RULES FOR FUNDRAISING

1. Fundraising during periods 5, 6 and 7 cannot be beverage, food/snack related.

2. If you require tables, chairs, etc. your advisor must place the request with our Buildings & Grounds department.

3. Multiple clubs cannot sell the same item types at the same time.

4. Request specific days and/or weeks you’d like to fundraise.

5. The club advisor must sign off on the fundraiser.

6. Please be specific (for example, if hosting a bake sale please list the type of baked goods you are selling).

7. All fundraisers must be approved by Mr. Morales.

8. Fundraisers cannot interrupt a teacher’s class time.
Proposal for Fundraiser

DATE: ____________

ADVISOR SIGNATURE/APPROVAL: ________________________________

GROUP/CLUB PROPOSING FUNDRAISER: __________________________

FUNDRAISING EVENT DETAILS

Description of proposed event (if hosting a bake sale please specify what goods you are selling):

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

Dates of the event (if throughout the SY, please choose specific weeks/days): _____________

____________________________________________________________________________

Company/Product (if applicable):

____________________________________________________________________________

____________________________________________________________________________

When/Where: ________________________________________________________________
Fundraising Techniques/Promotion (how do you plan on holding the event/fundraiser? ex: tables, hanging up posters, classroom visits, etc.?):

______________________________________________________________________________

______________________________________________________________________________

Proceeds will benefit: ____________________________________________________________

______________________________________________________________________________

Additional resources needed (if applicable): _________________________________________

______________________________________________________________________________

______________________________________________________________________________

For Administrative Use Only

Application: _____Approved  _____Denied  $_____ Estimated Cost to District

Reason (approval/rejection): ______________________________________________________

_____________________________________

School Official