifty percent or less of the authorized amount of the fund. The Board Secretary shall prepare a voucher for approval by the Board. The voucher will include disbursement slips to support the amount of the replenishment and its allocation to any account.

The petty cash box must be secured daily. All petty cash funds will be closed out for audit at the end of the school year, and unused funds will be returned to the depository. The custodian of each fund will report to the Board on amounts disbursed from the fund not less than once each year.

N.J.S.A. 2C:21-15
N.J.S.A. 18A:19-13; 18A:23-2
N.J.A.C. 6A:23-2.9 et seq.

Adopted: 25 June 2007
Revised: 24 October 2011
Edited: 23 June 2014

[Back to Top](#)



11/11 7:29am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 4 Month Period Ending 10/31/2014

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$954,471.58
121	Tax levy receivable		\$8,119,167.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$1,182,183.20	
142	Intergovernmental - Federal	\$4,236.52	
143	Intergovernmental - Other	(\$1,775.82)	
			\$1,203,569.90
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,155,865.00	
302	Less Revenues	(\$12,959,211.88)	
			\$1,196,653.12
	Total assets and resources		\$11,473,861.60

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 4 Month Period Ending 10/31/2014

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,236.52
	Other current liabilities	\$3,050.00
	TOTAL LIABILITIES	\$7,286.52

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$8,577,696.87
	Reserved fund balance:	
760	Reserved Fund Balance	\$546,053.84
601	Appropriations	\$14,658,281.83
602	Less : Expenditures	\$4,200,594.47
603	Encumbrances	\$8,577,696.87 (\$12,778,291.34)
		\$1,879,990.49
	Total Appropriated	\$11,003,741.20

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$964,325.21
303	Budgeted Fund Balance	(\$501,491.33)
	TOTAL FUND BALANCE	\$11,466,575.08
	TOTAL LIABILITIES AND FUND EQUITY	\$11,473,861.60

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RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,658,281.83	\$12,778,291.34	\$1,879,990.49
Revenues	(\$14,155,865.00)	(\$12,959,211.88)	(\$1,196,653.12)
	\$502,416.83	(\$180,920.54)	\$683,337.37
Less: Adjust for prior year encumb.	(\$925.50)	(\$925.50)	
Budgeted Fund Balance	\$501,491.33	(\$181,846.04)	\$683,337.37

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Recapitulation of Budgeted Fund Balance by Subfund

	Budgeted	Actual	Variance
Fund 10 (includes 10, 11, 12, and 13)	\$501,491.33	(\$181,846.04)	\$683,337.37
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$501,491.33	(\$181,846.04)	\$683,337.37

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/2014

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,731,923.00	\$11,535,269.88		\$1,196,653.12
3XXX	From State Sources	\$1,423,942.00	\$1,423,942.00		.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$14,155,865.00	\$12,959,211.88	=====	\$1,196,653.12
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,588,957.00	\$375,870.10	\$1,188,112.40	\$24,974.50
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$97,135.00	\$16,636.80	\$25,000.00	\$55,498.20
11-240-X00-XXX	Bilingual Education - Instruction	\$63,200.00	\$7,021.20	\$5,106.40	\$51,072.40
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,647,007.52	\$743,963.54	\$2,328,771.32	\$574,272.66
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$75,696.00	\$3,632.40	\$51,495.17	\$20,568.43
11-402-100-XXX	School-Spons. Athletics - Instruction	\$86,821.00	\$15,935.46	\$60,145.47	\$10,740.07
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$184,466.00	\$52,140.74	\$112,399.60	\$19,925.66
11-000-218-XXX	Guidance	\$629,015.00	\$157,487.78	\$452,879.22	\$18,648.00
11-000-219-XXX	Child Study Teams	\$183,621.00	\$54,672.36	\$118,887.65	\$10,060.99
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$325,128.00	\$93,340.04	\$178,354.45	\$53,433.51
11-000-222-XXX	Educational Media Serv/School Library	\$163,256.00	\$54,900.15	\$101,908.76	\$6,447.09
11-000-223-XXX	Instructional Staff Training Services	\$113,876.00	\$20,696.11	\$63,882.02	\$29,297.87
11-000-230-XXX	Supp. Serv.-General Administration	\$555,775.22	\$181,192.42	\$330,506.84	\$44,075.96
11-000-240-XXX	Supp. Serv.-School Administration	\$740,199.19	\$221,575.94	\$506,913.36	\$11,709.89
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$749,281.28	\$315,643.66	\$423,814.27	\$9,823.35
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,110,562.62	\$378,108.36	\$518,615.57	\$213,838.69
11-000-262-XXX	Custodial Services	\$1,287,350.00	\$415,419.26	\$697,282.54	\$174,648.20
11-000-263-XXX	Care and Upkeep of Grounds	\$15,500.00	\$10,564.24	\$4,891.32	\$44.44
11-000-266-XXX	Security	\$96,000.00	\$35,705.71	\$58,348.39	\$1,945.90
11-000-270-XXX	Student Transportation Services	\$110,811.00	\$15,209.33	\$55,117.27	\$40,484.40
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,600,618.00	\$847,538.54	\$1,284,385.38	\$468,694.08
		-----	-----	-----	-----
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,424,275.83	\$4,017,254.14	\$8,566,817.40	\$1,840,204.29
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/2014

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$174,006.00	\$125,419.80	\$8,800.00	\$39,786.20
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$174,006.00	\$125,419.80	\$8,800.00	\$39,786.20
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$60,000.00	\$57,920.53	\$2,079.47	.00
	-----	-----	-----	-----
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$60,000.00	\$57,920.53	\$2,079.47	\$0.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$14,658,281.83	\$4,200,594.47	\$8,577,696.87	\$1,879,990.49
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 4 Month Period Ending 10/31/2014

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,291,923.00	\$11,291,923.00	.00
1310	Tuition- From LEA's	\$592,800.00	\$15,960.00	\$576,840.00
1XXX	Miscellaneous	\$847,200.00	\$227,386.88	\$619,813.12
	TOTAL	\$12,731,923.00	\$11,535,269.88	\$1,196,653.12
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3XXX	Other State Aids	\$118,656.00	\$118,656.00	\$0.00
	TOTAL	\$1,423,942.00	\$1,423,942.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,155,865.00	\$12,959,211.88	\$1,196,653.12
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,392,000.00	\$315,844.37	\$1,073,127.69	\$3,027.94
11-140-100-106 Other Salaries for Instruction	\$41,200.00	\$8,165.62	\$32,436.48	\$597.90
11-140-100-320 Purchased Prof.-Ed. Services	\$40,000.00	.00	\$39,266.86	\$733.14
11-140-100-500 Other Purchased Services	\$5,584.00	.00	\$4,225.92	\$1,358.08
11-140-100-610 General Supplies	\$77,040.00	\$41,543.99	\$33,693.88	\$1,802.13
11-140-100-640 Textbooks	\$13,000.00	\$7,696.12	\$4,365.57	\$938.31
11-140-100-800 Other Objects	\$18,103.00	\$1,000.00	\$996.00	\$16,107.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$1,620.00	\$0.00	\$410.00
TOTAL	\$1,588,957.00	\$375,870.10	\$1,188,112.40	\$24,974.50
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$55,135.00	\$7,203.40	\$0.00	\$47,931.60
11-230-100-106 Other Sal. For Instruction	\$40,000.00	\$7,433.40	\$25,000.00	\$7,566.60
11-230-100-610 General Supplies	\$2,000.00	\$2,000.00	.00	.00
TOTAL	\$97,135.00	\$16,636.80	\$25,000.00	\$55,498.20
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$63,200.00	\$7,021.20	\$5,106.40	\$51,072.40
TOTAL	\$63,200.00	\$7,021.20	\$5,106.40	\$51,072.40
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,616,652.00	\$513,590.77	\$1,943,210.03	\$159,851.20
11-310-100-106 Other Salaries for Instruction	\$57,000.00	\$8,679.38	\$46,781.17	\$1,539.45
11-310-100-320 Purchased Prof.-Ed. Services	\$203,020.00	.00	.00	\$203,020.00
11-310-100-500 Other Purchased Services	\$52,332.00	\$5,239.70	\$8,722.86	\$38,369.44
11-310-100-610 General Supplies	\$300,867.52	\$134,943.24	\$73,457.98	\$92,466.30
11-310-100-640 Textbooks	\$16,242.00	\$15,657.13	\$149.18	\$435.69
11-310-100-800 Other Objects	\$8,562.00	\$3,155.00	\$30.00	\$5,377.00
Total	\$3,254,675.52	\$681,265.22	\$2,072,351.22	\$501,059.08
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$275,151.00	\$50,869.18	\$211,602.92	\$12,678.90
11-320-100-106 Other Salaries for Instruction	\$75,000.00	.00	\$40,000.00	\$35,000.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-320-100-500 Other Purchased Services	\$1,015.00	.00	\$520.00	\$495.00
11-320-100-610 General Supplies	\$41,166.00	\$11,829.14	\$4,297.18	\$25,039.68
Total	\$392,332.00	\$62,698.32	\$256,420.10	\$73,213.58
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$44,500.00	.00	\$43,000.00	\$1,500.00
11-401-100-500 Purchased Services	\$18,000.00	\$650.00	\$399.00	\$16,951.00
11-401-100-600 Supplies and Materials	\$13,196.00	\$2,982.40	\$8,096.17	\$2,117.43
TOTAL	\$75,696.00	\$3,632.40	\$51,495.17	\$20,568.43
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$63,380.00	\$5,806.02	\$57,000.00	\$573.98
11-402-100-500 Purchased Services	\$18,000.00	\$7,570.25	\$391.70	\$10,038.05
11-402-100-600 Supplies and Materials	\$5,441.00	\$2,559.19	\$2,753.77	\$128.04
TOTAL	\$86,821.00	\$15,935.46	\$60,145.47	\$10,740.07
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$155,000.00	\$45,726.04	\$109,270.82	\$3.14
11-000-213-300 Purchased Prof. & Tech. Svc.	\$22,969.00	\$1,929.63	\$2,548.89	\$18,490.48
11-000-213-600 Supplies and Materials	\$6,091.00	\$4,485.07	\$579.89	\$1,026.04
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$184,466.00	\$52,140.74	\$112,399.60	\$19,925.66
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$502,000.00	\$117,067.66	\$384,735.17	\$197.17
11-000-218-105 Sal Sec. & Clerical Asst.	\$106,000.00	\$40,049.11	\$65,796.05	\$154.84
11-000-218-500 Other Purchased Services	\$20,000.00	(\$553.55)	\$2,348.00	\$18,205.55
11-000-218-600 Supplies and Materials	\$1,015.00	\$924.56	.00	\$90.44
TOTAL	\$629,015.00	\$157,487.78	\$452,879.22	\$18,648.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$77,000.00	\$19,550.16	\$57,363.55	\$86.29
11-000-219-105 Sal Sec. & Clerical Asst.	\$96,500.00	\$32,193.79	\$55,322.56	\$8,983.65

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,076.00	\$170.00	\$4,000.00	\$906.00
11-000-219-500 Other Purchased Services	\$1,015.00	\$29.41	\$929.00	\$56.59
11-000-219-600 Supplies and Materials	\$2,030.00	\$2,030.00	.00	.00
11-000-219-800 Other Objects	\$2,000.00	\$699.00	\$1,272.54	\$28.46
TOTAL	\$183,621.00	\$54,672.36	\$118,887.65	\$10,060.99
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$140,000.00	\$31,571.20	\$60,390.13	\$48,038.67
11-000-221-104 Salaries Other Prof. Staff	\$78,224.00	\$27,471.49	\$50,684.50	\$68.01
11-000-221-105 Sal. Secr. & Clerical Asst.	\$96,245.00	\$32,071.60	\$63,858.76	\$314.64
11-000-221-500 Other Purchased Services	\$5,076.00	\$1,638.61	\$882.06	\$2,555.33
11-000-221-600 Supplies and Materials	\$2,538.00	.00	\$2,538.00	.00
11-000-221-800 Other Objects	\$3,045.00	\$587.14	\$1.00	\$2,456.86
TOTAL	\$325,128.00	\$93,340.04	\$178,354.45	\$53,433.51
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,000.00	\$5,815.88	\$23,263.52	\$920.60
11-000-222-177 Salaries of Technology Coordinators	\$104,000.00	\$32,858.02	\$70,666.56	\$475.42
11-000-222-500 Other Purchased Services	\$4,060.00	.00	.00	\$4,060.00
11-000-222-600 Supplies and Materials	\$21,136.00	\$14,051.25	\$7,084.75	.00
11-000-222-800 Other Objects	\$4,060.00	\$2,175.00	\$893.93	\$991.07
TOTAL	\$163,256.00	\$54,900.15	\$101,908.76	\$6,447.09
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$73,000.00	\$15,676.20	\$56,371.47	\$952.33
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$20,000.00	.00	\$1,600.00	\$18,400.00
11-000-223-500 Other Purchased Services	\$18,846.00	\$4,620.91	\$4,279.55	\$9,945.54
11-000-223-600 Supplies and Materials	\$2,030.00	\$399.00	\$1,631.00	.00
TOTAL	\$113,876.00	\$20,696.11	\$63,882.02	\$29,297.87
--- Support services-general administration ---				
11-000-230-100 Salaries	\$302,125.00	\$103,582.57	\$198,275.32	\$267.11
11-000-230-331 Legal Services	\$76,777.22	\$22,884.15	\$48,760.07	\$5,133.00
11-000-230-332 Audit Fees	\$33,500.00	.00	\$33,500.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,045.00	\$827.50	\$1,115.84	\$1,101.66
11-000-230-530 Communications/Telephone	\$76,132.00	\$4,872.56	\$45,671.97	\$25,587.47
11-000-230-590 Other Purchased Services	\$13,000.00	\$9,014.75	\$447.00	\$3,538.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-61X General Supplies	\$11,166.00	\$9,589.45	\$365.36	\$1,211.19
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,553.00	\$1,521.41	\$305.85	\$1,725.74
11-000-230-890 Misc. Expenditures	\$28,742.00	\$22,150.28	\$2,065.43	\$4,526.29
11-000-230-895 BOE Membership Dues and Fees	\$7,735.00	\$6,749.75	.00	\$985.25
TOTAL	\$555,775.22	\$181,192.42	\$330,506.84	\$44,075.96
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$516,000.00	\$146,277.52	\$367,852.58	\$1,869.90
11-000-240-105 Sal Sec. & Clerical Asst.	\$171,500.00	\$58,244.40	\$112,862.46	\$393.14
11-000-240-11X Other Salaries	\$15,000.00	\$625.00	\$14,375.00	.00
11-000-240-500 Other Purchased Services	\$22,704.00	\$13,284.00	\$3,979.26	\$5,440.74
11-000-240-600 Supplies and Materials	\$10,450.19	\$2,070.02	\$7,844.06	\$536.11
11-000-240-800 Other Objects	\$4,545.00	\$1,075.00	.00	\$3,470.00
TOTAL	\$740,199.19	\$221,575.94	\$506,913.36	\$11,709.89
--- Central Services ---				
11-000-251-100 Salaries	\$342,000.00	\$115,399.35	\$226,560.88	\$39.77
11-000-251-330 Purchased Prof. Svcs.	\$29,000.00	\$26,537.16	\$2,462.84	.00
11-000-251-340 Purchased Technical Svcs.	\$13,281.28	\$11,019.08	\$449.54	\$1,812.66
11-000-251-600 Supplies and Materials	\$9,000.00	\$2,197.16	\$4,022.53	\$2,780.31
11-000-251-89X Other Objects	\$4,000.00	\$2,331.75	\$706.25	\$962.00
TOTAL	\$397,281.28	\$157,484.50	\$234,202.04	\$5,594.74
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$265,000.00	\$88,083.20	\$176,166.57	\$750.23
11-000-252-500 Other Pur Serv. (400-500 series)	\$70,000.00	\$53,907.74	\$13,445.66	\$2,646.60
11-000-252-600 Supplies and Materials	\$17,000.00	\$16,168.22	.00	\$831.78
TOTAL	\$352,000.00	\$158,159.16	\$189,612.23	\$4,228.61
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$614,500.00	\$218,751.04	\$394,727.26	\$1,021.70
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$449,911.62	\$127,200.83	\$114,708.63	\$208,002.16
11-000-261-610 General Supplies	\$36,000.00	\$30,529.50	\$4,175.78	\$1,294.72
11-000-261-800 Other Objects	\$10,151.00	\$1,626.99	\$5,003.90	\$3,520.11
TOTAL	\$1,110,562.62	\$378,108.36	\$518,615.57	\$213,838.69
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$361,100.00	\$120,424.12	\$240,675.88	.00
11-000-262-490 Other Purchased Property Svc.	\$68,900.00	\$9,618.13	\$51,109.87	\$8,172.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-520 Insurance	\$244,350.00	\$128,979.00	\$112,602.00	\$2,769.00
11-000-262-621 Energy (Natural Gas)	\$130,000.00	\$6,659.20	\$1.00	\$123,339.80
11-000-262-622 Energy (Electricity)	\$483,000.00	\$149,738.81	\$292,893.79	\$40,367.40
TOTAL	\$1,287,350.00	\$415,419.26	\$697,282.54	\$174,648.20
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,500.00	\$10,564.24	\$4,891.32	\$44.44
TOTAL	\$15,500.00	\$10,564.24	\$4,891.32	\$44.44
--- Security ---				
11-000-266-100 Salaries	\$96,000.00	\$35,705.71	\$58,348.39	\$1,945.90
TOTAL	\$96,000.00	\$35,705.71	\$58,348.39	\$1,945.90
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,000.00	\$8,459.73	\$36,540.27	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$400.00	.00	\$2,645.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,091.00	\$2,789.00	\$18,577.00	\$4,725.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,600.00	\$1,372.00	.00	\$20,228.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$8,000.00	\$250.00	.00	\$7,750.00
11-000-270-610 General Supplies	\$2,030.00	\$1,938.60	.00	\$91.40
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$110,811.00	\$15,209.33	\$55,117.27	\$40,484.40
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$240,000.00	\$75,538.48	\$162,301.41	\$2,160.11
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$300,000.00	\$53,228.90	\$3,335.53	\$243,435.57
11-XXX-XXX-250 Unemployment Compensation	\$50,000.00	\$14,324.29	\$23,051.55	\$12,624.16
11-XXX-XXX-260 Workman's Compensation	\$180,688.00	\$90,344.00	\$90,344.00	.00
11-XXX-XXX-270 Health Benefits	\$1,754,930.00	\$568,089.65	\$1,005,351.89	\$181,488.46
11-XXX-XXX-280 Tuition Reimbursement	\$25,000.00	\$8,486.75	\$1.00	\$16,512.25
11-XXX-XXX-290 Other Employee Benefits	\$50,000.00	\$37,526.47	.00	\$12,473.53
TOTAL	\$2,600,618.00	\$847,538.54	\$1,284,385.38	\$468,694.08
Total Undistributed expenditures	\$8,865,459.31	\$2,854,194.64	\$4,908,186.64	\$1,103,078.03
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,424,275.83	\$4,017,254.14	\$8,566,817.40	\$1,840,204.29
11-000-520-93X Transfers to other funds	\$14,424,275.83	\$4,017,254.14	\$8,566,817.40	\$1,840,204.29

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,424,275.83	\$4,017,254.14	\$8,566,817.40	\$1,840,204.29
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,000.00	.00	.00	\$7,000.00
12-000-400-450 Construction services	\$135,568.00	\$125,419.80	\$8,800.00	\$1,348.20
12-000-400-800 Other objects	\$31,438.00	.00	.00	\$31,438.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$174,006.00	\$125,419.80	\$8,800.00	\$39,786.20
TOTAL	\$174,006.00	\$125,419.80	\$8,800.00	\$39,786.20
TOTAL CAPITAL OUTLAY EXPENDITURES	\$174,006.00	\$125,419.80	\$8,800.00	\$39,786.20
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,000.00	\$54,706.54	\$293.46	\$0.00
13-422-100-610 General supplies	\$5,000.00	\$3,213.99	\$1,786.01	.00
TOTAL	\$5,000.00	\$3,213.99	\$1,786.01	\$0.00
TOTAL SUMMER SCHOOL	\$60,000.00	\$57,920.53	\$2,079.47	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$60,000.00	\$57,920.53	\$2,079.47	\$0.00
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,658,281.83	\$4,200,594.47	\$8,577,696.87	\$1,879,990.49

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/31/2014

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

11/11 7:29am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/31/14

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$74,578.39)
	Accounts receivable:		
141	Intergovernmental - State	\$5,465.00	
			\$5,465.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,100,019.00	
302	Less Revenues	(\$243,165.00)	
			\$856,854.00

		\$787,740.61
Total assets and resources		=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/14

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

481	Deferred revenues	\$0.21
	Other current liabilities	\$18,926.00
		\$18,926.21
	TOTAL LIABILITIES	\$18,926.21

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$522,657.06
601	Appropriations	\$1,100,019.00
602	Less: Expenditures	\$331,204.60
603	Encumbrances	\$522,657.06 (\$853,861.66)
		\$246,157.34
	TOTAL FUND BALANCE	\$768,814.40
	TOTAL LIABILITIES AND FUND EQUITY	\$787,740.61

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/31/14

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$98,800.00	\$98,800.00		.00
3XXX	From State Sources	\$492,977.00	\$144,365.00		\$348,612.00
4XXX	From Federal Sources	\$508,242.00	.00		\$508,242.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,100,019.00	\$243,165.00		\$856,854.00
=====					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$98,800.00	\$90,891.25	\$555.34	\$7,353.41
STATE PROJECTS:					
	Vocational education	\$146,500.00	\$20,699.97	\$4,407.38	\$121,392.65
	Other special projects	\$346,477.00	\$104,867.38	\$230,976.25	\$10,633.37
TOTAL STATE PROJECTS		\$492,977.00	\$125,567.35	\$235,383.63	\$132,026.02
FEDERAL PROJECTS:					
	NCLB Title I	\$60,082.00	\$23,078.70	\$3,345.48	\$33,657.82
	NCLB Title II - Part A/D	\$10,782.00	\$3,971.68	\$1,593.49	\$5,216.83
	I.D.E.A. Part B (Handicapped)	\$116,550.00	\$30,945.51	\$50,861.38	\$34,743.11
	Vocational Education	\$320,828.00	\$56,750.11	\$230,917.74	\$33,160.15
TOTAL FEDERAL PROJECTS		\$508,242.00	\$114,746.00	\$286,718.09	\$106,777.91
*** TOTAL EXPENDITURES ***		\$1,100,019.00	\$331,204.60	\$522,657.06	\$246,157.34
=====					

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 4 Month Period Ending 10/31/14

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$98,800.00	\$98,800.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$98,800.00	\$98,800.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$492,977.00	\$144,365.00	\$348,612.00
	-----	-----	-----
Total Revenue from State Sources	\$492,977.00	\$144,365.00	\$348,612.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,082.00	.00	\$60,082.00
4451-55 Title II	\$10,782.00	.00	\$10,782.00
4420-29 I.D.E.A. Part B (Handicapped)	\$116,550.00	.00	\$116,550.00
4430-39 Vocational Education	\$320,828.00	.00	\$320,828.00
	-----	-----	-----
Total Revenues from Federal Sources	\$508,242.00	\$0.00	\$508,242.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,100,019.00	\$243,165.00	\$856,854.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/31/14

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

11/11 7:29am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/14

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$253,958.17)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$351,977.61	
		\$351,977.61	\$351,977.61

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,500,000.00	
302	Less Revenues	(\$2,029,689.24)	
		\$470,310.76	\$470,310.76
	 Total assets and resources		 \$568,330.20
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 4 Month Period Ending 10/31/14

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

754	Reserve for encumbrances - Prior Year			\$132,268.43
751,752,76X	Other reserves			\$31,853.51
601	Appropriations		\$4,205,632.30	
602	Less : Expenditures	\$1,666,717.31		
603	Encumbrances	\$132,268.43	(\$1,798,985.74)	
				\$2,406,646.56
	Total Appropriated			\$2,570,768.50

--- Unappropriated ---

770	Fund balance			(\$1,984,211.50)
303	Budgeted Fund Balance			(\$18,226.80)

TOTAL FUND BALANCE				\$568,330.20
TOTAL LIABILITIES AND FUND EQUITY				\$568,330.20

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/31/14

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,500,000.00	\$2,029,689.24		\$470,310.76
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$2,500,000.00	\$2,029,689.24		\$470,310.76
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				AVAILABLE BALANCE
30-000-4XX-450 Construction services	\$4,205,632.30	\$1,666,717.31	\$132,268.43	\$2,406,646.56
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$4,205,632.30	\$1,666,717.31	\$132,268.43	\$2,406,646.56
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$4,205,632.30	\$1,666,717.31	\$132,268.43	\$2,406,646.56
*** TOTAL EXPENDITURES AND TRANSFERS	\$4,205,632.30	\$1,666,717.31	\$132,268.43	\$2,406,646.56
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/31/14

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: October 31, 2014

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,138,798.99	\$1,211,030.38	-\$1,395,357.79	\$954,471.58
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	-\$8,770.87	\$28,873.00	-\$94,680.52	-\$74,578.39
Capital Project Fund (30)	-\$504,279.07	\$477,770.68	-\$227,449.78	-\$253,958.17
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Total Governmental Funds	\$625,749.05	\$1,717,674.06	-\$1,717,488.09	\$625,935.02
Summer Savings	\$10,009.02	\$11,355.90	\$0.00	\$21,364.92
Enterprise Fund (60) Cafeteria	\$9,448.48	\$7,893.94	\$0.00	\$17,342.42
Payroll Fund (70)	\$0.00	\$477,672.19	-\$477,672.19	\$0.00
Agency Fund (90)	\$89.90	\$437,117.78	-\$437,149.49	\$58.19
Total Trust & Agency	\$19,547.40	\$934,039.81	-\$914,821.68	\$38,765.53
Grand Total for all Funds	\$645,296.45	\$2,651,713.87	-\$2,632,309.77	\$664,700.55

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

11/14/2014

[Back to Top](#)

RESOLUTION-2014-15/11-A - APPROVING THE ENERGY SAVINGS PLAN AND AUTHORIZING THE REQUEST FOR LEASE PURCHASE BIDS TO FINANCE ALL OF A PORTION OF THE IMPROVEMENTS COMPRISING THE SCHOOL DISTRICT'S ENERGYSAVINGS PLAN

WHEREAS, the Board of Education of the Vocational and Technical Schools in the County of Somerset, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the "ESIP Law"), determined to undertake an energy savings plan; and

WHEREAS, the Board has appointed Honeywell International ("Honeywell") to develop an Energy Savings Plan (the ESIP") pursuant to the ESIP Law; and

WHEREAS, Honeywell has developed an ESIP based upon a scope of projects including individual energy conservation measures ('ECM's") and including annual energy and operational savings and a proposed cash flow pro forma (the "ESIP"); and

WHEREAS, in accordance with the ESIP Law, the Board appointed Strunk Albert Engineering to act as a "third party verifier" in order to verify the savings set forth in the ESIP; and

WHEREAS: Strunk Albert Engineering has verified the savings set forth in the ESIP as set forth in its report dated July 21, 2014; and

WHEREAS, the ESIP, as verified, has been submitted to and approved by the New Jersey Board of Public Utilities on October 22, 2014; and

WHEREAS, the Board has determined that the energy savings generated from ESIP will be sufficient to cover the cost of the program's ECM's set forth in the ESIP, and, therefore, has determined to implement the ESIP pursuant to N.J.S.A. 18A:18A-4.6 et seq. and to finance the ESIP through the issuance of energy savings obligations authorized as a lease purchase agreement pursuant to N.J.S.A. 18A:18A-4.6(c); and

WHEREAS, in order to continue to move the ESIP forward, the Board seeks to (i) approve and adopt the ESIP; (ii) authorize a contract with Honeywell to provide and install, in accordance with the ESIP Law; and (ii) authorize the seeking of bids for the lease purchase financing of the ECM's and other costs of the ESIP.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE VOCATIONAL AND TECHNICAL SCHOOLS IN THE COUNTY OF SOMERSET, NEW JERSEY AS FOLLOWS:

SECTION 1. The Board hereby awards a contract to Honeywell to provide and install, in accordance with the ESIP Law, the approved ESIP in an amount not to exceed \$5,200,000. The Board additionally authorizes the execution and delivery of a contract with Honeywell with respect to same and with respect to Honeywell's proposed guaranty of energy savings, upon review and advice of counsel.

SECTION 2. The Board hereby authorizes and directs the distribution of a request for bids for a lease purchase agreement to finance the improvements set forth in the ESIP.

SECTION 3. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote on November 24, 2014.

[Back to Top](#)